

**CITY OF MERCED
2024-2025 CITY COUNCIL APPROVED BUDGET**

TAB 7

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ECONOMIC DEVELOPMENT
FUND NO. 1000
DIVISION NO. 2500

DESCRIPTION

The Economic Development Department oversees the following divisions: Office of Economic Development, Downtown Fund, Bell Station, Merced Regional Airport, Airport Industrial Park, and the Parking Authority.

The Office of Economic Development stimulates and enhances the community's economic base. Business development and job creation programs include recruitment of new businesses, expansion of existing businesses, and retention of existing businesses by maintaining a mutually beneficial relationship between the client company and local government.

The department coordinates economic development, business development, and marketing activities with local, regional, and state economic development organizations. By participating in trade shows, conducting missions, attending conferences, and hosting promotional events, the office fosters relationships with site location consultants, brokers, and corporation real estate officers. The Office of Economic Development serves as the City's lead agency for the High Speed Rail Downtown Station Planning Grant and Altamont Corridor Express planning.

The City's partnership with the University of California Merced, Small Business Development Center, WorkNet of Merced County is focused on retaining UC Merced graduates, clustering innovative business start-ups, job creation, and fostering local small business development.

MISSION

Keep Merced as the Center. Implement strategic actions that will have the most direct impact on improving the City of Merced's economic growth and which continues to build Merced's role as the region's center for education, medical services, industry and professional/commercial services.

GOALS

- ◇ Facilitate business development (job creation and investment) and catalyst projects in Merced's economic centers.
- ◇ Market Merced advantages to key markets, businesses, developers and site selectors to attract new investment and jobs.
- ◇ Collaborate with partners to create a positive business image and provide exceptional business support.
- ◇ Coordinate real estate and infrastructure development that will assist in expanding and attracting new business investment and jobs.

ECONOMIC DEVELOPMENT

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|--|
| <p>1. Center on a business-friendly culture branding Merced as a go to City for business investment.</p> | <p>Continue working with stakeholders and partners making enhancements to the entitlement and permitting processes.</p> |
| <p>2. Engage the community with regular updates on new projects, happenings, and events related to local economic development.</p> | <p>Provide information to the public regarding economic development efforts, projects, and programs on a quarterly or more frequent basis using social media and other forms of outreach.</p> |
| <p>3. Coordinate High Speed Rail, ACE Train, and other projects that may serve as economic engines in Downtown Merced.</p> | <p>Continue to be the clearinghouse for High Speed Rail, ACE Train, MITC, and San Joaquin projects and contacts.</p> |
| <p>4. Re-evaluate sites for future industrial/business park development potential.</p> | <p>Engage with local economic development agencies about strategic industrial/business park locations including opportunities to form regional facilities.</p> |
| <p>5. Participate in WorkNet of Merced County and other job training agencies to ensure the local workforce is trained and available for new jobs.</p> | <p>Advance ongoing job development and attraction efforts between the Department of Workforce Investment, WorkNet of Merced County, Merced County, and the California Jobs First Fund program.</p> |
| <p>6. Increase visitor spending and stays in Merced by becoming a go to community instead of a go through community.</p> | <p>Continue coordinating efforts to create a Tourism Based Improvement District with key partners.</p> |
| <p>7. Investigate the feasibility of establishing an Enhanced Infrastructure Financing District.</p> | <p>Select a consultant to perform an EIFD feasibility study.</p> |

2024-2025 BUDGET HIGHLIGHTS

The Office of Economic Development budget is transitioning to a staff level consisting of two Economic Development Associates. The Division will be overseen by the Deputy City Manager. The formation of special districts such as a Property Tax Business Improvement District, Tourism Based Improvement Districts, and Enhanced Infrastructure Financing District are tools that will enhance the City's economic development efforts. The core program of the Office of Economic Development emphasizes job creation through attraction, expansion, and competitive readiness. Resources will be committed to future economic development planning efforts such as focus studies for a new industrial/technology park, California High Speed Rail, and Altamont Corridor Express (ACE) Train planning. Completing identified goals and objectives relies upon support from economic development and site consultants.

Economic Development

PERSONNEL	Number of Positions			
	Funded in Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom 2024-25	Council Approval
Economic Dev Associate	2.00	2.00	2.00	2.00
	2.00	2.00	2.00	2.00

Economic Development

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Personnel Services	266,099	136,426	342,482	234,076	233,876	233,876
Supplies and Services	187,504	213,924	284,595	326,705	319,581	319,581
Acquisitions	5,647	0	0	0	0	0
Capital Outlay	16,517	0	50,057	50,057	50,057	50,057
TOTAL	475,767	350,350	677,134	610,838	603,514	603,514

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Sale of Equipment	15	0	0	0
Unclassified	258	-10	0	0
Interdept DSC-Downtown Fund	22,062	21,507	22,563	0
Interdept DSC-WWtr System	71,597	59,435	80,338	61,958
Interdept DSC-Water System	71,597	59,435	80,338	61,958
Interdept DSC-Refuse Ops	71,597	59,435	80,338	61,958
Interdept DSC-Bell Station Fac	14,708	0	0	0
Interdept DSC-ParkAuth GenFd	40,528	66,877	37,604	32,838
Interdept DSC-Successor Agency	0	0	0	13,135
Other Revenues	183,405	83,671	375,953	371,667
TOTAL	475,767	350,350	677,134	603,514

Fund No. 1000 - Economic Development
Division No. 2500

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
501001	Regular Salaries	156,838	58,322	211,066	143,986	143,986	143,986
502002	Unused Sick Leave	1,374	0	0	0	0	0
502003	Earned Benefit	3,819	13,821	0	3,202	3,202	3,202
503002	Vehicle Allowance	3,528	0	0	0	0	0
504001	Social Security-OASDI	9,350	4,347	13,086	8,964	8,964	8,964
504002	Social Security-Medicare	2,334	1,017	3,060	2,096	2,096	2,096
505001	Retirement PERS Classic	13,096	2,935	0	0	0	0
505003	Retirement PERS New PEPRA	658	2,044	19,529	13,491	13,491	13,491
505005	Retrmnt Unfunded Acc Liab Misc	48,099	38,273	33,863	27,275	27,134	27,134
506101	Core Allowance	26,434	14,688	61,544	34,804	34,804	34,804
506102	Workers Compensation	569	979	334	258	199	199
	Personnel Services	266,099	136,426	342,482	234,076	233,876	233,876
511001	Utilities	3,599	0	0	0	0	0
511002	Telephone	7,171	1,957	2,930	2,610	2,610	2,610
511003	Postage & Mailing	372	1,137	540	540	540	540
511004	Printing	449	379	530	530	530	530
511005	Office Supplies	4,195	3,203	2,314	2,590	2,590	2,590
511006	Advertising	0	3,593	0	500	500	500
511007	Office Equip & Maintenance	0	150	329	330	330	330
511008	Electronic, Tech & Other Equip	0	0	0	500	500	500
511009	Software	0	0	0	4,980	4,980	4,980
511011	Certs,Memberships&Subscription	17,070	12,288	20,148	18,897	18,897	18,897
511012	Professional Services	28,535	64,501	88,058	84,648	84,648	84,648
511013	Operating Mats, Svcs&Supplies	343	1,794	2,314	2,314	2,314	2,314
511019	Mileage	0	0	3,718	3,718	3,718	3,718
511020	Training Expense	7,445	6,424	17,455	17,455	17,455	17,455
511021	Travel and Meetings	17,375	8,213	23,491	23,491	23,491	23,491
511301	Non-operating Mats & Supplies	2,819	1,657	3,143	3,143	3,143	3,143
547001	Dept Share of Insurance	39,209	38,070	49,710	79,804	79,804	79,804
547006	Facilities Maint Charge	39,896	35,456	39,545	41,346	37,741	37,741
547007	Computer Replacement Chrg	0	5,900	0	0	0	0
547009	Support Services	19,026	29,202	30,370	39,309	35,790	35,790
	Supplies and Services	187,504	213,924	284,595	326,705	319,581	319,581
590002	Operating Equip Capital Assets	5,647	0	0	0	0	0
	Acquisitions	5,647	0	0	0	0	0
591101	Construction in Progress	16,517	0	50,057	50,057	50,057	50,057
	Capital Outlay	16,517	0	50,057	50,057	50,057	50,057
	Economic Development	475,767	350,350	677,134	610,838	603,514	603,514

ECONOMIC DEVELOPMENT

- 511002 Monthly billing for cell phones and iPads.
- 511003 Includes mailings to local employers, California Competes updates, and marketing mailings to regional, state, and national targeted clients.
- 511004 Printing of brochures, newsletters, tradeshow handouts, outreach materials, industrial site catalog, business cards, and envelopes.
- 511005 Miscellaneous office supplies and copy paper.
- 511006 Advertising items as needed.
- 511007 Economic Development share of 3rd floor copier maintenance.
- 511008 Purchase of cell phones, laptops, USB cables, and other electronics under \$5,000.
- 511009 Economic Development share of ESRI contract; Canva subscription; and Adobe licenses.
- 511011 Membership for International Economic Development Council; California Association for Local Economic Development; TeamCalifornia; International Council of Shopping Centers; subscription to various demographics reports; Urban Land Institute; Shopping Center Database, California Annual Retail Survey, ESRI Business Analyst On-line, LoopNet.
- 511012 Graphics and marketing services for brochures and promotional materials, marketing for investment missions, industrial prospecting services, web and GIS site maintenance and updates, and contract with economic development service provider, small business development services. State Controller report, escrow, title and broker fees, and marketing services, web services, economic development retainers
- 511013 Art maintenance and Way Finding Maintenance
- 511019 Mileage reimbursement

ECONOMIC DEVELOPMENT (Continued)

- 511020 Registration for various outreach venues coordinated through TeamCalifornia, International Council of Shopping Center, professional training seminars International Council of Shopping Centers Alliance Program and Idea Exchange, industrial outreach programs, business development programming.
- 511021 Participation in California Association of Local Economic Development (CALED), International Council of Shopping Centers (ICSC) tradeshows, industrial trade conferences and recruiting missions, business development workshops, site consultant workshops and meetings. Training programs, marketing outreach, recruitment missions, business workshops, and industry and retail targeted programs
- 511301 Public presentation materials, photo processing, graphics display items, film, photographic equipment, tablet and smartphone upgrades, fees, and software

Economic Development Opportunity Fund

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Supplies and Services	83,250	21,700	110,000	110,000	360,000	360,000
Capital Outlay	15,600	0	12,133	12,133	12,133	12,133
Other	0	889,469	1,100,000	518,417	518,417	518,417
TOTAL	98,850	911,169	1,222,133	640,550	890,550	890,550

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Investment Earnings	0	54,879	0	70,970
Op Trsf-General Fund	0	425,250	0	77,400
Op Trsf-Amer Rescue Plan Act	0	0	0	0
Other Revenues	98,850	431,040	1,222,133	742,180
TOTAL	98,850	911,169	1,222,133	890,550

Fund No. 1017 - Economic Development Opportunity Fund
Division No. 2500

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511012	Professional Services	83,250	21,700	100,000	100,000	350,000	350,000
511301	Non-operating Mats & Supplies	0	0	10,000	10,000	10,000	10,000
	Supplies and Services	83,250	21,700	110,000	110,000	360,000	360,000
591101	Construction in Progress	15,600	0	12,133	12,133	12,133	12,133
	Capital Outlay	15,600	0	12,133	12,133	12,133	12,133
625006	Op Trsf-Airport CIP	0	889,469	1,100,000	518,417	518,417	518,417
	Other	0	889,469	1,100,000	518,417	518,417	518,417
	Economic Dev. Opportunity	98,850	911,169	1,222,133	640,550	890,550	890,550

AIRPORT INDUSTRIAL PARK
FUND NO. 5003
DIVISION NO. 6510

DESCRIPTION

The Economic Development Department promotes economic development activity in the Airport Industrial Park consisting of land sales and expansions of existing businesses. Installation, improvement, and maintenance of infrastructure are programs undertaken to assure existing, expanding and future industrial tenants will be well served in the Airport Industrial Park.

MISSION

The Airport Industrial Park provides opportunities for economic growth in Merced through sale of land to job generating industries that will benefit the community.

GOALS

- ◇ Encourage new job generating industry to locate at the Airport Industrial Park.
- ◇ Accommodate the expansions or necessary relocations of local industries.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

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|--|---|
| 1. Identify land in the Airport Industrial Park owned by City requiring Surplus Land Act clearance. | Prepare land for sales via clearance through the California Surplus Land Act. |
| 2. Focus on investment opportunities in the Airport Industrial Park. | Continue marketing the Airport Industrial Park and work with businesses in the AIP for expansion opportunities. |
| 3. Re-evaluate the value of the properties owned by the City of Merced in the Airport Industrial Park. | Hire an appraisal consulting team who specialized in evaluating industrial property to set the value of the Airport Industrial Park property. |
| 4. Evaluate the condition of property located on Hawk Drive. | Contract with a consultant to evaluate level of lead and mitigation on the sites. |

2024-2025 BUDGET HIGHLIGHTS

The proposed budget for fiscal year 2024-2025 is substantially similar to that of the previous year.

Airport Industrial Park

EXPENSES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
Supplies and Services	4,052	11,543	800	800	800	800
Capital Outlay	0	0	155,720	641,513	641,513	641,513
Other	43,032	0	204,182	131,000	131,000	131,000
TOTAL	47,084	11,543	360,702	773,313	773,313	773,313

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Land Sales	0	104,544	0	0
Investment Earnings	5,850	5,823	3,880	9,230
Other Revenues	41,234	-98,824	356,822	764,083
TOTAL	47,084	11,543	360,702	773,313

Fund No. 5003 - Airport Industrial Park
Division No. 6510

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511012	Professional Services	0	6,873	0	0	0	0
511301	Non-operating Mats & Supplies	536	583	800	800	800	800
	Supplies and Services	536	7,456	800	800	800	800
533000	Interdept DSC-Develop Svc	3,516	4,087	0	0	0	0
	Interdepartmental	3,516	4,087	0	0	0	0
591101	Construction in Progress	0	0	155,720	641,513	641,513	641,513
	Capital Outlay	0	0	155,720	641,513	641,513	641,513
621000	Op Trsf-General Fund	0	0	67,077	0	0	0
625006	Op Trsf-Airport CIP	43,032	0	137,105	131,000	131,000	131,000
	Other	43,032	0	204,182	131,000	131,000	131,000
	Airport Industrial Park	47,084	11,543	360,702	773,313	773,313	773,313

BELL STATION FACILITY
FUND NO. 3002
DIVISION NO. 2520

PROGRAM

Fund is used to account for operation and maintenance of the Bell Station, which is leased to the United States Post Office and used as a post office location at 415 West 18th Street.

MISSION

Maintain and preserve the Bell Station as a historic icon in Downtown Merced.

GOALS

- ◇ Take the necessary processes to transition the Bell Station back to the Department of the Interior or to another public agency.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

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|---|--|
| 1. Maintain the character of the Bell Station including the preservation of the building's historic murals. | Comply with the Department of Interior's rules and regulations regarding preservation the historic building and murals. |
| 2. Search for grants and other funding sources to restore and repair historic structures. | Inquire with State Historic Preservation Office, Department of the Interior, National Park Services, and National Main Street Program for funding opportunities. |
| 3. Continue the process of reverting the Bell Station back to the GSA or transitioning it to another public agency. | Complete environmental studies and clean up allowing the transition of the Bell Station to the Department of the Interior or another public agency. |

BELL STATION FACILITY

2024-2025 BUDGET HIGHLIGHTS

The United States Postal Service continues to be the dominate user and revenue generator for the Bell Station budget. Use of the Bell Station is subject to the Agreement between the Federal Department of Interior and the City of Merced. The cost to maintain and operate the Bell Station are outpacing revenues. Therefore, the City is interested in releasing the Bell Station as an asset.

Bell Station

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Supplies and Services	98,236	76,749	87,614	121,597	63,039	63,039
Other	10,054	8,420	8,682	8,510	8,510	8,510
TOTAL	108,290	85,169	96,296	130,107	71,549	71,549

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Facilities Rental	98,043	77,038	79,119	71,079
Investment Earnings	120	4	0	470
Op Trsf-General Fund	0	55,000	0	0
Other Revenues	10,127	-46,873	17,177	0
TOTAL	108,290	85,169	96,296	71,549

Fund No. 3002 - Bell Station
Division No. 2520

ACCT. NO.	ACCOUNT DESCRIPTION	Actual	Actual	Final	Dept. Head	City Mgr.	Council
		2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
511001	Utilities	51,114	49,517	50,000	70,000	12,281	12,281
511002	Telephone	297	323	300	320	320	320
511003	Postage & Mailing	0	8	0	0	0	0
511012	Professional Services	23,536	17,438	19,212	0	0	0
511013	Operating Mats, Svcs&Supplies	0	200	0	26,958	26,958	26,958
511041	Chemicals	0	0	0	6,000	6,000	6,000
511301	Non-operating Mats & Supplies	664	0	6,143	0	0	0
547001	Dept Share of Insurance	6,315	7,627	10,440	16,060	16,060	16,060
547006	Facilities Maint Charge	0	0	0	0	0	0
547009	Support Services	143	130	137	182	75	75
	Supplies and Services	82,069	75,243	86,232	119,520	61,694	61,694
531000	Interdept DSC-General Fund	14,708	0	0	0	0	0
	Interdepartmental	14,708	0	0	0	0	0
520500	Adm Exp-City Council	84	90	98	131	92	92
521000	Adm Exp-City Manager	264	270	252	364	249	249
521010	Adm Exp-City Clerk	110	123	113	184	108	108
521500	Adm Exp-City Attorney	80	161	106	178	57	57
522000	Adm Exp-Finance	836	779	733	1,101	758	758
522050	Adm Exp-Purchasing	85	83	80	119	81	81
	Administrative	1,459	1,506	1,382	2,077	1,345	1,345
627007	Op Trsf-Facilities Maintenance	9,170	7,283	7,545	7,815	7,815	7,815
627008	Op Trsf-Support Services	884	1,137	1,137	695	695	695
	Other	10,054	8,420	8,682	8,510	8,510	8,510
	Bell Station	108,290	85,169	96,296	130,107	71,549	71,549

AIRPORT

AIRPORT
FUND NOS. 6003 & 5006
DIVISION NO. 6500

DESCRIPTION

The Merced Yosemite Regional Airport supports the economic development of the City of Merced by offering commercial, corporate, and general aviation operations and related services; air ambulance services; flight training; aircraft maintenance and repair; and fuel sales. Commercial airline service is provided through the federally subsidized Essential Air Service (EAS) program of the U.S. Department of Transportation. The airport activities are conducted in accord with federal and state laws and regulations, and the City's Municipal Code and local ordinances. The airport's runway, taxiways, terminal building, aircraft parking and hangar areas are managed by the City to ensure the safe and efficient movement of aircraft and airport customers.

The airport strives to operate in a safe and secure manner, adhering to applicable federal and state laws and regulations, as well as the City Municipal code and local ordinances.

MISSION

The Merced Yosemite Regional Airport supports the economic and physical development of the City of Merced by providing resources for commercial airline service, corporate and general aviation, air ambulance services, flight training, aircraft maintenance and repair, and fuel sales.

GOALS

- Provide sustained high quality aviation services and facilities by maintaining and operating the Merced Yosemite Regional Airport in a safe, secure, cost-effective, and financially self-sufficient manner.
- Increase the utilization of Airport assets by expanding passenger enplanement numbers and providing improved passenger physical facilities.
- Increase pilot training avenues to equip individuals for a career in aviation and for private pilot usage of the airport.
- Expand awareness of the airport through marketing and events open to the public to build interest in aviation, working with the airport based general aviation community.
- Enter into new leases and agreements for provision of aviation related services to generate additional operating revenues.

AIRPORT

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|---|--|
| 1. Contribute to economic development efforts of the City. | Effectively work with the federal government, businesses, tenants, and customers to increase activities and revenues at the airport. |
| 2. Enhance airport revenues and reduce operational costs at the Merced Yosemite Regional Airport. | Sustain and operate the airport without reliance on City General Fund subsidy. |
| 3. Maintain and grow scheduled airline service at Merced Yosemite Regional Airport. | Airline service continues and expands; EAS program participation continues with no interruption to service; advertising efforts to be employed in a broader geographic region. |
| 4. Maintain safe operation of the Merced Airport. | Achieve "Excellent" results on all annual inspection/performance reports provided by the State of California. Work with tenants of airport to ensure satisfactory performance to avoid inspection violations due to tenant action or inaction.

Proactive efforts to achieve no lost time or employee reportable medical injuries, aircraft incursions or accidents. |
| 5. Continuous Improvement of Airport facilities. | Stay on schedule and within budget on the Commercial Terminal Replacement Project, the Pavement Maintenance Management Program (PMMP), Pavement Rehabilitation Design, Transient Pilot Restroom project, and capital improvement items as described in the Merced Airport Master Plan and as updated in the Airport Capital improvement Plan on an annual basis. |

AIRPORT

6. Maintain excellent Tenant and City relationships.

Create transparency of airport operations and policies through the Regional Airport Authority monthly meetings, and updates to the Airport website.

2024-2025 BUDGET HIGHLIGHTS

The primary highlights will continue to be attention to ongoing Airport financial sustainability, as well as increasing passenger enplanements and terminal upgrades to ensure that the passenger experience is one that travelers will wish to repeat. Necessary updates to facilities and airport operating areas will be accomplished as private, local, City, State, and Federal funding sources allow. The airport and the EAS carrier will strive to achieve the 10,000-passenger enplanement target which would result in eligibility for \$1 million in FAA Airport Capital Improvement Funding, payable in two to three years following attainment of the 10,000-enplanement goal.

Airport

PERSONNEL

Number of Positions

Classification	Funded in	Dept. Head	City Mgr.	Council
	Budget 2023-24	Request 2024-25	Recom 2024-25	Approval
Airport Manager	1.00	1.00	1.00	1.00
Economic Dev Associate	1.00	1.00	1.00	1.00
Airport Operations Tech	1.00	1.00	1.00	1.00
	3.00	3.00	3.00	3.00

Airport

EXPENSES	Actual	Actual	Final	Dept. Head	City Mgr.	Council
	2021-22	2022-23	Budget 2023-24	Request 2024-25	Recom. 2024-25	Approval 2024-25
Personnel Services	413,556	422,555	370,413	466,813	461,731	461,731
Supplies and Services	348,209	323,274	375,761	442,129	434,426	434,426
Acquisitions	61,053	204,905	2,200	2,244	2,244	2,244
Capital Outlay	137,535	0	0	0	0	0
Other	16,027	642,938	684,122	123,282	123,282	123,282
TOTAL	976,380	1,593,672	1,432,496	1,034,468	1,021,683	1,021,683

FINANCING SOURCES	Actual	Actual	Final	Council
	2021-22	2022-23	Budget 2023-24	Approval 2024-25
Aircraft Taxes Unsecured	42,994	47,446	48,000	50,000
FAA Cares Act	535,149	588,426	550,833	0
Aircraft Tie Down Space Rental	1,427	1,266	1,302	1,302
Hanger Land Lease	23,013	24,023	26,560	26,560
Landing Fees	20,104	17,058	21,456	18,408
Fuel Flowage Fees	8,607	19,210	11,135	14,436
Fixed Base Operations	4,998	6,324	4,896	5,100
Lease Interest Income	3,725	7,758	0	0
Investment Earnings	8,476	5,120	8,080	4,090
Hangar Rentals	194,356	105,888	139,501	145,620
Building Rental	90,282	-23,348	141,624	155,749
Land Lease	51,544	47,921	52,209	72,345
Unclassified	650	2,061	2,000	2,000
Op Trsf-Amer Rescue Plan Act	816	0	0	0
Op Trsf-CFD-Airport	41,352	49,898	58,478	61,552
Other Revenues	-51,113	694,620	366,422	464,521
TOTAL	976,380	1,593,672	1,432,496	1,021,683

Fund No. 6003 - Airport
Division No. 6500

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
501001	Regular Salaries	258,445	243,927	212,386	261,104	261,104	261,104
501002	Extra Help	3,414	812	6,374	4,620	4,620	4,620
501003	Regular Overtime	3,738	9,730	5,200	10,065	10,065	10,065
501113	Stand By Pay	0	0	4,000	4,000	2,000	2,000
502002	Unused Sick Leave	1,516	1,076	700	826	826	826
502003	Earned Benefit	3,387	17,901	6,529	5,947	5,947	5,947
503002	Vehicle Allowance	624	823	0	0	0	0
504001	Social Security-OASDI	15,667	15,970	13,578	16,834	16,710	16,710
504002	Social Security-Medicare	3,735	3,810	3,268	4,004	3,975	3,975
504003	PTS Plan FICA Alternative	44	11	83	60	60	60
505001	Retirement PERS Classic	13,093	14,440	13,627	13,615	13,615	13,615
505002	Retirement PERS Lateral	9,405	6,440	0	0	0	0
505003	Retirement PERS New PEPRA	0	0	6,206	10,850	10,850	10,850
505005	Retrmnt Unfunded Acc Liab Misc	43,622	48,383	34,392	49,460	49,205	49,205
506101	Core Allowance	39,770	39,590	44,380	62,698	62,698	62,698
506102	Workers Compensation	6,687	9,368	9,007	11,679	9,005	9,005
506110	Post Employment Benefits	10,409	10,274	10,683	11,051	11,051	11,051
	Personnel Services	413,556	422,555	370,413	466,813	461,731	461,731
511001	Utilities	50,421	55,863	48,868	63,024	63,024	63,024
511002	Telephone	3,712	3,639	4,391	4,931	4,931	4,931
511003	Postage & Mailing	75	39	208	208	208	208
511004	Printing	0	162	610	610	610	610
511005	Office Supplies	227	145	1,500	1,500	1,500	1,500
511006	Advertising	0	0	3,060	3,060	3,060	3,060
511007	Office Equip & Maintenance	0	536	936	936	936	936
511008	Electronic, Tech & Other Equip	0	0	0	250	250	250
511009	Software	0	0	0	3,410	3,410	3,410
511011	Certs,Memberships&Subscription	2,350	1,723	2,753	3,135	3,135	3,135
511012	Professional Services	40,973	52,423	85,711	63,750	63,750	63,750
511013	Operating Mats, Svcs&Supplies	25,362	23,295	32,299	45,833	45,833	45,833
511014	Equipment Ops & Maintenance	0	0	540	540	540	540
511018	Small Tools & Equipment	0	0	106	106	106	106
511019	Mileage	0	0	208	208	208	208
511020	Training Expense	730	275	1,718	1,718	1,718	1,718
511021	Travel and Meetings	500	889	2,080	2,080	2,080	2,080
511029	Contingency Reserve	0	0	0	0	6,444	6,444
511301	Non-operating Mats & Supplies	11,871	1,880	13,785	13,785	13,785	13,785
547001	Dept Share of Insurance	25,464	30,549	40,619	54,309	54,309	54,309
547004	Vehicle Operations	18,514	3,055	6,824	24,880	24,880	24,880
547006	Facilities Maint Charge	35,178	36,830	40,686	45,474	40,938	40,938
547007	Computer Replacement Chrg	55,351	19,100	0	0	0	0
547009	Support Services	21,316	26,602	26,368	27,683	24,818	24,818
	Supplies and Services	292,044	257,005	313,270	361,430	360,473	360,473
520500	Adm Exp-City Council	3,249	3,974	4,406	5,083	5,012	5,012
521000	Adm Exp-City Manager	10,167	11,882	11,345	14,082	13,633	13,633
521010	Adm Exp-City Clerk	4,221	5,413	5,095	7,105	5,917	5,917
521500	Adm Exp-City Attorney	3,078	7,079	4,764	6,869	3,096	3,096
522000	Adm Exp-Finance	32,188	34,281	33,003	42,575	41,471	41,471
522050	Adm Exp-Purchasing	3,262	3,640	3,605	4,599	4,438	4,438

Fund No. 6003 - Airport
Division No. 6500

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
	Administrative	56,165	66,269	62,218	80,313	73,567	73,567
531000	Interdept DSC-General Fund	0	0	0	122	122	122
537004	Interdept DSC-Fleet	0	0	273	264	264	264
	Interdepartmental	0	0	273	386	386	386
590002	Operating Equip Capital Assets	61,053	49,512	2,200	2,244	2,244	2,244
630021	Depreciation	137,535	155,393	0	0	0	0
	Acquisitions	198,588	204,905	2,200	2,244	2,244	2,244
625006	Op Trsf-Airport CIP	153	628,506	669,344	110,000	110,000	110,000
627007	Op Trsf-Facilities Maintenance	12,164	9,662	10,008	10,367	10,367	10,367
627008	Op Trsf-Support Services	3,710	4,770	4,770	2,915	2,915	2,915
	Other	16,027	642,938	684,122	123,282	123,282	123,282
	Airport	976,380	1,593,672	1,432,496	1,034,468	1,021,683	1,021,683

AIRPORT

- 511001 Utilities: MID and PG&E for airport facilities.
- 511002 Telephone: landlines, cellular phones, and internet access.
- 511003 Postage: letters to tenants, FAA, etc.
- 511004 Printing: special color copy needs for required manuals, business cards and envelopes with new logo.
- 511005 Office Supplies: general office supplies and copy paper.
- 511006 Advertising: marketing of airport services & website update.
- 511007 Office Equipment & Maintenance: copier service annual contract; purchase of chairs as needed.
- 511008 Electronic, Tech, & Other: cell phones, cell phone chargers, USB cables, and other small electronic items that are less than \$5,000.
- 511009 Software: Airport's share of annual ESRI contract.
- 511011 Certs, Memberships, Subscriptions: annual membership fees for Association of California Airports, American Association of Airport Executives, and California Association of Airport Executives; office PC annual software licenses.
- 511012 Professional Service: lab/field testing and marketing consultant.
- 511013 Construction, electrical, plumbing maintenance supplies; vegetative management; alarm monitoring; uniform cleaning service; underground ground tank monthly and annual inspections; fuel tank repairs, maintenance, and inspections; port-a-potty services; state and local permit fees; fire sprinkler inspection; property taxes; and landscape maintenance.
- 511014 Maintenance of radios and altimeters; parts for aviation equipment.
- 511018 Small tools as needed.

AIRPORT (Continued)

511019 Staff mileage reimbursement for daily trips to City Hall, visits to FAA or CAC meetings when a city vehicle is not available.

511020 Registrations for airport management seminars and conferences, and staff training as required.

511021 FAA and state agency meetings and travel associated with training, including meals and mileage reimbursements.

511301 Airport sign replacement; windsocks; miscellaneous equipment; runway markings, such as paint & beads, required for annual upkeep of airport for compliance.

FOOTNOTE:

Fund 6003 represents the operating costs of the Airport. Fund 5006 reflects capital improvements.

Airport Capital Improvement Fund

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
EXPENSES						
Acquisitions	0	293,055	0	0	0	0
Capital Outlay	292,713	2,047,933	1,933,805	793,797	793,797	793,797
Other	0	0	0	0	0	0
TOTAL	292,713	2,340,988	1,933,805	793,797	793,797	793,797

	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
FINANCING SOURCES				
Airport Grants Funding	0	512,602	0	566
Investment Earnings	464	132	0	0
Op Trsf-Econ Dev Opportunity	0	889,469	1,100,000	518,417
Op Trsf-Airport Indstl Pk CIP	43,032	0	137,105	131,000
Op Trsf-Airport Operations	153	628,506	669,344	110,000
Other Revenues	249,064	310,279	27,356	33,814
TOTAL	292,713	2,340,988	1,933,805	793,797

Fund No. 5006 - Airport Capital Improvement Fund
Division No. 6500

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591001	CIP Buildings	0	0	0	141,652	141,652	141652
591003	CIP Infrastructure	0	0	0	211,919	211,919	211919
591006	CIP Improvements-Land	0	0	0	187,381	187,381	187381
591101	Construction in Progress	100	2,047,933	1,933,805	252,845	252,845	252845
	Capital Outlay	100	2,047,933	1,933,805	793,797	793,797	793,797
630021	Depreciation	292,613	293,055	0	0	0	0
	Acquisitions	292,613	293,055	0	0	0	0
	Airport Capital Improvement	292,713	2,340,988	1,933,805	793,797	793,797	793,797