

**CITY OF MERCED
Development Services**

TO: Bicycle and Pedestrian Advisory Commission
FROM: Michael Hren, Principal Planner
DATE: June 23, 2020
SUBJECT: Annual Attendance Report

BACKGROUND

Attached is the Annual Attendance Summary (Attachment 1) for the Bicycle Advisory Commission for the attendance reporting period of April 1, 2019, through March 31, 2020.

Presently, there are two voting member vacancies and three “Ex-Officio” member vacancies, as of the changes to the Commission to expand the “Ex-Officio” roster. Our entire staff thanks all Commissioners for their invaluable time, dedication, and service to bicycling in the City of Merced.

Please remember that excused absences are only recognized for illness, family emergencies, business conflicts, or Commission-related business and must be reflected in the official record (Minutes). Excused absences are not counted against the attendance percentage.

The Appointed Commission, Committee, and Board Member Attendance Policy states, “The member shall be required to attend 70 percent of the scheduled meetings during a fiscal year.” All Commissioners have met the 70 percent required meeting attendance.

Please report any comments or questions at the meeting.

ACTION

This item must be approved by the Bicycle Advisory Commission for inclusion in the Annual Board/Commission Attendance Summary to the City Council.

ATTACHMENTS

1. Annual Attendance Report