

**CITY OF MERCED  
2023-2024 CITY COUNCIL APPROVED BUDGET**

**TAB 7**

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**ECONOMIC DEVELOPMENT**  
**FUND NO. 001 / 1000**  
**ACCOUNT NO. 2002 / 2500**

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***DESCRIPTION***

The Economic Development Department oversees the following divisions: Office of Economic Development, Downtown Fund, Bell Station, Merced Regional Airport, Airport Industrial Park, and the Parking Authority.

The Office of Economic Development stimulates and enhances the community's economic base. Business development and job creation programs include recruitment of new businesses, expansion of existing businesses, and retention of existing businesses by maintaining a mutually beneficial relationship between the client company and local government.

The department coordinates economic development, business development, and marketing activities with local, regional, and state economic development organizations. By participating in trade shows, conducting missions, attending conferences, and hosting promotional events, the office fosters relationships with site location consultants, brokers, and corporation real estate officers. The Office of Economic Development serves as the City's lead agency for the High Speed Rail Downtown Station Planning Grant and Altamont Corridor Express planning.

The City's partnership with the University of California Merced, Small Business Development Center, WorkNet of Merced County is focused on retaining UC Merced graduates, clustering innovative business start-ups, job creation, and fostering local small business development.

***MISSION***

***Keep Merced as the Center.*** Implement strategic actions that will have the most direct impact on improving the City of Merced's economic growth and which continues to build Merced's role as the region's center for education, medical services, industry and professional/commercial services.

***GOALS***

- ◇ Facilitate business development (job creation and investment) and catalyst projects in Merced's economic centers.
- ◇ Market Merced advantages to key markets, businesses, developers and site selectors to attract new investment and jobs.
- ◇ Collaborate with partners to create a positive business image and provide exceptional business support.
- ◇ Coordinate real estate and infrastructure development that will assist in expanding and attracting new business investment and jobs.

## **ECONOMIC DEVELOPMENT**

### **OBJECTIVES**

### **PERFORMANCE MEASUREMENTS/INDICATORS**

- |   |  |
|---|--|
| 1. Center on a business-friendly culture branding Merced as a go to City for business investment.   | Continue working with stakeholders and partners making enhancements to the entitlement and permitting processes.   |
| 2. Engage the community with regular updates on new projects, happenings, and events related to local economic development.                     | Provide information to the public regarding economic development efforts, projects, and programs on a quarterly or more frequent basis using social media and other forms of outreach.               |
| 3. Coordinate High Speed Rail, ACE Train, and other projects that may serve as economic engines in Downtown Merced.                             | Continue to be the clearinghouse for High Speed Rail, ACE Train, MITC, and San Joaquin projects and contacts.  |
| 4. Re-evaluate sites for future industrial/business park development potential.   | Engage with local economic development agencies about strategic industrial/business park locations including opportunities to form regional facilities.  |
| 5. Participate in WorkNet of Merced County and other job training agencies to ensure the local workforce is trained and available for new jobs. | Advance ongoing job development and attraction efforts between the Department of Workforce Investment, WorkNet of Merced County, Merced County, and the California Economic Resilience Fund program. |
| 6. Increase visitor spending and stays in Merced by becoming a go to community instead of a go through community.                               | Continue coordinating efforts to create a Tourism Based Improvement District with key partners.  |
| 7. Investigate the feasibility of establishing an Enhanced Infrastructure Financing District.   | Partners with legislators to prepare and support Merced's effort to establish an EIFD.   |

### **2023-2024 BUDGET HIGHLIGHTS**

## **ECONOMIC DEVELOPMENT**

The Office of Economic Development budget is transitioning to a staff level consisting of two Economic Development Associates. The Division will be overseen by the Deputy City Manager. The formation of special districts such as a Property Tax Business Improvement District and Tourism Based Improvement Districts are tools that will enhance the City's economic development efforts. The core program of the Office of Economic Development emphasizes job creation through attraction, expansion, and competitive readiness. Resources will be committed to future economic development planning efforts such as focus studies for a new industrial/technology park, California High Speed Rail, and Altamont Corridor Express (ACE) Train planning. Completing of a number of the identified goals and objectives relies upon support from economic development and site consultants.



BUDGET DETAIL EXPENSES

001-2002	Economic Development			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	REQUEST	RECOM.	APPROVAL
		2020-21	2021-22	2022-23	2023-24	2023-24	2023-24
571.01-00	Regular Salaries	190,909	156,838	229,950	242,415	211,066	211,066
571.10-02	Unused Sick Leave	3,001	1,374	0	0	0	0
571.10-05	Retirement PERS Classic	17,290	13,096	7,815	0	0	0
571.10-06	Social Security-OASDI	10,848	9,350	14,329	15,265	13,086	13,086
571.10-07	Social Security-Medicare	2,906	2,334	3,351	3,570	3,060	3,060
571.10-10	Retirement-PERS New Membr	0	658	11,821	22,429	19,529	19,529
571.10-12	Workers Compensation	720	569	979	334	334	334
571.10-20	Earned Benefit	4,391	3,819	4,181	3,795	0	0
571.10-24	Vehicle Allowance	6,729	3,528	0	0	0	0
571.10-33	Core Allowance	27,230	26,434	64,862	71,281	61,544	61,544
571.10-73	Retirement UAL Misc	29,361	48,099	38,273	38,665	33,863	33,863
	Personnel Services	293,385	266,099	375,561	397,754	342,482	342,482
572.11-00	Utilities	0	3,599	0	0	0	0
572.12-00	Telephone	4,590	7,171	5,580	2,930	2,930	2,930
572.13-00	Postage	63	372	520	540	540	540
572.14-00	Advertising	12,650	0	0	0	0	0
572.15-00	Office Supplies	769	4,195	2,225	2,314	2,314	2,314
572.16-00	Printing	0	449	510	530	530	530
572.17-00	Professional Services	4,890	28,535	73,058	88,058	88,058	88,058
572.18-00	Travel and Meetings	5,844	17,375	23,491	23,491	23,491	23,491
572.19-00	Mileage	35	0	3,718	3,718	3,718	3,718
572.20-00	Training Expense	3,646	7,445	17,455	17,455	17,455	17,455
572.21-00	Rents/Leases	0	0	1,689	0	0	0
572.22-00	Office Equipment O & M	0	0	115	329	329	329
572.24-00	Memberships, Subscription	10,580	17,070	16,184	20,148	20,148	20,148
572.25-00	Maintenance Matls & Svcs	1,456	343	2,225	2,314	2,314	2,314
572.29-00	Other Materials Supplies	106,684	2,819	3,023	3,143	3,143	3,143
572.30-01	Dept Share of Insurance	28,351	39,209	38,070	49,710	49,710	49,710
572.38-00	Support Services	25,910	19,026	29,202	26,909	30,370	30,370
572.45-00	Facilities Maint Charge	34,975	39,896	35,456	39,545	39,545	39,545
	Supplies and Services	240,443	187,504	252,521	281,134	284,595	284,595
573.43-00	Machinery/Equipment	14,463	5,647	0	0	0	0
	Property	14,463	5,647	0	0	0	0
677.65-00	Capital Imp. Projects	0	16,517	41,438	50,057	50,057	50,057
	Capital Outlay	0	16,517	41,438	50,057	50,057	50,057
**	Economic Development	548,291	475,767	669,520	728,945	677,134	677,134

## ECONOMIC DEVELOPMENT

- 12-00 Monthly billing for cell phones and i-pads.
- 13-00 Includes mailings to local employers, California Competes updates, and marketing mailings to regional, state, and national targeted clients
- 15-00 Pens, pencils, notepads, filing supplies, and other various office supplies.
- 16-00 Printing of brochures, newsletters, tradeshow handouts, outreach materials, industrial site catalog, and other informational newsletters
- 17-00 Graphics and marketing services for brochures and promotional materials, marketing for investment missions, industrial prospecting services, web and GIS site maintenance and updates, and contract with economic development service provider, small business development services. State Controller report, escrow, title and broker fees, and marketing services, web services, economic development retainers
- 18-00 Participation in California Association of Local Economic Development (CALED), International Council of Shopping Centers (ICSC) tradeshows, industrial trade conferences and recruiting missions, business development workshops, site consultant workshops and meetings. Training programs, marketing outreach, recruitment missions, business workshops, and industry and retail targeted programs
- 19-00 Mileage reimbursement
- 20-00 Registration for various outreach venues coordinated through TeamCalifornia, International Council of Shopping Center, professional training seminars International Council of Shopping Centers Alliance Program and Idea Exchange, industrial outreach programs, business development programming
- 22-00 Maintenance of copiers
- 24-00 Membership for International Economic Development Council; California Association for Local Economic Development; TeamCalifornia; International Council of Shopping Centers; subscription to various demographics reports. Urban Land Institute, Shopping Center Database, California Annual Retail Survey, ESRI Business Analyst On-line, LoopNet.

25-00 Art maintenance and Way Finding Maintenance

29-00 Public presentation materials, photo processing, graphics display items, film, photographic equipment, tablet and smartphone upgrades, fees, and software





BUDGET DETAIL EXPENSES

074-2002 Economic Development							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2020-21	ACTUAL 2021-22	FINAL BUDGET 2022-23	DEPT. HEAD REQUEST 2023-24	CITY MGR. RECOM. 2023-24	COUNCIL APPROVAL 2023-24
572.17-00	Professional Services	0	83.250	50,000	100,000	100,000	100,000
572.29-00	Other Materials Supplies	0	0	10,000	10,000	10,000	10,000
	Supplies and Services	0	83,250	60,000	110,000	110,000	110,000
677.65-00	Capital Imp. Projects	0	15,600	18,593	12,133	12,133	12,133
	Capital Outlay	0	15,600	18,593	12,133	12,133	12,133
948.93-61	Trsf-Airport Capital(461)	0	0	0	1,100,000	1,100,000	1,100,000
	Other	0	0	0	1,100,000	1,100,000	1,100,000
**	Economic Development	0	98,850	78,593	1,222,133	1,222,133	1,222,133

**AIRPORT INDUSTRIAL PARK**  
**FUND NO. 448 / 5003**  
**ACCOUNT NO. 2003 / 6510**

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***DESCRIPTION***

The Economic Development Department promotes economic development activity in the Airport Industrial Park consisting of land sales and expansions of existing businesses. Installation, improvement, and maintenance of infrastructure are programs undertaken to assure existing, expanding and future industrial tenants will be well served in the Airport Industrial Park.

***MISSION***

The Airport Industrial Park provides opportunities for economic growth in Merced through sale of land to job generating industries that will benefit the community.

***GOALS***

- ◇ Encourage new job generating industry to locate at the Airport Industrial Park.
- ◇ Accommodate the expansions or necessary relocations of local industries.

***OBJECTIVES***

***PERFORMANCE  
MEASUREMENTS/INDICATORS***

- |  |   |
|--|---|
| 1. Identify land in the Airport Industrial Park owned by City requiring Surplus Land Act clearance.    | Prepare land for sales via clearance through the California Surplus Land Act.   |
| 2. Focus on investment opportunities in the Airport Industrial Park.                                   | Continue marketing the Airport Industrial Park and work with businesses in the AIP for expansion opportunities.                               |
| 3. Re-evaluate the value of the properties owned by the City of Merced in the Airport Industrial Park. | Hire an appraisal consulting team who specialized in evaluating industrial property to set the value of the Airport Industrial Park property. |
| 4. Evaluate the condition of property located on Hawk Drive.   | Contract with a consultant to evaluate level of lead and mitigation on the sites.   |

***2023-2024 BUDGET HIGHLIGHTS***

The proposed budget for fiscal year 2023-2024 is substantially similar to that of the previous year.



BUDGET DETAIL EXPENSES

448-2003 Airport Industrial Park							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2020-21	ACTUAL 2021-22	FINAL BUDGET 2022-23	DEPT. HEAD REQUEST 2023-24	CITY MGR. RECOM. 2023-24	COUNCIL APPROVAL 2023-24
572.29-00	Other Materials Supplies	606	536	800	800	800	800
	Supplies and Services	606	536	800	800	800	800
575.92-17	Interdept DSC-Develop Svc	3,278	3,516	4,087	0	0	0
	Interdepartmental	3,278	3,516	4,087	0	0	0
647.65-00	Capital Imp. Projects	3,000	0	176,444	57,960	155,720	155,720
	Capital Outlay	3,000	0	176,444	57,960	155,720	155,720
908.93-01	Trsf-General Fund (001)	0	0	67,077	67,077	67,077	67,077
	Other	0	0	67,077	67,077	67,077	67,077
948.93-61	Trsf-Airport Capital(461)	0	43,032	49,032	137,105	137,105	137,105
	Other	0	43,032	49,032	137,105	137,105	137,105
**	Airport Industrial Park	6,884	47,084	297,440	262,942	360,702	360,702

**BELL STATION FACILITY**  
**FUND NO. 063 / 3002**  
**ACCOUNT NO. 2005 / 2520**

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***PROGRAM***

Fund is used to account for operation and maintenance of the Bell Station, which is leased to the United States Post Office and used as a post office location at 415 West 18<sup>th</sup> Street.

***MISSION***

Maintain and preserve the Bell Station as a historic icon in Downtown Merced.

***GOALS***

- ◇ Secure and maintain appropriate tenants for the main level of the facility while preserving its historic character.

***OBJECTIVES***

***PERFORMANCE  
MEASUREMENTS/INDICATORS***

- |   |  |
|---|--|
| 1. Examine Leases to maximize revenues and profit potential.  | Maintain lease rate levels that are competitive within the Downtown district.  |
| 2. Maintain the character of the Bell Station including the preservation of the building's historic murals. | Comply with the Department of Interior's rules and regulations regarding preservation the historic building and murals.  |
| 3. Search for grants and other funding sources to restore and repair historic structures.                   | Inquire with State Historic Preservation Office, Department of the Interior, National Park Services, and National Main Street Program for funding opportunities. |
| 4. Investigate the possibility of turning the Bell Station back to the GSA.                                 | Complete environmental studies and clean up allowing the transition of the Bell Station to the Department of the interior or Merced County.                      |

## ***2023-2024 BUDGET HIGHLIGHTS***

The United States Postal Service continues to be the dominate user and revenue generator for the Bell Station budget. Use of the Bell Station is subject to the Agreement between the Federal Department of Interior and the City of Merced. The cost to maintain and operate the Bell Station are outpacing revenues. Therefore, the City is interested in releasing the Bell Station as an asset.





## BUDGET DETAIL EXPENSES

063-2005 Bell Station Facility							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2020-21	ACTUAL 2021-22	FINAL BUDGET 2022-23	DEPT. HEAD REQUEST 2023-24	CITY MGR. RECOM. 2023-24	COUNCIL APPROVAL 2023-24
515.92-01	Interdept DSC-General Fnd	13,901	14,708	0	0	0	0
	Interdepartmental	13,901	14,708	0	0	0	0
572.11-00	Utilities	51,530	51,114	33,000	50,000	50,000	50,000
572.12-00	Telephone	256	297	280	300	300	300
572.17-00	Professional Services	18,798	23,536	27,000	19,130	19,212	19,212
572.29-00	Other Materials Supplies	3,479	664	13,114	6,143	6,143	6,143
572.30-01	Dept Share of Insurance	7,140	6,315	7,627	10,440	10,440	10,440
572.38-00	Support Services	135	143	130	157	137	137
	Supplies and Services	81,338	82,069	81,151	86,170	86,232	86,232
574.91-01	Adm Exp-City Manager	268	264	270	275	252	252
574.91-02	Adm Exp-City Attorney	62	80	161	45	106	106
574.91-03	Adm Exp-City Clerk	107	110	123	126	113	113
574.91-09	Adm Exp-Finance	740	836	779	801	733	733
574.91-10	Adm Exp-Purchasing	80	85	83	88	80	80
574.91-16	Adm Exp-City Council	68	84	90	109	98	98
	Other	1,325	1,459	1,506	1,444	1,382	1,382
968.93-71	Trsf-Facilities Main(671)	8,854	9,170	7,283	7,545	7,545	7,545
968.93-72	Trsf-Support Service(672)	884	884	1,137	1,137	1,137	1,137
	Other	9,738	10,054	8,420	8,682	8,682	8,682
**	Bell Station Facility	106,302	108,290	91,077	96,296	96,296	96,296

# AIRPORT

## **AIRPORT**

**FUND NOS. 561 & 461 / 6003 & 5006**

**ACCOUNT NO. 1303 / 6500**

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### ***DESCRIPTION***

The Merced Yosemite Regional Airport supports the economic development of the City of Merced by offering commercial, corporate, and general aviation operations and related services; air ambulance services; flight training; aircraft maintenance and repair; and fuel sales. Commercial airline service is provided through the federally subsidized Essential Air Service (EAS) program of the U.S. Department of Transportation. The airport activities are conducted in accord with federal and state laws and regulations, and the City's Municipal Code and local ordinances. The airport's runway, taxiways, terminal building, aircraft parking and hangar areas are managed by the City to ensure the safe and efficient movement of aircraft and airport customers.

The airport strives to operate in a safe and secure manner, adhering to applicable federal and state laws and regulations, as well as the City Municipal code and local ordinances.

### ***MISSION***

The Merced Yosemite Regional Airport supports the economic and physical development of the City of Merced by providing resources for commercial airline service, corporate and general aviation, air ambulance services, flight training, aircraft maintenance and repair, and fuel sales.

### ***GOALS***

- Provide sustained high quality aviation services and facilities by maintaining and operating the Merced Yosemite Regional Airport in a safe, secure, cost-effective, and financially self-sufficient manner.
- Increase the utilization of Airport assets by expanding passenger enplanement numbers and providing improved passenger physical facilities.
- Increase pilot training avenues to equip individuals for a career in aviation and for private pilot usage of the airport.
- Expand awareness of the airport through marketing and events open to the public to build interest in aviation, working with the airport based general aviation community.
- Enter into new leases and agreements for provision of aviation related services to generate additional operating revenues.

## AIRPORT

### **OBJECTIVES**

1. Contribute to economic development efforts of the City.
2. Enhance airport revenues and reduce operational costs at the Merced Yosemite Regional Airport.
3. Maintain and grow scheduled airline service at Merced Yosemite Regional Airport.
4. Maintain safe operation of the Merced Airport.
5. Continuous Improvement of Airport facilities.

### **PERFORMANCE MEASUREMENTS/INDICATORS**

Effectively work with the federal government, businesses, tenants, and customers to increase activities and revenues at the airport.

Sustain and operate the airport without reliance on City General Fund subsidy.

Airline service continues and expands; EAS program participation continues with no interruption to service; advertising efforts to be employed in a broader geographic region.

Achieve "Excellent" results on all annual inspection/performance reports provided by the State of California. Work with tenants of airport to ensure satisfactory performance to avoid inspection violations due to tenant action or inaction.

Proactive efforts to achieve no lost time or employee reportable medical injuries, aircraft incursions or accidents.

Stay on schedule and within budget on the Commercial Terminal Replacement Project, the Pavement Maintenance Management Program (PMMP), Pavement Rehabilitation Design, Transient Pilot Restroom project, and capital improvement items as described in the Merced Airport Master Plan and as updated in the Airport Capital improvement Plan on an annual basis.

## AIRPORT

6. Maintain excellent Tenant and City relationships.

Create transparency of airport operations and policies through the Regional Airport Authority monthly meetings, and updates to the Airport website.

### ***2023-2024 BUDGET HIGHLIGHTS***

The primary highlights will continue to be attention to ongoing Airport financial sustainability, as well as increasing passenger enplanements and terminal upgrades to ensure that the passenger experience is one that travelers will wish to repeat. Necessary updates to facilities and airport operating areas will be accomplished as private, local, City, State, and Federal funding sources allow. The airport and the EAS carrier will strive to achieve the 10,000-passenger enplanement target which would result in eligibility for \$1 million in FAA Airport Capital Improvement Funding, payable in two to three years following attainment of the 10,000-enplanement goal.



Airport

PERSONNEL

Number of Positions

Classification	Funded In Budget 2022-23	Dept.Head Request 2023-24	City Mgr. Recom. 2023-24	Council Approval
Deputy City Manager	.10	.10		
Business & Aviation Manager			.50	.50
Airport Manager	1.00	1.00		
Economic Development Manager	.15	.15		
Economic Development Associate	1.00	1.00	1.00	1.00
Airport Operations Technician	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>3.25</b>	<b>3.25</b>	<b>2.50</b>	<b>2.50</b>



BUDGET DETAIL EXPENSES

561-1303 Airport				FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2020-21	ACTUAL 2021-22	BUDGET 2022-23	REQUEST 2023-24	RECOM. 2023-24	APPROVAL 2023-24
561.01-00	Regular Salaries	252,156	258,445	289,420	301,629	212,386	212,386
561.03-00	Extra Help	3,625	3,414	4,442	6,374	6,374	6,374
561.04-01	Regular Overtime	2,480	3,738	3,110	5,200	5,200	5,200
561.04-04	Call Back Time Worked	56	0	0	0	0	0
561.10-02	Unused Sick Leave	1,478	1,516	1,578	1,500	700	700
561.10-05	Retirement PERS Classic	13,241	13,093	15,095	15,521	13,627	13,627
561.10-06	Social Security-OASDI	15,024	15,667	17,962	18,809	13,578	13,578
561.10-07	Social Security-Medicare	3,632	3,735	4,343	4,561	3,268	3,268
561.10-09	Retirement PERS Lateral	9,592	9,405	9,727	10,963	0	0
561.10-10	Retirement-PERS New Membr	0	0	0	1,607	6,206	6,206
561.10-12	Workers Compensation	11,438	6,687	9,368	9,007	9,007	9,007
561.10-17	Stand By Pay	0	0	4,500	4,500	4,000	4,000
561.10-20	Earned Benefit	1,942	3,387	6,950	7,054	6,529	6,529
561.10-24	Vehicle Allowance	1,022	624	842	943	0	0
561.10-27	PTS Plan FICA Alternative	47	44	58	83	83	83
561.10-33	Core Allowance	55,544	39,770	40,675	44,235	44,380	44,380
561.10-35	Post Employment Benefits	11,094	10,409	10,274	10,683	10,683	10,683
561.10-73	Retirement UAL Misc	38,624	43,622	48,383	48,426	34,392	34,392
Personnel Services		420,995	413,556	466,727	491,095	370,413	370,413
562.11-00	Utilities	47,650	50,421	48,121	48,868	48,868	48,868
562.12-00	Telephone	3,721	3,712	4,638	4,391	4,391	4,391
562.13-00	Postage	7	75	208	208	208	208
562.14-00	Advertising	0	0	6,000	3,060	3,060	3,060
562.15-00	Office Supplies	153	227	1,040	1,500	1,500	1,500
562.16-00	Printing	0	0	610	610	610	610
562.17-00	Professional Services	16,304	40,973	92,604	95,711	85,711	85,711
562.18-00	Travel and Meetings	60	500	3,080	2,080	2,080	2,080
562.19-00	Mileage	0	0	208	208	208	208
562.20-00	Training Expense	190	730	1,718	1,718	1,718	1,718
562.22-00	Office Equipment O & M	461	0	1,942	936	936	936
562.23-00	Vehicle Operations/Maint	4,087	18,514	2,786	6,824	6,824	6,824
562.24-00	Memberships, Subscription	2,298	2,350	2,273	2,753	2,753	2,753
562.25-00	Maintenance Matls & Svcs	15,716	25,362	32,299	32,299	32,299	32,299
562.26-00	Other Equipment O & M	0	0	540	540	540	540
562.27-00	Small Tools	0	0	106	106	106	106
562.29-00	Other Materials Supplies	6,840	11,871	15,785	13,785	13,785	13,785
562.30-01	Dept Share of Insurance	26,491	25,464	30,549	40,619	40,619	40,619
562.35-84	Retro Fee Expense	50	0	0	0	0	0
562.38-00	Support Services	38,588	21,316	26,602	25,617	26,368	26,368
562.45-00	Facilities Maint Charge	42,139	35,178	36,830	40,686	40,686	40,686
562.46-00	Computer Replacement Chrg	0	55,351	19,100	0	0	0
Supplies And Services		204,755	292,044	327,039	322,519	313,270	313,270
563.43-00	Machinery/Equipment	0	61,053	0	2,200	2,200	2,200
Property		0	61,053	0	2,200	2,200	2,200
564.91-01	Adm Exp-City Manager	9,249	10,167	11,882	11,310	11,345	11,345
564.91-02	Adm Exp-City Attorney	2,151	3,078	7,079	1,849	4,764	4,764
564.91-03	Adm Exp-City Clerk	3,684	4,221	5,413	5,190	5,095	5,095
564.91-09	Adm Exp-Finance	25,587	32,188	34,281	32,981	33,003	33,003
564.91-10	Adm Exp-Purchasing	2,761	3,262	3,640	3,642	3,605	3,605
564.91-16	Adm Exp-City Council	2,339	3,249	3,974	4,488	4,406	4,406
Other		45,771	56,165	66,269	59,460	62,218	62,218

BUDGET DETAIL EXPENSES

561-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2020-21	ACTUAL 2021-22	FINAL BUDGET 2022-23	DEPT. HEAD REQUEST 2023-24	CITY MGR. RECOM. 2023-24	COUNCIL APPROVAL 2023-24
565.92-53	Interdept DSC-Wastewater	450	0	0	0	0	0
565.92-70	Interdept DSC-Fleet	0	0	0	273	273	273
	Interdepartmental	450	0	0	273	273	273
633.64-00	Depreciation Expense	136,409	137,535	0	0	0	0
	Property	136,409	137,535	0	0	0	0
948.93-61	Trsf-Airport Capital(461)	0	153	230,000	669,344	669,344	669,344
	Other	0	153	230,000	669,344	669,344	669,344
968.93-71	Trsf-Facilities Main(671)	11,744	12,164	9,662	10,008	10,008	10,008
968.93-72	Trsf-Support Service(672)	3,710	3,710	4,770	4,770	4,770	4,770
	Other	15,454	15,874	14,432	14,778	14,778	14,778
**	Airport	823,834	976,380	1,104,467	1,559,669	1,432,496	1,432,496

## AIRPORT

- 11-00 Utilities: MID and PG&E for airport facilities
- 12-00 Telephone lines, cellular phones, and internet access
- 13-00 Postage expense
- 14-00 Advertising and marketing of airport services
- 16-00 Special color copy needs for required manuals, business cards and envelopes with new logo
- 17-00 Airport and fuel pump maintenance and various professional services
- 18-00 FAA and state agency meetings and travel associated with training in Line 20-00, including meals and mileage reimbursements
- 20-00 Registrations for airport management seminars and conferences, and staff training as required
- 24-00 Annual membership fees for Association of California Airports, American Association of Airport Executives, and California Association of Airport Executives, Office PC annual software licenses
- 25-00 Airport Improvements and upkeep of airport facilities and property
- 26-00 Maintenance of radios and altimeters
- 29-00 Federal, State and County required certifications and inspections for various equipment pertaining to the airport

### FOOTNOTE:

Fund 561 represents the operating costs of the Airport. Fund 461 reflects capital improvements.



BUDGET DETAIL EXPENSES

461-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2020-21	ACTUAL 2021-22	.FINAL BUDGET 2022-23	DEPT. HEAD REQUEST 2023-24	CITY MGR. RECOM. 2023-24	COUNCIL APPROVAL 2023-24
633.64-00	Depreciation Expense	292,613	292,613	0	0	0	0
	Property	292,613	292,613	0	0	0	0
667.65-00	Capital Imp. Projects	0	100	280,655	1,933,805	1,933,805	1,933,805
	Capital Outlay	0	100	280,655	1,933,805	1,933,805	1,933,805
**	Airport	292,613	292,713	280,655	1,933,805	1,933,805	1,933,805