

**CITY OF MERCED
2020-2021 CITY COUNNCIL APPROVED BUDGET**

TAB 7

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ECONOMIC DEVELOPMENT
FUND NO. 001
ACCOUNT NO. 2002

DESCRIPTION

The Economic Development Department oversees the following divisions: Office of Economic Development, Downtown Fund, Bell Station, Merced Regional Airport, Airport Industrial Park, Visitor Services, and the Parking Authority.

The Office of Economic Development stimulates and enhances the community's economic base. Business development and job creation programs include recruitment of new businesses, expansion of existing businesses, and retention of existing businesses by maintaining a mutually beneficial relationship between the client company and local government.

The department coordinates economic development, business development, and marketing activities with local, regional, and state economic development organizations. By participating in trade shows, conducting missions, attending conferences, and hosting promotional events, the office fosters relationships with site location consultants, brokers, and corporation real estate officers. The Office of Economic Development serves as the City's lead agency for the High Speed Rail Downtown Station Planning Grant and Altamont Corridor Express planning.

The City's partnership with the University of California Merced, Small Business Development Center, WorkNet of Merced County is focused on retaining UC Merced graduates, clustering innovative business start-ups, job creation, and fostering local small business development.

MISSION

Keep Merced as the Center. Implement strategic actions that will have the most direct impact on improving the City of Merced's economic growth and which continues to build Merced's role as the region's center for education, medical services, industry and professional/commercial services.

GOALS

- ◇ Facilitate business development (job creation and investment) and catalyst projects in Merced's economic centers.
- ◇ Market Merced advantages to key markets, businesses, developers and site selectors to attract new investment and jobs.
- ◇ Collaborate with partners to create a positive business image and provide exceptional business support.
- ◇ Coordinate real estate and infrastructure development that will assist in expanding and attracting new business investment and jobs.

ECONOMIC DEVELOPMENT

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|---|---|
| 1. Market speculative development opportunities in the Industrial Parks and target south of the Airport Industrial Park for expansion. | Create a program to entice speculative development in the Airport Industrial Park, and evaluate the willingness of property owners to annex into the City south of the Airport Industrial Park. |
| 2. Create a prospectus identifying development and investment opportunities within Merced's Opportunity Zones. | Work with a consultant on designing a prospectus, and market the final project to Qualified Opportunity Zone Funds. |
| 3. Coordinate High Speed Rail, ACE Train, and other projects that may serve as economic engines in Downtown Merced. | Modify contracts with High Speed Rail and related consultants by December 2020 for the Downtown Station Planning Grant. |
| 4. Maintain core economic development programs supporting business attraction, expansion, and retention. | Promote Merced as an expanding market area through local business visits, fostering relationships and partnerships, engaging retailers, site consultants, and brokers, etc. throughout the Fiscal Year. |
| 5. Work with consultants to evaluate and form special districts including Property Based Improvement District and Enhanced Infrastructure Financing District. | Select and retain consultants to proceed with the legal formation and adoption of the special districts. |

2020-2021 BUDGET HIGHLIGHTS

The Office of Economic Development budget continues to support existing staffing levels. The formation of special districts such as a Property Tax Business Improvement District and Enhanced Infrastructure Improvement Districts are tools to maintain and support development throughout Downtown Merced and employment centers. The core program emphasizes job creation through attraction, expansion, and competitive readiness. Resources will be committed to future economic development planning efforts such as focus studies for a new industrial park, California High Speed Rail, and

ECONOMIC DEVELOPMENT

Altamont Corridor Express (ACE) Train planning. Completing of a number of the identified goals and objectives relies upon support from economic development and site consultants.

BUDGET DETAIL EXPENSES

001-2002	Economic Development			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	REQUEST	RECOM.	APPROVAL
		2017-18	2018-19	2019-20	2020-21	2020-21	2020-21
571.01-00	Regular Salaries	190,832	194,975	200,300	205,808	192,943	192,943
571.03-00	Extra Help	9,609	0	0	0	0	0
571.10-02	Unused Sick Leave	2,912	2,985	2,983	2,990	2,910	2,910
571.10-05	Retirement PERS Classic	14,840	15,608	16,789	18,644	17,479	17,479
571.10-06	Social Security-OASDI	11,076	11,200	12,280	12,503	11,938	11,938
571.10-07	Social Security-Medicare	3,075	2,981	3,123	3,162	2,967	2,967
571.10-12	Workers Compensation	544	544	680	845	720	720
571.10-20	Earned Benefit	4,848	3,829	8,328	5,938	5,779	5,779
571.10-24	Vehicle Allowance	7,009	7,328	7,517	7,517	7,099	7,099
571.10-27	PTS Plan FICA Alternative	125	0	0	0	0	0
571.10-33	Core Allowance	26,667	27,232	27,644	28,361	27,426	27,426
571.10-73	Retirement UAL Misc	19,292	22,920	27,190	30,286	29,361	29,361
Personnel Services		290,829	289,602	306,834	316,054	298,622	298,622
572.12-00	Telephone	1,724	2,167	3,300	3,300	3,300	3,300
572.13-00	Postage	129	131	500	510	510	510
572.15-00	Office Supplies	824	1,751	2,140	2,182	2,182	2,182
572.16-00	Printing	167	0	600	500	500	500
572.17-00	Professional Services	75,244	24,674	76,616	80,748	75,748	75,748
572.18-00	Travel and Meetings	12,515	13,040	21,581	21,581	17,265	17,265
572.19-00	Mileage	1,142	0	7,291	7,291	7,291	7,291
572.20-00	Training Expense	11,229	10,854	21,391	21,391	17,113	17,113
572.21-00	Rents/Leases	1,171	607	1,624	1,624	1,656	1,656
572.22-00	Office Equipment O & M	0	0	111	113	113	113
572.24-00	Memberships, Subscription	5,649	16,441	13,677	13,868	13,868	13,868
572.25-00	Maintenance Matls & Svcs	0	508	2,140	2,140	2,182	2,182
572.29-00	Other Materials Supplies	994	5,991	1,984	1,984	1,984	1,984
572.30-01	Dept Share of Insurance	13,878	14,803	15,927	25,758	28,351	28,351
572.38-00	Support Services	12,429	14,412	16,015	23,410	25,910	25,910
572.45-00	Facilities Maint Charge	30,976	30,590	31,532	38,694	34,975	34,975
Supplies and Services		168,071	135,969	216,429	245,094	232,948	232,948
677.65-00	Capital Imp. Projects	0	8,775	6,224	6,224	6,224	6,224
Capital Outlay		0	8,775	6,224	6,224	6,224	6,224
**	Economic Development	458,900	434,346	529,487	567,372	537,794	537,794

ECONOMIC DEVELOPMENT

- 13-00 Includes mailings to local employers, California Competes updates, and marketing mailings to regional, state, and national targeted clients
- 14-00 Advertising with TeamCalifornia, other site selection journals, and International Council of Shopping Centers promotions. Publication of legal notices, design standards, environmental determinations, etc.
- 16-00 Printing of brochures, newsletters, tradeshow handouts, outreach materials, industrial site catalog, and other informational newsletters
- 17-00 Graphics and marketing services for brochures and promotional materials, marketing for investment missions, industrial prospecting services, web and GIS site maintenance and updates, and contract with economic development service provider, small business development services. State Controller report, escrow, title and broker fees, and marketing services, web services, economic development retainers
- 18-00 Participation in California Association of Local Economic Development (CALED), International Council of Shopping Centers (ICSC) tradeshows, industrial trade conferences and recruiting missions, business development workshops, site consultant workshops and meetings. Training programs, marketing outreach, recruitment missions, business workshops, and industry and retail targeted programs
- 20-00 Registration for various outreach venues coordinated through TeamCalifornia, International Council of Shopping Center, Roundtable in the High Desert, professional training seminars International Council of Shopping Centers Alliance Program and Idea Exchange, industrial outreach programs, business development programming
- 24-00 Membership for International Economic Development Council; California Association for Local Economic Development; TeamCalifornia; International Council of Shopping Centers; subscription to various demographics reports. Urban Land Institute, Shopping Center Database, California Annual Retail Survey, ESRI Business Analyst On-line, LoopNet.
- 25-00 Maintenance for glass display Mainplace, Art maintenance, fences, and weed abatement

29-00 Public presentation materials, photo processing, graphics display items, film, photographic equipment, tablet and smartphone upgrades, fees, and software

BUDGET DETAIL EXPENSES

074-2002 Economic Development							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	FINAL BUDGET 2019-20	DEPT. HEAD REQUEST 2020-21	CITY MGR. RECOM. 2020-21	COUNCIL APPROVAL 2020-21
572.17-00	Professional Services	155,989	0	0	0	0	0
	Supplies and Services	155,989	0	0	0	0	0
677.65-00	Capital Imp. Projects	0	0	0	10,592	10,592	10,592
	Capital Outlay	0	0	0	10,592	10,592	10,592
**	Economic Development	155,989	0	0	10,592	10,592	10,592

AIRPORT INDUSTRIAL PARK
FUND NO. 448
ACCOUNT NO. 2003

DESCRIPTION

The Economic Development Department promotes economic development activity in the Airport Industrial Park consisting of land sales and expansions of existing businesses. Installation, improvement, and maintenance of infrastructure are programs undertaken to assure existing, expanding and future industrial tenants will be well served in the Airport Industrial Park.

MISSION

The Airport Industrial Park provides opportunities for economic growth in Merced through sale of land to job generating industries that will benefit the community.

GOALS

- ◇ Encourage new job generating industry to locate at the Airport Industrial Park.
- ◇ Accommodate the expansions or necessary relocations of local industries.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|--|---|
| 1. Investigate the willingness of property owners to annex their properties into the Airport Industrial Park off Dickenson Ferry Road. | Initiate conversations with the key property owner about transitioning the property from agriculture use to industrial use. |
| 2. Focus on investment opportunities in the Airport Industrial Park. | Continue marketing the Airport Industrial Park and work with businesses in the AIP for expansion opportunities. |
| 3. Continue working with developers interested in speculative building projects on all properties within the Airport Industrial Park. | Consider transactions deferring land and fee payment reducing upfront development costs. |

AIRPORT INDUSTRIAL PARK

2020-2021 BUDGET HIGHLIGHTS

The proposed budget for fiscal year 2020-2021 is substantially similar to that of the previous year.

BUDGET DETAIL EXPENSES

448-2003 Airport Industrial Park							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	FINAL BUDGET 2019-20	DEPT. HEAD REQUEST 2020-21	CITY MGR. RECOM. 2020-21	COUNCIL APPROVAL 2020-21
575.92-17	Interdept DSC-Develop Svc	700	3,380	2,932	3,355	3,278	3,278
	Interdepartmental	700	3,380	2,932	3,355	3,278	3,278
647.65-00	Capital Imp. Projects	28,781	1,970	179,328	183,625	183,702	183,702
	Capital Outlay	28,781	1,970	179,328	183,625	183,702	183,702
908.93-01	Trsf-General Fund (001)	0	0	67,077	67,077	67,077	67,077
	Other	0	0	67,077	67,077	67,077	67,077
948.93-61	Trsf-Airport Capital(461)	0	0	49,032	49,032	49,032	49,032
	Other	0	0	49,032	49,032	49,032	49,032
**	Airport Industrial Park	29,481	5,350	298,369	303,089	303,089	303,089

BELL STATION FACILITY
FUND NO. 063
ACCOUNT NO. 2005

PROGRAM

Fund is used to account for operation and maintenance of the Bell Station, which is leased to the United States Post Office and used as a post office location at 415 West 18th Street.

MISSION

Maintain and preserve the Bell Station as a historic icon in Downtown Merced.

GOALS

- ◇ Secure and maintain appropriate tenants for the main level of the facility while preserving its historic character.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|--|---|
| 1. Examine Leases to maximize revenues and profit potential. | Maintain lease rate levels that are competitive within the Downtown district. |
| 2. Maintain the character of the Bell Station, while investigating future potential land uses as part of Downtown Merced's emerging dining, art, and entertainment district. | Replace and repair fixtures, equipment, and grounds as needed. Investigate historic buildings in successful downtowns that is used for purposes other than office space that will compliment a dining, art, and entertainment district. |
| 3. Search for grants and other funding sources to restore and repair historic structures. | Inquire with State Historic Preservation Office, Department of the Interior, National Park Services, and National Main Street Program for funding opportunities. |

2020-2021 BUDGET HIGHLIGHTS

The United States Postal Service continues to be the dominate user and revenue generator for the Bell Station budget. Use of the Bell Station is subject to the

Agreement between the federal Department of Interior and the City of Merced. Tenants in the Bell Station include the City of Merced Code Enforcement Division and the Merced Police Department DART Team. The newest tenant is Glamazon, Inc.

BUDGET DETAIL EXPENSES

063-2005	Bell Station Facility			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	REQUEST	RECOM.	APPROVAL
		2017-18	2018-19	2019-20	2020-21	2020-21	2020-21
515.92-01	Interdept DSC-General Fnd	11,923	12,304	13,661	14,198	13,901	13,901
	Interdepartmental	11,923	12,304	13,661	14,198	13,901	13,901
572.11-00	Utilities	36,053	40,325	41,600	41,600	41,600	41,600
572.12-00	Telephone	243	252	250	275	275	275
572.17-00	Professional Services	14,206	13,920	13,920	13,920	13,920	13,920
572.29-00	Other Materials Supplies	7,393	10,185	14,488	16,985	24,789	24,789
572.30-01	Dept Share of Insurance	3,171	3,485	3,911	6,527	7,140	7,140
572.38-00	Support Services	919	426	428	137	135	135
572.45-00	Facilities Maint Charge	0	5,000	0	0	0	0
	Supplies and Services	61,985	73,593	74,597	79,444	87,859	87,859
574.91-01	Adm Exp-City Manager	372	324	256	261	268	268
574.91-02	Adm Exp-City Attorney	99	69	79	65	62	62
574.91-03	Adm Exp-City Clerk	152	119	95	122	107	107
574.91-09	Adm Exp-Finance	990	810	658	731	740	740
574.91-10	Adm Exp-Purchasing	120	87	71	78	80	80
574.91-16	Adm Exp-City Council	102	78	62	68	68	68
	Other	1,835	1,487	1,221	1,325	1,325	1,325
677.65-00	Capital Imp. Projects	0	60	291	0	0	0
	Capital Outlay	0	60	291	0	0	0
968.93-71	Trsf-Facilities Main(671)	7,967	8,253	8,548	8,854	8,854	8,854
968.93-72	Trsf-Support Service(672)	0	1,389	1,642	884	884	884
	Other	7,967	9,642	10,190	9,738	9,738	9,738
**	Bell Station Facility	83,710	97,086	99,960	104,705	112,823	112,823

AIRPORT

AIRPORT
FUND NOS. 561 & 461
ACCOUNT NO. 1303

DESCRIPTION

The Merced Regional Airport supports the economic development of the City of Merced by offering commercial, corporate and general aviation operations and related services; air ambulance services; flight training; aircraft maintenance and repair; fuel sales; and a restaurant. Commercial airline service is provided through the federally subsidized Essential Air Service (EAS) program of the U.S. Department of Transportation. The airport activities are conducted in accord with federal and state laws and regulations, and the City's Municipal Code and local ordinances. The airport's runway, taxiways, terminal building, aircraft parking and hangar areas are managed by the City to ensure the safe and efficient movement of aircraft and airport customers.

The airport strives to operate in a safe and secure manner, adhering to applicable federal and state laws and regulations, as well as the City Municipal code and local ordinances.

MISSION

The Merced Regional Airport supports the economic and physical development of the City of Merced by providing resources for commercial airline service, corporate and general aviation, air ambulance services, flight training, aircraft maintenance and repair, fuel sales and a restaurant.

GOALS

- Provide sustained high quality aviation services and facilities by maintaining and operating the Merced Regional Airport in a safe, secure, cost-effective and financially self-sufficient manner.
- Increase the utilization of Airport assets by expanding passenger enplanement numbers and providing improved passenger physical facilities.
- Increase pilot training avenues to equip individuals for a career in aviation and for private pilot usage of the airport. Encourage development of a flying club for more affordable general aviation activity. Encourage pilot safety activities offered through the FAA.
- Expand awareness of the airport through events open to the public to build interest in aviation, working with the airport based general aviation community.
- Enter into new leases and agreements for provision of aviation related services to generate additional operating revenues.

AIRPORT

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|---|
| 1. Contribute to economic development efforts of the City. | Effectively work with the federal government, businesses, tenants, and customers to increase activities and revenues at the airport. |
| 2. Enhance airport revenues and reduce operational costs at the Merced Regional Airport. | Sustain and operate the airport with reduced reliance on City General Fund subsidy. |
| 3. Maintain and grow scheduled airline service at Merced Regional Airport. | Airline service continues and expands; EAS program participation continues with no interruption to service; advertising efforts to be employed in a broader geographic region. |
| 4. Maintain safe operation of the Merced Airport. | Achieve "Excellent" results on all annual inspection/performance reports provided by the FAA, National Weather Service, and State of California. Work with tenants of airport to ensure satisfactory performance to avoid inspection violations due to tenant action or inaction.

Proactive efforts to achieve no lost time or employee reportable medical injuries, aircraft incursions or accidents. |
| 5. Continuous Improvement of Airport facilities. | Stay on schedule and within budget on capital improvement items as described in the Merced Airport Master Plan and as updated in the Airport Capital Improvement Plan on an annual basis. Be prepared to pursue available "shovel ready project" funding at end of FAA annual funding cycle. |

AIRPORT

6. Maintain excellent Tenant and City relationships.

Create transparency of airport operations and policies through airport business tenant meetings, monthly reports, informational mail-outs as needed, and updates to the Airport website.

2020-2021 BUDGET HIGHLIGHTS

The primary highlights will continue to be attention to ongoing Airport financial sustainability, as well as increasing passenger enplanements and terminal upgrades to ensure that the passenger experience is one that travelers will wish to repeat. In addition, efforts will continue to expand airport businesses. Necessary updates to facilities and airport operating areas will be accomplished as private, local, City, State, and Federal funding sources allow. However, for Airport Terminal renovations no Federal funding will be available. Overall, operating expenses will remain similar to last year. The airport and the EAS carrier will strive to achieve the 10,000 passenger enplanement target which would result in eligibility for \$1 million in FAA Airport Capital Improvement Funding, payable in two to three years following attainment of the 10,000 enplanement goal.

Airport

E X P E N S E S	Actual 2017-18	Actual 2018-19	Final Budget 2019-20	Dept.Head Request 2020-21	City Mgr. Recom. 2020-21	Council Approval 2020-21
Personnel Expenses	219,217	307,986	309,397	318,857	438,715	438,715
Supplies and Services	212,693	215,823	252,695	274,849	285,421	285,421
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	156,179	156,179	0	0	0	0
* Undefined *	10,569	16,777	18,229	15,454	15,454	15,454
TOTAL	598,658	696,765	580,321	609,160	739,590	739,590

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F I N A N C I N G S O U R C E S	Actual 2017-18	Actual 2018-19	Final Budget 2019-20	Estimated 2020-21
Aircraft Taxes Unsecured	66,768	43,342	45,000	45,000
FAA Cares Act	0	0	0	739,587
Utilities Reimbursement	909	315	500	300
Aircraft Tie Downs	1,942	1,680	1,700	1,734
Port. Hangar-Space Rental	17,506	18,288	18,550	23,604
Fuel Flowage Fees	9,382	9,204	10,000	10,627
Landing Fees	28,511	26,917	26,500	25,344
Fixed Base Operations(com	4,986	4,896	4,900	4,896
Investment Earnings	1,066	864	2,060	0
Hangar Rentals	107,013	177,636	172,710	192,853
Building Rentals	167,357	147,357	177,580	128,244
Vehicle Rental Commission	17,983	0	0	0
Lease of Ground Areas/La	31,160	32,634	31,901	50,475
Unclassified	2,407	2,631	1,500	2,000
Trsf-General Fund (001)	0	44,700	61,344	0
Trsf-CFD-Airport-SR (163)	16,292	20,047	26,077	31,536
Other Revenues	125,376	166,254	1-	516,610-
TOTAL	598,658	696,765	580,321	739,590

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Airport

P E R S O N N E L	Number of Positions			
	Classification	Funded In Budget 2019-20	Dept.Head Request 2020-21	City Mgr. Recom. 2020-21
Airport Manager	1.00	1.00	1.00	1.00
Director of Economic Dev	.10	.10	.15	.15
Airport Operations Technician	1.00	1.00	1.00	1.00
Economic Development Associate			1.00	1.00
TOTAL	2.10	2.10	3.15	3.15

BUDGET DETAIL EXPENSES

561-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	FINAL BUDGET 2019-20	DEPT. HEAD REQUEST 2020-21	CITY MGR. RECOM. 2020-21	COUNCIL APPROVAL 2020-21
561.01-00	Regular Salaries	110,328	169,517	178,601	183,513	253,819	253,819
561.03-00	Extra Help	10,125	18,843	4,107	4,219	4,106	4,106
561.04-01	Regular Overtime	2,503	1,463	943	969	943	943
561.04-04	Call Back Time Worked	27	0	0	0	0	0
561.10-02	Unused Sick Leave	324	332	0	0	0	0
561.10-05	Retirement PERS Classic	5,438	5,737	6,146	6,826	13,457	13,457
561.10-06	Social Security-OASDI	8,014	11,152	11,434	11,738	15,830	15,830
561.10-07	Social Security-Medicare	2,059	2,922	2,762	2,833	3,793	3,793
561.10-08	State Unemployment	0	126	4,681	0	0	0
561.10-09	Retirement PERS Lateral	3,152	7,837	8,824	9,799	9,537	9,537
561.10-12	Workers Compensation	4,412	4,318	5,823	8,225	11,438	11,438
561.10-17	Stand By Pay	21,584	17,349	9,000	9,247	9,000	9,000
561.10-20	Earned Benefit	539	414	4,587	4,713	6,545	6,545
561.10-24	Vehicle Allowance	779	814	835	835	1,253	1,253
561.10-27	PTS Plan FICA Alternative	132	246	53	55	53	53
561.10-33	Core Allowance	24,261	35,357	36,774	37,786	59,223	59,223
561.10-35	Post Employment Benefits	9,927	11,144	10,582	11,094	11,094	11,094
561.10-73	Retirement UAL Misc	15,613	20,415	24,245	27,005	38,624	38,624
Personnel Services		219,217	307,986	309,397	318,857	438,715	438,715
562.11-00	Utilities	40,063	43,044	44,820	45,776	45,777	45,777
562.12-00	Telephone	3,049	2,859	4,077	4,077	4,077	4,077
562.13-00	Postage	12	13	200	204	204	204
562.14-00	Advertising	0	1,363	3,000	3,060	3,060	3,060
562.15-00	Office Supplies	148	565	1,000	1,020	1,020	1,020
562.16-00	Printing	3	0	60	61	61	61
562.17-00	Professional Services	17,949	14,902	27,679	30,779	30,779	30,779
562.18-00	Travel and Meetings	1,557	2,861	2,000	2,040	1,632	1,632
562.19-00	Mileage	33	0	200	204	204	204
562.20-00	Training Expense	400	725	1,652	1,685	1,348	1,348
562.22-00	Office Equipment O & M	54	63	906	924	924	924
562.23-00	Vehicle Operations/Maint	5,596	10,461	4,782	4,369	4,087	4,087
562.24-00	Memberships, Subscription	2,030	1,656	2,199	2,180	2,798	2,798
562.25-00	Maintenance Matls & Svcs	9,489	9,637	21,434	21,862	21,862	21,862
562.26-00	Other Equipment O & M	144	0	520	530	530	530
562.27-00	Small Tools	36	0	102	104	104	104
562.29-00	Other Materials Supplies	142	10,177	13,250	13,515	13,515	13,515
562.30-01	Dept Share of Insurance	16,829	17,662	15,523	22,437	26,491	26,491
562.38-00	Support Services	16,272	17,334	18,059	32,457	38,588	38,588
562.45-00	Facilities Maint Charge	40,435	40,441	42,648	43,133	42,139	42,139
Supplies And Services		154,241	173,763	204,111	230,417	239,200	239,200
564.91-01	Adm Exp-City Manager	7,843	9,032	10,045	8,679	9,249	9,249
564.91-02	Adm Exp-City Attorney	2,085	1,912	3,096	2,147	2,151	2,151
564.91-03	Adm Exp-City Clerk	3,206	3,318	3,728	4,038	3,684	3,684
564.91-09	Adm Exp-Finance	20,857	22,553	25,843	24,266	25,587	25,587
564.91-10	Adm Exp-Purchasing	2,537	2,414	2,767	2,593	2,761	2,761
564.91-16	Adm Exp-City Council	2,151	2,180	2,426	2,248	2,339	2,339
Other		38,679	41,409	47,905	43,971	45,771	45,771
565.92-01	Interdept DSC-General Fnd	19,077	0	0	0	0	0
565.92-53	Interdept DSC-Wastewater	414	427	443	461	450	450
565.92-70	Interdept DSC-Fleet	282	224	236	0	0	0
Interdepartmental		19,773	651	679	461	450	450

BUDGET DETAIL EXPENSES

561-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	FINAL BUDGET 2019-20	DEPT. HEAD REQUEST 2020-21	CITY MGR. RECOM. 2020-21	COUNCIL APPROVAL 2020-21
633.64-00	Depreciation Expense	156,179	156,179	0	0	0	0
	Property	156,179	156,179	0	0	0	0
968.93-71	Trsf-Facilities Main(671)	10,569	10,947	11,339	11,744	11,744	11,744
968.93-72	Trsf-Support Service(672)	0	5,830	6,890	3,710	3,710	3,710
	Other	10,569	16,777	18,229	15,454	15,454	15,454
**	Airport	598,658	696,765	580,321	609,160	739,590	739,590

AIRPORT

- 14-00 Advertising and marketing of airport services
- 16-00 Special color copy needs for required manuals
- 17-00 Airport and fuel pump maintenance and other professional services
- 18-00 FAA and state agency meetings and travel associated with training in Line 20-00, including meals and mileage reimbursements
- 20-00 Annual Fire training, registrations for airport management seminars and conferences, and staff training as required
- 24-00 Annual membership fees for Association of California Airports; American Association of Airport Executives; and California Association of Airport Executives; Office PC annual software licenses
- 25-00 Airport Improvements and upkeep of airport facilities and property
- 26-00 Maintenance of radios and altimeters
- 29-00 Federal, State and County required certifications and inspections for various equipment pertaining to the airport

FOOTNOTE:

Fund 561 represents the operating costs of the Airport. Fund 461 reflects capital improvements.

BUDGET DETAIL EXPENSES

461-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	FINAL BUDGET 2019-20	DEPT. HEAD REQUEST 2020-21	CITY MGR. RECOM. 2020-21	COUNCIL APPROVAL 2020-21
633.64-00	Depreciation Expense	298,538	292,613	0	0	0	0
	Property	298,538	292,613	0	0	0	0
667.65-00	Capital Imp. Projects	0	0	49,267	60,807	60,845	60,845
	Capital Outlay	0	0	49,267	60,807	60,845	60,845
**	Airport	298,538	292,613	49,267	60,807	60,845	60,845