

**CITY OF MERCED
2024-2025 CITY COUNCIL APPROVED BUDGET**

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PUBLIC WORKS DEPARTMENT

“CUSTOMER SERVICE WITH QUALITY CARE”

DESCRIPTION

Through a continuing process of employee involvement, the Public Works Department has adopted the following mission and value statements as a foundation for all of the Department's activities.

OUR VISION

To be known as an exceptional organization providing a wide variety of essential services to the Merced Community and one another, with the highest level of safety, integrity, selflessness, professionalism, and efficiency.

MISSION

In order to accomplish our vision we are committed to:

- ◇ Provide exceptional customer service through a unified team of dedicated, professional and selfless employees.
- ◇ Enhance our quality workforce through training, development and advancement opportunities.
- ◇ Provide a safe and healthy working, living and growing environment for all.
- ◇ Build collaborative partnerships with those we serve.
- ◇ Partner with and support other first responder organizations to address emergency needs (floods, storm and wind damage, major incident traffic control) within the community when they occur.
- ◇ The Department strives to protect the City's investment in its infrastructure and public facilities, plan for future improvements to address changing needs, and ensure the health and safety of the community in the most efficient and cost effective manner.
- ◇ Finally, but not least, working in close concert with achieving the goals and priorities set forth in the City Manager's fiscal year budget and as well as those set by the Council.

PUBLIC WORKS ADMINISTRATION

PUBLIC WORKS - ADMINISTRATION

FUND NO. 7000

DIVISION NO. 6000

DESCRIPTION

The Public Works Administration Division provides administrative support to the Fleet, Facilities, Refuse, Streets, Parks, Trees, Water, Storm Drains, Sewer, Water Quality Control, and the Wastewater Treatment Divisions, while providing responsive quality service to the general public.

MISSION

Provide and maintain excellent customer service through strategic planning, budgeting, administrative management, and service support for the Public Works Department. Ensure employee health and safety is maintained, while providing quality customer service to both internal and external customers.

GOALS

- ◇ Establish a culture and reputation of providing superior customer service to both internal and external customers.
- ◇ Continue to promote and conduct trainings for a safe working environment for Public Works employees.
- ◇ Pursue "Green" opportunities and improve cost efficiency to ensure customers receive the highest level of energy-efficient, environmentally friendly service at the lowest cost when compared to other agencies, both public and private.

OBJECTIVES

1. Enhance customer relations.

PERFORMANCE MEASUREMENTS/INDICATORS

Continue to upgrade and utilize the Public Works web pages, Merced Connect application, and Subscribe Merced feature; providing up-to-date information regarding operations, services, and activities. Monitor and post useful Public Works information on the City of Merced Public Works Facebook page.

PUBLIC WORKS - ADMINISTRATION

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| 2. Promote safety in the workplace. | Conduct general and OSHA required safety training programs for new hires and annually for all Public Works personnel, including annual refresher course of the Injury and Illness Prevention Program. |
| | Monitor and review both vehicle and personnel accidents with the Public Works Safety Committee monthly to identify causes and implement loss prevention methods. |
| | Hold "All-Hands" safety training meetings once quarterly. |
| | Promote workplace safety through coordination with the Risk Management Authority by hosting and/or attending risk management training events. Host one RMA event per year. |
| 3. Provide appropriate training opportunities consistent with the needs of the Administration staff. | Maintain Standard Operating Procedures Manual to aid in training Administrative staff. Revise and add procedures as needed. |
| 4. Collaborate with Engineering to identify areas where Public Works Standards need revision. | Review standards, which apply to Public Works, annually and coordinate needed revisions with Engineering Department. |
| 5. Utilize the newly-implemented Tyler Software for financials and Public Works asset maintenance/work order system. | Continue to utilize the newly-implemented Tyler software for entry of contracts, requisitions, processing of invoices and inventory items, as well as for entering work orders for Public Works staff and tracking of assets maintained by all Public Works departments. |

2024/2025 BUDGET HIGHLIGHTS

Customer service is a high priority of the Public Works Administrative staff. The Merced Connect application, which offers residents a means to report potholes, illegal dumping, and other related Public Works concerns, will be replaced with an application in the newly-implemented Tyler software in the upcoming Fiscal Year. Administrative staff will continue to utilize the Subscribe Merced notification system to keep the public informed of street closures and water line breaks, as well as useful information related to Public Works programs and goals. Through the use of our Facebook page, Merced Connect, and Subscribe Merced, Public Works Administrative staff will continue to provide prompt and courteous customer service for the increased service demand throughout the upcoming 2024/2025 year.

Public Works Operations Administration

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
Director of Public Works	1.00	1.00	1.00	1.00
Deputy Public Works Dir	1.00	1.00	1.00	1.00
Safety Coordinator	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Administrative Analyst	3.25	3.25	3.25	3.25
Administrative Asst I/II	4.25	4.25	4.25	4.25
	11.50	11.50	11.50	11.50

Public Works Oper. Admin

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Personnel Services	1,342,410	1,364,726	1,501,637	1,526,574	1,524,352	1,524,352
Supplies and Services	606,067	666,533	841,024	992,423	949,729	949,729
Acquisitions	23,306	10,872	0	0	0	0
Capital Outlay	0	0	21,659	43,751	21,659	21,659
Other	17,613	20,153	20,002	13,697	13,697	13,697
TOTAL	1,989,396	2,062,283	2,384,322	2,576,445	2,509,437	2,509,437

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Investment Earnings	8,176	5,505	6,210	5,550
Admin Reimb-General Fund	57,740	42,427	59,582	65,475
Admin Reimb-Maint Districts	9,659	10,340	10,986	11,380
Admin Reimb-Street Maintenance	70,245	56,122	89,835	107,709
Admin Reimb-Wastewater System	401,087	278,106	404,891	453,872
Admin Reimb-Water System	287,913	202,891	288,111	323,710
Admin Reimb-Refuse System	475,464	342,292	485,816	533,939
Admin Reimb-Fleet Management	110,897	82,964	123,897	145,521
Interdept DSC-Dev Svcs	9,225	0	0	0
Interdept DSC-General Fund	63,967	23,399	22,713	22,821
Interdept DSC-Maint Dist All	44,530	36,712	0	0
Interdept DSC-Strt&Lght Maint	51,148	39,979	39,928	40,349
Interdept DSC-CommFac Dist All	34,344	27,930	0	0
Interdept DSC-WWtr System	117,906	110,598	115,521	98,881
Interdept DSC-Water System	103,005	103,448	110,489	110,385
Interdept DSC-Refuse Ops	327,121	329,956	341,805	343,944
Interdept DSC-Fleet Management	49,665	52,744	55,710	58,098
Interdept DSC-Fac Maintenance	20,106	20,014	20,584	19,445
Op Trsf-Amer Rescue Plan Act	863	0	0	0
Other Revenues	-253,665	296,856	208,244	168,358
TOTAL	1,989,396	2,062,283	2,384,322	2,509,437

Fund No. 7000 - Public Works Oper. Admin
Division No. 6000

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
501001	Regular Salaries	792,462	805,081	890,334	891,099	891,099	891,099
501002	Extra Help	25,052	29,331	31,853	31,853	31,853	31,853
501003	Regular Overtime	4,159	6,210	4,741	4,741	4,741	4,741
501101	Bilingual Pay Program	0	196	600	1,800	1,200	1,200
501107	Education Incentive Pay	623	46	7,200	4,800	4,800	4,800
501113	Stand By Pay	0	876	0	0	0	0
502002	Unused Sick Leave	0	0	0	3,069	3,069	3,069
502003	Earned Benefit	11,469	12,783	10,982	10,982	10,982	10,982
503001	Clothing Allowance	0	0	0	0	0	0
504001	Social Security-OASDI	46,442	48,110	54,247	53,614	53,577	53,577
504002	Social Security-Medicare	11,386	11,893	13,166	13,000	12,992	12,992
504003	PTS Plan FICA Alternative	327	388	414	414	414	414
505001	Retirement PERS Classic	41,625	39,729	44,523	44,250	44,250	44,250
505003	Retirement PERS New PEPR	26,562	29,101	39,699	39,710	39,710	39,710
505005	Retrmnt Unfunded Acc Liab Misc	161,461	136,957	144,852	168,796	167,928	167,928
506001	State Unemployment	12,887	3,894	0	0	0	0
506101	Core Allowance	165,236	176,331	213,040	205,367	205,367	205,367
506102	Workers Compensation	2,706	25,925	2,061	3,133	2,424	2,424
506110	Post Employment Benefits	40,013	37,875	43,925	49,946	49,946	49,946
	Personnel Services	1,342,410	1,364,726	1,501,637	1,526,574	1,524,352	1,524,352
511001	Utilities	19,943	23,758	24,209	26,329	26,329	26,329
511002	Telephone	3,539	2,892	2,926	3,314	3,314	3,314
511003	Postage & Mailing	489	86	559	600	600	600
511004	Printing	0	0	0	1,550	1,550	1,550
511005	Office Supplies	18,419	22,230	31,000	31,000	31,000	31,000
511006	Advertising	0	25	40	40	40	40
511007	Office Equip & Maintenance	0	1,136	1,450	11,492	11,492	11,492
511008	Electronic, Tech & Other Equip	0	0	0	850	850	850
511009	Software	0	0	0	3,000	3,000	3,000
511010	Rents & Leases	6,333	5,894	7,324	0	0	0
511011	Certs,Memberships&Subscription	11,019	5,499	19,932	10,596	10,596	10,596
511012	Professional Services	5,400	5,805	5,805	6,495	6,495	6,495
511013	Operating Mats, Svcs&Supplies	11,205	4,191	7,943	3,835	3,835	3,835
511017	Safety Supplies	121	2,567	7,640	3,320	3,320	3,320
511019	Mileage	0	0	0	40	40	40
511020	Training Expense	1,647	0	6,023	5,803	5,803	5,803
511021	Travel and Meetings	275	654	3,597	6,461	6,461	6,461
511029	Contingency Reserve	0	0	25,664	50	35,050	35,050
511301	Non-operating Mats & Supplies	0	50	0	1,500	1,500	1,500
	Retro Fee	150	0	0	0	0	0
547001	Dept Share of Insurance	33,444	33,277	37,562	50,663	50,663	50,663
547004	Vehicle Operations	10,645	10,473	23,190	20,469	20,469	20,469
547005	Vehicle Replacement Fee	17,284	17,009	14,671	14,671	14,671	14,671
547006	Facilities Maint Charge	90,830	109,086	115,112	159,628	148,410	148,410
547007	Computer Replacement Chrg	0	6,000	0	0	0	0
547009	Support Services	369,160	408,701	498,652	623,153	556,554	556,554
	Supplies and Services	599,903	659,333	833,299	984,859	942,042	942,042
533000	Interdept DSC-Develop Svc	3,404	3,882	4,272	4,025	4,150	4,150
537008	Interdept DSC-Supprt Sr	2,760	3,317	3,453	3,539	3,537	3,537
	Interdepartmental	6,164	7,199	7,725	7,564	7,687	7,687

Fund No. 7000 - Public Works Oper. Admin
Division No. 6000

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
630021	Depreciation	23,306	10,872	0	0	0	0
	Acquisitions	23,306	10,872	0	0	0	0
591001	CIP Buildings	0	0	0	21,659	21,659	21,659
591101	Construction in Progress	0	0	21,659	22,092	0	0
	Capital Outlay	0	0	21,659	43,751	21,659	21,659
627007	Op Trsf-Facilities Maintenance	4,217	3,350	3,470	3,594	3,594	3,594
627008	Op Trsf-Support Services	12,858	16,532	16,532	10,103	10,103	10,103
627009	Op Trsf-PC Maintenance & Repai	538	271	0	0	0	0
	Other	17,613	20,153	20,002	13,697	13,697	13,697
	Public Works Oper. Admin	1,989,396	2,062,283	2,384,322	2,576,445	2,509,437	2,509,437

PUBLIC WORKS OPERATIONS – ADMINISTRATION

- 511001 Utility services for the Public Works Corporation Yard; including electrical, gas, water, and sewer.
- 511002 Office phones, two-way radio circuits, and cell phone & device data plans.
- 511003 Postage for general correspondence.
- 511005 Office supplies for all Public Works divisions. (See footnote below.)
- 511007 Maintenance for City-owned copiers, printers and office equipment.
- 511009 Computer Licensing Fees, AutoCAD licensing, and other software.
- 511011 CAL-OSHA Reporter, American Public Works Association (APWA), and other professional memberships.
- 511012 Annual Testing for Hearing Conservation Program for all Public Works employees.
- 511013 Materials and services for maintenance of Public Works Corporation Yard buildings, including security alarm service.
- 511017 Safety training aids & video rentals, first aid supplies.
- 511020 Registration expenses for various technical workshops, training, and conferences.
- 511021 Meetings and travel associated with trainings related to Occupational Safety and Health Administration (OSHA), Public Works Officers Institute, and other staff training as needed. Public Works Safety Awareness Week.
- 511301 Department Recognition Safety Awards.

FOOTNOTE: A portion of administrative costs are recovered through Direct Service Charges to Public Works divisions, with remaining general administration expenses spread based on number of employees and operating budget.

STREETS AND STREETLIGHTS

STREET AND STREETLIGHT MAINTENANCE
FUND NO. 3001
DIVISION NO. 6015

DESCRIPTION

The Street and Streetlight Maintenance Division performs all necessary maintenance and repairs to all City infrastructure located within the City's public right-of-ways, to include City streets, alleys, sidewalks, curb and gutters, street lights, traffic signals, signs, and pavement markings.

MISSION

Perform all maintenance with a high level of professionalism and quality, ensuring the City's infrastructure is maintained in a safe, reliable, and consistent manner.

GOALS

- ◇ Ensure our street and sidewalk work orders are inspected, repaired, or preventive maintenance is performed in accordance with best management practices, as revenue and staffing are available.
- ◇ Continue to implement new procedures, private contracts, and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service and minimize costs.
- ◇ Continue management and assist Street Sweeping Division with the annual leaf collection program.

OBJECTIVES

1. Continue ongoing Street Maintenance Program to maintain street integrity through an aggressive inspection and replacement program.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

Replace 10,000-sq. ft. of asphalt, utilizing City forces, weather permitting and staff availability, by June 2025. Contingent on availability of funding.

Fill potholes within two working days of being reported or work order creation. Aggressively inspect streets weekly for potholes on major streets.

Work closely with the Engineering Division on capital improvement projects to ensure all aspects of plans are addressed prior to construction.

STREET AND LIGHT MAINTENANCE

2. Continue Sidewalk Maintenance Program to remove tripping hazards, using City forces and private contractors.

Grind 500 trip hazards by June 2025.

Remove and replace trip hazards utilizing the SB1 Sidewalk Replacement Program.

Replace temporary patches due to utility cuts in streets, asphalt repairs as weather conditions permit.

3. Continue Traffic Signal and Streetlight Maintenance Program.

Continue 2-hour maximum response to reported traffic signal problems and 48-hour maximum response time to reported streetlight outages. Tracking of completed tasks through current work order system and ESRI Enterprise GIS.

Continue to research technological improvements to determine how they may benefit the City's Traffic Signal and Streetlight Maintenance Program.

4. Continue Street Signs and Traffic Pavement Markings Maintenance Program and MUTCD regulatory retro-reflectivity standards.

Complete annual repainting of all stop, centerline, bike lane, and fog line striping and markings by June 2025.

Conduct annual sign survey and reflectivity testing to identify necessary repairs or replacements.

Coordinate with Traffic Committee and Engineering Division to ensure completion of all new sign ordinance changes and requests within one month of allowed installation date.

5. Coordinate and implement the Pavement Management System, as well as continue coordination of Measure V activities.

Coordinate with Merced County Association of Governments (MCAG) and the City Engineering Division to oversee the Pavement Management System (PMS) for prioritization of roadway rehabilitation projects.

STREET AND LIGHT MAINTENANCE

Continue with coordination of Measure V activities, including roadway repairs, filling potholes, replacing or ramping sidewalks, sign repair or replacement, and signal repair.

2024/2025 BUDGET HIGHLIGHTS

SB1, Measure C, and Measure V add much needed funding to the Street Division, which will allow the Street Division and Engineering Division to address some of the road maintenance/repairs that have been deferred due to lack of funding.

Street/Light Maintenance

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Tax Services	0.20	0.20	0.20	0.20
PWS - Streets	0.80	0.80	0.80	0.80
Lead PW Streets	1.00	1.00	1.00	1.00
Traffic Signal/Lighting Tech	2.00	2.00	2.00	2.00
Maintenance Worker I/II	6.00	8.00	8.00	8.00
	10.00	12.00	12.00	12.00

EXPENSES	Street/Light Maintenance			Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
	Actual 2021-22	Actual 2022-23	Final Budget 2023-24			
Personnel Services	969,136	1,106,333	1,344,353	1,588,782	1,568,520	1,568,520
Supplies and Services	1,866,649	2,363,266	2,868,090	3,173,742	3,149,443	3,149,443
Acquisitions	15,808	152,993	405,000	280,000	115,000	115,000
Other	390,588	318,942	329,281	331,750	366,750	366,750
TOTAL	3,242,181	3,941,534	4,946,724	5,374,274	5,199,713	5,199,713

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Utility-Cut Costs Recvory	70,463	83,646	75,000	75,000
Investment Earnings	2,572	40	0	0
Facilities Rental	1,534	1,534	0	0
Unclassified	-1,202	6,853	0	0
Damage Claims	99,864	76,621	100,000	120,000
Interdept DSC-Maint Dist All	3,608	3,880	3,437	1,466
Interdept DSC-CommFac Dist All	3,217	3,463	3,899	1,666
Interdept DSC-Refuse Ops	133,582	91,564	87,283	123,657
Op Trsf-General Fund	0	49,713	0	0
Op Trsf-2105 Gas Tax	499,039	0	584,397	0
Op Trsf-2106 Gas Tax	222,472	0	260,158	0
Op Trsf-2107 Gas Tax	678,771	0	701,939	0
Op Trsf-Meas C	125,000	125,000	145,000	145,000
Op Trsf-2103 Gas Tax	679,058	0	882,505	
Op Trsf-Meas "V" Alt. Modes	72,435	76,935	173,647	143,746
Op Trsf-Gas Tax 2030-SB1	412,397	912,038	1,123,239	1,524,354
Op Trsf-Gas Tax	0	2,350,679	0	2,377,921
Op Trsf-Meas "V" Loc Transport	289,699	307,699	621,349	622,682
Op Trsf-Amer Rescue Plan Act	1,112	0	0	0
Other Revenues	-51,440	-148,132	184,871	64,221
TOTAL	3,242,181	3,941,534	4,946,724	5,199,713

Fund No. 3001 - Street/Light Maintenance
Division No. 6015

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
501001	Regular Salaries	455,328	510,949	649,255	743,827	742,200	742,200
501002	Extra Help	34,947	29,576	0	0	0	0
501003	Regular Overtime	55,031	75,876	83,136	99,973	99,973	99,973
501007	Call Back Time Worked	9,846	13,414	18,442	18,442	18,442	18,442
501101	Bilingual Pay Program	840	845	840	600	1,200	1,200
	Uniform Cleaning	2,276	0	2,586	0	0	0
501113	Stand By Pay	36,918	41,614	50,259	50,259	50,259	50,259
502001	Holiday Pay	2,834	2,016	5,190	5,190	5,190	5,190
502002	Unused Sick Leave	1,581	1,823	2,411	1,763	1,763	1,763
502003	Earned Benefit	16,339	14,271	20,976	20,976	20,976	20,976
504001	Social Security-OASDI	33,838	39,151	49,486	55,981	55,917	55,917
504002	Social Security-Medicare	8,468	9,595	11,573	13,092	13,077	13,077
504003	PTS Plan FICA Alternative	454	394	0	0	0	0
505001	Retirement PERS Classic	18,237	18,928	21,155	19,050	19,050	19,050
505003	Retirement PERS New PEPR	21,798	25,360	40,512	51,167	51,015	51,015
505005	Retrmnt Unfunded Acc Liab Misc	77,829	96,955	106,867	140,899	139,868	139,868
506101	Core Allowance	123,235	134,995	193,746	258,751	258,751	258,751
506102	Workers Compensation	34,746	56,264	52,967	78,812	60,839	60,839
506110	Post Employment Benefits	34,591	34,307	34,952	30,000	30,000	30,000
	Personnel Services	969,136	1,106,333	1,344,353	1,588,782	1,568,520	1,568,520
511001	Utilities	466,041	528,778	609,845	665,941	665,941	665,941
511002	Telephone	4,545	5,299	6,128	10,711	10,711	10,711
511003	Postage & Mailing	408	697	1,000	1,000	1,000	1,000
511006	Advertising	0	0	0	0	0	0
511008	Electronic, Tech & Other Equip	0	0	0	1,000	1,000	1,000
511009	Software	0	0	0	900	900	900
511010	Rents & Leases	348	144	408	0	0	0
511011	Certs,Memberships&Subscription	8,202	6,863	25,485	12,542	12,542	12,542
511012	Professional Services	152,192	197,347	233,384	57,894	57,894	57,894
511013	Operating Mats, Svcs&Supplies	351,491	440,564	549,172	822,657	822,657	822,657
511014	Equipment Ops & Maintenance	7,101	2,453	34,336	25,000	25,000	25,000
511017	Safety Supplies	5,220	5,348	7,405	8,245	8,245	8,245
511018	Small Tools & Equipment	1,753	3,467	13,913	23,249	23,249	23,249
511020	Training Expense	1,969	10,232	5,790	5,790	5,790	5,790
511021	Travel and Meetings	250	1,136	10,376	10,376	10,376	10,376
511022	Subrogation Claims	43,789	107,082	96,200	116,200	116,200	116,200
511041	Chemicals	0	0	0	0	25,000	25,000
511301	Non-operating Mats & Supplies	0	50	0	0	0	0
	Retro Fee Expense	70	0	0	0	0	0
547001	Dept Share of Insurance	123,800	116,621	142,590	200,560	200,560	200,560
547004	Vehicle Operations	149,065	164,040	181,323	265,181	265,181	265,181
547005	Vehicle Replacement Fee	0	148,508	165,518	165,517	165,517	165,517
547006	Facilities Maint Charge	23,620	25,156	26,761	28,022	25,759	25,759
547007	Computer Replacement Chrg	9	0	0	0	0	0
547009	Support Services	25,726	31,249	35,467	17,295	40,855	40,855
	Supplies and Services	1,365,599	1,795,034	2,145,101	2,438,080	2,484,377	2,484,377
520500	Adm Exp-City Council	10,196	14,802	23,004	19,116	19,519	19,519
521000	Adm Exp-City Manager	31,901	44,261	59,234	52,962	53,091	53,091
521010	Adm Exp-City Clerk	13,244	20,159	26,605	26,721	23,043	23,043
521500	Adm Exp-City Attorney	9,657	26,372	24,873	25,835	12,056	12,056
522000	Adm Exp-Finance	101,001	127,706	172,320	160,106	161,499	161,499

Fund No. 3001 - Street/Light Maintenance
Division No. 6015

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
522050	Adm Exp-Purchasing	10,236	13,561	18,822	17,295	17,281	17,281
526000	Adm Exp-Public Works	70,245	56,122	89,835	111,068	107,709	107,709
	Administrative	246,480	302,983	414,693	413,103	394,198	394,198
531000	Interdept DSC-General Fund	0	0	0	9,608	9,602	9,602
533000	Interdept DSC-Develop Svc	202,947	221,308	264,259	266,352	214,951	214,951
536000	Interdept DSC-Wastewater	179	250	261	266	266	266
537000	Interdept DSC-Pub Works	51,148	39,979	39,928	40,629	40,349	40,349
537008	Interdept DSC-Supprt Sr	296	3,712	3,848	5,704	5,700	5,700
	Interdepartmental	254,570	265,249	308,296	322,559	270,868	270,868
590002	Operating Equip Capital Assets	15,808	148,802	405,000	0	0	0
590003	Electronic, Tech & Other Equip	0	0	0	75,000	75,000	75,000
590004	Software Capital Assets	0	0	0	40,000	40,000	40,000
590005	Vehicles	0	4,191	0	165,000	0	0
	Acquisitions	15,808	152,993	405,000	280,000	115,000	115,000
627006	Op Trsf-Fleet Replacement	0	0	0	0	35,000	35,000
627007	Op Trsf-Facilities Maintenance	373,496	296,662	307,306	318,321	318,321	318,321
627008	Op Trsf-Support Services	17,092	21,975	21,975	13,429	13,429	13,429
627009	Op Trsf-PC Maintenance & Repai	0	305	0	0	0	0
	Other	390,588	318,942	329,281	331,750	366,750	366,750
	Street/Light Maintenance	3,242,181	3,941,534	4,946,724	5,374,274	5,199,713	5,199,713

STREET AND STREETLIGHT MAINTENANCE

- 511001 Includes electrical services for streetlights/traffic signals, and share of Corporation Yard utilities.
- 511012 Caltrans traffic signal controller maintenance, State Controllers Report.
- 511011 DMV drivers' license upgrades and renewals, Underground Service Alert (USA), International Municipal Signal Association (IMSA), and Traffic Signal Association.
- 511013 Miscellaneous aggregate materials to include asphalt and concrete, street light poles, as well as traffic signal light fuses, wires, batteries, connectors, filters, paint etc. Security alarm service at traffic/signal light warehouse and sign shop hazardous material disposal, contract landscape maintenance for street center-medians and "G" Street undercrossing.
- 511018 Replacement of concrete grinder blades and miscellaneous tools.

ARPA Street and Streetlights

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Capital Outlay	0	9,891	930,000	930,000	930,000	930,000
TOTAL	0	9,891	930,000	930,000	930,000	930,000

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Other Revenues	0	9,891	930,000	930,000
TOTAL	0	9,891	930,000	930,000

Fund No. 2011 - ARPA Street and Streetlights
Division No. 6015

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591101	Construction in Progress	0	9,891	930,000	930,000	930,000	930,000
	Capital Outlay	0	9,891	930,000	930,000	930,000	930,000
	ARPA Street and Streetlights	0	9,891	930,000	930,000	930,000	930,000

MEASURE “C” FUND-PUBLIC WORKS
FUND NOS. 2001 & 2031
DIVISION NO. 6015

PROGRAM

Measure C Fund accounts for one-half cent new transactions and use taxes effective July 1, 2024. The Measure was approved by area voters. Funds 2001 and 2031 are used for the public works related expenditures from the collected tax revenues.

	Measure "C" Public Works			Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
	Actual 2021-22	Actual 2022-23	Final Budget 2023-24			
EXPENSES						
Supplies and Services	5,106	1,949	2,198	2,389	2,328	2,328
Capital Outlay	51,821	402,926	3,008,240	2,758,192	2,758,192	2,758,192
Other	125,046	125,059	145,059	145,036	145,036	145,000
TOTAL	181,973	529,934	3,155,497	2,905,617	2,905,556	2,905,520

	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
FINANCING SOURCES				
General Sales and Use	9,229,225	1,742,754	8,800,000	455,000
Investment Earnings	93,656	92,334	89,860	136,050
Op Trsf-Vehicle Abatement Fund	110	0	0	0
Op Trsf-Amer Rescue Plan Act	3,673	0	0	0
Other Revenues	-9,144,691	-1,305,154	-5,734,363	2,314,470
TOTAL	181,973	529,934	3,155,497	2,905,520

Fund Nos. 2001/2031 - Measure "C" Public Works
Division No. 6015

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
547009	Support Services	7	3	3	3	3	3
	Supplies and Services	7	3	3	3	3	3
520500	Adm Exp-City Council	295	117	155	151	158	158
521000	Adm Exp-City Manager	923	349	400	418	431	431
521010	Adm Exp-City Clerk	383	159	180	211	187	187
521500	Adm Exp-City Attorney	279	208	168	204	98	98
522000	Adm Exp-Finance	2,923	1,006	1,165	1,265	1,311	1,311
522050	Adm Exp-Purchasing	296	107	127	137	140	140
	Administrative	5,099	1,946	2,195	2,386	2,325	2,325
591101	Construction in Progress	51,821	402,926	3,008,240	2,758,192	2,758,192	2,758,192
	Capital Outlay	51,821	402,926	3,008,240	2,758,192	2,758,192	2,758,192
623001	Op Trsf-Street & Light Maint	125,000	125,000	145,000	145,000	145,000	145,000
627008	Op Trsf-Support Services	46	59	59	36	36	0
	Other	125,046	125,059	145,059	145,036	145,036	145,000
	Measure "C" Public Works	181,973	529,934	3,155,497	2,905,617	2,905,556	2,905,520

MEASURE "V" FUND-PUBLIC WORKS
FUND NOS. 2008-2009
DIVISION NO. 6015

PROGRAM

Measure V Fund accounts for one-half cent new transactions and use taxes effective April 1, 2017. The Measure was approved by area voters. Accounts 2008-6015 and 2009-6015 are used for the public works related expenditures from the revenues.

Measure "V" Public Works

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Capital Outlay	375,016	354,611	1,018,049	1,420,270	1,450,773	1,450,773
Other	72,435	76,935	173,647	174,249	143,746	143,746
TOTAL	447,451	431,546	1,191,696	1,594,519	1,594,519	1,594,519

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Measure V Sales Tax	557,405	550,988	400,000	400,000
Investment Earnings	14,980	12,603	13,200	19,250
Other Revenues	-124,934	-132,045	778,496	1,175,269
TOTAL	447,451	431,546	1,191,696	1,594,519

**Fund No. 2008 - Measure "V" Public Works
Division No. 6015**

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591003	CIP Infrastructure	0	0	0	243,420	343,420	343,420
591101	Construction in Progress	375,016	354,611	1,018,049	1,176,850	1,107,353	1,107,353
	Capital Outlay	375,016	354,611	1,018,049	1,420,270	1,450,773	1,450,773
623001	Op Trsf-Street & Light Maint	72,435	76,935	173,647	174,249	143,746	143,746
	Other	72,435	76,935	173,647	174,249	143,746	143,746
	Measure "V" Public Works	447,451	431,546	1,191,696	1,594,519	1,594,519	1,594,519

Measure "V" Public Works

	Actual	Actual	Final	Dept. Head	City Mgr.	Council
EXPENSES	2021-22	2022-23	Budget	Request	Recom.	Approval
			2023-24	2024-25	2024-25	2024-25
Capital Outlay	1,058,844	1,864,606	3,457,485	4,808,584	4,930,597	4,930,597
Other	289,699	307,699	621,349	744,695	622,682	622,682
TOTAL	1,348,543	2,172,305	4,078,834	5,553,279	5,553,279	5,553,279

	Actual	Actual	Final	Council
FINANCING SOURCES	2021-22	2022-23	Budget	Approval
			2023-24	2024-25
Measure V Sales Tax	2,229,619	2,203,954	1,600,000	1,600,000
Investment Earnings	55,599	55,230	54,730	69,850
Other Revenues	-936,675	-86,879	2,424,104	3,883,429
TOTAL	1,348,543	2,172,305	4,078,834	5,553,279

**Fund No. 2009 - Measure "V" Public Works
Division No. 6015**

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591002	CIP Improvements-Buildings	0	0	0	1,718	1,718	1,718
591003	CIP Infrastructure	0	0	0	120,000	120,000	120,000
591004	CIP Machinery & Equip	0	0	0	116,416	116,416	116,416
591006	CIP Improvements-Land	0	0	0	5,011	5,011	5,011
591101	Construction in Progress	1,058,844	1,864,606	3,457,485	4,565,439	4,687,452	4,687,452
	Capital Outlay	1,058,844	1,864,606	3,457,485	4,808,584	4,930,597	4,930,597
623001	Op Trsf-Street & Light Maint	289,699	307,699	621,349	744,695	622,682	622,682
	Other	289,699	307,699	621,349	744,695	622,682	622,682
	Measure "V" Public Works	1,348,543	2,172,305	4,078,834	5,553,279	5,553,279	5,553,279

Measure "V" Public Works

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Capital Outlay	301,819	280,706	7,635,453	7,635,454	7,635,454	7,635,454
TOTAL	301,819	280,706	7,635,453	7,635,454	7,635,454	7,635,454

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Measure V Sales Tax	301,819	280,706	7,635,453	7,635,454
TOTAL	301,819	280,706	7,635,453	7,635,454

Fund No. 5002 - Measure "V" Public Works
Division No. 6015

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591003	CIP Infrastructure	0	0	0	3,400	3,400	3,400
591101	Construction in Progress	301,819	280,706	7,635,453	7,632,054	7,632,054	7,632,054
	Capital Outlay	301,819	280,706	7,635,453	7,635,454	7,635,454	7,635,454
	Measure "V" Public Works	301,819	280,706	7,635,453	7,635,454	7,635,454	7,635,454

CAPITAL IMPROVEMENT PROJECT FUND
FUND NO. 5005
DIVISION NO. 6015

PROGRAM

Funds received from State and Federal services are held in separate fund accounts until projects are awarded, necessitating their expenditure. Project funds are then transferred to the Streets and Signals CIP Fund for project tracking and expenditure.

The revenues are accounted for in separate fund accounts to meet the subventing agencies' auditing and accounting requirements.

Street/Light Maintenance

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Supplies and Services	0	0	0	7,756	7,756	7,756
Capital Outlay	3,562,923	4,107,571	14,421,922	20,361,768	20,361,768	20,381,892
Other	53,860	14,513	12,841	31,279	31,009	31,009
TOTAL	3,616,783	4,122,084	14,434,763	20,400,803	20,400,533	20,420,657

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Other Federal Grants	226,086	0	0	0
Cgstin Mitig&Air Qual Impr CMAQ	564,780	2,455,506	254,141	2,016,697
Other State Grants	0	5,875	1,107,855	765,612
Cost Recovery	0	5,410	150,000	25,657
Investment Earnings	31,166	12,882	14,650	9,480
Developer Capital Fees	825,524	421,262	129,823	0
Op Trsf-General Fund	0	0	50,000	50,000
Op Trsf-Local Transportation	9	540	312,104	1,115,967
Op Trsf-RegSurfaceTransportPrg	802,266	0	4,606,546	6,164,653
Op Trsf-Fac Roadways City 50%	0	0	1,621,626	1,621,626
Op Trsf-Fac RdwysDev 50%	0	0	57,885	743,500
Op Trsf-Developer Capital Fees	525,285	0	0	0
Op Trsf-Gas Tax 2030-SB1	451,310	413,807	5,362,884	6,583,238
Op Trsf-Housing CDBG	0	0	0	107,432
Op Trsf-Fac TrafSigDev 50%	0	0	0	508,462
Other Revenues	190,357	806,802	767,249	708,333
TOTAL	3,616,783	4,122,084	14,434,763	20,420,657

**Fund No. 5005 - Street/Light Maintenance
Division 6015**

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511012	Professional Services	0	0	0	7,724	7,724	7,724
511021	Travel and Meetings	0	0	0	32	32	32
	Supplies and Services	0	0	0	7,756	7,756	7,756
591001	CIP Buildings	0	0	0	3,464	3,464	3,464
591002	CIP Improvements-Buildings	0	0	0	50,000	50,000	50,000
591003	CIP Infrastructure	0	0	0	5,482,148	5,482,148	5,482,148
591006	CIP Improvements-Land	0	0	0	749,600	749,600	749,600
591101	Construction in Progress	3,562,923	4,107,571	14,421,922	14,076,556	14,076,556	14,096,680
	Capital Outlay	3,562,923	4,107,571	14,421,922	20,361,768	20,361,768	20,381,892
623006	Op Trst-Reg Surfact TransProg	53,860	14,513	12,841	31,279	31,009	31,009
	Other	53,860	14,513	12,841	31,279	31,009	31,009
	Street/Light Maintenance	3,616,783	4,122,084	14,434,763	20,400,803	20,400,533	20,420,657

PARKS MAINTENANCE

PARKS MAINTENANCE
FUND NO. 1000, 2004, 4504
DIVISION NO. 6010 & 4000

DESCRIPTION

The Parks division is responsible for the landscape maintenance of approximately 342 acres of municipal parks, landscaped areas, street medians, athletic fields, and open land areas, while maintaining approximately 19 miles of associated Class I bike paths.

MISSION

Parks Maintenance mission is to enrich the quality of life for Merced citizens and Merced communities. This will be achieved by providing exceptional parks and diverse recreational experiences for all patrons, building community image and sense of place, while preserving and protecting the City's natural resources.

GOALS

- ◇ Continue providing support to the Parks and Community Services Department and to the public for recreational needs. Improve the health and condition of all public landscape areas throughout the City.
- ◇ Continue to maintain a comprehensive herbicide and pesticide application program to sustain the health and condition of landscape areas, parks, and urban forest, while enhancing the usefulness of public facilities and open space.
- ◇ Collaborate with UC Merced, Merced College, and Community Service groups on beautification projects and public outreach events throughout the community.
- ◇ Promote health and encourage exercise among residents and visitors by maintaining and upgrading the bicycle and footpath system throughout the City.
- ◇ Ensure Maintenance Districts and Community Facility Districts (CFD) are maintained by private landscape contractor(s) as specified by their contract.

PARKS MAINTENANCE

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|---|--|
| 1. Irrigation repairs and upgrades of irrigation controllers, booster pumps and systems as needed. | Inspect all parks, adhere to maintenance schedule for clocks, sprinklers, and pumps. |
| 2. Vegetation and fire reduction management within the City utility right-of-ways. | Apply herbicide applications annually, in response to a customer service request, or as needed. Work in conjunction with California Department of Forestry to manage large vegetation and landscape areas. |
| 3. Ensure Maintenance District and CFD landscape areas are maintained by private landscape contractors as specified by contract language. | Inspect Maintenance District and CFD landscaping bimonthly to monthly. Document findings in monthly reports to contractor and Department Head, as well as ensuring deficiencies are corrected within an acceptable period. |
| 4. Continue Maintenance District and CFD tree trimming areas by private contractors. | Inspect Maintenance Districts and CFD tree trimming weekly to ensure work is per contract and follows ISA best management practices. |

2024/2025 BUDGET HIGHLIGHTS

The replacement of service truck will assist with facilitating timely repairs and upgrades of irrigation systems in parks, street medians, maintenance districts, community facility districts, city facilities, and various projects.

Parks Maintenance

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
Classification				
PWM - Tax Services	0.20	0.20	0.20	0.20
PWS - Parks/Trees	0.30	0.30	0.30	0.30
Landscape Maint Coordntr	1.00	1.00	1.00	1.00
Lead Park Worker	3.00	3.00	3.00	3.00
Park Worker I/II	3.25	3.25	3.25	3.25
	7.75	7.75	7.75	7.75

Parks Maintenance

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Personnel Services	674,732	804,340	935,129	936,799	921,815	921,815
Supplies and Services	1,282,321	1,285,611	1,576,620	1,978,436	1,833,303	1,833,303
Acquisitions	25,934	178,742	110,000	13,000	13,000	13,000
Capital Outlay	154,549	80,514	209,521	179,721	239,721	239,721
TOTAL	2,137,536	2,349,207	2,831,270	3,107,956	3,007,839	3,007,839

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Other State Grants	154,277	428	179,720	179,293
Cost Recovery	7,869	0	10,000	10,000
Contributions	123,337	0	0	0
Interdept DSC-Maint Dist All	64,244	74,479	64,285	78,684
Interdept DSC-Refuse Ops	0	0	1,091	0
Interdept DSC-CFD-Parks Maint	5,788	6,733	5,757	0
Interdept DSC-CommFac Dist All	56,074	65,029	57,835	80,196
Interdept DSC-Strt&Lght Maint	0	0	0	9,602
Interdept DSC-WWtr System	0	0	0	1,447
Interdept DSC-Water System	0	0	0	947
Interdept DSC-Airport Ops	0	0	0	122
Interdept DSC-Fac Maintenance	0	0	0	1,407
Other Revenues	1,725,947	2,202,538	2,512,582	2,646,141
TOTAL	2,137,536	2,349,207	2,831,270	3,007,839

Fund No. 1000 Parks Maintenance
Division No. 6010

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	313,379	394,244	461,917	460,369	460,369	460,369
501003	Regular Overtime	12,815	18,182	28,378	28,378	28,378	28,378
501007	Call Back Time Worked	1,512	2,915	6,934	6,934	6,934	6,934
501101	Bilingual Pay Program	240	437	840	600	0	0
	Uniform Cleaning	1,880	0	1,989	0	0	0
501113	Stand By Pay	3,841	9,765	12,226	12,226	12,226	12,226
502002	Unused Sick Leave	451	497	538	0	0	0
502003	Earned Benefit	5,150	620	5,447	5,447	5,447	5,447
504001	Social Security-OASDI	19,966	25,639	31,012	30,507	30,470	30,470
504002	Social Security-Medicare	4,698	5,996	7,253	7,135	7,126	7,126
505001	Retirement PERS Classic	9,300	8,864	13,598	11,291	11,291	11,291
505002	Retirement PERS Lateral	0	4,878	6,073	6,270	6,270	6,270
505003	Retirement PERS New PEPR	18,298	20,459	24,256	25,606	25,606	25,606
505005	Retrmnt Unfunded Acc Liab Misc	69,249	73,663	76,112	87,205	86,757	86,757
506101	Core Allowance	76,751	79,140	103,091	104,902	104,902	104,902
506102	Workers Compensation	50,863	67,180	60,885	61,200	47,310	47,310
506110	Post Employment Benefits	86,339	91,861	94,580	88,729	88,729	88,729
	Personnel Services	674,732	804,340	935,129	936,799	921,815	921,815
511001	Utilities	386,196	405,857	474,304	522,969	522,969	522,969
511002	Telephone	2,566	4,279	6,267	7,481	7,481	7,481
511008	Electronic, Tech & Other Equip	0	53	0	1,000	1,000	1,000
511010	Rents & Leases	2,890	3,388	3,550	550	550	550
511011	Certs,Memberships&Subscription	3,244	3,047	6,480	8,097	8,097	8,097
511012	Professional Services	252,075	255,894	282,151	540	540	540
511013	Operating Mats, Svcs&Supplies	117,461	63,451	61,074	585,416	475,416	475,416
511014	Equipment Ops & Maintenance	698	995	1,863	1,863	1,863	1,863
511017	Safety Supplies	3,532	3,667	7,950	8,150	8,150	8,150
511018	Small Tools & Equipment	2,462	8,716	15,000	20,000	20,000	20,000
511020	Training Expense	520	795	2,661	2,661	2,661	2,661
511021	Travel and Meetings	26	808	4,256	4,256	4,256	4,256
511041	Chemicals	0	0	0	50,000	50,000	50,000
511301	Non-operating Mats & Supplies	24,807	15,426	32,316	0	0	0
	Retro Fee Expense	170	0	0	0	0	0
547001	Dept Share of Insurance	49,665	41,316	69,167	111,418	111,418	111,418
547004	Vehicle Operations	75,912	74,259	121,225	145,790	145,790	145,790
547006	Facilities Maint Charge	242,319	305,088	370,621	381,588	352,497	352,497
547007	Computer Replacement Chrg	4	0	0	0	0	0
547009	Support Services	24,294	31,245	33,785	35,988	32,270	32,270
	Supplies and Services	1,188,841	1,218,284	1,492,670	1,887,767	1,744,958	1,744,958
526000	Adm Exp-Public Works	57,740	42,427	59,582	67,716	65,475	65,475
	Administrative	57,740	42,427	59,582	67,716	65,475	65,475
531000	Interdept DSC-General Fund	1,560	1,452	1,606	0	0	0
537000	Interdept DSC-Pub Works	34,131	23,399	22,713	22,904	22,821	22,821
537008	Interdept DSC-Supprt Sr	49	49	49	49	49	49
	Interdepartmental	35,740	24,900	24,368	22,953	22,870	22,870

Fund No. 1000 Parks Maintenance

Division No. 6010

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
590002	Operating Equip Capital Assets	25,934	89,881	110,000	0	0	0
590005	Vehicles	0	88,861	0	13,000	13,000	13,000
	Acquisitions	25,934	178,742	110,000	13,000	13,000	13,000
591003	CIP Infrastructure	0	0	0	0	60,000	60,000
591101	Construction in Progress	154,549	80,514	209,521	179,721	179,721	179,721
	Capital Outlay	154,549	80,514	209,521	179,721	239,721	239,721
	Parks Maintenance	2,137,536	2,349,207	2,831,270	3,107,956	3,007,839	3,007,839

PARKS MAINTENANCE

- 511001 Includes electrical, sewer, water, and refuse services at all park facilities, with the exception of 4-identified parks located within Community Facilities Districts, and share of Corporation Yard utilities.
- 511012 Reimbursement of services performed by CDF Mt. Bullion crew and Merced Irrigation District maintenance standby fees, and DMV physicals.
- 511010 Rental of specialized tools and equipment for construction and repair, rental of portable toilets.
- 511011 Computer licensing fees, DMV license and renewals, membership in California Parks and Recreation Society and California Association of Pest Control, Merced County pesticide permit fee.
- 511013 Landscape maintenance service agreements. Turf maintenance program, plant materials, landfill fees, sprinkler system parts, weed control, systemic injections, and insect/rodent control. Irrigation maintenance at Applegate Park Rose Garden, playground equipment replacement parts, fibar for playground surface areas.
- 511014 Maintenance of mowers, edgers, blowers, weed eaters, and calibration of equipment.
- 511017 Includes specialized clothing and equipment for pesticide application, first aid kits, rubber boots, rain gear, safety glasses, ear protection, cones and barricades.

COMMUNITY FACILITIES DISTRICT
FUND NOS. 4500-4504, 4510-4559
DIVISION NOS. 3000, 5020, 3510, 6010, 6105

PROGRAM

In January 2004, the City Council adopted Resolution No. 2004-3, establishing Community Facilities District (CFD) 2003-2 (Services) and authorized levy of a Special Tax.

Fund 4500 is used to account for the cost of annexing developments into the CFD, and Fund 4501 is used to account for the costs to administer the districts. Funding comes from developers upon request to annex.

Funds 4502, 4503, 4504 and 4510-4559 are used to account for certain authorized public services, including fire and police protection, parks maintenance, landscaping, storm drain, and flood control, that are likely to benefit the property. Funding comes from the annual special tax apportioned among the lots or parcels within the district.

Staffing details directly associated with Funds 4502, 4503 and 4504 are displayed with Fire, Police and Parks Maintenance--the primary funding sources for those departments.

CFD-Public Works Parks Maintenance

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Tax Services	0.15	0.15	0.15	0.15
PWS - Parks/Trees	0.10	0.10	0.10	0.10
Park Worker I/II	2.00	2.00	2.00	2.00
	2.25	2.25	2.25	2.25

CFD - PW Parks Maintenance

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Personnel Services	197,123	225,659	238,715	269,103	266,002	266,002
Supplies and Services	138,855	201,878	373,934	378,534	284,884	284,884
Acquisitions	8,248	0	0	0	0	0
Other	4,847	3,850	3,988	74,131	74,131	74,131
TOTAL	349,073	431,387	616,637	721,768	625,017	625,017

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
CFD IA Tax-Bellevue Ranch East	36,136	38,864	40,783	41,899
CFD IA Tax-Compass Pointe	12,008	12,915	13,661	14,035
CFD IA Tax-Sandcastle	11,652	12,760	13,420	13,788
CFD IA Tax-Bright Development	7,268	7,969	8,398	8,628
CFD IA Tax-Merced Renaissance	4,151	6,335	6,670	6,852
CFD IA Tax-Big Valley	248	266	281	289
CFD IA Tax-Bellevue Ranch West	27,361	37,937	41,746	42,890
CFD IA Tax-University Park	4,620	4,968	5,264	5,408
CFD IA Tax-Tuscany	3,279	3,526	3,697	3,798
CFD IA Tax-Provance	7,461	8,024	8,438	8,669
CFD IA Tax-Alfarata Ranch	426	458	482	495
CFD IA Tax-Franco	4,041	8,237	8,719	8,958
CFD IA Tax-Cottages	5,508	2,455	2,571	2,642
CFD IA Tax-Tuscany East	1,663	1,789	1,928	1,981
CFD IA Tax-Hartley Crossing	991	1,066	1,125	1,156
CFD IA Tax-Crossing@River Oaks	497	535	562	578
CFD IA Tax-Mohammed Apts	924	994	1,051	1,080
CFD IA Tax-Sunnyview Apts	3,739	4,021	4,250	4,367
CFD IA Tax-University Park II	4,556	4,900	5,142	5,284
CFD IA Tax-Moraga	17,511	19,945	20,888	21,466
CFD IA Tax-Mission Ranch	1,914	3,126	3,736	4,211
CFD IA Tax-Cypress Terrace 6&7	3,161	4,646	6,267	9,990
CFD IA Tax-Cypress Terrace E	3,548	3,816	4,057	4,169
CFD IA Tax-Meadows	2,565	2,758	2,892	2,972
CFD IA Tax-Lantana Estates	2,128	2,288	4,419	6,522
CFD IA Tax-Meadows #2	427	460	482	495
CFD IA Tax-Paseo	213	229	964	991
CFD IA Tax-Highland Park	2,243	2,413	2,531	2,601
CFD IA Tax-Mansionette Estate	667	717	763	826
CFD IA Tax-Compass Pointe Apts	3,111	3,447	3,631	3,732
CFD IA Tax-Merced Station	8,477	9,634	10,214	10,498
CFD IA Tax-Merced Gateway Park	0	0	7,566	7,776
CFD IA Tax-Stone Ridge South	1,071	3,687	5,784	6,605
CFD IA Tax-Compass Pointe II	0	0	605	4,977
CFD IA Tax-Stone Ridge SouthAp	0	0	0	413
CFD IA Tax-Sage Creek	0	0	0	413
CFD IA Tax-The Hub	0	0	7,568	7,778
Investment Earnings	2,331	1,481	0	0
Unclassified	108	0	0	0
Interdept DSC-Maint Dist All	3,257	3,579	3,270	1,100
Interdept DSC-CommFac Dist All	2,905	3,198	3,870	1,250
Op Trsf-GeneralFund	275,641	0	0	0

CFD - PW Parks Maintenance

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Op Trsf-Amer Rescue Plan Act	101	0	0	0
Op Trsf-CFD-Bellevue Ranch E#1	10,905	7,167	28,315	13,180
Op Trsf-CFD-Compass Pointe #2	84,049	84,282	127,909	94,781
Op Trsf-CFD-Sandcastle #3	57,873	42,671	119,231	77,729
Op Trsf-CFD-Moraga	33,457	30,973	48,841	42,349
Op Trsf-CFD Services Deposits	71	76	80	83
Other Revenues	-305,190	42,775	34,566	125,313
TOTAL	349,073	431,387	616,637	625,017

Fund No. 4504 - CFD - PW Parks Maintenance
Division No. 6010

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	124,595	130,767	132,528	130,675	130,675	130,675
501003	Regular Overtime	1,432	5,677	3,588	9,988	9,988	9,988
501007	Call Back Time Worked	0	271	327	327	327	327
501101	Bilingual Pay Program	180	571	1,380	0	0	0
	Uniform Cleaning	450	0	510	0	0	0
501113	Stand By Pay	636	3,542	5,817	6,579	6,579	6,579
502002	Unused Sick Leave	338	373	404	0	0	0
502003	Earned Benefit	1,538	988	1,584	1,584	1,584	1,584
504001	Social Security-OASDI	7,723	8,434	8,516	8,469	8,469	8,469
504002	Social Security-Medicare	1,806	1,973	1,991	1,981	1,981	1,981
505001	Retirement PERS Classic	5,872	4,292	1,586	4,778	4,778	4,778
505003	Retirement PERS New PEPRA	5,053	7,025	10,978	7,466	7,466	7,466
505005	Retrmnt Unfunded Acc Liab Misc	20,230	22,317	21,781	24,753	24,626	24,626
	Retro Fees	65	0	0	0	0	0
506101	Core Allowance	19,888	29,763	37,757	59,510	59,510	59,510
506102	Workers Compensation	7,317	9,666	9,968	12,993	10,019	10,019
	Personnel Services	197,123	225,659	238,715	269,103	266,002	266,002
511001	Utilities	64,711	63,848	81,944	83,583	83,583	83,583
511002	Telephone	227	279	873	873	873	873
511008	Electronic, Tech & Other Equip	0	0	0	100	100	100
511011	Certs,Memberships&Subscription	925	885	965	1,204	1,204	1,204
511012	Professional Services	29,607	30,495	31,402	0	0	0
511013	Operating Mats, Svcs&Supplies	10,630	53,562	107,830	188,388	138,388	138,388
511017	Safety Supplies	522	907	1,350	1,350	1,350	1,350
511018	Small Tools & Equipment	141	4,507	4,000	5,000	5,000	5,000
511020	Training Expense	0	0	54	54	54	54
511029	Contingency Reserve	0	0	79,066	42,716	0	0
511041	Chemicals	0	0	0	2,707	2,707	2,707
511301	Non-operating Mats & Supplies	5,166	5,836	13,000	0	0	0
547001	Dept Share of Insurance	6,219	6,778	8,779	12,160	12,160	12,160
547004	Vehicle Operations	3,592	15,561	23,653	24,607	24,607	24,607
547005	Vehicle Replacement Fee	1,279	1,852	4,002	4,002	4,002	4,002
547009	Support Services	6,476	6,798	6,862	7,250	6,319	6,319
	Supplies and Services	129,495	191,308	363,780	373,994	280,347	280,347
531000	Interdept DSC-General Fund	9,360	10,570	10,154	4,540	4,537	4,537
	Interdepartmental	9,360	10,570	10,154	4,540	4,537	4,537
590002	Operating Equip Capital Assets	8,248	0	0	0	0	0
	Acquisitions	8,248	0	0	0	0	0
627006	Op Trsf-Fleet Replacement	0	0	0	70,000	70,000	70,000
627007	Op Trsf-Facilities Maintenance	4,847	3,850	3,988	4,131	4,131	4,131
	Other	4,847	3,850	3,988	74,131	74,131	74,131
	CFD - PW Parks Maintenance	349,073	431,387	616,637	721,768	625,017	625,017

Measure "Y" Parks Maintenance

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Personnel Services	39,068	43,634	42,474	54,280	54,280	54,280
Supplies and Services	2,791	6,979	1,267	5,784	155,784	155,784
Capital Outlay	262,743	1,234,524	342,216	0	165,000	165,000
TOTAL	304,602	1,285,137	385,957	60,064	375,064	375,064

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Op Trsf-Meas "Y" Disc. 40%	1,146,818	0	483,638	375,064
Other Revenues	-842,217	1,285,137	-97,681	0
TOTAL	304,602	1,285,137	385,957	375,064

Fund No. 2004 - Measure "Y" Parks Maintenance
Division No. 6010

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501002	Extra Help	38,021	32,525	41,338	42,164	42,164	42,164
504002	Social Security-Medicare	552	472	599	611	611	611
504003	PTS Plan FICA Alternative	494	423	537	548	548	548
506001	State Unemployment	0	10,214	0	10,957	10,957	10,957
	Personnel Services	39,068	43,634	42,474	54,280	54,280	54,280
511013	Operating Mats, Svcs&Supplies	305	124	632	899	150,899	150,899
511017	Safety Supplies	584	157	635	1,195	1,195	1,195
547004	Vehicle Operations	1,902	6,698	0	3,690	3,690	3,690
	Supplies and Services	2,791	6,979	1,267	5,784	155,784	155,784
591006	CIP Improvements-Land	0	0	0	0	165,000	165,000
591101	Construction in Progress	262,743	1,234,524	342,216	0	0	0
	Capital Outlay	262,743	1,234,524	342,216	0	165,000	165,000
	Measure "Y" Parks Maintenance	304,602	1,285,137	385,957	60,064	375,064	375,064

WATER

WATER SYSTEM
FUND NO. 6001
DIVISION NO. 6060

DESCRIPTION

The Water Division is responsible for the operation and maintenance of the City's drinking water production and distribution systems. Each member of the Water Division is an integral part of a professional-grade team that strives to diligently, safely, and efficiently maintain the water system well above the high standards set by the State Water Resource Control Board (SWRCB). The system's reliability and integrity is maintained by having well trained, well equipped, highly motivated Water personnel that are ready to respond at a moment's notice, 24-hours a day – every day.

The production system consists of 21 ground water pumping sites. Each site can produce over 1,500 gallons per minute. The system regularly pumps 35 million gallons per summer day, then drops to about 12 million gallons per winter day. The production system meets the annual average demand of 7 billion gallons per year that is needed to supply the residential, commercial, industrial, and irrigation needs of Merced.

The distribution system consists of more than 500 miles of water mains that range in size from 6" to 16" in diameter. The distribution system includes nearly 3,000 fire hydrants, 7,000 main line valves, over 2,500 backflow devices, and over 25,000 metered service connections. Each meter has a Badger "Beacon" register that is monitored through a Cellular transmission to a CLOUD based system known as Eye On Water. This system allows the customers and City staff to monitor the flow data that is electronically updated every day, automatically.

The Water Division must also meet the State's compliance requirements concerning water quality and supply assurance. A heavy regiment of source sampling and reporting coupled with active cross-connection protection and a robust conservation program are used to ensure the continued quality and availability of drinking water for the City of Merced. Sampling and reporting are performed 100% "in house" by specially trained and certified professional Water Staff. Cross-connection protection is anchored by the Cross Connection Control Specialist and the dedicated 2-man Backflow Technician team. Conservation is promoted, monitored, and enforced by the Conservation Consultant. Each of these dedicated professionals do their part to keep the City of Merced Water System compliant with all applicable Federal, State, and Local regulations.

MISSION

To provide the City of Merced with a continuous supply of safe and aesthetically pleasing drinking water, as efficiently as possible, while promoting conservation.

WATER SYSTEM

GOALS

- ◇ Monitor the drinking water system through a comprehensive sampling, testing, and reporting program to meet Federal, State, and Local regulatory requirements.
- ◇ Explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division, while providing the highest level of customer service and water system security.
- ◇ Promote and ensure water conservation measures through projects, public education, notifications, and water metering advantages.
- ◇ Continue the successful crew rotation system that has greatly increased Water Technician skills and understanding of the entire water system, as well as a noticeable improvement in morale.
- ◇ Complete the new Water Rate Study.
- ◇ Continue to collaborate with members of the Merced Area Groundwater Pool Interests (MAGPI) and Integrated Regional Water Management Plan (IRWMP) to prepare and facilitate compliance with the Sustainable Groundwater Management Act (SGMA).

OBJECTIVES

PERFORMANCE MEASUREMENT/INDICATORS

- | | |
|--|---|
| 1. Valve exercising and water main flushing program. | Maintain water quality, improve mapping, and improve well balance. |
| 2. Cross connection control. | Continue to pursue compliance according to City Municipal Code and State Health regulations. |
| 3. Source water protection / contingencies. | Acquire land for surface water treatment plant and future well sites in strategic locations, as set forth in the Water Master Plan. Prepare for SGMA. |

WATER SYSTEM

4. Conservation. Comply with State mandates concerning water use and conservation. Continue to aggressively engage in public outreach and education.
5. Customer Service. The Public Works/Finance Liaison and dedicated Public Works Admin greatly enhance the Water Division's primary focus on customer service.

2024/2025 BUDGET HIGHLIGHTS

Production: Continue the Well Assurity Program to maintain optimal performance of existing Wells. Prepare for system expansion into areas of growth.

Distribution: Continue main line replacement program. Develop NO DES mainline flushing route. Prepare for system expansion into areas of growth.

Water Supply Assurance: Monitor and plan for extreme drought conditions by actively participating in applicable basin programs. Participate in Integrated Regional Water Management and Sustainable Groundwater Management Act compliance. Work with Merced Irrigation District (MID) to change some parks to surface water irrigation. Continue to foster a citywide culture of conservation.

Water System

PERSONNEL Classification	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Water	1.00	1.00	1.00	1.00
PWS - Water	1.00	1.00	1.00	1.00
Lead PW Water	2.00	2.00	2.00	2.00
Water Systems Operator	4.00	4.00	4.00	4.00
Water Distribution Op III	4.00	4.00	4.00	4.00
Water Distribution Op I/II	14.00	14.00	14.00	14.00
Inst Control/Electrical Tech	1.00	1.00	1.00	1.00
Cross Conn Control Spec	1.00	1.00	1.00	1.00
Water Mtr/Backflow Tech	2.00	2.00	2.00	2.00
Water Conservation Coord	1.00	1.00	1.00	1.00
PWS - Environ Compliance	0.10	0.10	0.10	0.10
PWS - Laboratory	0.30	0.30	0.30	0.30
Lab Technician I/II/III	0.75	0.75	0.75	0.75
Fab Tech/Store Keeper	1.00	1.00	1.00	1.00
Finance Liaison	0.34	0.34	0.34	0.34
	33.49	33.49	33.49	33.49

Water System

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
Personnel Services	3,529,013	3,789,961	4,371,046	4,520,329	4,486,404	4,486,404
Supplies and Services	7,274,283	8,138,779	9,849,572	10,548,327	10,473,178	10,473,178
Debt Service	61,275	42,529	528,100	561,936	561,936	561,936
Acquisitions	1,789,335	2,464,214	30,000	843,000	589,972	589,972
Capital Outlay	1,548,293	1,141,963	16,454,188	16,547,218	16,481,218	16,481,218
Other	318,198	337,673	337,673	303,877	628,877	628,877
TOTAL	14,520,397	15,915,119	31,570,579	33,324,687	33,221,585	33,221,585

Financing Sources	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
	2024-25	2024-25	2024-25	2024-25
Sale Of Water	0	14,339,774	0	14,795,000
Water Ordinance Waiver Fee	0	29,795	0	2,000
Meter & Service Installation	0	130,345	0	72,000
Wtr Frontage Fees (Connection)	0	12,489	0	0
Damage Claims	0	-5,290	0	15,000
Unclassified	0	23,876	0	6,500
Hydrant Rental	0	1,300	0	1,700
Other Rentals	0	-221	0	0
Cost Recovery	0	30,658	0	161,914
Investment Earnings	0	608,512	0	804,840
Interest Earnings	0	350	0	0
Repayment on Loan	0	-12,210	0	0
Op Trsf-Fleet Replacement	0	12,359	0	178,740
Other Revenue	14,520,397	743,382	31,570,579	17,183,891
TOTAL	14,520,397	15,915,119	31,570,579	33,221,585

Fund No. 6001 - Water System
Division No. 6060

Acct. No.	Account Description	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	1,843,978	1,995,480	2,379,969	2,403,271	2,403,271	2,403,271
501002	Extra Help	21,615	930	41,722	41,722	41,722	41,722
501003	Regular Overtime	104,646	173,625	104,307	130,005	130,005	130,005
501007	Call Back Time Worked	25,710	35,097	24,024	31,232	31,232	31,232
501101	Bilingual Pay Program	610	0	0	0	2,400	2,400
	Uniform Cleaning	6,299		10,445	0	0	0
501107	Education Incentive Pay	1,105	1,815	1,800	1,800	1,800	1,800
501113	Stand By Pay	70,248	86,645	104,844	104,846	104,846	104,846
502001	Holiday Pay	0	1,172	4,379	28,024	28,024	28,024
502003	Earned Benefit	51,007	17,898	18,230	18,230	18,230	18,230
504001	Social Security-OASDI	122,583	136,319	156,331	158,225	158,374	158,374
504002	Social Security-Medicare	29,114	31,899	37,167	37,609	37,644	37,644
504003	PTS Plan FICA Alternative	296	16	542	542	542	542
505001	Retirement PERS Classic	101,198	88,771	96,261	95,248	95,248	95,248
505003	Retirement PERS New PEPR	61,036	84,470	130,245	132,948	132,948	132,948
505005	Retrmtnt Unfunded Acc Liab Misc	363,449	390,969	392,089	455,240	452,896	452,896
506001	State Unemployment	0	0	7,092	752	752	752
506101	Core Allowance	523,608	528,544	677,466	670,941	670,941	670,941
506102	Workers Compensation	145,683	162,979	124,115	149,570	115,405	115,405
506110	Post Employment Benefits	56,828	53,332	60,018	60,124	60,124	60,124
	Personnel Expense	3,529,013	3,789,961	4,371,046	4,520,329	4,486,404	4,486,404
511001	Utilities	1,763,712	2,217,498	2,051,225	2,774,868	2,774,868	2,774,868
511002	Telephone	27,518	32,313	36,043	35,535	35,535	35,535
511003	Postage & Mailing	54,705	70,271	89,123	89,928	89,928	89,928
511004	Printing	19,018	21,514	38,935	37,963	37,963	37,963
511006	Advertising	28,009	25,718	45,500	23,450	23,450	23,450
511007	Office Equip & Maintenance	0	0	0	800	800	800
511008	Electronic, Tech & Other Equip	0	234	0	1,000	1,000	1,000
511009	Software	0	17,777	0	12,635	12,635	12,635
511010	Rents & Leases	24,215	16,846	24,712	23,300	23,300	23,300
511011	Certs,Memberships&Subscription	33,265	27,681	46,468	52,075	52,075	52,075
511012	Professional Services	684,506	643,321	1,399,047	743,231	752,059	752,059
511013	Operating Mats, Svcs&Supplies	838,732	981,467	1,055,719	1,479,998	1,479,998	1,479,998
511014	Equipment Ops & Maintenance	151,176	171,530	396,937	266,700	266,700	266,700
511016	Vehicle Supplies & Maintenance	0	283	0	10,000	10,000	10,000
511017	Safety Supplies	19,573	19,699	24,421	26,421	26,421	26,421
511018	Small Tools & Equipment	15,304	8,764	23,339	36,949	36,949	36,949
511019	Mileage	0	66	1,000	1,000	1,000	1,000
511020	Training Expense	4,796	15,447	30,327	42,787	42,787	42,787
511021	Travel and Meetings	1,509	10,456	12,100	17,100	17,100	17,100
511029	Contingency Reserve	0	0	50,000	50,000	50,000	50,000
	Retro Fees	300	150	150	0	0	0
511041	Chemicals	0	59,925	0	372,000	372,000	372,000
511301	Non-operating Mats & Supplies	149,030	191,940	480,095	21,000	21,000	21,000
547001	Dept Share of Insurance	178,226	178,685	227,289	364,761	364,761	364,761
547004	Vehicle Operations	329,407	411,325	363,070	509,576	509,576	509,576
547005	Vehicle Replacement Fee	382,226	448,442	460,802	460,801	460,801	460,801
547006	Facilities Maint Charge	68,385	68,045	74,041	76,874	71,565	71,565
547007	Computer Replacement Chrg	0	0	341	0	0	0
547009	Support Services	204,525	229,053	260,836	309,857	277,651	277,651
	Supplies and Services	4,978,137	5,868,450	7,191,520	7,840,609	7,811,922	7,811,922

Fund No. 6001 - Water System
Division No. 6060

Acct. No.	Account Description	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
520500	Adm Exp-City Council	36,537	38,246	47,792	46,834	47,683	47,683
521000	Adm Exp-City Manager	114,318	114,363	123,064	129,754	129,694	129,694
521010	Adm Exp-City Clerk	47,674	52,127	55,366	65,820	56,647	56,647
521500	Adm Exp-City Attorney	34,605	68,140	51,675	63,295	29,451	29,451
522000	Adm Exp-Finance	361,934	329,968	358,009	392,235	394,522	394,522
522050	Adm Exp-Purchasing	36,680	35,040	39,105	42,372	42,215	42,215
526000	Adm Exp-Public Works	287,913	202,891	288,111	328,366	323,710	323,710
	Administration	919,661	840,775	963,122	1,068,676	1,023,922	1,023,922
531000	Interdept DSC-General Fund	738,439	740,826	833,869	810,762	810,012	810,012
533000	Interdept DSC-Develop Svc	470,336	509,267	673,217	639,294	641,284	641,284
536000	Interdept DSC-Wastewater	179	188	196	200	200	200
537000	Interdept DSC-Pub Works	103,005	103,448	110,489	113,281	110,385	110,385
537008	Interdept DSC-Supprt Sr	64,526	75,825	77,159	75,505	75,453	75,453
	Interdepartmental	1,376,485	1,429,554	1,694,930	1,639,042	1,637,334	1,637,334
590002	Operating Equip Capital Assets	72,371	34,770	30,000	230,000	296,000	296,000
590004	Software Capital Assets	0	0	0	288,000	293,972	293,972
590005	Vehicles	0	0	0	325,000	0	0
630021	Depreciation	1,716,964	1,793,340	0	0	0	0
630022	Software Amortization	0	624,130	0	0	0	0
630305	Lease Interest Expense	0	11,974	0	0	0	0
	Acquisitions	1,789,335	2,464,214	30,000	843,000	589,972	589,972
591001	CIP Buildings	0	0	0	1,449,129	1,449,129	1,449,129
591003	CIP Infrastructure	0	0	0	344,650	344,650	344,650
591004	CIP Machinery & Equip	0	0	0	66,000	0	0
591101	Construction in Progress	1,548,293	1,141,963	16,454,188	14,687,439	14,687,439	14,687,439
	Capital Outlay	1,548,293	1,141,963	16,454,188	16,547,218	16,481,218	16,481,218
600001	Principal Bonds	0	0	500,000	520,000	520,000	520,000
600101	Interest Bonds	59,475	40,479	25,600	7,800	7,800	7,800
600301	Agent Fees Bond	1,800	2,050	2,500	34,136	34,136	34,136
	Debt Service	61,275	42,529	528,100	561,936	561,936	561,936
624019	Op Trsf-MD Downtown	37	37	37	0	0	0
624950	Op Trsf-Prop Base Imp Dist	0	0	0	322	322	322
625007	Op Trsf-PCE	250,000	250,000	250,000	250,000	250,000	250,000
627006	Op Trsf-Fleet Replacement	0	0	0	0	325,000	325,000
627008	Op Trsf-Support Services	68,161	87,636	87,636	53,555	53,555	53,555
	Other	318,198	337,673	337,673	303,877	628,877	628,877
	Water System	14,520,397	15,915,119	31,570,579	33,324,687	33,221,585	33,221,585

WATER SYSTEM

- 511001 Electrical and water service at water well sites and share of Corporation Yard utilities.
- 511002 Includes cellular telephones, computer circuit lines, data service for laptops, and cellular modem for well sites.
- 511003 Share of mailing utility billing, mail public notification of water quality violations, consumer confidence report, and general correspondence.
- 511006 Water conservation advertising, publishing mandated Water Quality Notification.
- 511004 Public notification of water quality violations, share of utility billings, water conservation citations, and consumer confidence report.
- 511010 Lease payment for storage of water supplies at Refuse container yard, lease payment for Transpo Center office.
- 511011 Underground Service Alert membership (USA), Mid-Valley Water Association, State Water Resource Control Board certifications, Northern California Backflow Association, Sun-Star subscription, and DMV license renewals/applications.
- 511012 Contract services for monitoring and reporting of PCE & MTBE, DMV physicals, share of Utility Billing services, MID standby fee, groundwater testing, and other professional services.
- 511013 Water distribution maintenance supplies, such as PVC pipe, fuses, couplings, stops (meter, corporation and curb), saddles, clamps, gate valves; fire hydrant supplies, including repairs due to damage from vehicle accidents; water meter/backflow assembly supplies; backflow testing equipment calibration, excavation and backfill materials; parts for automated meter equipment, cleaning for towels and mats, SWRCB water system permit fees, Merced County Health Permit to Operate permit fees, EPA Id Number Hazardous Waste Manifest permit fee, SJVAPCD permit fees, and MIUGSA fees, calibration of flow meters, disposal of fluoride waste, landscape maintenance, and security alarm monitoring for well sites.

WATER SYSTEM (Continued)

- 511014 Well site maintenance supplies, such as bearings, valves, chemical injection pump & tubes, miscellaneous electric parts
- 511017 Personal Protective Equipment, such as safety boots, safety glasses/goggles (includes safety prescription glasses), leather gloves, ear protection, safety vests; traffic control materials, such as cones, barricades, signs, and traffic hand paddles; respirators, rain gear, and lockout/tagout units.
- 511020 CEU training, leadership training, and training for Water Conservation Specialist and Cross Connection Control Specialist.
- 511021 Hotel and food for ongoing continuing education training, etc.
- 590004 Meter reading/utility billing software service agreement.

RESTRICTED WATER SYSTEM
FUND NO. 6007
DIVISION NO. 6055

PROGRAM

The Restricted Water System Fund is used to finance all growth-related system improvements funded through water facility charges.

Restricted Water System

EXPENSES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
Supplies and Services	0	15,769	1,426,742	176,742	176,742	176,742
Capital Outlay	1,567,036	634,389	35,049,990	38,849,395	38,849,395	38,849,395
TOTAL	1,567,036	650,158	36,476,732	39,026,137	39,026,137	39,026,137

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Water Facility Charge	0	2,697,696	0	1,756,105
Investment Earnings	0	580,942	0	773,640
Interest on Loans	0	61,914	0	0
Repayment on Loan	0	2,213	0	172,594
Other Revenues	1,567,036	-2,692,607	36,476,732	36,323,798
TOTAL	1,567,036	650,158	36,476,732	39,026,137

Fund No. 6007 - Restricted Water System
Division No. 6055

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511012	Professional Services	0	15,769	1,426,742	176,742	176,742	176,742
	Supplies and Services	0	15,769	1,426,742	176,742	176,742	176,742
591101	Construction in Progress	970,487	34,545	35,049,990	38,849,395	38,849,395	38,849,395
	Capital Outlay	970,487	34,545	35,049,990	38,849,395	38,849,395	38,849,395
630021	Depreciation	596,549	599,844	0	0	0	0
	Acquisitions	596,549	599,844	0	0	0	0
	Restricted Water System	1,567,036	650,158	36,476,732	39,026,137	39,026,137	39,026,137

RESTRICTED WATER MAINS
FUND NO. 6008
DIVISION NO. 6055

PROGRAM

The Restricted Water Mains Fund is used for collection of over sizing components of Water Facility Charges. Refunds are made to the original contributor at such time additional development occurs.

Restricted Water Mains

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
Acquisitions	98,022	80,793	0	0	0	0
Capital Outlay	1	0	8,194,013	8,594,769	8,594,769	8,594,769
TOTAL	98,023	80,793	8,194,013	8,594,769	8,594,769	8,594,769

Financing Sources	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
Water Facility Charge	759,940	519,719	322,740	334,497
Investment Earnings	0	128,187	0	170,170
Repayment on Loan	0	566	0	0
Other Revenue	-661,917	-567,679	7,871,273	8,090,102
TOTAL	98,023	80,793	8,194,013	8,594,769

Fund No. 6008 - Restricted Water Mains
Division No. 6055

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
630021	Depreciation	98,022	80,793	0	0	0	0
	Acquisitions	98,022	80,793	0	0	0	0
591101	Construction in Progress	1	0	8,194,013	8,594,769	8,594,769	8,594,769
	Capital Outlay	1	0	8,194,013	8,594,769	8,594,769	8,594,769
	Restricted Water Mains	98,023	80,793	8,194,013	8,594,769	8,594,769	8,594,769

PCE CLEAN UP WATER CIPS
FUND NO. 5007
DIVISION NO. 6000

PROGRAM

Accounts for capital projects related to tetrachloroethylene (PCE) remediation.

PCE CIP

Expenses	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
Capital Outlay	188,833	227,153	977,291	1,020,309	1,020,309	1,020,309
TOTAL	188,833	227,153	977,291	1,020,309	1,020,309	1,020,309

Financing Sources	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Investment Earnings	0	13,983	0	18,520
Op Trsf-Water System Ops	0	0	0	250,000
Other Revenue	188,833	213,170	977,291	751,789
TOTAL	188,833	227,153	977,291	1,020,309

Fund No. 5007 - PCE Clean up
Division No. 6000

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591101	Construction in Progress	188,833	227,153	977,291	1,020,309	1,020,309	1,020,309
	Capital Outlay	188,833	227,153	977,291	1,020,309	1,020,309	1,020,309
	PCE Clean Up Water CIP	188,833	227,153	977,291	1,020,309	1,020,309	1,020,309

MTBE Settlement
FUND NO. 5008
DIVISION NO. 6000

PROGRAM

Accounts for costs and capital projects related to methyl tert-butyl ether (MTBE) remediation.

MTBE - CIP

Expenses	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
Capital Outlay	0	0	1,759,895	1,813,416	1,813,416	1,813,416
TOTAL	0	0	1,759,895	1,813,416	1,813,416	1,813,416

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Investment Earnings	34,894	26,991	17,510	35,360
Other Revenue	-34,894	-26,991	1,742,385	1,778,056
TOTAL	0	0	1,759,895	1,813,416

Fund No. 5008 - MTBE
Division No. 6000

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591101	Construction in Progress	0	0	1,759,895	1,813,416	1,813,416	1,813,416
	Capital Outlay	0	0	1,759,895	1,813,416	1,813,416	1,813,416
	MTBE CIP	0	0	1,759,895	1,813,416	1,813,416	1,813,416

SEWER AND WASTEWATER

WASTEWATER/SEWER SYSTEM

FUND NO. 6000

DIVISION NO. 6065

DESCRIPTION

The Wastewater Sewer Division's Mission, Goals, and Objectives described below, covers the period from Fiscal Year 2024-25. The document will ensure the Division is working toward the cost-effective collection and maintenance of the infrastructure consisting of 20 Sewer Lift Stations and over 280 miles of pipe ranging from 4 inch to 48 inches. The Wastewater Sewer system conveys an average dry weather flow of approximately 8.2 million gallons a day (MGD) from homes, businesses, institutions, and industry to the City of Merced Wastewater Treatment Facility.

MISSION

To protect public health and the environment through the safe, reliable, and cost-effective collection and conveyance of wastewater for treatment at the Wastewater Treatment Plant.

GOALS

The City Goals supports its Mission and establishes a foundation for achieving its vision.

- ◇ Maintain our infrastructure by completing our annual comprehensive sewer line inspection, repair, and preventive maintenance program elements.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies that will foster the efficiency and productivity of the division.
- ◇ Comply with the Sewer System Management Plan (SSMP) to reduce back-ups and have zero reportable overflows, as required by the State of California.
- ◇ Enhancing safety and development of team members' skills that will provide exceptional customer service.
- ◇ Continue GIS integration of sewer assets with the use of iPhones, iPads, and GIS Trimble unit for live real time updates.
- ◇ Meet all five goals while remaining within the budget.

WASTEWATER / SEWER SYSTEM

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|---|--|
| <p>1. Continue Sewer Trunk and Main line Inspection program to identify, and repair deteriorating conditions.</p> | <p>Hydro Flush and Closed-circuit video inspect 13 miles of Sewer main lines.</p> |
| <p>2. Ensure new sewer line construction meets City design standards and provide a benchmark for future line condition comparison.</p> | <p>Contractor will video all new sewer line construction. All new construction is video inspected and evaluated for compliance with the city standards by a city employee before any sub-division roads are paved. All inspection logs are recorded, and a video log printout is submitted to Engineering/Inspection Services. Inspections will be performed within one week of notification from Inspection Services.</p> |
| <p>3. Continue to be environmentally conscious protecting the public against sewage backups/overflows.</p> | <p>City to foster the state mandated Sewer System Management Plan (SSMP). Continue training in rapid response program with 24-hour response availability, as per the Emergency Spill Response Plan. In-house training to be conducted twice a year. Once a year, half of the crew will be sent to an outside vendor for training.</p> |
| <p>4. Support Sewer System Management Plan (SSMP) implementation to meet General Waste Discharge Requirements (GWDR).</p> | <p>Preserve and monitor appropriate SSMP maintenance and operation program and reporting procedures. Reportable sanitary sewer spills (SSSs) are reported monthly, or as required. Continue to keep reportable SSSs to zero.</p> |
| <p>5. Continue sewer line flushing, root cutting, foaming and grease removal; flush all restaurant trunk lines on a regular scheduled monthly maintenance rotation.</p> | <p>Hydro-flush 300 miles of city mains biennially. Hydro-flush 33 sewer enhanced areas (restaurants/apartment complexes) monthly, 7 every other month, and 1 SEA quarterly. Grease and root buildup</p> |

WASTEWATER / SEWER SYSTEM

- will be kept at a minimum resulting in maximum capacities to be always maintained.
6. Identify Capital Improvement Projects necessary to upgrade the City's aging sewer infrastructure. Continue routine sewer pipe main line assessment including video and visual inspection. Observations and documentation to catalog the sewer infrastructure and prioritize areas needing improvement. Observations would include offset joints, cracks, chips, wall scaling, deterioration, and overall condition.
 7. Remove and replace West Avenue sewer main south of Heritage Drive. Remove and replace 7,200 feet of sewer main. Project to be completed by June 2025.
 8. Remove and replace 12th / 13th alley sewer man between MLK and Canal Street. Line 225 feet of sewer main. Remove and replace 700 feet of sewer main. Project to be completed by June 2025.
 9. Remove and replace Kibby Road sewer main between Gerard Avenue and Childs Avenue. Remove and replace 2,700 feet of sewer main. Project to be completed by June 2025.
 10. Replace Orchard Lane sewer main between East Main Street and Crist Avenue. Replace 700 feet of sewer main. Project to be completed by June 2025.
 11. Build geo database of assets to include attribute information for continued routine inspections and State reporting. Sewer GIS data to be checked for accuracy. Current data is about 92% and planned inspections to improve accuracy by 3% in FY 2024/2025.
 12. Install new 8" Sewer main line on Bel Air Dr. to Alexander Ave. Install 1,720 LF from Bel Air Drive to Alexander Ave. Project to be completed by May 2025.

WASTEWATER / SEWER SYSTEM

2024/2025 BUDGET HIGHLIGHTS

Sewer System Management Plan (SSMP) adopted by Council requires more stringent legal authority, design provisions, operations and maintenance practices, and emergency overflow response and spill reporting procedures. Maintain Sewer Lift station pumps, valves and SCADA system ensuring reliability. Scrutinize preventative maintenance efforts of 20 sewer pump stations weekly to ensure reliable operation.

Wastewater/Sewers

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
Classification				
PWM - Wastewater	0.05	0.05	0.05	0.05
PWS - Sewers/Storm Drains	0.75	0.75	0.75	0.75
Maintenance Electrician	1.00	1.00	1.00	1.00
Lead Sewers/Storm Drains	1.00	1.00	1.00	1.00
Swr/Strm Drn Wrk I/II/III or	0.00	0.00	0.00	0.00
Maintenance Worker I/II	14.00	14.00	14.00	14.00
Finance Liasion	0.33	0.33	0.33	0.33
	17.13	17.13	17.13	17.13

Wastewater/Sewers

Expenses	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget	Request	Recom.	Approval
			2023-24	2024-25	2024-25	2024-25
Personnel Services	1,233,247	1,480,864	1,790,126	1,926,092	1,908,333	1,908,333
Supplies and Services	2,223,982	2,363,805	2,860,584	3,168,542	3,104,984	3,104,984
Acquisitions	787,908	1,053,002	0	0	0	5,972
Capital Outlay	986,776	595,632	12,302,249	17,554,813	17,262,505	17,262,505
Debt Service	363,517	292,803	3,047,446	3,042,321	3,042,321	3,042,321
Other	24,982	31,466	31,466	19,229	19,229	19,229
TOTAL	5,620,412	5,817,572	20,031,871	25,710,997	25,337,372	25,343,344

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
				2024-25
Sewer Service Charges	0	0	0	19,662,947
Sewer Maintenance & Repairs	0	0	0	2,400
Sale of Equipment	0	0	0	100
Unclassified	0	0	0	4,700
Interdept DSC-Maint Dist All	31,965	9,814	6,252	33,910
Interdept DSC-CommFac Dist All	29,024	6,823	4,984	13,543
Interdept DSC-WWtr System	125,495	97,859	88,577	145,460
Other Revenues	5,433,928	5,703,076	19,932,058	5,480,284
TOTAL	5,620,412	5,817,572	20,031,871	25,343,344

Fund No. 6000 - Wastewater / Sewers
Division No. 6065

Acct. No.	Account Description	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	591,072	800,332	999,294	1,011,105	1,011,105	1,011,105
501002	Extra Help	32,729	4,566	0	0	0	0
501003	Regular Overtime	13,954	40,770	21,016	21,854	21,854	21,854
501007	Call Back Time Worked	4,152	12,263	11,032	11,471	11,471	11,471
501101	Bilingual Pay Program	150	786	2,400	2,400	2,400	2,400
	Uniform Cleaning	3,823		6,189	0	0	0
501113	Stand By Pay	18,575	22,658	33,545	34,821	34,821	34,821
502002	Unused Sick Leave	141	121	158	164	164	164
502003	Earned Benefit	17,158	5,502	12,578	13,062	13,062	13,062
504001	Social Security-OASDI	36,793	52,176	64,125	64,953	64,953	64,953
504002	Social Security-Medicare	9,091	12,272	14,997	15,191	15,191	15,191
504003	PTS Plan FICA Alternative	426	62	0	0	0	0
505001	Retirement PERS Classic	10,876	10,470	11,723	11,713	11,713	11,713
505003	Retirement PERS New PEPR	39,834	58,834	83,361	83,070	83,070	83,070
505005	Retrmnt Unfunded Acc Liab Misc	156,937	166,080	164,804	191,528	190,543	190,543
506001	State Unemployment	7,177	0	1,649	9,066	9,066	9,066
506101	Core Allowance	198,703	202,490	263,512	349,113	349,113	349,113
506102	Workers Compensation	59,277	59,377	66,997	73,263	56,489	56,489
506110	Post Employment Benefits	32,379	32,105	32,746	33,318	33,318	33,318
	Personnel Expense	1,233,247	1,480,864	1,790,126	1,926,092	1,908,333	1,908,333
511001	Utilities	11,294	14,830	17,393	21,043	21,043	21,043
511002	Telephone	7,593	7,597	7,886	8,102	8,102	8,102
511003	Postage & Mailing	52,651	69,328	110,984	110,984	110,984	110,984
511004	Printing	14,088	14,249	56,535	56,535	56,535	56,535
511006	Advertising	5,000	3,468	6,100	6,100	6,100	6,100
511007	Office Equip & Maintenance	0	0	0	2,500	2,500	2,500
511008	Electronic, Tech & Other Equip	0	610	0	5,500	5,500	5,500
511009	Software	0	1,000	0	6,244	6,244	6,244
511010	Rents & Leases	2,170	3,080	8,160	8,100	8,100	8,100
511011	Certs,Memberships&Subscription	16,229	17,850	28,360	32,198	32,198	32,198
511012	Professional Services	51,067	156,371	315,315	270,693	266,456	266,456
511013	Operating Mats, Svcs&Supplies	40,601	60,667	61,905	75,222	75,222	75,222
511014	Equipment Ops & Maintenance	1,243	0	3,785	29,650	29,650	29,650
511016	Vehicle Supplies & Maintenance	0	0	0	2,000	2,000	2,000
511017	Safety Supplies	10,640	12,372	24,445	26,085	26,085	26,085
511018	Small Tools & Equipment	0	211	2,000	2,000	2,000	2,000
511019	Mileage	113	673	550	0	0	0
511020	Training Expense	6,381	9,270	24,840	31,280	31,280	31,280
511021	Travel and Meetings	4,457	4,904	5,912	17,500	17,500	17,500
511029	Contingency Reserve	0	0	10,400	10,400	10,400	10,400
	Retro Fees	250	0	100	0	0	0
511041	Chemicals	0	0	0	800	800	800
511301	Non-operating Mats & Supplies	0	250	0	0	0	0
547001	Dept Share of Insurance	286,967	264,566	252,998	335,154	335,154	335,154
547004	Vehicle Operations	185,916	159,897	187,922	240,652	240,652	240,652
547005	Vehicle Replacement Fee	218,576	218,521	190,157	190,157	190,157	190,157
547006	Facilities Maint Charge	41,635	45,610	49,280	52,614	48,406	48,406
547009	Support Services	170,410	195,944	229,734	286,723	257,274	257,274
	Supplies and Services	1,127,281	1,261,268	1,594,761	1,828,236	1,790,342	1,790,342
520500	Adm Exp-City Council	16,344	17,265	22,089	21,535	21,978	21,978

Fund No. 6000 - Wastewater / Sewers
Division No. 6065

Acct. No.	Account Description	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
521000	Adm Exp-City Manager	51,138	51,626	56,878	59,662	59,779	59,779
521010	Adm Exp-City Clerk	21,445	23,554	25,639	30,456	26,301	26,301
521500	Adm Exp-City Attorney	15,480	30,760	23,884	29,103	13,574	13,574
522000	Adm Exp-Finance	161,904	148,955	165,467	180,370	181,843	181,843
522050	Adm Exp-Purchasing	16,408	15,818	18,074	19,483	19,458	19,458
526000	Adm Exp-Public Works	121,921	84,908	119,367	134,073	132,511	132,511
	Administration	404,640	372,886	431,398	474,682	455,444	455,444
531000	Interdept DSC-General Fund	192,904	191,503	217,281	224,393	224,363	224,363
533000	Interdept DSC-Develop Svc	436,606	479,803	556,280	578,931	580,442	580,442
537000	Interdept DSC-Pub Works	58,952	54,238	56,621	57,971	50,066	50,066
537008	Interdept DSC-Supprt Sr	3,599	4,107	4,243	4,329	4,327	4,327
	Interdepartmental	692,061	729,651	834,425	865,624	859,198	859,198
590004	Software Capital Assets	0	0	0	0		5,972
630021	Depreciation	787,908	1,053,002	0	0		0
	Acquisitions	787,908	1,053,002	0	0	0	5,972
591003	CIP Infrastructure	0	0	0	1,805,234	1,805,234	1,805,234
591101	Construction in Progress	986,776	595,632	12,302,249	15,749,579	15,457,271	15,457,271
	Capital Outlay	986,776	595,632	12,302,249	17,554,813	17,262,505	17,262,505
600001	Principal Bonds	0	0	2,801,504	2,872,869	2,872,869	2,872,869
600101	Interest Bonds	361,717	290,753	243,442	166,952	166,952	166,952
600301	Agent Fees Bond	1,800	2,050	2,500	2,500	2,500	2,500
	Debt Service	363,517	292,803	3,047,446	3,042,321	3,042,321	3,042,321
627008	Op Trsf-Support Services	24,474	31,466	31,466	19,229	19,229	19,229
627009	Op Trsf-PCs Maint&Rep	508	0	0	0	0	0
	Other	24,982	31,466	31,466	19,229	19,229	19,229
	Wastewater / Sewers	5,620,412	5,817,572	20,031,871	25,710,997	25,337,372	25,343,344

WASTEWATER/SEWER SYSTEM

- 511001 Share of Corp Yard electrical usage, water usage, natural gas usage, and refuse service.
- 511002 Includes cellular and data service.
- 511003 Includes a portion of utility billings postage and mailing for Prop 218 sewer rate changes.
- 511004 Printing of vehicle safety checklists, utility billings, and Prop 218 sewer rate change.
- 511010 Small equipment rental, lease payment for storage of sewer supplies at Refuse container yard.
- 511011 CWEA memberships, share of underground utility locating service (USA), certification renewals and testing fees.
- 511012 Department of Motor Vehicles (DMV) drivers' license physicals, shots, utility billing mailing service, share portion of IVR system.
- 511013 Vac truck hoses and nozzles, concrete divider blocks, batteries, grease, oil, cement powder, landfill disposal charges, concrete, fill and plaster sand, and other street repair materials as required when streets are trenched for sewer-main repairs, USA marking paint, CDF crew for vegetation cleanup, cleaning of towels and mats, and underground locator & sonde, and hazardous waste cleanup of spills in public right of ways.
- 511017 Safety boots, rain gear, PPE, tyvek suits, barricades, safety jackets, safety prescription glasses, first aid supplies, and heat protection and hydration.
- 511018 Repair and replacement on tools, calibration gas, POSM support, small miscellaneous tools and equipment.
- 511020 Sewer System Management Plan training, leadership training, safety training, and rigging and signaling training.
- 511021 Hotel, food, and mileage for ongoing continuing education training, safety training, and rigging and signaling training.

WASTEWATER TREATMENT FACILITY
FUND NO. 6000
DIVISION NO. 6070

DESCRIPTION

The Wastewater Treatment Facility (WWTF) is recognized as the City of Merced's largest capital asset. Investment in this facility resulted in a treatment process that meets Title 22 drinking water quality standards for effluent and recycled water. In 2023 the WWTF treated 3.04 billion gallons of water, removed 7.05 million pounds of Biochemical Oxygen Demand (BOD) material, and 7.28 million pounds of Total Suspended Solids (TSS), while achieving 100% National Pollutant Discharge Elimination System (NPDES) permit compliance. This superior level of treatment prevents pollution of our community's waterways and benefits downstream users.

MISSION

Provide and maintain the highest level of water quality achievable using instrumentation and analytical data to optimize control and improve process efficiencies with qualified, educated staff. To preserve, enhance, and restore the quality of our community's water resources for the protection of the environment, public health, and all beneficial uses.

GOALS

- Maintain compliance with the National Pollutant Discharge Elimination System (NPDES) permit and Waste Discharge Requirements (WDR).
- Operate and maintain facilities in a safe, efficient, and professional environment.
- Research new technologies to improve efficiency to maintain compliance.
- Provide and promote employee training to increase staff knowledge and maintain required certifications.
- Maintenance goals are to provide support of the Wastewater Treatment process in the fields of Mechanical, Electrical, and Instrumentation repair and service. Ensure that plant and lift station equipment are routinely serviced to provide reliable operation. As well as replacing bad hydraulic rams, UV lamps, and other preventive maintenance on the UV disinfection system. Replace old A/C units, UPS for all PLC's and desktops at the plant, and the secondary transformers at blower and electrical buildings.

WASTEWATER TREATMENT FACILITY

- Provide certified laboratory results for operational control and monthly compliance with the State under Title 22, 40 CFR, and NPDES requirements.

OBJECTIVES

PERFORMANCE MEASUREMENT/INDICATORS

- | | |
|---|---|
| 1. Execute process control benchmarks to maintain compliance. | Produce exceptional water quality that results in 100% effluent compliance with National Pollutant Discharge Elimination System (NPDES) discharge limitations. |
| 2. NPDES Permit Special Studies | Coordinate studies for CV-SALTS salinity minimization plan. Report findings to the Regional Board. |
| 3. Prepare for interim projects that could impact treatment processes during Phase VI construction. | Coordinate with engineers to determine the most critical path to sustain treatment compliance of wastewater. Work with contractors to avoid interruptions of plant processes during construction. |
| 4. Provide in-house and external training opportunities. | Seek out private consultants and manufacturers to provide ongoing, technical training; exposure to professional organizations to promote educational opportunities. |
| 5. Support current sewer lift station operation and oversee construction of new sites. | Continue to support collections in maintaining sewer lift stations operation. Replace aging dry well/wet well stations with safer submersible pump stations. |
| 6. Upgrade and replace plant process equipment and instrumentation. | Replace outdated dissolved oxygen meters on aeration basins with modern more reliable instruments. |
| 7. Provide Laboratory support to Water and Wastewater Divisions. | Maintain all necessary elements to satisfy Environmental Laboratory Accreditations Program (ELAP) and certifications. This |

WASTEWATER TREATMENT FACILITY

- includes four fields of testing for inorganic chemicals and microbiology for both drinking water and wastewater.
- Maintain equipment calibration and upgrades to comply with new regulations and improve efficiency.
8. Participate in proficiency testing annually.
- Perform the annual water supply and water pollution studies as required for ELAP certification renewal.
9. Continue transition of laboratory accreditation from Environmental Laboratory Accreditation (ELAP) to National Environmental Laboratory Accreditation Conference (NELAC).
- Use a laboratory information management system that helps manage and track lab results for compliance audit and monthly reports. Invest in staff training to be able to use the new system.
- Contract an Onsite Assessment (OSA) per a new NELAC requirement.
10. Develop and support reduce, recycled, and reuse efforts.
- Provide recycled water for land application irrigation and the wildlife management area.
11. Update PLC legacy equipment.
- Install latest PLC hardware and operating software for each process across the entire plant. Train personnel to access and modify new software associated with updated PLC controller.
12. Vehicle replacement of E-1379 Flusher/Vac Truck (VWTF).
13. Replacement of Primary Clarifier #2 at WWTP.
14. Scada Replacement
15. HVAC replacement in the Maintenance Building and Electrical Building.
16. MCC replacement in the Electrical Room and Instrumentation Room.
17. Digester Roof replacement.

WASTEWATER TREATMENT FACILITY

18. Electrical Building #2 Roof Replacement.
19. Tri-Annual Water Testing.
20. Transformer replacements (Electrical Building and Blower Electrical), total of 3.
21. Install Plant Water Vault Valve
22. Replacement truck for Maintenance Supervisor.

2024/2025 BUDGET HIGHLIGHTS

Continue design efforts for future plant expansion. Assess the replacement of other failing lift stations, upgrading to a wet well style pump station. Replace worn out equipment including a skid steer and sweeper. Perform maintenance on critical process equipment including rebuilding centrifuge, replacing worn out parts on ultraviolet disinfection System, and performing required services on blowers. Prepare all information to submit the Report of Waste Discharge for the new NPDES Permit. Replace approximately one mile of fencing per year around the Bloss Ranch property.

Wastewater Treatment Plant

PERSONNEL Classification	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Wastewater	0.75	0.75	0.75	0.75
WWTP Operations Sup	2.00	2.00	2.00	2.00
WWTP Oper I/II/III/Trainee	10.00	10.00	10.00	10.00
WWTP Maintenance Sup	1.00	1.00	1.00	1.00
Inst Control/Electrical Tech	2.00	2.00	2.00	2.00
WWTP Maint Elect/Mech	4.00	4.00	4.00	4.00
PWS - Environ Compliance	0.40	0.40	0.40	0.40
PWS - Laboratory	0.60	0.60	0.60	0.60
Lab Technician I/II/III	2.25	2.25	2.25	2.25
Land App Worker I/II	0.50	0.50	0.50	0.50
Administrative Analyst	0.75	0.75	0.75	0.75
	24.25	24.25	24.25	24.25

Wastewater Treatment Plant

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
Personnel Services	2,581,507	2,938,731	3,372,618	3,509,338	3,476,242	3,476,242
Supplies and Services	4,431,726	5,553,250	6,992,642	8,123,711	8,012,388	8,012,388
Acquisitions	727,218	666,468	15,000	843,429	66,000	66,000
Capital Outlay	202,023	328,212	10,911,267	6,912,401	6,912,401	6,912,401
Debt Service	0	333	0	0	0	0
Other	49,149	63,192	63,192	38,617	38,617	38,617
TOTAL	7,991,623	9,550,186	21,354,719	19,427,496	18,505,648	18,505,648

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
Septic Haulers	133,189	154,989	137,597	142,124
Sale of Equipment	5,342	20	2,000	0
Unclassified	105	3,147	0	0
Land Lease	1,350	885	27,740	27,182
Cost Recovery	0	37,616	0	0
Interdept DSC-Maint Dist All	0	4,332	0	0
Interdept DSC-CommFac Dist All	0	2,184	0	0
Other Revenue	7,851,637	9,347,013	21,187,382	18,336,342
TOTAL	7,991,623	9,550,186	21,354,719	18,505,648

Fund No. 6000 - Wastewater Treatment Plant
Division No. 6070

Acct. No.	Account Description	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	1,445,275	1,647,463	1,939,640	1,970,102	1,970,102	1,970,102
501003	Regular Overtime	16,374	39,914	16,191	16,876	16,876	16,876
501007	Call Back Time Worked	3,877	9,185	4,616	4,813	4,813	4,813
501101	Bilingual Pay Program	1,199	1,447	2,400	1,800	2,400	2,400
	Uniform Cleaning	5,335		6,626	0		
501107	Education Incentive Pay	4,352	5,444	5,400	5,400	5,400	5,400
501113	Stand By Pay	70,299	81,707	88,943	92,660	92,660	92,660
502001	Holiday Pay	11,698	10,383	13,192	13,785	13,785	13,785
502002	Unused Sick Leave	3,163	3,577	3,418	4,200	4,200	4,200
502003	Earned Benefit	22,798	25,802	34,724	36,162	36,162	36,162
504001	Social Security-OASDI	92,117	108,751	125,735	121,592	121,630	121,630
504002	Social Security-Medicare	21,683	25,434	29,406	29,608	29,617	29,617
505001	Retirement PERS Classic	67,799	53,371	55,198	55,163	55,163	55,163
505003	Retirement PERS New PEPR	58,873	90,549	129,186	131,321	131,321	131,321
505005	Retrmnt Unfunded Acc Liab Misc	301,919	307,233	318,673	373,187	371,266	371,266
506001	State Unemployment	6,350	0	0	0	0	0
506101	Core Allowance	317,896	346,436	427,586	472,099	472,099	472,099
506102	Workers Compensation	91,505	136,558	131,082	139,744	107,922	107,922
506110	Post Employment Benefits	38,995	45,477	40,602	40,826	40,826	40,826
	Personnel Expense	2,581,507	2,938,731	3,372,618	3,509,338	3,476,242	3,476,242
511001	Utilities	1,136,466	1,405,230	1,551,228	1,926,296	1,926,296	1,926,296
511002	Telephone	18,906	21,745	23,589	27,942	27,942	27,942
511003	Postage & Mailing	3,644	1,938	5,716	5,950	5,950	5,950
511004	Printing	336	0	80	80	80	80
511006	Advertising	9,632	10,500	10,500	10,500	10,500	10,500
511007	Office Equip & Maintenance	0	0	0	2,800	2,800	2,800
511008	Electronic, Tech & Other Equip	0	58	0	4,800	4,800	4,800
511009	Software	0	1,600	0	58,234	58,234	58,234
511010	Rents & Leases	8,289	7,759	15,371	10,138	10,138	10,138
511011	Certs,Memberships&Subscription	23,509	23,164	22,939	26,811	26,811	26,811
511012	Professional Services	213,934	357,417	609,130	297,540	297,540	297,540
511013	Operating Mats, Svcs&Supplies	239,801	384,403	349,529	629,529	629,529	629,529
511014	Equipment Ops & Maintenance	367,284	827,051	770,800	909,300	909,300	909,300
511017	Safety Supplies	8,682	13,932	32,600	32,100	32,100	32,100
511018	Small Tools & Equipment	0	239	6,500	6,500	6,500	6,500
511019	Mileage	563	790	1,500	0	0	0
511020	Training Expense	15,461	14,182	21,205	32,665	32,665	32,665
511021	Travel and Meetings	981	6,873	7,189	9,266	9,266	9,266
511029	Contingency Reserve	0	0	50,000	50,000	50,000	50,000
	Retro Fees	300		416	0	0	0
511041	Chemicals	0	365,153	0	1,731,200	1,731,200	1,731,200
511301	Non-operating Mats & Supplies	691,950	474,948	1,541,300	9,000	9,000	9,000
547001	Dept Share of Insurance	298,060	292,941	400,798	602,716	602,716	602,716
547004	Vehicle Operations	95,992	89,800	100,131	120,712	120,712	120,712
547005	Vehicle Replacement Fee	126,052	123,160	123,160	123,160	123,160	123,160
547006	Facilities Maint Charge	137,109	130,641	143,335	166,416	150,313	150,313
547007	Computer Replacement Chrg	0	0	9,520	15,951	15,951	15,951
547009	Support Services	190,972	217,427	254,132	306,941	273,036	273,036
	Supplies and Services	3,587,923	4,770,951	6,050,668	7,116,547	7,066,539	7,066,539
520500	Adm Exp-City Council	24,401	25,340	32,375	32,386	32,113	32,113

Fund No. 6000 - Wastewater Treatment Plant
Division No. 6070

Acct. No.	Account Description	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
521000	Adm Exp-City Manager	76,348	75,772	83,364	89,727	87,346	87,346
521010	Adm Exp-City Clerk	31,696	34,512	37,443	45,270	37,911	37,911
521500	Adm Exp-City Attorney	23,112	45,147	35,005	43,769	19,834	19,834
522000	Adm Exp-Finance	241,722	218,622	242,518	271,237	265,701	265,701
522050	Adm Exp-Purchasing	24,497	23,216	26,490	29,301	28,431	28,431
526000	Adm Exp-Public Works	204,493	141,425	209,182	248,227	237,926	237,926
	Administration	626,269	564,034	666,377	759,917	709,262	709,262
531000	Interdept DSC-General Fund	143,939	134,656	188,331	157,998	157,214	157,214
532500	Interdept DSC-Housing Admin	0	0	0	0	0	0
537000	Interdept DSC-Pub Works	26,175	26,720	27,967	28,493	18,659	18,659
537008	Interdept DSC-Supprt Sr	47,420	56,889	59,299	60,756	60,714	60,714
	Interdepartmental	217,534	218,265	275,597	247,247	236,587	236,587
590001	Office Equip&Furniture CapAsst	0	0	0	0	0	0
590002	Operating Equip Capital Assets	20,174	44,766	15,000	321,000	66,000	66,000
590005	Vehicles	0	0	0	522,429	0	0
630021	Depreciation	707,044	597,640	0	0	0	0
630022	Software Amortization	0	24,062	0	0	0	0
	Acquisitions	727,218	666,468	15,000	843,429	66,000	66,000
591003	CIP Infrastructure	0	0	0	37,750	37,750	37,750
591101	Construction in Progress	202,023	328,212	10,911,267	6,874,651	6,874,651	6,874,651
	Capital Outlay	202,023	328,212	10,911,267	6,912,401	6,912,401	6,912,401
630305	Lease Interest Expense	0	333	0	0	0	0
	Debt Service	0	333	0	0	0	0
627008	Op Trsf-Support Services	49,149	63,192	63,192	38,617	38,617	38,617
	Other	49,149	63,192	63,192	38,617	38,617	38,617
	Wastewater Treatment Plant	7,991,623	9,550,186	21,354,719	19,427,496	18,505,648	18,505,648

WASTEWATER TREATMENT FACILITY

- 511001 Includes electrical service for the WWTP buildings, PG&E streetlights on WWTF property, and sewer lift stations; refuse containers for headworks and septic receiving station; utility billing for lift stations; and inspection & testing of backflows at the WWTF.
- 511002 Includes cellular phones, alarm lines for sewer lift stations, data service for laptops, and cellular modems for sewer lift stations and septic receiving station.
- 511003 Freight charges to send equipment to vendors for repair; postage to mail monthly septic hauler statements and various state correspondence.
- 511004 Printing of business cards and brochures.
- 511010 Crane rental, man-lift rental, and rental of portable toilet for volunteer program at Wildlife Management Area.
- 511011 Wastewater Operator State license renewals; Water Environment Federation (WEF) membership; CWEA operator, lab, biosolids management, and mechanical technical/instrumentation certificate renewals; Central Valley Clean Water Association membership; California Association of Sanitation Agencies membership; agricultural permit renewal; lab and WWTF reference books; pesticide applicator certificate, and Water Distribution & Treatment licenses for dual certified operators.
- 511012 Contract lab services, such as bioassay testing, sludge analysis; chemical oxygen demand residue waste; ELAP certification & accreditation; electronic infrared thermo inspections; electronic systems maintenance; engineering studies per the new NPDES permit.
- 511013 Painting and plumbing supplies for treatment plant; hoses; SCADA server quarterly maintenance hardware and network core switches; diesel fuel; pump replacement; materials, such as metal & pvc pipes, racks, oil, surge suppressors, valve vault installation for plant water, etc., NPDES permit fees, SJVAPCD permit fees, Merced County Health Permit to Operate permit fees, EPA Id Number Hazardous Waste Generation permit fee, Cal-OSHA Hwy 59 lift station elevator permit fee, MIUGSA fee, cleaning of towels and mats, and aeration basin #3 air flow meter upgrade, alarm service for lift stations and WWTP facilities.

WASTEWATER TREATMENT FACILITY (Continued)

- 511014 Digester gas scrubber media; maintenance of aeration blowers, including rotorks replacement; misc. laboratory equipment; lift station equipment; repairing & replacing instruments, sensors, and meters; rebuilding of pumps; plant supplies, such as drive belts, air filters, nuts & bolts, valves, etc.; generator membrane roof; lift station rail project; solids handling equipment repair, including centrifuge #1 scroll rebuild, UV lamps and associated items, and quadrennial inspections for solids building hoist and tank.
- 511017 Safety jackets, safety boots, rain gear, PPE, and safety prescription glasses.
- 511020 Tech training for PLC & Pump maintenance and CWEA training and conferences.
- 511021 Hotel and food for training and conferences.
- 511041 Laboratory supplies & chemicals, such as ferric chloride and polymer.

WATER QUALITY CONTROL

FUND NO. 6000

DIVISION NO. 6075

DESCRIPTION

The Water Quality Control Division (WQCD) provides the programs necessary to adequately protect the Publicly Owned Treatment Works (POTW), the City of Merced employees, the community, and the surrounding environment through monitoring and regulation of discharges to the sanitary sewer and storm drain systems.

MISSION

To protect the POTW, employees, the public, and the environment through coordinating and implementing wastewater and storm water pollution control programs, as required by Federal and State laws through City ordinance. To ensure compliance of these laws by the City of Merced, its residents, and dischargers regulated by the City.

GOALS

- Ensure compliance with the National Pollutant Discharge Elimination System (NPDES) permit discharge requirements for the Wastewater Treatment Plant (WWTP) through a monitoring and reporting program.
- Monitoring the quality of industrial discharges to the POTW by the implementation of the Industrial Pretreatment (IPT) program which includes permitting, monitoring, inspecting, and reporting.
- Work with the Merced County Division of Environmental Health (MCDEH) to ensure compliance of septic waste haulers through permitting and monitoring of discharges to the WWTP.
- Continue permitting, monitoring, inspecting, and reporting Food Service Establishments (FSEs) under the Fats, Oils and Grease (FOG) General Wastewater Discharge Permit requirements.
- Maintain the Municipal Separate Storm Sewer System (MS4) Phase II permit program through interdepartmental coordination, implementation of storm water Best Management Practices (BMPs), training, monitoring, and reporting.
- Provide public education and outreach of pollution prevention programs to promote the local FOG ordinance and fulfill MS4 requirements.

WATER QUALITY CONTROL

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|---|---|
| 1. WWTP compliance monitoring and reporting per the NPDES permit requirements. | Implement NPDES Monitoring and Reporting Program. Complete sample and meter monitoring of various monitoring points throughout the WWTP and submit monthly, quarterly, semi-annual, and annual discharge monitoring reports to the Regional Water Quality Control Board (RWQCB) and the Environmental Protection Agency (EPA) via the California Integrated Water Quality System (CIWQS). |
| 2. Operate EPA approved IPT Program per the Merced Municipal Code (MMC) 15.24 and Federal Regulations 40 CFR 403. | Annually review EPA pretreatment program regulations and apply any changes or corrections to the program. Regularly review incoming businesses/industries for potential discharges to the POTW. Permit, inspect, monitor, and report on new and existing industrial dischargers. Complete and submit annual IPT reports to the EPA and RWQCB via CIWQS. |
| 3. Enforce the FOG Program General Wastewater Discharge permit requirements per Merced Municipal Code 15.30. | Permit new and existing Food Service Establishment (FSE) wastewater dischargers. Enforce FOG ordinance, kitchen Best Management Practices (BMP) requirements, and grease interceptor maintenance to minimize the introduction of fats, oils, and grease into the sanitary sewer system. |

WATER QUALITY CONTROL

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| 4. Continue State Water Resource Control Board (SWRCB) MS4 Phase II permit requirements. | Coordinate with all City of Merced departments to assure proper monitoring, BMP implementation, and documentation for storm water pollution prevention measures. Continue to investigate illicit discharges. Complete and submit annual reports and other required submittals to the Water Board via the Storm Water Multiple Applications and Report Tracking System (SMARTS). Continue subsequent On-Land Visual Trash Assessments for Priority Land Use areas. Implement the Central Valley Water Board approved Pyrethroid Management Plan for control of pyrethroid discharges to local receiving waters per the San Joaquin River Basin Plan Amendment Continue education and outreach requirements. |
| 5. Support Collections Division in meeting General Waste Discharge requirements (WDR) regulated by the SWRCB. | Enforcement of the FOG and IPT program requirements, investigation of incidents that affect the sewer and storm drain systems, and public outreach campaigns (i.e. Don't flush "flushable wipes" and Stop the FOG before it's a Clog). |
| 6. Continue groundwater monitoring program through well application, permitting, and inspection processes per CA State Standards and the MMC on well installations and destructions. | Review and process well permit applications for well installations, destructions, and soil borings. Perform grout inspections and obtain reports from remediation sites for historical archives. |
| 7. Ensure septic hauler business operational compliance with MCDEH requirements and the Merced Municipal Code. | Work with MCDEH in the septic hauler waste discharge permit process and monitor waste discharges through periodic sampling events. |
| 8. Coordinate with Airport staff in implementing the City of Merced Industrial Storm Water Permit. | Coordinate with Airport staff to monitor for Qualified Storm Events and, in turn, collect storm water samples when |

WATER QUALITY CONTROL

- required. Keep up to date with permit requirements and submit sample and monitoring reports to the California Stormwater Multiple Application and Report Tracking System (SMARTS).
9. Contract with Laboratory Services to analyze samples taken for the NPDES, IPT, MS4, PCE Groundwater Project and Municipal Drinking Water Programs for FY 24/25 through 26/27. Coordinate with the WWTP, WWTP Lab, the Water Division, and the Environmental Project Manager for annual sampling needs to prepare an RFP for Contracted Laboratory Services.

2024/2025 BUDGET HIGHLIGHTS

The NPDES permit requires personnel to continue weekly, monthly, quarterly, semi-annual, and annual sampling, monitoring, and reporting. Staff will finalize monitoring programs within the permit which include: Local Limits Review/Study and the Salinity Minimization Plan.

The IPT Program is sustained by current rates and WQCD staff annually updates industrial sewer rates for permitted industries that operate and discharge within City limits.

The FOG Program requires personnel to monitor, enforce, permit, and inspect new and existing Food Service Establishments for proper handling and disposal of cooking waste. The WQCD will continue to develop and use GIS based software to execute the program efficiently.

WQCD personnel will continue to endeavor and meet the requirements of the State unfunded mandates regarding the Municipal Separate Storm Sewer System (MS4) Phase II Permit requirements for the Trash Provision, the Pyrethroid Control Program, and required monitoring/sampling of receiving waters.

Pollution Prevention Programs that fall under the Water Quality Control Division, such as the Fats, Oils, and Grease (FOG) Program and MS4 Storm Water Phase II permit, require public outreach and education to the citizens and businesses of Merced. Staff will continue efforts to provide effective Public Outreach as part the programs. The trash provisions, the pyrethroid management plan, and the salinity minimization plan require increased outreach and education which will impact personnel and budget.

Water Quality Control

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Wastewater	0.10	0.10	0.10	0.10
PWS - Environ Compliance	0.50	0.50	0.50	0.50
PWS - Laboratory	0.10	0.10	0.10	0.10
Environ Compl Officer I/II	3.00	3.00	3.00	3.00
Administrative Asst I/II	0.75	0.75	0.75	0.75
	4.45	4.45	4.45	4.45

Water Quality Control

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
Personnel Services	374,901	474,642	542,803	546,115	545,193	545,193
Supplies and Services	209,206	219,691	318,267	348,453	339,793	339,793
Acquisitions	1,767	9,821	0	0	0	0
Other	4,486		5,768	3,525	3,525	3,525
TOTAL	590,360	704,154	866,838	898,093	888,511	888,511

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
	2024-25	2024-25	2024-25	2024-25
Industrial Pretreatment Charge	89,403	53,878	98,150	83,101
Well Monitoring App/Insp Fees	2,075	1,050	850	975
Unclassified	0	647	100	100
Other Revenue	498,132	648,579	767,738	804,335
TOTAL	590,360	704,154	866,838	888,511

Fund No. 6000 - Water Quality Control
Division No. 6075

Acct. No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	215,107	280,623	318,455	312,979	312,979	312,979
501002	Extra Help	3,694	7,915	0	0	0	0
501003	Regular Overtime	3,385	1,167	5,988	8,073	8,073	8,073
501113	Stand By Pay	707	789	440	453	453	453
502002	Unused Sick Leave	283	243	317	328	328	328
502003	Earned Benefit	2,144	901	4,618	4,773	4,773	4,773
504001	Social Security-OASDI	13,005	16,764	19,353	18,880	18,880	18,880
504002	Social Security-Medicare	3,129	4,035	4,526	4,415	4,415	4,415
504003	PTS Plan FICA Alternative	50	103	0	0	0	0
505001	Retirement PERS Classic	15,989	17,399	19,540	19,382	19,382	19,382
505003	Retirement PERS New PEPR	2,914	6,863	10,609	9,945	9,945	9,945
505005	Retrmnt Unfunded Acc Liab Misc	47,799	52,628	52,280	59,286	58,981	58,981
506101	Core Allowance	54,128	72,682	94,054	94,554	94,554	94,554
506102	Workers Compensation	2,527	2,578	2,458	2,693	2,076	2,076
506110	Post Employment Benefits	10,040	9,952	10,165	10,354	10,354	10,354
	Personnel Expense	374,901	474,642	542,803	546,115	545,193	545,193
511002	Telephone	3,203	3,533	3,621	3,690	3,690	3,690
511003	Postage & Mailing	343	214	840	840	840	840
511004	Printing	628	487	1,000	1,500	1,500	1,500
511006	Advertising	3,981	4,981	6,550	6,550	6,550	6,550
511007	Office Equip & Maintenance	0	0	0	800	800	800
511008	Electronic, Tech & Other Equip	0	0	0	1,000	1,000	1,000
511009	Software	0	0	0	1,750	1,750	1,750
511010	Rents & Leases	749	390	2,305	600	600	600
511011	Certs,Memberships&Subscription	6,006	5,805	10,749	8,804	8,804	8,804
511012	Professional Services	17,848	33,774	76,500	77,000	77,000	77,000
511013	Operating Mats, Svcs&Supplies	431	1,845	1,013	4,033	4,033	4,033
511014	Equipment Ops & Maintenance	1,847	1,846	8,900	5,200	5,200	5,200
511017	Safety Supplies	1,018	1,077	1,864	1,864	1,864	1,864
511018	Small Tools & Equipment	0	144	250	500	500	500
511019	Mileage	0	76	0	0	0	0
511020	Training Expense	217	2,721	4,290	6,300	6,300	6,300
511021	Travel and Meetings	193	2,590	8,054	8,054	8,054	8,054
511301	Non-operating Mats & Supplies	1,726	1,572	2,320	2,000	2,000	2,000
	Retro Fee	0		100	0	0	0
547001	Dept Share of Insurance	15,804	15,742	21,155	30,214	30,214	30,214
547004	Vehicle Operations	8,643	9,033	9,825	13,021	13,021	13,021
547005	Vehicle Replacement Fee	15,614	15,489	13,762	13,762	13,762	13,762
547006	Facilities Maint Charge	14,470	16,006	17,333	18,871	17,179	17,179
547009	Support Services	17,464	20,072	21,626	26,535	24,252	24,252
	Supplies and Services	110,185	137,397	212,057	232,888	228,913	228,913
520500	Adm Exp-City Council	3,532	3,785	4,862	4,741	4,810	4,810
521000	Adm Exp-City Manager	11,052	11,316	12,520	13,135	13,082	13,082
521010	Adm Exp-City Clerk	4,588	5,155	5,623	6,627	5,678	5,678
521500	Adm Exp-City Attorney	3,346	6,743	5,257	6,407	2,971	2,971
522000	Adm Exp-Finance	34,992	32,651	36,423	39,710	39,795	39,795
522050	Adm Exp-Purchasing	3,546	3,467	3,978	4,289	4,258	4,258
526000	Adm Exp-Public Works	27,301	19,177	27,330	30,065	29,705	29,705
	Administration	88,357	82,294	95,993	104,974	100,299	100,299

Fund No. 6000 - Water Quality Control
Division No. 6075

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
537000	Interdept DSC-Pub Works	7,904	6,504	6,764	7,052	7,044	7,044
537008	Interdept DSC-Supprt Sr	2,760	3,317	3,453	3,539	3,537	3,537
	Interdepartmental	10,664	9,821	10,217	10,591	10,581	10,581
630021	Depreciation	1,767	0	0	0	0	0
	Acquisition	1,767	0	0	0	0	0
627008	Op Trsf-Support Services	4,486	4,486	5,768	3,525	3,525	3,525
	Other	4,486	4,486	5,768	3,525	3,525	3,525
	Environmental Control	590,360	708,640	866,838	898,093	888,511	888,511

Water Quality Control Division

- 511003 Mailing of certified correspondence, regular correspondence, contracts, laboratory samples, etc.
- 511004 Public education brochures, maps, community outreach flyers for EPA pollution prevention, dental amalgam, Fats Oils & Grease, Storm Water, Trash Amendment, and Salinity.
- 511006 Annual public notification for significant violators, public outreach supplies. Per new NPDES requirement, public outreach for salinity.
- 511011 CWEA, CASQA, and NPDES certification renewals, testing fees, and various memberships.
- 511012 Scheduled compliance sampling of industries, consulting services MS4 Phase II (year 5) requirements, local limits review, MS4 monitoring of receiving water & outfalls and MS4 pyrethroid monitoring and sampling.
- 511013 Uniform Shirts allowance and floor mat cleaning.
- 511014 Operation and maintenance of parts and accessories for field analyzers; repair and replacement for portable samplers.
- 511017 Personal Protection Equipment (PPE) including safety boots, safety jackets, safety glasses, hairnets, bug repellent spray, sunscreen, nitrile gloves, and first aid kits.
- 511020 California Water Environmental Association (CWEA) and California Storm Water Quality Association (CASQA), continual compliance training and education required to maintain certifications.
- 511021 Hotel, food, and mileage for continuing education training.

STORM DRAINS
FUND NO. 6000
DIVISION NO. 6080

DESCRIPTION

The Wastewater Sewer/Storm Division operates and maintains the City's storm drainage distribution system. The storm drainage system consists of 141 miles of underground storm drain lines, underground storage pipes, and 46 detention ponds totaling 133 acres. The crew maintains 3,642 storm drain catch basins and 130 Storm drain pumps, along with associated basins, drain inlets, and discharge lines. The system is designed to reduce flooding in the community.

MISSION

The city's strategic plan to protect public health and the environment for the community it serves through, scheduling, maintenance, and repair, as required by federal and state laws through City Ordinance, Municipal Separate Storm Sewer Systems (MS4), and the National Pollutant Discharge Elimination System (NPDES) requirements.

GOALS

- ◇ Ensure an uninterrupted storm drain inspection, repair, and preventative maintenance program in accordance with NPDES and MS4 storm water permit objectives.
- ◇ Continuously improve the implementing of new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service and efficient operation.
- ◇ Continue storm drain main line CCTV inspection program to identify deteriorating conditions, including storm drain mains, laterals, and culverts using closed-circuit video and hydro-flush television equipment.
- ◇ Continued GIS integration of storm assets with the use of iPads and Trimble data collecting for live real time update.
- ◇ Preserve collected data of installed storm drain catch basin markers.

STORM DRAINS

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

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| 1. Hydro-flush and clean storm drain system, as identified by the inspection program. | Hydro-flush 10 miles of city mains annually and 44 enhanced areas as needed. Grit, debris, and root buildup will be kept to a minimum, resulting in maximum flow capacities to be always maintained. |
| 2. Maintain storm drain catch basins and continue to collect data to update our records. | <p>Prepare for any storm event by cleaning a minimum of 1000 storm drain catch basins annually including 44 Storm catch basins in enhanced areas.</p> <p>Monitor storm water basins, being extra vigilant through leaf collection season (November through January) to ensure leaves and debris will not be allowed to accumulate at storm drain catch basins, which would result in water backing up in city streets or private property.</p> |
| 3. Maintain weeds around all Storm drain sites, including retention basins, drainage ditches, roads, and pump sites. Ensure 18 miles of creeks continue to flow without any blockages. | <p>Herbicide applied as needed (3" maximum growth); thereby, mitigating weed growth. Excessive growth is removed before becoming a fire hazard and inhibiting free flow of storm water.</p> <p>Staying within MS4 guidelines, preventing application of chemicals during irrigation or within 48 hours of predicted rainfall with greater than 50% probability, as predicted by NOAA.</p> <p>Develop and implement a program to prevent or reduce the amount of pollutant runoff from storm drain operations through implementation of best management practices (BMPs).</p> |

STORM DRAINS

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| 4. Optimize the efficiency of storm water system pumps and valves. | Monitor preventative maintenance and operation of 130 storm pumps and valves thereby, alleviating pump and valve malfunctions. |
| 5. Implement control program for West Nile Virus. | 46 storm ponds shall be pumped down immediately following a storm event, not allowing for any standing water to settle into storm pond basins. Standing water and/or debris is removed from the storm drain catch basins and bubble-ups. Potential breeding sites are removed, which in turn will control the outbreak of West Nile Virus.

Coordinate mosquito control and West Nile Virus efforts with Merced County Mosquito Abatement District. Mosquito Abatement District shall implement their annual altosid and vecto-lex monthly pellet applications from May through October. Applications are scheduled to avoid overlap with the City's 21 storm drain catch basin cleaning areas. |
| 6. Support City Engineer in the implementation of Storm Water Management Program (SWMP) to meet Phase II NPDES permit requirements. | Track program success using performance indicators such as: public education and outreach, public involvement, Illicit Discharge Detection and Eliminations (IDDE); construction site run off control; post-construction run off control; and pollution prevention/good housekeeping contained within the SWMP. |
| 7. Ensure new storm drain line construction meets City design standards and provide a benchmark for future line condition comparison. | Contractor will video all new storm drain line construction. All new construction is video inspected and evaluated for compliance with city standards by a city employee immediately after completion of the project. All inspection logs are recorded, and a video log printout is |

STORM DRAINS

- submitted to Engineering/Inspection Services. Inspections will be performed within one week of notification from Inspection Services.
8. Optimize accuracy, scope, and data utilized to maintain storm drain infrastructure. Continue routine pipe assessment, including video and visual inspection observations and documentation to catalog the storm drain infrastructure and prioritize areas needing improvements. Observations will include offset joints, cracks, chips, root intrusion, and overall condition.
9. Service for Community Facility Districts (CFD) and Maintenance Districts (MD). Service for CFD's and MD's that are not fully developed or funded continues to be a challenge. Storm drain basin weed control and storm drainage cleaning will not be as frequent in these areas. Pumps will be maintained with available funding. Only excessive growth will be removed as needed to reduce fire hazard and allow free flow of storm water. Herbicide will be applied before excessive weed growth occurs, and storm drainage cleaning will be done while rotating through the City's designated areas 1 through 21. Maintain spraying events within MS4 guidelines.
10. Ensure effective BMPs for preventing or reducing the amount of storm water pollution generated. Track BMP success using performance indicators such as: evaluation of pesticides, herbicides, and fertilizers use; rodent and subsequent erosion control; installation of trash racks and filtration separation drainage systems.
11. Remove and replace Black Rascal Creek culvert at Cherokee Avenue. Remove and replace 225 feet of creek culvert. Project to be completed by June 2025.

STORM DRAINS

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| 12. Build geodatabase of assets to include attribute information for continued routine inspections and state reporting. | Storm Drain GIS data to be checked for accuracy. Current data is approximately 70% and planned inspections improve accuracy by 5% in FY 2024/2025. |
| 13. Reinforce the perimeter of pond basins to eliminate bank erosion. | Purchase 4-8" drain rock and Waddles to protect the pond embankments. |

2024/2025 BUDGET HIGHLIGHTS

Critical maintenance for storm drainage facilities, implementation of the Storm Water Management Plan (SWMP), and compliance with the MS4 National Pollutant Discharge Elimination System (NPDES) Phase II Permit. The Municipal Separate Storm Sewer Systems (MS4) permit and requirements will have significant impact on expenditures.

Update deteriorating infrastructure to current engineering standards and meet MS4 goals.

Continue to record the maintenance and historical data of the storm drain system through the GIS online database.

Storm Drains

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
Classification				
PWM - Wastewater	0.05	0.05	0.05	0.05
PWS - Sewers/Storm Drains	0.25	0.25	0.25	0.25
Maintenance Electrician	1.00	1.00	1.00	1.00
Swr/Strm Drn Wrker I/II/III	2.00	2.00	2.00	2.00
	3.30	3.30	3.30	3.30

Storm Drains

Expenses	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024- 25
Personnel Services	220,106	292,116	392,677	404,896	395,185	395,185
Supplies and Services	573,408	833,692	897,638	1,102,871	1,094,295	1,094,295
Acquisitions	859,866	748,125	88,000	90,000	90,000	90,000
Capital Outlay	28,035	1,208,955	5,072,289	4,167,537	4,459,845	4,459,845
Other	7,361	9,465	9,465	5,784	5,784	5,784
TOTAL	1,688,776	3,092,353	6,460,069	5,771,088	6,045,109	6,045,109

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Interdept DSC-Maint Dist All	19,613	2,038	1,204	17,662
Interdept DSC-CommFac Dist All	12,564	1,112	1,591	8,468
Other Revenue	1,656,599	3,089,203	6,457,274	6,018,979
TOTAL	1,688,776	3,092,353	6,460,069	6,045,109

Fund No. 6000 - Storm Drains
Division No. 6080

Acct. No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	117,167	149,795	203,977	212,678	212,678	212,678
501003	Regular Overtime	2,785	7,232	5,665	6,694	6,694	6,694
501007	Call Back Time Worked	1,445	4,164	6,540	6,802	6,802	6,802
501101	Bilingual Pay Program	0	196	600	1,800	1,200	1,200
501113	Stand By Pay	6,152	9,532	6,925	7,182	7,182	7,182
502002	Unused Sick Leave	141	121	158	163	163	163
502003	Earned Benefit	1,622	602	2,495	2,588	2,588	2,588
	Uniform Cleaning	545	0	1,145	0	0	0
504001	Social Security-OASDI	7,684	10,216	13,534	14,087	14,050	14,050
504002	Social Security-Medicare	1,797	2,389	3,165	3,295	3,286	3,286
505001	Retirement PERS Classic	2,201	2,270	2,531	2,563	2,563	2,563
505003	Retirement PERS New PEPRA	8,096	10,597	16,838	17,371	17,371	17,371
505005	Retrmnt Unfunded Acc Liab Misc	31,242	33,123	33,576	40,286	40,079	40,079
506101	Core Allowance	28,589	37,839	63,176	49,993	49,993	49,993
506102	Workers Compensation	10,640	24,040	32,352	39,394	30,536	30,536
	Personnel Expense	220,106	292,116	392,677	404,896	395,185	395,185
511001	Utilities	55,240	75,506	80,261	91,019	91,019	91,019
511002	Telephone	868	1,975	2,377	2,568	2,568	2,568
511006	Advertising	5,000	5,198	5,500	5,500	5,500	5,500
511007	Office Equip & Maintenance	0	0	0	2,750	2,750	2,750
511008	Electronic, Tech & Other Equip	0	0	0	300	300	300
511009	Software	0	1,000	0	9,600	9,600	9,600
511010	Rents & Leases	2,447	3,220	8,356	5,500	5,500	5,500
511011	Certs,Memberships&Subscription	1,548	2,078	2,262	3,673	3,673	3,673
511012	Professional Services	18,306	119,793	212,488	75,524	75,524	75,524
511013	Operating Mats, Svcs&Supplies	116,511	280,163	187,739	310,612	310,612	310,612
511014	Equipment Ops & Maintenance	1,076	673	4,260	60,000	60,000	60,000
511016	Vehicle Supplies & Maintenance	0	0	0	0	0	0
511017	Safety Supplies	3,569	9,546	11,730	14,759	14,759	14,759
511018	Small Tools & Equipment	0	0	0	3,000	3,000	3,000
511019	Mileage	44	77	250	0	0	0
511020	Training Expense	1,040	957	10,000	10,000	10,000	10,000
511021	Travel and Meetings	642	1,913	2,867	4,982	4,982	4,982
511029	Contingency Reserve	0	0	30,000	30,000	30,000	30,000
511301	Non-operating Mats & Supplies	0	100	0	0	0	0
547001	Dept Share of Insurance	58,725	57,275	75,636	114,686	114,686	114,686
547004	Vehicle Operations	19,744	25,890	22,993	48,828	48,828	48,828
547005	Vehicle Replacement Fee	47,812	47,590	41,411	41,410	41,410	41,410
547006	Facilities Maint Charge	3,306	3,077	3,397	3,280	3,126	3,126
547009	Support Services	15,212	17,644	19,374	24,552	22,334	22,334
	Supplies and Services	351,090	653,675	720,901	862,543	860,171	860,171
520500	Adm Exp-City Council	3,126	3,012	3,460	3,879	3,958	3,958
521000	Adm Exp-City Manager	9,782	9,007	8,909	10,747	10,766	10,766
521010	Adm Exp-City Clerk	4,061	4,103	4,001	5,422	4,673	4,673
521500	Adm Exp-City Attorney	2,961	5,366	3,741	5,242	2,445	2,445
522000	Adm Exp-Finance	30,971	25,987	25,917	32,485	32,749	32,749
522050	Adm Exp-Purchasing	3,139	2,760	2,831	3,509	3,504	3,504
526000	Adm Exp-Public Works	28,973	19,411	28,127	21,395	21,313	21,313
	Administration	83,013	69,646	76,986	82,679	79,408	79,408

Fund No. 6000 - Storm Drains
Division No. 6080

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
536000	Interdept DSC-Wastewater	125,883	97,859	88,577	146,140	145,460	145,460
537000	Interdept DSC-Pub Works	13,373	12,463	11,125	11,460	9,207	9,207
537008	Interdept DSC-Supprt Sr	49	49	49	49	49	49
	Interdepartmental	139,305	110,371	99,751	157,649	154,716	154,716
590002	Operating Equip Capital Assets	0	6,607	88,000	90,000	90,000	90,000
630021	Depreciation	859,866	741,518	0	0	0	0
	Acquisitions	859,866	748,125	88,000	90,000	90,000	90,000
591101	Construction in Progress	28,035	1,208,955	5,072,289	4,167,537	4,459,845	4,459,845
	Capital Outlay	28,035	1,208,955	5,072,289	4,167,537	4,459,845	4,459,845
627008	Op Trsf-Support Services	7,361	9,465	9,465	5,784	5,784	5,784
	Other	7,361	9,465	9,465	5,784	5,784	5,784
	Storm Drains	1,688,776	3,092,353	6,460,069	5,771,088	6,045,109	6,045,109

STORM DRAINS

- 511001 Electrical service charges for storm drain pumps; refuse/irrigation charges for storm debris stations.
- 511002 Includes high water/power failure alarm lines (other than maintenance districts) and laptop/iPad data service.
- 511006 Public education via radio and TV commercials.
- 511010 Concrete pouring equipment & excavator rental, and flood light rental.
- 511011 CWEA memberships and testing fees.
- 511012 MID stream clearing and lateral maintenance, mandated metals testing, oil/grease sampling, master storm drain agreement with Merced Irrigation District, biologist consulting fee for Merced Streams Group creek cleanup, multi-smart monitoring of storm drain pumps, service/notification of G Street Undercrossing.
- 511013 High water/power failure alarm circuits and burglar alarms (outside maintenance districts), electrical breakers, catch basin grates, conduit, contactors and points, fill sand, sandbags, hardware, connectors and other parts for storm pumps, pump repair, landfill charges, vandalism repair, nozzles, hoses, valves, NPDES Permit (MS4), CDF crews for creek vegetation cleanup, SJVAPCD permit fees, MIUGSA fees, fence repair, beaver dam removal, weed abatement, utility street cuts, and hazardous waste cleanup from spills into storm drains.
- 511014 Tool repairs and replacement; small miscellaneous supplies.
- 511017 Rain boots, safety jackets, gloves, barricades, vests, first aid supplies, prescription safety glasses, heat protection & hydration, and ARC Flash PPE.
- 511020 Continuing education training, safety training, and rigging and signaling training.
- 511021 Hotel, food, and mileage for continuing education training.

FOOTNOTE: Costs are recovered through Wastewater Enterprise revenue and direct service charges to maintenance district funds

DESCRIPTION

The 580-acre Land Application site provides on-site disposal of biosolids. The sale of crops grown from biosolids disposal offsets most operating costs of the land application operation.

MISSION

The Land Application program employs an environmentally acceptable means of recycling biosolids as fertilizer.

GOALS

- Identify crops that are compatible with biosolids application that will produce the highest yield of tonnage to offset operating costs.
- Ensure biosolids are properly disposed of in accordance with all applicable federal and state requirements.
- Irrigate 580 acres in the Land Application Area (LAA) and 100 acres of additional Wastewater Treatment Facility property using tertiary wastewater. Maintain year-round crop production that will successfully utilize the available nitrogen in the soil from biosolids application.
- Perform weed abatement activities throughout the year in the LAA and assist other City departments with weed control via lot discing. Report pesticide and herbicide spraying to the Merced County Department of Agriculture.
- Maintain accurate records and procedures to monitor and report biosolids loadings. Track nitrogen uptake rates by sampling and testing nitrogen content within the soil and plant tissue.
- Perform soil and groundwater monitoring rehabilitation of the former biosolids disposal area.
- Develop and implement an integrated pest management system for the LAA operation

LAND APPLICATION

OBJECTIVES

**PERFORMANCE
MEASUREMENT/INDICATORS**

- | | |
|---|---|
| 1. Offset the cost of operating the land application program. | Produce fodder crops to generate revenue that meets or exceed budget expenditures for fiscal year 2024/2025. Purchase a certified scale to accurately weigh sold commodity crops. |
| 2. Dispose of biosolids in compliance with NDPES requirements and EPA 503 regulations. | Verify through plant and soil sampling throughout the year. Utilize biosolids for fertilization needs twice a year. |
| 3. Increase the support for reduce, recycle, and reuse efforts. | Continue to use recycled water to irrigate the 695 acres of farmland and provide water to the Wildlife Management Area. |
| 4. Improve the Wildlife Management Area and habitat for native wildlife species. | Invasive weed eradication; reduce vegetation overgrowth. Identify hot spot areas and target pest species, spray, and flood continuously. Continue adding wood duck boxes (Every year the wood duck population is increasing significantly). |
| 5. Remove residual nitrogen contamination in former drying bed area. | Plant winter crops that will utilize soil bound nitrogen. Collect soil samples and compare results to previous years. Continue groundwork to aerate the soil and mix various layers. |
| 6. Ensure membership requirements and compliance of nitrogen limitations of the East San Joaquin Water Quality Coalition (ESJ) are met. | Attend a minimum of one class per year and submit an annual nitrogen management plan to ESJ. |
| 7. Reduce pesticide/herbicide usage on land application fields. | Evaluate alternative methods of pest control such as early crop harvest, organic options, and grazing to save money and adopt a more ecological approach. |

2024/2025 BUDGET HIGHLIGHTS

Continue to offset biosolids disposal costs through the sale of fodder crops.

Land Application

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Wastewater	0.05	0.05	0.05	0.05
Lead Land Application	1.00	1.00	1.00	1.00
Land App Worker I/II	0.50	0.50	0.50	0.50
	1.55	1.55	1.55	1.55

Land Application

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
Personnel Services	182,230	190,962	195,947	202,265	200,644	200,644
Supplies and Services	624,902	753,539	955,732	1,085,686	1,081,189	1,081,189
Acquisitions	26,671	6,727	220,000	0	0	0
Capital Outlay	0	0	1,716,885	150,000	270,000	270,000
Other	4,933	6,342	0	3,876	3,876	3,876
TOTAL	838,736	957,570	3,088,564	1,441,827	1,555,709	1,555,709

FINANCING SOURCES	Actual	Actual	Final Budget	City Mgr.
	2021-22	2022-23	2023-24	Recom.
	2021-22	2022-23	2023-24	2024-25
Sale of Farm Products	1,504,121	1,837,342	1,180,835	740,000
Interdept DSC-Strt&Lght Maint	179	250	261	266
Interdept DSC-WWtr System	388	0	0	0
Interdept DSC-Water System	179	188	196	200
Other Revenue	-666,131	-880,210	1,907,272	815,243
TOTAL	838,736	957,570	3,088,564	1,555,709

Fund No. 6000 - Land Application
Division No. 6085

Acct. No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	104,249	109,685	112,809	112,809	112,809	112,809
501003	Regular Overtime	17,386	16,921	13,576	14,118	14,118	14,118
501113	Stand By Pay	0	1,063	0	0	0	0
502001	Holiday Pay	431	422	3,075	3,198	3,198	3,198
502002	Unused Sick Leave	141	121	158	164	164	164
502003	Earned Benefit	868	67	1,464	1,523	1,523	1,523
	Uniform Cleaning	457		581	0	0	0
504001	Social Security-OASDI	7,310	7,646	7,794	7,756	7,756	7,756
504002	Social Security-Medicare	1,710	1,788	1,823	1,814	1,814	1,814
505001	Retirement PERS Classic	9,255	9,589	10,757	10,594	10,594	10,594
505003	Retirement PERS New PEPR	0	0	0	300	300	300
505005	Retrmnt Unfunded Acc Liab Misc	17,146	18,394	18,610	21,369	21,259	21,259
506101	Core Allowance	19,300	20,228	20,095	22,022	22,022	22,022
506102	Workers Compensation	3,977	5,038	5,205	6,598	5,087	5,087
	Personnel Expense	182,230	190,962	195,947	202,265	200,644	200,644
511001	Utilities	74,544	82,568	93,765	99,548	99,548	99,548
511002	Telephone	509	527	552	606	606	606
511010	Rents & Leases	442	459	471	400	400	400
511011	Certs,Memberships&Subscription	637	609	665	829	829	829
511012	Professional Services	158,701	210,225	347,600	7,500	7,500	7,500
511013	Operating Mats, Svcs&Supplies	56,342	74,589	52,731	506,804	506,804	506,804
511014	Equipment Ops & Maintenance	0	0	0	11,000	11,000	11,000
511016	Vehicle Supplies & Maintenance	0	308	0	0	0	0
511018	Small Tools & Equipment	0	0	1,000	1,500	1,500	1,500
511019	Mileage	0	0	250	0	0	0
511041	Chemicals	0	21,580	0	160,050	160,050	160,050
511301	Non-operating Mats & Supplies	130,787	96,965	193,230	0	0	0
547001	Dept Share of Insurance	6,601	7,078	8,374	12,092	12,092	12,092
547004	Vehicle Operations	36,890	72,908	68,323	91,639	91,639	91,639
547005	Vehicle Replacement Fee	62,715	96,133	82,473	82,473	82,473	82,473
547006	Facilities Maint Charge	1,403	2,783	3,088	3,379	3,172	3,172
547009	Support Services	10,236	11,621	13,491	15,336	13,614	13,614
	Supplies and Services	539,807	678,353	866,013	993,156	991,227	991,227
520500	Adm Exp-City Council	3,193	3,078	3,951	2,897	2,973	2,973
521000	Adm Exp-City Manager	9,991	9,203	10,173	8,026	8,087	8,087
521010	Adm Exp-City Clerk	4,148	4,192	4,569	4,049	3,510	3,510
521500	Adm Exp-City Attorney	3,024	5,483	4,272	3,915	1,836	1,836
522000	Adm Exp-Finance	31,632	26,552	29,593	24,259	24,602	24,602
522050	Adm Exp-Purchasing	3,206	2,820	3,232	2,621	2,632	2,632
526000	Adm Exp-Public Works	18,399	13,185	20,885	32,738	32,417	32,417
	Administration	73,593	64,513	76,675	78,505	76,057	76,057
537000	Interdept DSC-Pub Works	11,502	10,673	13,044	14,025	13,905	13,905
	Interdepartmental	11,502	10,673	13,044	14,025	13,905	13,905
590002	Operating Equip Capital Assets	23,997	0	220,000	0	0	0
630021	Depreciation	2,674	6,727	0	0	0	0

Fund No. 6000 - Land Application
Division No. 6085

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
	Acquisitions	26,671	6,727	220,000	0	0	0
591101	Construction in Progress	0	0	1,716,885	150,000	270,000	270,000
	Capital Outlay	0	0	1,716,885	150,000	270,000	270,000
627008	Op Trsf-Support Services	4,933	6,342		3,876	3,876	3,876
	Other	4,933	6,342	0	3,876	3,876	3,876
	Land Application	838,736	957,570	3,088,564	1,441,827	1,555,709	1,555,709

LAND APPLICATION SYSTEM

- 511001 Includes electrical service for wetlands ponds, recirculation pumps, and Unilever domestic lift station
- 511002 Includes high water power failure alarm line for Unilever domestic and industrial sewer station, and share of Petrovend telephone service.
- 511012 Aerial spraying; biosolids spreading; CDF crews for vegetation cleanup; contract laboratory service, such as groundwater samples, soil/water analyses, plant tissue analysis, etc.); pest control advisor and applicator; seed spreading; and land leveling.
- 511013 Miscellaneous parts, replacement bearings, degreaser, hydraulic hoses, building materials and supplies, road oil for dust control, NPDES permit fees, SJVAPCD permit fees, tires for L-1281, and MIUGSA fees, high water power failure alarm service, alarm service for land app shop. Seed, various weed killers, herbicides, fertilizer, and soil amendments.
- 511018 Hand tools, chains, devices, and other small tools.

**WASTEWATER TREATMENT LINES COMPONENT
IMPROVEMENT FUND
FUND NO. 6004
DIVISION NO. 6090**

PROGRAM

The Wastewater Treatment Lines Component Fund is used to collect fees from new growth. Funds will be used in the future to expand lines, pumps, and force mains required due to growth. Fees to support the system for new growth were adjusted in FY 2010.

WWT Lines Component

Expenses	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024- 25
Capital Outlay	78,312	78,324	11,423,692	11,700,907	11,700,907	11,700,907
TOTAL	78,312	78,324	11,423,692	11,700,907	11,700,907	11,700,907

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Sewer Facility Fee	413,122	184,300	234,958	309,473
Connect Chg N Merced Swr Ast	49,009	129,330	23,100	102,020
Sewer Fac Fee N Merced Swr Ast	185,234	326,623	343,680	242,295
Investment Earnings	216,580	178,800	218,010	235,420
Other Revenues	-785,633	-740,729	10,603,944	10,811,699
TOTAL	78,312	78,324	11,423,692	11,700,907

Fund No. 6004 - WWT Lines Component
Division No. 6090

Account Description		Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591101	Construction in Progress	0	0	11,423,692	11,700,907	11,700,907	11,700,907
630021	Depreciation	78,312	78,324	0	0	0	0
	Capital Outlay	78,312	78,324	11,423,692	11,700,907	11,700,907	11,700,907
	WWT Lines Component	78,312	78,324	11,423,692	11,700,907	11,700,907	11,700,907

UNIVERSITY CAPITAL CHARGE
FUND NO. 8005
DIVISION NO. 6000

PROGRAM

University Capital charges are paid by UC Merced to amortize the loan from the Infrastructure Bank for installation of water and sewer lines to the campus.

**Fund 8005
Division 6000**

University Capital Charge

Expenses	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024- 25
Debt Service	180,668	169,391	511,958	499,813	499,813	499,813
TOTAL	180,668	169,391	511,958	499,813	499,813	499,813

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Sewer Facility Fee	180,667	169,390	511,958	499,813
Other Revenues	1	1	0	0
TOTAL	180,668	169,391	511,958	499,813

Fund 8005 - University Capital Charge
Division 6000

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
600001	Principal Bonds	0	0	350,000	350,000	350,000	350,000
600101	Interest Bonds	164,236	153,934	147,476	136,381	136,381	136,381
600301	Agent Fees Bond	16,432	15,457	14,482	13,432	13,432	13,432
	Debt Service	180,668	169,391	511,958	499,813	499,813	499,813
	University Capital Charge	180,668	169,391	511,958	499,813	499,813	499,813

**WASTEWATER TREATMENT PLANT COMPONENT
IMPROVEMENT FUND**

FUND NO. 6005

DIVISION NO. 6095

PROGRAM

The Wastewater Treatment Plant Component Fund is used to collect fees from new growth. Funds will be used in the future to expand the capacity of the Wastewater Treatment Plant that will be required due to growth. Fees to support expansion of the plant, as a result of new growth, were adjusted in FY 2015.

WWT Plant Component

Expenses	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
Supplies and Services	3,066	0	103,000	97,917	97,917	97,917
Debt Service	0	0	1,008,863	897,910	897,910	897,910
Acquisitions	5,715,601	5,672,398	0	0	0	0
Capital Outlay	402,948	535,717	18,086,578	16,694,441	16,694,441	16,694,441
TOTAL	6,121,615	6,208,115	19,198,441	17,690,268	17,690,268	17,690,268

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Sewer Facility Fee	2,977,867	2,742,043	2,643,575	2,900,455
Investment Earnings	441,234	344,033	436,280	434,870
Other Revenues	2,702,514	3,122,039	16,118,586	14,354,943
TOTAL	6,121,615	6,208,115	19,198,441	17,690,268

Fund No. 6005 - WWT Plant Component
Division No. 6095

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511012	Professional Services	3,066	0	103,000	97,917	97,917	97,917
	Supplies and Services	3,066	0	103,000	97,917	97,917	97,917
630021	Depreciation	5,715,601	5,672,398	0	0	0	0
	Acquisitions	5,715,601	5,672,398	0	0	0	0
591002	CIP Improvements-Buildings	0	0	0	0	150,000	150,000
591003	CIP Infrastructure	0	0	0	37,750	1,537,750	1,537,750
591101	Construction in Progress	402,948	535,717	18,086,578	16,656,691	15,006,691	15,006,691
	Capital Outlay	402,948	535,717	18,086,578	16,694,441	16,694,441	16,694,441
600002	Principal City Loans	0	0	1,008,863	897,910	897,910	897,910
	Debt Services	0	0	1,008,863	897,910	897,910	897,910
	WWT Plant Component	6,121,615	6,208,115	19,198,441	17,690,268	17,690,268	17,690,268

WASTEWATER REVOLVING FUND

FUND NO. 6006

DIVISION NO. 6000

PROGRAM

The Wastewater Revolving Fund was established for the purpose of providing financing for owners of single-family residences to connect property to the sewer line. Loans will be made available to owners based upon income limits established by the U.S. Department of Housing and will be repaid over ten annual installments plus interest at a rate equal to the average rate earned on the City's investments.

Wastewater Revolving Fund

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
Supplies and Services	0	0	139,940	143,587	143,587	143,587
TOTAL	0	0	139,940	143,587	143,587	143,587

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
	2024-25	2024-25	2024-25	2024-25
Investment Earnings	2,804	1,908	2,330	2,800
Other Revenues	-2,804	-1,908	137,610	140,787
TOTAL	0	0	139,940	143,587

Fund No. 6006 - Wastewater Revolving Fund
Division No. 6000

Acct No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511301	Non-operating Mats & Supplies	0	0	139,940	143,587	143,587	143,587
	Supplies and Services	0	0	139,940	143,587	143,587	143,587
	Wastewater Revolving Fund	0	0	139,940	143,587	143,587	143,587

FUND NO. 6006
DIVISION NO. 6000

WASTEWATER REVOLVING FUND

511301 Loans for connection of properties to sewer lines

REFUSE

REFUSE COLLECTION
FUND NO. 6002
DIVISION NO. 6025

DESCRIPTION

The Refuse Division is responsible for all solid waste collection within the City limits. This includes scheduled and unscheduled service for both residential and commercial customers, as well as programs for Assisted Refuse Pack-Out Service, Illegal Dumping Cleanup, and Drop-Off Site Disposal.

MISSION

To provide the citizens of Merced excellent solid waste services, which protect public health, enhance the City's general appearance, preserve quality of life, and meet State mandates.

GOALS

- Provide regular collection of residential and commercial solid waste in the most efficient and cost-effective manner.
- Continue to audit service routes for appropriate service levels, as well as productivity.
- Continue to audit refuse customer accounts for appropriate service levels.
- Continue to partner with Merced Police Department for encampment cleanups.
- Continue to educate and service the community regarding illegal dumping.
- Continue to partner with 3rd party litter abatement services for small rubbish removal.
- Prepare and adjust for current and future growth of our customer base to keep appropriate service levels.

OBJECTIVES

1. To monitor and adjust service routes to accommodate growth, customer needs, and improve productivity.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

All routes/services will be continually audited and adjusted for appropriate service during the fiscal year.

REFUSE COLLECTION

- | | |
|---|---|
| 2. Monitor illegal dumping activities and homeless encampment cleanups. | Report to Council tonnages/level of activity to address community needs/costs of service. |
|---|---|

2024/2025 BUDGET HIGHLIGHTS

Total tonnage generated by the City has increased slightly by 831 tons as compared to the previous calendar year. This increase is mainly contributed to the renewal of new housing construction. With continued diversion and an increase of participation of recycling, food, and green waste, the general waste stream tonnage will hopefully decrease.

Staff remains diligent in searching for ways to reduce internal costs; however, unfunded legislative and regulatory mandates to the landfill, to the City, and to businesses will continue to negatively impact costs.

Other items expected to continue to negatively impact Refuse costs include illegal dumping/homeless encampment cleanups, additional personnel to accommodate growth, and compliance with Assembly Bills AB341 (the mandatory commercial recycling law), AB1826 (the commercial organics law), and Senate Bill SB1383 (the mandatory organics diversion law), which will affect both commercial and residential customers. The Regional Waste Authority will be conducting its own rate study and potentially increasing its fees this year as well as the additions made to accommodate its organics diversion program to meet AB1826 and SB1383 requirements. To maintain adequate funding for these increases, the Refuse division be conducting a rate study this year.

The year-round Bulky Item Drop-off site (corner of N. Hwy 59 and Yosemite Ave where residential customers can bring bulky items, tires, and e-waste to be disposed of) has proven to be a successful program with 10,635 vehicles serviced in the last calendar year. The site is open for 12-hours a week and 2 Saturdays a month. This site, as well as the community clean up events, has allowed us to eliminate our traditional Spring Clean-up event that was extremely taxing on staff and equipment. The site has moved 972 tons of general waste and recycled 106 tons of metal, 2,039 appliances, 2,426 mattresses and 2,099 tires. Staff is working on adding to the list of acceptable items for diversion to further grow the program. Even though participation for the drop site was opened up to city residents that reside in multi-unit complexes, the tonnage amounts only increased slightly. This aids in our efforts to decrease illegal dumping.

Refuse Collection

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Refuse	0.40	0.40	0.40	0.40
PWS - Solid Waste	0.65	0.65	0.65	0.65
Lead Refuse Equipment Op	1.30	1.30	1.30	1.30
Refuse Equipment Op III	2.00	2.00	2.00	2.00
Refuse Equipment Op I/II	31.00	31.00	31.00	31.00
Container Maint Worker	2.00	2.00	2.00	2.00
Recycling Coordinator	0.10	0.10	0.10	0.10
Maintenance Worker I/II	0.00	3.00	3.00	3.00
Finance Liaison	0.33	0.33	0.33	0.33
	37.78	40.78	40.78	40.78

Refuse Collection

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
Personnel Services	3,814,326	4,150,506	4,613,937	5,080,450	5,002,189	5,002,189
Supplies and Services	7,698,617	7,873,743	8,883,092	9,352,206	9,278,065	9,278,065
Acquisitions	742,418	1,161,253	1,188,743	590,295	129,485	129,485
Capital Outlay	0	0	2,248,453	2,248,453	4,037,509	4,037,509
Other	65,400	84,086	304,429	51,386	271,729	271,729
TOTAL	12,320,761	13,269,588	17,238,654	17,322,790	18,718,977	18,718,977

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
	2021-22	2022-23	2023-24	2024-25
Refuse/Sanitation Service	17,793,121	18,874,544	19,369,000	19,578,500
Interdept DSC-Refuse Ops	5,909	6,690	7,003	2,306
Cost Recovery	10,284	1,132	75,000	0
Op Trsf-CFD-Street Trees	89,567	107,146	125,973	0
Other Revenue	-5,578,120	-5,719,924	-2,338,322	-861,829
TOTAL	12,320,761	13,269,588	17,238,654	18,718,977

Fund No. 6002 - Refuse Collection
Division No. 6025

Acct No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	1,976,592	2,205,507	2,433,542	2,585,492	2,571,354	2,571,354
501002	Extra Help	46,682	40,986	73,182	31,854	31,854	31,854
501003	Regular Overtime	244,051	225,090	195,488	195,488	195,488	195,488
501101	Bilingual Pay Program	749	802	1,200	1,200	600	600
501113	Stand By Pay	41,180	44,527	47,928	47,929	47,929	47,929
502001	Holiday Pay	38,833	36,096	34,700	34,701	34,701	34,701
502002	Unused Sick Leave	1,635	1,978	2,609	4,220	4,220	4,220
502003	Earned Benefit	33,495	20,436	17,140	18,393	18,393	18,393
	Uniform Cleaning	8,054	0	10,005	0	0	0
502004	Cash Back-Biweekly Allow	0	0	0	0	2,320	2,320
504001	Social Security-OASDI	135,343	146,199	161,318	168,384	168,175	168,175
504002	Social Security-Medicare	32,394	34,792	38,789	39,841	39,793	39,793
504003	PTS Plan FICA Alternative	607	538	951	414	414	414
505001	Retirement PERS Classic	79,971	77,710	87,523	82,041	75,926	75,926
505002	Retirement PERS Lateral	5,440	5,630	6,219	6,115	6,115	6,115
505003	Retirement PERS New PEPPRA	87,649	107,094	138,133	157,581	162,356	162,356
505005	Retrmnt Unfunded Acc Liab Misc	342,257	391,665	397,554	485,029	479,869	479,869
506001	State Unemployment	51	0	9,955	0	0	0
506101	Core Allowance	576,098	628,639	717,760	875,623	885,271	885,271
506102	Workers Compensation	119,956	142,462	198,884	304,555	235,821	235,821
506110	Post Employment Benefits	43,289	40,355	41,057	41,590	41,590	41,590
	Personnel Expense	3,814,326	4,150,506	4,613,937	5,080,450	5,002,189	5,002,189
511001	Utilities	35,759	28,734	31,269	61,810	61,810	61,810
511002	Telephone	11,498	13,189	17,424	14,217	14,217	14,217
511003	Postage & Mailing	52,852	69,385	89,289	90,789	90,789	90,789
511004	Printing	15,425	15,983	35,035	35,463	35,463	35,463
511008	Electronic, Tech & Other Equip	0	895	0	6,500	6,500	6,500
511009	Software	0	0	0	540	540	540
511010	Rents & Leases	5,500	5,500	6,000	6,000	6,000	6,000
511011	Certs,Memberships&Subscriber	32,327	35,343	39,800	34,960	34,960	34,960
511012	Professional Services	192,147	277,099	475,481	283,751	292,388	292,388
511013	Operating Mats, Svcs&Supplies	3,239,313	3,131,002	3,217,176	3,400,541	3,400,541	3,400,541
511017	Safety Supplies	18,449	19,186	14,440	22,730	22,730	22,730
511018	Small Tools & Equipment	1,298	610	2,000	2,000	2,000	2,000
511020	Training Expense	900	0	2,300	2,300	2,300	2,300
511021	Travel and Meetings	1,657	165	9,586	9,586	9,586	9,586
511029	Contingency Reserve	0	0	250,000	250,000	250,000	250,000
511301	Non-operating Mats & Supplies	200	196	0	0	0	0
547001	Dept Share of Insurance	175,253	185,460	212,945	315,407	315,407	315,407
547004	Vehicle Operations	1,559,211	1,706,438	1,889,386	2,069,707	2,069,707	2,069,707
547005	Vehicle Replacement Fee	751,891	787,351	771,196	771,195	771,195	771,195
547006	Facilities Maint Charge	70,960	74,908	77,056	87,234	81,090	81,090
547007	Computer Replacement Chrg	0	0	832	0	0	0
547009	Support Services	171,419	195,399	212,981	249,338	223,300	223,300
	Supplies and Services	6,336,059	6,546,843	7,354,196	7,714,068	7,690,523	7,690,523

Fund No. 6002 - Refuse Collection
Division No. 6025

Acct No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
520500	Adm Exp-City Council	25,465	29,364	36,843	39,378	39,737	39,737
521000	Adm Exp-City Manager	79,677	87,803	94,870	109,099	108,083	108,083
521010	Adm Exp-City Clerk	33,293	40,032	42,703	55,398	47,267	47,267
521500	Adm Exp-City Attorney	24,119	52,315	39,837	53,219	24,543	24,543
522000	Adm Exp-Finance	252,259	253,337	275,991	329,801	328,784	328,784
522050	Adm Exp-Purchasing	25,565	26,903	30,146	35,627	35,181	35,181
526000	Adm Exp-Public Works	316,101	222,432	310,347	351,043	343,098	343,098
	Administration	756,479	712,186	830,737	973,565	926,693	926,693
531000	Interdept DSC-General Fund	255,200	243,416	307,741	279,297	277,952	277,952
533000	Interdept DSC-Develop Svc	60,377	65,392	72,197	75,369	75,748	75,748
537000	Interdept DSC-Pub Works	230,244	241,460	252,568	246,176	241,641	241,641
537004	Interdept DSC-Fleet	41,968	44,424	46,609	44,160	45,949	45,949
537008	Interdept DSC-Supprt Sr	18,290	20,022	19,044	19,571	19,559	19,559
	Interdepartmental	606,079	614,714	698,159	664,573	660,849	660,849
590002	Operating Equip Capital Assets	511,563	822,805	1,188,743	110,000	110,000	110,000
590004	Software Capital Assets	0	0	0	13,514	19,485	19,485
590005	Vehicles	0	772	0	466,781	0	0
630021	Depreciation	230,856	337,675	0	0	0	0
	Acquisitions	742,419	1,161,253	1,188,743	590,295	129,485	129,485
591001	CIP Buildings	0	0	0	1,719,270	3,508,326	3,508,326
591101	Construction in Progress	0	0	2,248,453	529,183	529,183	529,183
	Capital Outlay	0	0	2,248,453	2,248,453	4,037,509	4,037,509
627008	Op Trsf-Support Services	65,400	84,086	84,086	51,386	51,386	51,386
626000	Op Trsf-Wastewater	0	220,343	220,343	220,343	220,343	220,343
	Other	65,400	304,429	304,429	271,729	271,729	271,729
	Refuse Collection	12,320,762	13,489,931	17,238,654	17,543,133	18,718,977	18,718,977

REFUSE COLLECTION

- 511002 Cellular and device services, cellular service for vehicle GPS tracking software.
- 511003 Mailing of utility bills, informational program flyers, informational customer magnets, and other correspondence.
- 511004 Printing of service request forms, utility bills, flyers, and promotional materials.
- 511009 Computer licensing fees, vehicle tracking system software.
- 511011 DMV license renewals/upgrades, Solid Waste Association of North America (SWANA) membership fees.
- 511012 Department of Motor Vehicles (DMV) physicals, utility billing handling.
- 511013 Litter Abatement Program, Landfill disposal charge and container maintenance.

RECYCLING PROGRAM
FUND NO. 6002
DIVISION NO. 6030

DESCRIPTION

The Recycling Division is responsible for collection of all recyclable material within City limits. This includes scheduled and unscheduled service for residential and commercial customers.

MISSION

To provide the citizens of Merced excellent recycling services, which help meet waste diversion goals in regards to State mandates, in addition to, enhancing the City's general appearance and preserving quality of life.

GOALS

- Provide regular collection of residential and commercial businesses co-mingled recyclables in the most efficient and cost-effective manner.
- Partner with businesses to promote commercial recycling that meets the requirements of California Assembly Bill (AB)341 - Mandatory Commercial Recycling.
- Progressing with program implementation to be in compliance with California Senate Bill (SB)1383 Short-Lived Climate Pollutants (SLCP): Organic Waste Methane Emissions Reductions.

OBJECTIVES

1. To monitor and adjust service routes to accommodate growth and improve productivity.
2. Track diversion of material from the landfill and businesses meeting standards, as mandated by the State of California.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

All routes/services will be continually audited and adjusted for appropriate route service during the fiscal year.

Track tonnage of recyclables collected, contamination percentage, and audit businesses.

RECYCLING PROGRAM

- 3. Promote waste diversion in both the residential and commercial sector and increase participation. Educating residents on good waste diversion practices, and businesses on AB341, AB1826, and SB1383 requirements, the City’s waste diversion programs, and conducting the waste diversion survey with an annual report to our jurisdiction representative.

- 4. To be in compliance with SB1383. Completions of tasks addressed in the Corrective Action Plan from CalRecycle to be in full compliance of waste reduction programs per the State of California.

2024/2025 BUDGET HIGHLIGHTS

Our Recycling Coordinator, along with the Solid Waste staff, will continue to add new businesses to recycling service, and aid them in meeting state mandates related to AB341 Mandatory Commercial Recycling, AB1826 - Mandatory Organic Recycling, and SB1383 - Short-Lived Climate Pollutants (SLCP) organic waste methane emissions reductions.

The recycling market is still recovering from the changes in demand despite the statewide goals of waste diversion remaining the same for all diversion requirements and the cost of processing recycled material going up.

The Solid Waste division is continuing the audit of commercial accounts to meet reporting needs and educate businesses on recycling requirements. Container inspections and tracking for both residential and commercial customers will be increased in conjunction with meeting SB1383 requirements using the Minerva software being hosted by the Merced County Regional Waste Management Authority.

Staff remains diligent in searching for ways to reduce internal costs. However, unfunded legislative and regulatory mandates affecting the landfill, the City, and businesses will likely continue to negatively impact the waste diversion programs.

Recycling Program

PERSONNEL

Number of Positions

Classification	Funded in	Dept. Head	City Mgr.	Council
	Budget 2023-24	Request 2024-25	Recom 2024-25	Approval
PWM - Refuse	0.30	0.30	0.30	0.30
PWS - Solid Waste	0.20	0.20	0.20	0.20
Lead Refuse Equipment Op	0.40	0.40	0.40	0.40
Refuse Equipment Op I/II	2.50	2.50	2.50	2.50
Recycling Coordinator	0.60	0.60	0.60	0.60
	4.00	4.00	4.00	4.00

Recycling Program

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
Personnel Services	481,056	484,849	545,184	562,173	558,122	558,122
Supplies and Services	979,438	988,487	1,371,410	1,455,819	1,447,471	1,447,471
Other	7,135	9,561	9,174	5,606	5,606	5,606
TOTAL	1,467,629	1,482,897	1,925,768	2,023,598	2,011,199	2,011,199

FINANCING SOURCES	Actual	Actual	Final Budget	City Mgr.
	2021-22	2022-23	2023-24	Recom.
	2021-22	2022-23	2023-24	2024-25
Other State Grants	189,701	88,579	20,000	20,000
Recycling Program	1,875,342	2,010,282	2,417,000	2,127,980
Unclassified	34,298	13,274	3,500	3,570
Other Revenue	-631,712	-629,238	-514,732	-140,351
TOTAL	1,467,629	1,482,897	1,925,768	2,011,199

Fund No. 6002 - Recycling Program
Division No. 6030

Acct. No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request	Recom.	Approval
		2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
501001	Regular Salaries	256,681	267,198	284,673	277,694	277,694	277,694
501003	Regular Overtime	21,628	19,776	39,406	39,406	39,406	39,406
501113	Stand By Pay	5,647	6,843	12,868	13,126	13,126	13,126
502001	Holiday Pay	4,347	3,053	2,629	2,629	2,629	2,629
502002	Unused Sick Leave	55	143	338	339	339	339
502003	Earned Benefit	4,498	818	4,837	4,677	4,677	4,677
	Uniform Cleaning	526		615	0	0	0
504001	Social Security-OASDI	17,126	17,544	20,331	19,692	19,692	19,692
504002	Social Security-Medicare	4,005	4,103	4,755	4,606	4,606	4,606
505001	Retirement PERS Classic	18,151	17,878	20,983	10,927	10,927	10,927
505003	Retirement PERS New PEPR	4,745	5,531	6,022	15,355	15,355	15,355
505005	Retrmtnt Unfunded Acc Liab Misc	42,473	45,800	46,774	52,602	52,331	52,331
506101	Core Allowance	75,334	75,984	83,396	100,643	100,643	100,643
506102	Workers Compensation	22,001	16,355	13,728	16,644	12,864	12,864
506110	Post Employment Benefits	3,839	3,823	3,829	3,833	3,833	3,833
	Personnel Expense	481,056	484,849	545,184	562,173	558,122	558,122
511002	Telephone	3,881	4,060	4,019	3,879	3,879	3,879
511003	Postage & Mailing	0	1	21,630	21,630	21,630	21,630
511004	Printing	0	0	0	11,000	11,000	11,000
511006	Advertising	27,522	24,436	43,000	32,000	32,000	32,000
511009	Software	0	0	0	3,446	3,446	3,446
511011	Certs,Memberships&Subscription	4,261	3,985	5,183	2,256	2,256	2,256
511012	Professional Services	180	0	680	574	574	574
511013	Operating Mats, Svcs&Supplies	357,597	344,390	661,835	667,741	667,741	667,741
511017	Safety Supplies	204	400	1,380	1,380	1,380	1,380
511020	Training Expense	900	0	1,150	1,150	1,150	1,150
511021	Travel and Meetings	72	753	912	912	912	912
511301	Non-operating Mats & Supplies	50	0	0	10,000	10,000	10,000
547001	Dept Share of Insurance	15,126	15,746	19,663	28,006	28,006	28,006
547004	Vehicle Operations	299,488	313,954	327,331	355,575	355,575	355,575
547005	Vehicle Replacement Fee	139,537	140,602	126,481	126,481	126,481	126,481
547006	Facilities Maint Charge	1,687	1,718	1,897	2,968	2,829	2,829
547009	Support Services	17,237	19,394	21,165	23,122	20,645	20,645
	Supplies and Services	867,742	869,439	1,236,326	1,292,120	1,289,504	1,289,504
520500	Adm Exp-City Council	3,197	4,034	5,067	5,302	5,329	5,329
521000	Adm Exp-City Manager	10,003	12,064	13,048	14,690	14,496	14,496
521010	Adm Exp-City Clerk	4,153	5,495	5,861	7,411	6,292	6,292
521500	Adm Exp-City Attorney	3,028	7,188	5,479	7,166	3,292	3,292
522000	Adm Exp-Finance	31,669	34,807	37,958	44,408	44,095	44,095
522050	Adm Exp-Purchasing	3,209	3,696	4,146	4,797	4,718	4,718
526000	Adm Exp-Public Works	32,560	26,168	36,888	40,494	40,338	40,338
	Administration	87,819	93,452	108,447	124,268	118,560	118,560
537000	Interdept DSC-Pub Works	23,877	25,596	26,637	39,431	39,407	39,407
	Interdepartmental	23,877	25,596	26,637	39,431	39,407	39,407
627008	Op Trsf-Support Services	7,135	9,561	9,174	5,606	5,606	5,606
	Other	7,135	9,561	9,174	5,606	5,606	5,606
	Recycling Program	1,467,629	1,482,897	1,925,768	2,023,598	2,011,199	2,011,199

FUND NO. 6002
DIVISION NO. 6030

RECYCLING PROGRAM

511006 Television and radio advertising, educational flyers.

511013 Collected materials processing charges and container maintenance.

GREEN WASTE COLLECTION

FUND NO. 6002

DIVISION NO. 6035

DESCRIPTION

The Green Waste Division is responsible for all green and organic waste collection within City limits. This includes scheduled and unscheduled service for residential and commercial customers, Christmas Tree Removal program and an organic waste reduction program per State mandates for Assembly Bill (AB)1826 and Senate Bill (SB)1383.

MISSION

To provide the citizens of Merced excellent green waste collection service, which helps to meet waste diversion goals in regards to state mandates, in addition to enhancing the City's general appearance and preserving quality of life.

GOALS

- Provide regular collection of residential and commercial green and organic waste in the most efficient and cost-effective manner.
- Partner with businesses to promote commercial organic recycling that meets the requirements of California Assembly Bill (AB)1826 – Mandatory Commercial Organic Recycling.
- Progressing with program implementation to be in compliance with California Senate Bill (SB)1383 Short-Lived Climate Pollutants (SLCP): Organic Waste Methane Emissions Reductions.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|--|
| 1. To monitor and adjust service routes to accommodate growth and improve productivity. | All routes/services will be continually audited and adjusted for appropriate route service during the fiscal year. |
| 2. Track diversion of material from the landfill and businesses meeting standards, as mandated by the State of California. | Track tonnage of green waste and organic waste collected, contamination percentage and audit businesses. |

GREEN WASTE COLLECTION

- | | |
|--|--|
| 3. Promote waste diversion in both the residential and commercial sector and increase participation. | Educating residents on good waste diversion practices and businesses on AB1826 and SB1383 requirements, the City's organic program and conducting the waste diversion survey with an annual report to our jurisdiction representative. |
| 4. To be in compliance with SB1383. | Completions of tasks addressed in the Corrective Action Plan from CalRecycle to be in full compliance of waste reduction programs per the State of California. |

2024/2025 BUDGET HIGHLIGHTS

To be in compliance with SB 1383, our green waste programs has been converted to our Organic Waste program effective January 1st, 2024. SB1383 requires organic waste material be diverted from the general waste stream to meet statewide mandated goals.

As it pertains to CalRecycle, SB1383 establishes targets to achieve a 75 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2025. Staff worked with the Regional Waste Management Authority (RWA) to add food waste disposal to the green waste services available at the landfill. As a temporary fix and to be in compliance with State regulations, food waste and soiled paper products are bagged and placed in the green waste can. At the landfill, the food waste bags will be removed and transported to another facility for processing until such time that it can be processed at RWA landfill. Once processing services are in place, a proactive outreach/education program will be enacted to aid in participation and contamination awareness. As part of SB1383 requirements, staff will be developing a food recovery program and information to be distributed.

Our Recycling Coordinator, along with the Solid Waste staff, will be aiding businesses in meeting state mandates related to AB1826 and SB1383. Included as part of the prior rate study, a rate for organic/food waste diversion for the commercial service was implemented, however, a residential rate will need to be added. Projected changes will drastically increase the price per ton for disposal/processing of the organic waste this fiscal year.

The Solid Waste division is auditing the commercial accounts to meet reporting needs and educate businesses on organic waste diversion requirements. Container inspections and tracking for both residential and commercial customer will be increased in conjunction with meeting SB1383 requirements using the Minerva software being hosted by the Merced County Regional Waste Management Authority.

GREEN WASTE COLLECTION

Staff remains diligent in searching for ways to reduce internal costs. However, unfunded legislative and regulatory mandates affecting the County landfill, the City, and businesses are expected to adversely impact rates and operations.

Green Waste Collection

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Refuse	0.30	0.30	0.30	0.30
PWS - Solid Waste	0.15	0.15	0.15	0.15
Lead Refuse Equipment Op	0.30	0.30	0.30	0.30
Refuse Equipment Op I/II	2.50	2.50	2.50	2.50
Recycling Coordinator	0.30	0.30	0.30	0.30
	3.55	3.55	3.55	3.55

Green Waste Collection

Expenses	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024- 25
Personnel Services	386,813	376,225	471,832	513,433	507,513	507,513
Supplies and Services	627,390	612,397	1,198,586	1,246,458	1,239,933	1,239,933
Other	5,473	7,036	7,036	4,300	4,300	4,300
TOTAL	1,019,676	995,658	1,677,454	1,764,191	1,751,746	1,751,746

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Green Waste Container Surcharge	1,848,352	1,975,765	1,998,000	2,271,000
Interdept DSC-Maint Dist All	0	5,560	0	0
Interdept DSC-CommFac Dist All	0	4,780	0	0
Other Revenue	-828,676	-990,447	-320,546	-519,254
TOTAL	1,019,676	995,658	1,677,454	1,751,746

Fund No. 6002 - Green Waste Collection
Division No. 6035

Acct. No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request	Recom.	Approval
		2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
501001	Regular Salaries	210,804	191,458	227,206	246,841	246,841	246,841
501003	Regular Overtime	16,470	11,653	36,586	36,586	36,586	36,586
501113	Stand By Pay	4,234	4,729	4,570	4,570	4,570	4,570
502001	Holiday Pay	2,620	1,252	2,629	2,629	2,629	2,629
502002	Unused Sick Leave	41	107	253	254	254	254
502003	Earned Benefit	3,511	613	3,601	4,242	4,242	4,242
	Uniform Cleaning	564	0	698	0	0	0
504001	Social Security-OASDI	11,250	10,118	16,100	17,116	17,116	17,116
504002	Social Security-Medicare	2,669	2,366	3,765	4,003	4,003	4,003
505001	Retirement PERS Classic	9,801	10,516	15,413	14,149	14,149	14,149
505003	Retirement PERS New PEPRA	5,557	3,168	6,204	9,255	9,255	9,255
505005	Retrmnt Unfunded Acc Liab Misc	34,465	37,015	37,434	46,758	46,517	46,517
506101	Core Allowance	68,206	69,820	75,603	89,308	89,308	89,308
506102	Workers Compensation	10,157	26,974	35,323	31,269	25,590	25,590
506110	Post Employment Benefits	6,464	6,436	6,447	6,453	6,453	6,453
	Personnel Expense	386,813	376,225	471,832	513,433	507,513	507,513
511002	Telephone	2,443	2,457	2,484	4,664	4,664	4,664
511003	Postage & Mailing	0	0	21,630	21,630	21,630	21,630
511004	Printing	0	0	0	10,000	10,000	10,000
511006	Advertising	8,008	18,856	22,000	12,000	12,000	12,000
511009	Software	0	0	0	3,446	3,446	3,446
511011	Certs,Memberships&Subscription	3,974	3,710	6,555	2,073	2,073	2,073
511012	Professional Services	90	0	841	682	682	682
511013	Operating Mats, Svcs&Supplies	86,460	100,982	684,460	688,572	688,572	688,572
511017	Safety Supplies	402	200	1,100	1,100	1,100	1,100
547001	Dept Share of Insurance	12,453	12,981	16,204	23,982	23,982	23,982
547004	Vehicle Operations	265,818	240,452	202,385	219,753	219,753	219,753
547005	Vehicle Replacement Fee	149,150	136,051	120,186	120,186	120,186	120,186
547006	Facilities Maint Charge	2,216	2,245	2,517	3,178	2,910	2,910
547009	Support Services	15,072	16,523	18,872	21,507	19,204	19,204
	Supplies and Services	546,086	534,457	1,099,234	1,132,773	1,130,202	1,130,202
520500	Adm Exp-City Council	2,615	2,939	4,067	4,274	4,343	4,343
521000	Adm Exp-City Manager	8,181	8,789	10,473	11,840	11,813	11,813
521010	Adm Exp-City Clerk	3,396	4,003	4,704	5,974	5,127	5,127
521500	Adm Exp-City Attorney	2,476	5,237	4,398	5,776	2,683	2,683
522000	Adm Exp-Finance	25,900	25,358	30,467	35,795	35,935	35,935
522050	Adm Exp-Purchasing	2,625	2,693	3,328	3,866	3,845	3,845
526000	Adm Exp-Public Works	26,799	18,998	31,425	35,587	35,421	35,421
	Administration	71,992	68,017	88,862	103,112	99,167	99,167
537000	Interdept DSC-Pub Works	9,312	9,923	10,490	10,573	10,564	10,564
	Interdepartmental	9,312	9,923	10,490	10,573	10,564	10,564
627008	Op Trsf-Support Services	5,473	7,036	7,036	4,300	4,300	4,300
	Other	5,473	7,036	7,036	4,300	4,300	4,300
	Green Waste Collection	1,019,676	995,658	1,677,454	1,764,191	1,751,746	1,751,746

GREEN WASTE COLLECTION

511006 Television and radio advertising, educational flyers.

511013 Landfill disposal charges.

**STREET SWEEPING
FUND NO. 6002
DIVISION NO. 6045**

DESCRIPTION

The Street Sweeping Division is responsible for the removal of dirt and debris from city streets. This includes the annual leaf collection program. The program helps the City meet air pollution and storm water pollution requirements.

MISSION

To preserve the quality of life in Merced by providing street sweeping services that meet the Clean Air Act mandates and Phase II NPDES requirements.

GOALS

- ◇ Continue providing a well-developed systematic street sweeping schedule in residential areas (twice per month) and business districts (3 times weekly) in the most cost effective and efficient manner possible.
- ◇ Continue the collection of leaves from city streets during the annual leaf collection program.
- ◇ Continue Best Management Practices diverting sediment, trash, debris, and pollutants from the storm drainage system and improving the water quality.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

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| 1. Continue to dispose of leaves at disposal sites that will accept leaves at no charge, with all-weather disposal capabilities. | Continue to identify strategically located sites that accept leaves at no charge or consider creating compost for future uses throughout city facilities. |
| 2. Seek methods to improve the quality of street sweeping and right-sizing of routes to improve productivity. | Maintain contact with sweeper manufacturers to remain familiar with current technology, as well as machine capability, and arrange for on-site demonstrations of such machines when available. |

STREET SWEEPING

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| 3. To significantly divert sediment, trash debris and other pollutants from the storm drainage system and improve storm water quality. | Implement Best Management Practices and measurable goals to improve pollutant removal from streets and gutters. Provide report to Public Works Administration on quarterly basis. |
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2024/2025 BUDGET HIGHLIGHTS

The replacement of tractor loader will assist with facilitating Leaf Collection Program, removing debris from streets and various projects.

Street Sweeping

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
Classification				
PWM - Tax Services	0.20	0.20	0.20	0.20
PWS - Streets	0.20	0.20	0.20	0.20
Street Sweeper Oper I/II	5.00	5.00	5.00	5.00
	5.40	5.40	5.40	5.40

Street Sweeping

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
Personnel Services	603,987	656,294	701,393	744,342	738,160	738,160
Supplies and Services	915,635	1,008,095	988,922	1,049,077	1,037,383	1,037,383
Acquisitions	0	0	0	75,000	0	0
Other	9,753	12,539	12,539	7,663	7,663	7,663
TOTAL	1,529,375	1,676,928	1,702,854	1,876,082	1,783,206	1,783,206

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
Sale of Equipment	0	1,662	0	0
Interdept DSC-Maint Dist All	3,615	5,560	3,487	1,466
Interdept DSC-CommFac Dist All	3,217	4,780	3,899	1,666
Other Revenue	1,522,543	1,664,926	1,695,468	1,780,074
TOTAL	1,529,375	1,676,928	1,702,854	1,783,206

Fund No. 6002 - Street Sweeping
Division No. 6045

Acct. No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	307,995	328,276	340,511	342,236	342,236	342,236
501002	Extra Help	29,741	35,817	41,338	41,338	41,338	41,338
501003	Regular Overtime	20,488	22,333	29,253	29,253	29,253	29,253
501007	Call Back Time Worked	2,424	5,120	2,203	2,203	2,203	2,203
501101	Bilingual Pay Program	2,643	2,658	2,640	1,800	3,000	3,000
	Uniform Cleaning	1,304		1,721	0	0	0
501113	Stand By Pay	11,471	15,114	11,695	11,695	11,695	11,695
502001	Holiday Pay	1,245	1,309	5,287	5,287	5,287	5,287
502002	Unused Sick Leave	451	497	538	0	0	0
502003	Earned Benefit	3,348	2,858	4,653	4,653	4,653	4,653
504001	Social Security-OASDI	20,433	22,233	23,252	22,622	22,697	22,697
504002	Social Security-Medicare	5,242	5,719	6,037	5,890	5,907	5,907
504003	PTS Plan FICA Alternative	387	466	537	537	537	537
505001	Retirement PERS Classic	8,111	8,417	9,462	7,269	7,269	7,269
505003	Retirement PERS New PEPRA	19,179	20,199	22,908	25,317	25,317	25,317
505005	Retrmnt Unfunded Acc Liab Misc	50,883	54,713	55,759	64,828	64,494	64,494
506001	State Unemployment	1,677	0	2,681	0	0	0
506101	Core Allowance	89,102	97,108	106,720	137,942	137,942	137,942
506102	Workers Compensation	17,560	23,198	23,922	31,185	24,045	24,045
506110	Post Employment Benefits	10,303	10,259	10,276	10,287	10,287	10,287
	Personnel Expense	603,987	656,294	701,393	744,342	738,160	738,160
511001	Utilities	116,327	174,037	179,888	29,888	29,888	29,888
511002	Telephone	672	888	881	881	881	881
511003	Postage & Mailing	5,292	7,337	8,000	8,000	8,000	8,000
511008	Electronic, Tech & Other Equip	0	0	0	2,000	2,000	2,000
511009	Software	0	0	0	3,642	3,642	3,642
511011	Certs,Memberships&Subscription	5,227	4,909	5,143	4,230	4,230	4,230
511012	Professional Services	573	216	570	324	324	324
511013	Operating Mats, Svcs&Supplies	1,737	5,829	21,000	168,681	168,681	168,681
511017	Safety Supplies	2,427	2,112	2,810	2,810	2,810	2,810
511018	Small Tools & Equipment	0	78	1,500	1,500	1,500	1,500
511020	Training Expense	75	0	391	1,000	1,000	1,000
511021	Travel and Meetings	0	0	0	200	200	200
511301	Non-operating Mats & Supplies	0	50	0	0	0	0
	Retro Fees	20	0	0	0	0	0
547001	Dept Share of Insurance	20,369	20,668	26,494	38,257	38,257	38,257
547004	Vehicle Operations	268,030	272,773	271,235	260,134	260,134	260,134
547005	Vehicle Replacement Fee	216,211	283,586	224,627	224,627	224,627	224,627
547006	Facilities Maint Charge	6,075	14,018	11,008	13,027	12,093	12,093
547009	Support Services	21,293	22,814	24,502	29,646	26,794	26,794
	Supplies and Services	664,328	809,315	778,049	788,847	785,061	785,061
520500	Adm Exp-City Council	2,973	3,305	4,144	4,424	4,442	4,442
521000	Adm Exp-City Manager	9,302	9,883	10,670	12,258	12,081	12,081
521010	Adm Exp-City Clerk	3,862	4,502	4,792	6,184	5,244	5,244
521500	Adm Exp-City Attorney	2,816	5,889	4,480	5,979	2,743	2,743
522000	Adm Exp-Finance	29,449	28,516	31,040	37,053	36,750	36,750
522050	Adm Exp-Purchasing	2,984	3,028	3,390	4,003	3,932	3,932
526000	Adm Exp-Public Works	40,403	28,484	40,025	45,156	43,946	43,946
	Administration	91,789	83,607	98,541	115,057	109,138	109,138

Fund No. 6002 - Street Sweeping
Division No. 6045

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
531000	Interdept DSC-General Fund	0	0	1,091	0	0	0
533001	Interdept DSC-Strt&LightMain	133,582	91,564	87,283	125,595	123,657	123,657
536002	Interdept DSC-Refuse	5,909	6,690	7,003	2,311	2,306	2,306
537000	Interdept DSC-Pub Works	19,780	16,672	16,708	17,020	16,974	16,974
537008	Interdept DSC-Supprt Sr	247	247	247	247	247	247
	Interdepartmental	159,518	115,173	112,332	145,173	143,184	143,184
590002	Operating Equip Capital Assets	0	0	0	75,000	0	0
	Acquisitions	0	0	0	75,000	0	0
627008	Op Trsf-Support Services	9,753	12,539	12,539	7,663	7,663	7,663
	Other	9,753	12,539	12,539	7,663	7,663	7,663
	Street Sweeping	1,529,375	1,676,928	1,702,854	1,876,082	1,783,206	1,783,206

STREET SWEEPING

511001 Share of Corporation Yard refuse containers and roll-off container for street sweeping debris

511003 Mailing of leaf collection notices

511009 Computer licensing fees, Vehicle tracking system

STREET AND SUBDIVISION TREES
FUND NO. 6002
DIVISION NO. 6050

DESCRIPTION

The Street Tree Division is responsible for the maintenance of over 44,000 public trees. The Tree division provides a full range of tree care services throughout the City, including scheduled tree pruning, dead wood removal, mistletoe abatement, stump removal, reforestation, hazard elimination, chemical treatments, and corrective measures, as identified by our tree program, 8 year management plan objectives or by customer requests.

MISSION

To maintain the health and vitality of the urban forest through a comprehensive inspection, maintenance, and reforestation program that is designed to ensure public safety, and provide excellent customer service, while beautifying the City of Merced.

GOALS

- ◇ Implement new area pruning, continue mistletoe removal, and tree plant/removal programs to maintain the City's urban forest.
- ◇ Identify and replant trees that succumbed to the statewide drought.
- ◇ Respond to emergency tree/limb incidents in a timely manner while maintaining the health and condition of our urban forest.
- ◇ Coordinate with developers, PG&E, and MID for proper species and placement of street trees throughout the City.
- ◇ Promote participation in the Arbor Day events involving more schools and public agencies through education and promotion of a healthy urban forest and maintain the Tree City USA designation.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

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| <p>1. With the addition of the Urban Forestry Inventory and Management Plan, the City will be able to build a strategy for managing and maintain the health and condition of the urban forest.</p> | <p>Monitor tree trimming (8 year trimming cycle), mistletoe abatement (ongoing), stump removal and reforestation (ongoing), and emergency tree/limb removal throughout the City, and provide monthly maintenance reports to the department.</p> |
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STREET AND SUBDIVISION TREES

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| 2. Continue responding to emergency tree/limb incidents in a timely manner. | Staff assigned to standby duty will arrive to emergencies within 30 minutes. Inspect trees for health and condition when they are pruned, and immediately correct all tree hazards when found. |
| | When notified of hazards by citizens, perform inspection within one business day. When hazard is verified, take corrective action immediately. |
| 3. Continue Mistletoe Abatement Program in conjunction with implementing new Area Prune Program and 8 Year Management Plan priorities. | Continue aggressive preventive maintenance work on eradicating mistletoe on all City trees, to be ongoing. |
| 4. Continue the 8-year Area Prune Program cycle. | Continue area-pruning program of approximately 5,500 trees per year utilizing City forces. |
| 5. Promote the benefits of a healthy urban forest, and maintain Tree City USA designation. | Continue participation in the Arbor Day event by involving UC Merced, Merced College, public schools, community organizations, and public agencies. |
| 6. Continue to divert woodchips at disposal sites that will accept them at no charge, with all weather disposal capabilities. | Continue to identify strategically located sites that accept woodchips at no charge. |

2024/2025 BUDGET HIGHLIGHTS

With the addition of Measure Y funds, Priority 1 tree trimming and removal identified by the Urban Forestry Inventory and Management Plan, the Trees Division will be able to continue phase three and expand the needed City tree maintenance.

Street & Subdivision Trees

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
Classification				
PWM - Tax Services	0.25	0.25	0.25	0.25
PWS - Parks/Trees	0.60	0.60	0.60	0.60
Lead PW Trees	1.00	1.00	1.00	1.00
Tree Trimmer	5.00	5.00	5.00	5.00
Maintenance Worker I/II	3.00	3.00	3.00	3.00
Park Worker I/II	0.75	0.75	0.75	0.75
	10.60	10.60	10.60	10.60

Street and Subdivision Trees

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
Personnel Services	937,167	1,078,745	1,364,913	1,405,449	1,367,105	1,367,105
Supplies and Services	611,103	676,581	715,655	791,102	771,799	771,799
Acquisitions	6,880	110,697	160,000	250,000	0	0
Other	7,437	9,561	9,561	5,843	5,843	5,843
TOTAL	1,562,587	1,875,584	2,250,129	2,452,394	2,144,747	2,144,747

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
				2024-25
Damage Claims	0	1,763	0	0
Interdept DSC-Maint Dist All	11,714	9,346	8,383	1,833
Interdept DSC-CommFac Dist All	9,996	7,931	10,551	10,551
Other Revenue	1,540,877	1,856,544	2,231,195	2,132,363
TOTAL	1,562,587	1,875,584	2,250,129	2,144,747

Fund No. 6002 - Street and Subdivision Trees
Division No. 6050

Acct. No.	Account Description	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
		2021-22	2022-23	2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	498,240	563,690	676,563	680,499	678,638	678,638
501003	Regular Overtime	27,452	31,967	36,393	36,393	36,393	36,393
501007	Call Back Time Worked	7,235	9,485	12,619	12,619	12,619	12,619
501101	Bilingual Pay Program	468	871	1,500	1,200	0	0
	Uniform Cleaning	2,378		4,015	0	0	0
501113	Stand By Pay	27,548	35,279	33,379	33,379	33,379	33,379
502002	Unused Sick Leave	563	621	672	0	0	0
502003	Earned Benefit	6,262	5,180	8,434	8,434	8,434	8,434
504001	Social Security-OASDI	33,484	37,262	45,603	45,371	45,181	45,181
504002	Social Security-Medicare	7,849	8,715	10,665	10,611	10,566	10,566
505001	Retirement PERS Classic	25,048	25,468	29,395	26,304	26,304	26,304
505003	Retirement PERS New PEPRA	18,851	22,181	34,949	37,528	37,354	37,354
505005	Retrmnt Unfunded Acc Liab Misc	93,373	110,890	111,445	128,903	127,889	127,889
506001	State Unemployment	11,861	0	10,545	0	0	0
506101	Core Allowance	144,022	165,691	234,732	233,396	233,396	233,396
506102	Workers Compensation	27,329	56,308	114,004	150,812	116,952	116,952
506110	Post Employment Benefits	5,204	5,137	0	0	0	0
	Personnel Expenses	937,167	1,078,745	1,364,913	1,405,449	1,367,105	1,367,105
511001	Utilities	1,138	977	1,342	1,366	1,366	1,366
511002	Telephone	3,994	6,624	5,621	6,784	6,784	6,784
511003	Postage & Mailing	0	0	35	35	35	35
511006	Advertising	0	25	0	0	0	0
511008	Electronic, Tech & Other Equip	0	58	0	250	250	250
511009	Software	0	0	0	765	765	765
511010	Rents & Leases	511	367	544	3,400	3,400	3,400
511011	Certs,Memberships&Subscription	5,287	5,735	7,262	9,883	9,883	9,883
511012	Professional Services	3,641	3,734	4,265	696	696	696
511013	Operating Mats, Svcs&Supplies	50,832	63,788	92,471	89,987	89,987	89,987
511014	Equipment Ops & Maintenance	4,716	1,982	2,140	2,140	2,140	2,140
511017	Safety Supplies	9,016	12,265	11,706	11,706	11,706	11,706
511018	Small Tools & Equipment	6,581	16,040	15,000	20,000	20,000	20,000
511020	Training Expense	125	1,734	2,817	2,817	2,817	2,817
511021	Travel and Meetings	286	1,564	2,310	2,310	2,310	2,310
511041	Chemicals	0	0	0	10,000	10,000	10,000
511301	Non-operating Mats & Supplies	0	80	0	0	0	0
	Retro Fee	125	0	0	0	0	0
547001	Dept Share of Insurance	30,850	35,956	43,081	60,197	60,197	60,197
547004	Vehicle Operations	176,683	189,643	185,133	194,815	194,815	194,815
547005	Vehicle Replacement Fee	97,716	116,770	91,593	91,593	91,593	91,593
547006	Facilities Maint Charge	7,153	8,293	8,914	10,140	9,424	9,424
547009	Support Services	32,531	37,652	40,257	45,925	41,637	41,637
	Supplies and Services	431,185	503,287	514,491	564,809	559,805	559,805
520500	Adm Exp-City Council	4,403	5,425	6,963	7,288	7,168	7,168
521000	Adm Exp-City Manager	13,778	16,223	17,930	20,192	19,496	19,496
521010	Adm Exp-City Clerk	5,720	7,390	8,053	10,188	8,462	8,462
521500	Adm Exp-City Attorney	4,171	9,666	7,529	9,850	4,427	4,427
522000	Adm Exp-Finance	43,620	46,808	52,162	61,041	59,305	59,305
522050	Adm Exp-Purchasing	4,421	4,971	5,698	6,594	6,346	6,346
526000	Adm Exp-Public Works	59,601	46,210	67,131	75,087	71,136	71,136

Fund No. 6002 - Street and Subdivision Trees
Division No. 6050

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
	Administration	135,714	136,693	165,466	190,240	176,340	176,340
537000	Interdept DSC-Pub Works	43,908	36,305	35,402	35,757	35,358	35,358
537008	Interdept DSC-Supprt Sr	296	296	296	296	296	296
	Interdepartmental	44,204	36,601	35,698	36,053	35,654	35,654
590002	Operating Equip Capital Assets	4,925	62,112	160,000	75,000	0	0
590005	Vehicles	0	1,691	0	175,000	0	0
630021	Depreciation	1,955	46,894	0	0	0	0
	Acquisitions	6,880	110,697	160,000	250,000	0	0
627008	Op Trsf-Support Services	7,437	9,561	9,561	5,843	5,843	5,843
	Other	7,437	9,561	9,561	5,843	5,843	5,843
	Street & Subdivision Trees	1,562,587	1,875,584	2,250,129	2,452,394	2,144,747	2,144,747

STREET AND SUBDIVISION TREES

- 511001 Share of costs for green waste roll-off container and water service at Nursery on Thornton Road & Wardrobe Avenue.
- 511011 Department of Motor Vehicle drivers' license renewals/upgrades, membership fees for International Society of Arboriculture, National Arbor Day Society, and Western Chapter Membership.
- 511012 MID standby fees.
- 511013 Miscellaneous trees, stakes, ties, cables, and landfill disposal fees.
- 511017 Replacement of boots, jackets, gloves, hard hats, and other safety related items.

REFUSE CAPITAL EQUIPMENT FUND
FUND NO. 6009
DIVISION NO. 6000

PROGRAM

The Refuse Capital Equipment Fund is used for the accumulation of refuse charges on new residential (MMC 8.04.235) and new industrial/commercial (MMC 8.04.265) growth for the purchase of refuse containers and equipment to meet the needs generated by new growth which is financed through fees collected from new customers.

Refuse Capital Equipment

Expenses	Actual	Actual	Final Budget	Dept. Head	City Mgr.	Council
	2021-22	2022-23	2023-24	Request	Recom.	Approval
	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
Supplies and Services	0	0	0	669,360	669,360	669,360
Acquisitions	220,132	146,023	597,924	380,000	0	0
Other	0	0	0	0	380,000	380,000
TOTAL	220,132	146,023	597,924	1,049,360	1,049,360	1,049,360

FINANCING SOURCES	Actual	Actual	Final Budget	Council
	2021-22	2022-23	2023-24	Approval
	2021-22	2022-23	2023-24	2024-25
Building Permits	158,213	82,926	88,300	80,301
Green Waste Container Surcharge	48,344	32,130	38,882	35,360
Recycling Container Surcharge	64,716	39,273	46,614	42,391
Industrial/Commercial Surcharge	31,349	25,462	19,300	22,600
Investment Earnings	21,944	17,925	19,360	23,800
Other Revenue	-104,434	-51,693	385,468	844,908
TOTAL	220,132	146,023	597,924	1,049,360

Fund No. 6009 - Refuse Capital Equipment
Division No. 6000

Acct. No.	Account Description	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511013	Operating Mats, Svcs&Supplies	0	0	0	669,360	669,360	669,360
	Supplies and Services	0	0	0	669,360	669,360	669,360
590002	Operating Equip Capital Assets	171,171	146,023	597,924	0	0	0
590005	Vehicles	0	0	0	380,000	0	0
630021	Depreciation	48,961	0	0	0	0	0
	Acquisitions	220,132	146,023	597,924	380,000	0	0
627006	Op Trsf-Fleet Replacement	0	0	0	0	380,000	380,000
	Other	0	0	0	0	380,000	380,000
	Refuse Capital Equipment	220,132	146,023	597,924	1,049,360	1,049,360	1,049,360

FUND NO. 6009
DIVISION NO. 6000

REFUSE CAPITAL EQUIPMENT FUND

590002 Purchase of residential/commercial refuse containers related to customer growth.

FLEET

FLEET MANAGEMENT

FUND NO. 7005

DIVISION NO. 6020

DESCRIPTION

Fleet Services is responsible for the maintenance, repair, and procurement of all City vehicles. The Fleet Department is currently maintaining more than 600 individual equipment items assigned to the various departments within the City.

MISSION

Fleet Services is committed to maintaining an exceptional level of operational readiness. We strive to provide the best services possible within our fiscal constraints by providing excellent preventive maintenance as well as expedient repairs to all vehicles and equipment.

GOALS

- Provide safe, reliable vehicles and equipment at a competitive cost with minimum down time.
- Provide appropriate vehicle replacement through an efficient ordering and delivery system, while leveraging grant opportunities to offset purchase costs.
- Maintain a friendly, responsive, customer focused culture within our Fleet team.

OBJECTIVES

1. Accomplish all maintenance and repairs, insuring maximum productivity and quality, with prudent use of materials.
2. Provide quality service with minimum adverse impact to customers.

PERFORMANCE MEASUREMENTS/INDICATORS

Continuously monitor past and present expenditure levels taking into account age and size of fleet.

95% of all vehicle inspections to be completed as scheduled. Schedules vary and may be based on miles, hours, or days. All commercial vehicles (refuse, dump trucks, etc.) are required to be inspected every 90 days.

2024/2025 BUDGET HIGHLIGHTS

Fuel

In the last calendar year, City vehicles consumed 264,680 gallons of diesel (5,690 gallons more than 2022), 181,159 gallons of unleaded (1,373 gallons less than 2022), and 3,488 Gas to Gallon Equivalent (GGE) of compressed natural gas (373 gallons more than 2022). With the growth of all City departments, the City fleet continues to grow and fuel consumption increased by 2,690 gallons across all three commodities. With increased fuel prices our costs will continue to grow.

Vehicle Replacement

Replacement charges for departments funded by discretionary funds have ceased or reduced for the past seventeen budget years. Replacing vehicles which are mission critical and no longer reliable or California Air Resources Board (CARB) compliant will need to be funded by the individual departments. Maintenance costs will rise exponentially without a proper vehicle replacement schedule.

Fleet Cost Reduction Practices

Fleet continues to explore cost reducing measures to include parts procurement “best value” practices, i.e., best price with longest wear/warranty.

Budget Challenges

- Parts and fuel costs continue to rise.
- While a few City departments will experience some reduction in operation and maintenance costs, overall vehicle inventory continues to increase causing operation and maintenance expenses to rise.
- City staff and management continue to explore funding opportunities for replacement of the Fleet maintenance shop. Originally constructed in 1959, now 64 years old, the fleet maintenance shop has long been too small for the number of vehicles and equipment fleet support. Fleet staff routinely work outdoors, in all weather, to perform repairs. In addition, vehicles powered by Compressed Natural Gas (CNG) cannot be worked on inside the existing facility due to safety requirements. While the addition of the Hwy 59 annex shop has slightly reduced vehicle traffic and shop congestion, a new fleet facility is still sorely needed.
- Fleet and the City as a whole, will face the challenge of meeting the State’s Executive Order N-79-20 which aims to have 100% of vehicles purchased to be zero-emission vehicles (ZEV) by 2035 or sooner. This draconian mandate to transition the City’s Fleet vehicles toward electrification will no doubt put additional strain on the City’s fleet budget and supporting infrastructure. Serious future investment will need to be planned for and budgeted in order to meet the needs to supply the charging facilities to accommodate this future fleet of ZEVs.

FLEET MANAGEMENT

“State and local agencies. *State and local government fleets, including city, county, special district, and State agency fleets, are required to ensure 50 percent of vehicle purchases are zero-emission beginning in 2024 and 100 percent of vehicle purchases are zero-emission by 2027. Small government fleets (those with 10 or fewer vehicles) and those in designated counties must start their ZEV purchases beginning in 2027. Alternately, State and local government fleet owners may elect to meet ZEV targets using the ZEV Milestones Option as shown in Table 1. State and local government fleets may purchase either ZEVs or near-ZEVs, or a combination of ZEVs and near-ZEVs, until 2035. Starting in 2035, only ZEVs will meet the requirements.”*

Fleet Management

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Internal Services	0.95	0.95	0.95	0.95
PWS - Fleet	1.00	1.00	1.00	1.00
Lead Mechanic	2.00	2.00	2.00	2.00
Mechanic I/II	7.00	8.00	8.00	8.00
Equipment Service Worker	3.00	3.00	3.00	3.00
Storekeeper	1.00	1.00	1.00	1.00
	14.95	15.95	15.95	15.95

Fleet Management

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Personnel Services	1,355,109	1,514,317	1,689,341	1,990,133	1,954,417	1,954,417
Supplies and Services	3,749,441	3,826,969	4,508,796	4,703,187	4,767,634	4,767,634
Acquisitions	8,000	91,229	20,000	11,000	11,000	11,000
Capital Outlay	38,833	109,118	11,660	10,582	10,582	10,582
Other	36,736	42,087	42,130	29,598	29,598	29,598
TOTAL	5,188,119	5,583,720	6,271,927	6,744,500	6,773,231	6,773,231

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Interdept DSC-Refuse Ops	41,968	44,424	46,609	45,949
Interdept DSC-Airport Ops	0	0	273	264
Diesel Fuel Tax Reimbursements	0	6,767	0	9,200
Damage Claims	0	21,333	0	40,000
Unclassified	0	1,277	0	0
Vehicle Maintenance&Repair Fee	0	5,675,850	0	6,415,349
Investment Earnings	0	3,962	0	9,730
Other Revenues	5,146,151	-169,893	6,225,045	252,739
TOTAL	5,188,119	5,583,720	6,271,927	6,773,231

Fund No. 7005 - Fleet Management
Division No. 6020

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	714,966	810,974	902,980	1,053,814	1,047,271	1,047,271
501003	Regular Overtime	25,035	7,083	15,065	15,065	15,065	15,065
501007	Call Back Time Worked	1,140	946	1,919	1,919	1,919	1,919
501101	Bilingual Pay Program	168	605	0	0	1,200	1,200
	Uniform Cleaning	3,359	0	5,227	0	0	0
501113	Stand By Pay	4,984	3,393	15,163	15,163	15,163	15,163
502001	Holiday Pay	1,032	0	1,024	1,024	1,024	1,024
502002	Unused Sick Leave	2,550	70	3,088	1,362	1,362	1,362
502003	Earned Benefit	37,303	29,005	27,217	37,421	37,421	37,421
503003	Tool Allowance	2,689	3,467	3,600	3,900	3,900	3,900
504001	Social Security-OASDI	46,183	50,250	56,924	66,803	66,678	66,678
504002	Social Security-Medicare	10,856	11,752	13,313	15,624	15,594	15,594
505001	Retirement PERS Classic	12,694	12,369	14,709	8,482	8,482	8,482
505003	Retirement PERS New PEPR	50,114	58,112	71,115	90,386	89,773	89,773
505005	Retrmnt Unfunded Acc Liab Misc	128,834	147,535	148,729	199,618	197,358	197,358
506001	State Unemployment	510	0	1,836	7,847	7,847	7,847
506101	Core Allowance	198,724	234,612	268,464	347,415	337,203	337,203
506102	Workers Compensation	85,381	115,679	110,457	93,539	76,406	76,406
506110	Post Employment Benefits	28,587	28,465	28,511	30,751	30,751	30,751
	Personnel Services	1,355,109	1,514,317	1,689,341	1,990,133	1,954,417	1,954,417
511001	Utilities	32,469	39,709	37,834	44,198	44,198	44,198
511002	Telephone	2,751	2,992	3,212	4,785	4,785	4,785
511003	Postage & Mailing	449	17	450	450	450	450
511006	Advertising	34	0	200	200	200	200
511007	Office Equip & Maintenance	0	0	0	445	445	445
511008	Electronic, Tech & Other Equip	0	204	0	1,175	1,175	1,175
511009	Software	0	0	0	11,947	11,947	11,947
511010	Rents & Leases	718	574	937	0	0	0
511011	Certs,Memberships&Subscription	10,526	11,340	18,392	9,908	9,908	9,908
511012	Professional Services	158	216	1,103	944	944	944
511013	Operating Mats, Svcs&Supplies	25,265	30,220	38,431	50,445	50,445	50,445
511014	Equipment Ops & Maintenance	12,486	9,159	19,000	14,000	14,000	14,000
511015	Vehicle Fuel	1,882,653	1,860,700	2,229,891	2,274,489	2,274,489	2,274,489
511016	Vehicle Supplies & Maintenance	1,190,103	1,327,064	1,418,710	1,447,084	1,447,084	1,447,084
511017	Safety Supplies	4,031	4,069	5,810	5,810	5,810	5,810
511018	Small Tools & Equipment	93,173	5,699	10,000	12,800	12,800	12,800
511020	Training Expense	6,393	15,261	14,942	14,942	14,942	14,942
511021	Travel and Meetings	4,525	8,942	18,662	18,662	18,662	18,662
511022	Subrogation Claims	32,896	46,930	40,000	40,000	40,000	40,000
511029	Contingency Reserve	0	0	101,040	96,846	188,143	188,143
511301	Non-operating Mats & Supplies	0	50	10,700	0	0	0
547001	Dept Share of Insurance	53,553	56,899	72,763	110,312	110,312	110,312
547006	Facilities Maint Charge	36,331	40,214	38,269	39,344	36,749	36,749
547007	Computer Replacement Chrg	0	3,300	538	6,440	6,440	6,440
547009	Support Services	51,487	58,089	63,781	73,402	65,904	65,904
	Supplies and Services	3,440,001	3,521,648	4,144,665	4,278,628	4,359,832	4,359,832
520500	Adm Exp-City Council	8,442	9,959	12,808	13,603	13,657	13,657
521000	Adm Exp-City Manager	26,414	29,781	32,980	37,687	37,146	37,146
521010	Adm Exp-City Clerk	10,966	13,565	14,813	19,014	16,123	16,123
521500	Adm Exp-City Attorney	7,996	17,744	13,849	18,384	8,435	8,435
522000	Adm Exp-Finance	83,628	85,925	95,944	113,931	112,997	112,997

Fund No. 7005 - Fleet Management
 Division No. 6020

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
522050	Adm Exp-Purchasing	8,475	9,125	10,480	12,307	12,091	12,091
526000	Adm Exp-Public Works	110,897	82,964	123,897	147,752	145,521	145,521
	Administrative	256,818	249,063	304,771	362,678	345,970	345,970
537000	Interdept DSC-Pub Works	49,665	52,744	55,710	58,145	58,098	58,098
537008	Interdept DSC-Supprt Sr	2,957	3,514	3,650	3,736	3,734	3,734
	Interdepartmental	52,622	56,258	59,360	61,881	61,832	61,832
630021	Depreciation	38,833	33,700	0	0	0	0
590002	Operating Equip Capital Assets	8,000	57,529	20,000	11,000	11,000	11,000
	Acquisitions	46,833	91,229	20,000	11,000	11,000	11,000
591003	CIP Infrastructure	0	0	0	0	0	0
591004	CIP Machinery & Equip	0	0	0	0	0	0
591101	Construction in Progress	0	109,118	11,660	10,582	10,582	10,582
	Capital Outlay	0	109,118	11,660	10,582	10,582	10,582
627007	Op Trsf-Facilities Maintenance	11,022	8,755	9,069	9,394	9,394	9,394
627008	Op Trsf-Support Services	25,714	33,061	33,061	20,204	20,204	20,204
627009	Op Trsf-PC Maintenance & Repai	0	271	0	0	0	0
	Other	36,736	42,087	42,130	29,598	29,598	29,598
	Fleet Management	5,188,119	5,583,720	6,271,927	6,744,500	6,773,231	6,773,231

FLEET MANAGEMENT

- 511001 Share of Corporation Yard utility service.
- 511002 Includes modem line for gas station computer, auto shop security alarm, and cellular telephones.
- 511013 Miscellaneous parts and supplies for shop equipment, cleaning supplies, fuel tank monthly monitoring, Air Pollution Control District fee, underground fuel storage tank annual fee, and Merced County Permit to Operate fees. Security alarm at Fleet Services buildings.
- 511014 Fuel Card-Lock/Petrovend Maintenance.
- 511020 Fire Mechanic Certification and Training.
- 511029 Contingency for emergency vehicle repairs and fuel.

FLEET MANAGEMENT

FLEET REPLACEMENT FUND

FUND NO. 7006

ACCOUNT NO. 6020

PROGRAM

This fund was created to accumulate money to replace City vehicles. Fleet operation and maintenance activities are accounted for in Fund 7005.

Fleet Replacement

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Acquisitions	0	2,269,095	0	42,715	42,715	42,715
Capital Outlay	3,739,872	1,403,859	1,142,715	1,995,000	4,289,210	3,539,210
Other	0	175,359	197,791	178,740	178,740	178,740
TOTAL	3,739,872	3,848,313	1,340,506	2,216,455	4,510,665	3,760,665

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Other State Grants	155,882	0	0	0
Vehicle Replacement Fee	2,492,898	2,720,260	2,464,990	2,465,914
Interest on Loans	0	7,096	6,686	6,269
Investment Earnings	258,672	240,495	179,660	320,150
Repayment on Loan	0	0	20,741	21,160
Damage Claims	367,217	15	0	0
Sale of Equipment	239,315	118,896	0	0
Unclassified	0	0	0	0
Op Trsf-Strt&Light Maintenance	0	0	0	35,000
Op Trsf-CFD-Parks Maintenance	0	0	0	70,000
Op Trsf-Wastewater System	0	0	0	822,429
Op Trsf-Water System Ops	0	0	0	325,000
Op Trsf-Refuse Operations	0	0	0	791,781
Op Trsf-Refuse CapEquip	0	0	0	380,000
Op Trsf-Facilities Maintenance	0	0	0	65,000
Other Revenues	225,888	761,551	-1,331,571	-1,542,038
TOTAL	3,739,872	3,848,313	1,340,506	3,760,665

Fund No. 7006 - Fleet Replacement
Division No. 6020

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
590002	Operating Equip Capital Assets	1,310,283	0	1,142,715	42,715	42,715	42,715
630021	Depreciation	2,429,589	2,269,095	0	0	0	0
	Acquisitions	3,739,872	2,269,095	1,142,715	42,715	42,715	42,715
591005	CIP Vehicles	0	1,403,859	0	1,995,000	4,289,210	3,539,210
	Capital Outlay	0	1,403,859	0	1,995,000	4,289,210	3,539,210
621000	Op Trsf-General Fund	0	163,000	0	0	0	0
626001	OpTrsf-Water System Operations	0	12,359	197,791	178,740	178,740	178,740
	Other	0	175,359	197,791	178,740	178,740	178,740
	Fleet Replacement	3,739,872	3,848,313	1,340,506	2,216,455	4,510,665	3,760,665

FACILITIES

FACILITIES MAINTENANCE
FUND NO. 7007
DIVISION NO. 6005

DESCRIPTION

The Facilities Maintenance Division is responsible for the maintenance and sanitation of 75 separate facility sites that total 194,448 square feet of City-owned buildings and structures, excluding Fire Stations and privately leased spaces. The division provides a range of sanitation, general maintenance, and construction services to other City departments, making it possible for staff in those areas to serve the public more efficiently and effectively.

MISSION

Provide quality preventive maintenance, daily sanitation, and care, enabling all customers' full and safe use of each facility, while maintaining a high standard of responsiveness.

GOALS

- Maintain, clean, and monitor facilities while ensuring security, condition, and aesthetics are safely and efficiently maintained. Continually evaluate the same to reduce energy consumption while increasing efficiencies.
- Complete approved remodeling construction projects in-house.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|---|---|
| 1. Provide excellent custodial and Facility maintenance services to all clients. | Completion of all priority work order requests within 3 business days.
Monthly review of open work orders and audit of closed work orders. |
| 2. Ensure facilities under the care of the division are properly cleaned and safely maintained for all clients. | Facilities are regularly inspected by the supervisor and annually inspected by the Fire Department. |
| 3. Provide custom remodeling services for approved construction projects. | Monitor and report total construction progress to the Public Works Director, document as-built changes to City facilities and report them to the Engineering Division within 30 days of completion. |

FACILITIES MAINTENANCE

2024/2025 BUDGET HIGHLIGHTS

Aging facilities and vandalism will increase yearly maintenance costs and associated expense lines will increase exponentially over time. Regular maintenance, repairs, and upgrades to the H.V.A.C. systems at City Hall, Central Police Department, and the Public Works Corporation Yard are an ongoing item as the current system components are needing to be replaced due to age, usage, or the item becoming obsolete. The Shannon Arcade and the Merced Parking Garage elevators need to be upgraded at the estimated cost of \$175,000 per elevator (total \$700,000) due to age and vandalism. Enhanced cleaning protocols in public spaces will increase janitorial costs exponentially.

Facilities Maintenance Operations

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
PWM - Internal Services	0.05	0.05	0.05	0.05
PWS - Facilities	1.00	1.00	1.00	1.00
Lead Facilities Maint Wrkr	1.00	1.00	1.00	1.00
Lead Custodian	0.00	1.00	1.00	1.00
Facilities Maint Wrkr I/II or	0.00	0.00	0.00	0.00
Custodian I/II	10.00	9.00	9.00	9.00
	12.05	12.05	12.05	12.05

Facilities Maintenance

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Personnel Services	1,130,576	1,126,173	1,390,669	1,418,595	1,378,359	1,378,359
Supplies and Services	841,565	1,009,549	1,313,558	1,605,967	1,682,365	1,682,365
Acquisitions	0	217,726	0	180,000	0	0
Capital Outlay	423,759	32,969	38,533	38,533	38,533	38,533
Debt Service	146,367	121,287	643,422	666,483	666,483	666,483
Other	0	528	0	0	65,000	65,000
TOTAL	2,542,267	2,508,232	3,386,182	3,909,578	3,830,740	3,830,740

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Utilities Reimbursement	11,727	57,618	49,172	61,089
Facilities Maintenance & Ops	2,065,546	2,132,324	2,415,002	2,383,145
Investment Earnings	5,304	6,474	6,160	8,360
Lease Interest Income	4,744	1,812	0	0
Facilities Rental	75,339	119,737	140,270	138,138
Parcade Rental	6,856	7,665	6,539	7,351
Unclassified	1,879	8,100	0	0
Damage Claims	0	0	10,000	10,000
Sale of Equipment	195	0	0	0
Interdept DSC-ParkAuth GenFund	95,813	97,632	109,531	127,175
Op Trsf-General Fund	167,611	61,832	81,156	308,451
Op Trsf-Strt&Light Maintenance	373,496	296,662	307,306	318,321
Op Trsf-Parks & Comm Svcs	10,342	8,214	8,509	8,814
Op Trsf-Public Works Admin	4,217	3,350	3,470	3,594
Op Trsf-Meas C	653	519	538	0
Op Trsf-Bell Station Facility	9,170	7,283	7,545	7,815
Op Trsf-Amer Rescue Plan Act	5,964	0	0	0
Op Trsf-MD-Hansen Park	414	329	341	353
Op Trsf-MD-Cypress Terrace	6,499	5,162	5,347	5,539
Op Trsf-MD-Las Brisas	4,323	3,433	3,556	3,684
Op Trsf-MD-Paulson Place	787	625	647	670
Op Trsf-MD-Ronnie	151	120	124	128
Op Trsf-MD Fahrens Park #2	8,888	7,059	7,313	7,575
Op Trsf-MD-LaBella Vista	3,207	2,547	2,639	2,733
Op Trsf-MD-Davenport Ranch	6,238	4,954	5,132	5,316
Op Trsf-MD-Sequoia Hill	441	350	363	376
Op Trsf-MD-Lowe's	1,054	837	867	898
Op Trsf-MD-Yosemite Gateway	3,312	2,631	2,725	2,823
Op Trsf-CFD-Parks Maintenance	4,847	3,850	3,988	4,131
Op Trsf-CFD-Bellevue Ranch E#1	20,181	16,029	16,604	17,199
Op Trsf-CFD-Compass Pointe #2	7,700	6,116	6,336	6,563
Op Trsf-CFD-Sandcastle #3	3,162	2,511	2,601	2,695
Op Trsf-CFD-Bright Dev #4	2,003	1,591	1,648	1,707
Op Trsf-CFD-MercdRenaissance#5	1,818	1,444	1,496	1,549
Op Trsf-CFD-Big Valley #6	55	44	45	47
Op Trsf-CFD-Bellevue Ranch W#7	4,605	3,658	3,789	3,925
Op Trsf-CFD-Tuscany	1,625	1,291	1,337	1,385
Op Trsf-CFD-Provence	2,204	1,751	1,814	1,879

Facilities Maintenance

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Op Trsf-CFD-Alfarata	610	484	502	520
Op Trsf-CFD-Franco	2,755	2,188	2,267	2,348
Op Trsf-CFD-Cottages	2,145	1,704	1,765	1,828
Op Trsf-CFD-Hartley	288	229	237	246
Op Trsf-CFD-Crossing@RiverOaks	305	242	251	260
Op Trsf-CFD-Moraga	5,666	4,500	4,662	4,829
Op Trsf-CFD-Mission Ranch	512	407	421	436
Op Trsf-CFD-CypressTerraceEast	1,451	1,153	1,194	1,237
Op Trsf-CFD-Lantana Estates	1,054	837	867	898
Op Trsf-CFD-Highland Park IA30	178	142	147	152
Op Trsf-Airport Operations	12,164	9,662	10,008	10,367
Op Trsf-Fleet Management	11,022	8,755	9,069	9,394
Op Trsf-Meas C Public Safety	0	0	0	557
Other Revenues	-418,253	-397,625	140,882	344,240
TOTAL	2,542,267	2,508,232	3,386,182	3,830,740

Fund No. 7007 - Facilities Maintenance
Division No. 6005

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	562,756	533,284	666,768	674,064	674,064	674,064
501002	Extra Help	53,763	69,400	36,644	35,752	35,752	35,752
501003	Regular Overtime	26,077	7,374	19,980	19,980	15,000	15,000
501007	Call Back Time Worked	421	1,060	5,000	5,000	5,000	5,000
501113	Stand By Pay	773	8,852	25,275	26,482	15,000	15,000
502001	Holiday Pay	181	0	0	0	0	0
502002	Unused Sick Leave	1,513	0	0	0	0	0
502003	Earned Benefit	11,748	9,820	14,815	15,314	15,314	15,314
	Uniform Cleaning	3,308	0	4,485	0	0	0
502004	Cash Back-Biweekly Allow	0	0	0	2,320	2,320	2,320
504001	Social Security-OASDI	34,550	32,219	42,930	43,020	41,999	41,999
504002	Social Security-Medicare	8,903	8,595	10,571	10,579	10,341	10,341
504003	PTS Plan FICA Alternative	738	950	476	465	465	465
505001	Retirement PERS Classic	20,388	15,609	17,495	16,890	16,890	16,890
505002	Retirement PERS Lateral	5,055	5,237	5,894	5,795	5,795	5,795
505003	Retirement PERS New PEPRA	23,784	25,216	39,988	40,535	40,535	40,535
505005	Retrmt Unfunded Acc Liab Misc	94,119	103,248	109,447	127,290	126,635	126,635
506101	Core Allowance	172,443	170,585	235,161	230,047	230,047	230,047
506102	Workers Compensation	57,113	87,312	102,339	117,655	95,795	95,795
506110	Post Employment Benefits	52,943	47,412	53,401	47,407	47,407	47,407
	Personnel Services	1,130,576	1,126,173	1,390,669	1,418,595	1,378,359	1,378,359
511001	Utilities	248,353	305,435	321,501	364,143	364,143	364,143
511002	Telephone	9,341	9,726	13,976	9,547	9,547	9,547
511003	Postage & Mailing	44	19	50	50	50	50
511005	Office Supplies	0	15	0	50	50	50
511007	Office Equip & Maintenance	0	410	0	0	0	0
511008	Electronic, Tech & Other Equip	0	21	0	0	0	0
511010	Rents & Leases	924	0	1,068	0	0	0
511011	Certs,Memberships&Subscription	6,184	5,916	7,082	9,320	9,320	9,320
511012	Professional Services	32,733	29,810	40,545	22,014	22,014	22,014
511013	Operating Mats, Svcs&Supplies	247,268	344,726	516,790	546,996	546,996	546,996
511014	Equipment Ops & Maintenance	279	3,082	3,120	620	225,620	225,620
511017	Safety Supplies	7,267	6,535	6,980	6,700	6,700	6,700
511018	Small Tools & Equipment	496	359	1,500	4,000	4,000	4,000
511020	Training Expense	0	0	1,000	1,000	1,000	1,000
511021	Travel and Meetings	127	0	1,000	1,000	1,000	1,000
511022	Subrogation Claims	0	4,200	10,000	10,000	10,000	10,000
511029	Contingency Reserve	0	0	0	143,346	5,283	5,283
511041	Chemicals	0	1,423	0	24,000	24,000	24,000
511301	Non-operating Mats & Supplies	0	891	3,000	0	0	0
547001	Dept Share of Insurance	102,017	102,288	138,579	206,595	206,595	206,595
547004	Vehicle Operations	34,211	31,485	67,574	63,084	63,084	63,084
547007	Computer Replacement Chrg	11	0	0	0	0	0
547009	Support Services	42,881	42,881	42,881	42,881	42,881	42,881
	Supplies and Services	732,136	889,222	1,176,646	1,455,346	1,542,283	1,542,283
520500	Adm Exp-City Council	5,168	6,015	7,993	7,875	7,762	7,762
521000	Adm Exp-City Manager	16,169	17,985	20,582	21,819	21,112	21,112
521010	Adm Exp-City Clerk	6,712	8,193	9,244	11,008	9,163	9,163
521500	Adm Exp-City Attorney	4,895	10,716	8,642	10,643	4,794	4,794
522000	Adm Exp-Finance	51,191	51,893	59,874	65,962	64,222	64,222
522050	Adm Exp-Purchasing	5,188	5,511	6,540	7,125	6,872	6,872
	Administrative	89,323	100,313	112,875	124,432	113,925	113,925

Fund No. 7007 - Facilities Maintenance
Division No. 6005

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
531000	Interdept DSC-General Fund	0	0	0	1,407	1,407	1,407
537000	Interdept DSC-Pub Works	20,106	20,014	20,584	19,473	19,445	19,445
537008	Interdept DSC-Supprt Sr	0	0	3,453	5,309	5,305	5,305
	Interdepartmental	20,106	20,014	24,037	26,189	26,157	26,157
590002	Operating Equip Capital Assets	0	20,000	0	0	0	0
590005	Vehicles	0	0	0	180,000	0	0
630021	Depreciation	180,245	197,726	0	0	0	0
	Acquisitions	180,245	217,726	0	180,000	0	0
591101	Construction in Progress	243,514	32,969	38,533	38,533	38,533	38,533
	Capital Outlay	243,514	32,969	38,533	38,533	38,533	38,533
600001	Principal Bonds	0	0	538,143	586,164	586,164	586,164
600101	Interest Bonds	146,367	121,287	105,279	80,319	80,319	80,319
	Debt Services	146,367	121,287	643,422	666,483	666,483	666,483
627006	Op Trsf-Fleet Replacement	0	0	0	0	65,000	65,000
627009	Op Trsf-PC Maintenance & Repai	0	528	0	0	0	0
	Other	0	528	0	0	65,000	65,000
	Facilities Maintenance	2,542,267	2,508,232	3,386,182	3,909,578	3,830,740	3,830,740

FACILITIES MAINTENANCE

- 511001 Utility cost at the Civic Center, Shannon Parade, Transportation Center, Merced Parking Garage, and Highway 59 Bulky Item Drop-off Site/Transfer Station.
- 511002 Includes alarm phone lines at the Civic Center, Transportation Center, Merced Center Parking Garage, as well as cellular and elevator phones.
- 511013 Custodial supplies such as wax, floor cleaner, mops, paper towels, and hand soap. Elevator maintenance, fire alarm system testing, as well as contract services for cleaning chairs and carpet. Fire and intrusion alarm monitoring services at the Transportation Center, Shannon Parade, Merced Center Parking Garage, and Highway 59 Bulky Item Drop-off Site/Transfer Station. Landscape maintenance service at the Senior Center, Transportation Center, and Amtrak Station. Miscellaneous custodial and HVAC maintenance services, as well as miscellaneous repairs at the Amtrak Station, Boys and Girls Club, and various City facilities.

FOOTNOTE: Costs of Civic Center and other City facilities maintenance are spread to departments based on share of square footage and hours assigned