

CITY OF MERCED
Building and Housing Board of Appeals
Special Meeting
MINUTES

Merced City Council Chambers
Wednesday, December 18, 2019

Chairperson MCCOMB-THANADABOUTH called the meeting to order at 2:01 p.m.

ROLL CALL

Board Members Present: James Allen, Curtis Papineau, Casey Steed, and Chairperson Ashley McComb-ThanadaboutH

Board Members Absent: None (one vacancy)

Staff Present: Chief Building Official Frazier, Captain Jay Struble, Deputy Fire Chief Casey Wilson, Code Enforcement Officer Jackie Hicks, Attorney Lindsay Hovar, and Recording Secretary Gates

1. **APPROVAL OF AGENDA**

M/S PAPINEAU-ALLEN, and carried by unanimous voice vote (one absent), to approve the Agenda as submitted.

2. **MINUTES**

M/S PAPINEAU-ALLEN, and carried by unanimous voice vote (one absent), to approve the Minutes of January 22, 2020, as submitted.

3. **COMMUNICATIONS**

None

4. **ITEMS**

4.1 Appeal Hearing – Sherylln Rawls (owner) 1041 Northwood Drive: Notice and Order to Repair or Abate.

SHERYLLN RAWLS, property owner, requested a continuance to gather documents to present to the Board.

Witnesses Present on behalf of the Appellant:

ALLEN GUILLEN, building superintendent, Merced

Board Member PAPINEAU inquired whether Mr. GUILLEN was a licensed contractor. Ms. RAWLS stated that Mr. GUILLEN did not possess a contractor's license, but that she had other employees who did.

Board Member PAPINEAU inquired about what work had recently been completed on the property. Ms. RAWLS stated that she had been maintaining the yardwork.

Board Member STEED asked Ms. RAWLS how much time she was requesting for a continuance and whether she would be able to secure the property during that time. Mr. STEED stated that the property was a danger.

Chairperson MCCOMB-THANADABOUTH asked what Ms. RAWLS would be able to accomplish with a 30-day continuance. Ms. RAWLS stated that she would have time to collect all documents showing bias from the City of Merced.

Attorney HOVAR addressed the Board and the Appellant and stated that over the last three years the City had been very transparent with their process. Ms. HOVAR stated that Ms. RAWLS had been given sufficient time and opportunities to take corrective action.

Code Enforcement Officer HICKS informed the Board that Ms. Rawls was difficult to contact to provide information.

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Chief Building Official FRAZIER informed the Board that she had informed Ms. Rawls that she could not complete repairs as an owner/builder and would need a license contractor, which led her to submit her appeal stating that she had been denied building permits.

M/S MCCOMB-THANADABOUTH-STEED, and carried by the following vote, to adopt a motion denying the appeal filed by Sherylln Rawls and therefore upholding the Notice and Order to Repair or Abate for the property located at 1041 Northwood Drive, Merced, CA.

AYES: Board Members Allen, Papineau, Steed, and Chairperson McComb-Thanadabouth

NOES: None

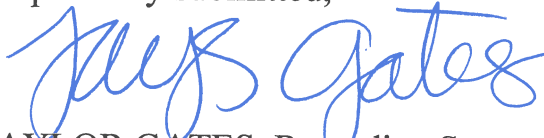
ABSENT: None (one vacancy)

ABSTAIN: None

5. ADJOURNMENT

There being no further business, Chairperson MCCOMB-THANADABOUTH adjourned the meeting at 2:59 p.m.

Respectfully submitted,



TAYLOR GATES, Recording Secretary
City of Merced
Building and Housing Board of Appeals

APPROVED:



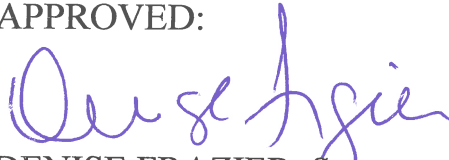
ASHLEY MCCOMB-THANADABOUTH,
Chairperson
City of Merced
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APPROVED:

A handwritten signature in blue ink, appearing to read "Denise Frazier". The signature is fluid and cursive, with the first name "Denise" being more prominent than the last name "Frazier".

DENISE FRAZIER, Secretary/

Chief Building Official

City of Merced

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