



Employee Self Service Portal

How to Get There

Go to cityofmerced.org

Option 1

1. Place your cursor over the departments tab
2. Look for Information Technology
 - a. On the sub menu, select Employee Services
3. Select Employee Self Service
4. Select Login or Create New User (if you don't have an account set up)

Option 2

1. Scroll down to the bottom of the page
2. Locate and select Employee Services
3. Select Employee Self Service

What Can you View?

- Paychecks
- W-2
- Emergency Contact Information
- Personal Contact Information
- Year to Date Accruals
- Year to Date Earning, Deductions and Withholdings
- Current W-4 Withholding