

PUBLIC WORKS DEPARTMENT

“CUSTOMER SERVICE WITH QUALITY CARE”

DESCRIPTION

Through a continuing process of employee involvement, the Public Works Department has adopted the following mission and value statements as a foundation for all of the department's activities.

MISSION

The Public Works Department's mission is to provide quality public works service with pride and dedication to insure a higher quality of life for the City of Merced. Our vision is to be recognized as an outstanding provider of public works services. This is accomplished through partnership, teamwork, quality customer service, employee development, continuous improvement, and a positive public image.

GOALS

- ◇ **Merced's Future**: We take pride in conserving resources. We plan our work anticipating future community needs. We work to make Merced a better place to live. We encourage innovation and look for better ways.
- ◇ **The Customer**: We find the best ways to provide quality customer service. We listen and respond to the needs of our customers while planning for the future needs of our customers.
- ◇ **The Team**: We pull together to provide excellent service. We believe our success depends on teamwork, trust, honesty, and ethical behavior. We support each other. We listen to each other. We trust each other.
- ◇ **The Individual**: We encourage new ideas. We encourage and reward individual initiative and acceptance of responsibility. We invest in training and professional growth. We care about the individual.
- ◇ **The Workplace**: We plan with safety in mind. We consider public health and safety as our top priority. We provide the correct tools and training for the task. We take employee safety seriously. We strive to make the workplace a safe and productive environment.



PUBLIC WORKS OPERATIONS - ADMINISTRATION
FUND NO. 029
ACCOUNT NO. 1102

DESCRIPTION

The Public Works Operations/Administration Division provides administrative support to the Internal Services, Solid Waste, Tax Services, Water, Storm Drains, Collection, Environmental Control and the Wastewater Treatment Divisions, while providing responsive quality service to the general public.

MISSION

Provide and maintain excellent customer service through strategic planning, budgeting, administrative management, and service support for Public Works Operations. Ensure employee health and safety are maintained, while providing quality customer service to both internal and external customers.

GOALS

- Establish a culture and reputation of superior customer service for both internal and external customers.
- Continue to promote and conduct trainings for a safe working environment for Public Works employees.
- Promote Geographical Information Systems (GIS) technology to enhance internal and external customer service needs.
- Pursue "Green" opportunities and improve cost efficiency to ensure customers receive the highest level of energy efficient environmental friendly service at the lowest cost when compared to other agencies, both public and private.

OBJECTIVES

1. Enhance customer relations.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

Continue the use of mass media in publicizing various Public Works programs.

Increase number of educational presentation events to service groups, area schools, regarding various mandated Public Works programs by 20% from 2008/09.

ADMINISTRATION

- Continue to upgrade the City web site quarterly and as events occur providing up-to-date information regarding operations, services, and activities.
- Send 10 customer surveys per month to measure administration and Public Works customer service effectiveness.
2. Aggressively promote safety in the work place.
- Conduct general and specific required OSHA safety training programs initially and annually for all Public Works personnel. Monitor and review both vehicle and personnel accidents with Safety Committee and Risk Control Committee monthly to identify causes and implement loss prevention methods. Conduct and document on-site facility safety inspections quarterly. Hold "all hands" safety training meetings once per month.
- Promote workplace safety yearly by hosting and/or attending in-house risk management training events for all division employees.
- Implement an annual work place violence prevention program.
- Conduct the annual re-orientation of all employees to the Injury, Illness Prevention Program.
3. Collaborate with Engineering to identify areas where Public Works Standards need revision.
- Ongoing reduction in cost of repairs from improved standards.
4. Provide continuous training opportunities consistent with the needs of the work group.
- Average 16 hours training per employee annually.
- Continue to maintain a resource library to aid in training.

5. Collaborate with the GIS Coordinator and Engineering Department to develop and implement a citywide GIS Program.

Continue Public Works infrastructure data collection program.

Obtain GPS specified coordinates for various citywide infrastructures and create GIS Themes for each type of property coordinates obtained.

ADMINISTRATION

6. Establish and set up a complete job cost accounting (Equipment, Labor, Materials) system through info system's work order application, and pull infrastructure data and maps from GIS files when available.

Provide continuous work order and report writing training for Public Works staff to maximize benefits of city-wide customer info system.

2009/2010 Budget Highlights

Continue to incorporate technology-driven cost accounting, customer service and management systems to decrease costs, identify weaknesses to improve service, and meet customer demands.

PERSONNEL

Number of Positions

Classification	Funded In Budget 2008-09	City Mgr. Recom. 2009-10	Council Approval
Systems Technician I/II/III	1.00	1.00	1.00
Acctg. Technician	1.00	1.00	1.00
Accountant I/II	1.00	1.00	1.00
Account Clerk I/II/III	3.00	3.00	3.00
TOTAL	14.75	13.00	13.00

BUDGET DETAIL EXPENSES

029-1102	Public Works Oper. Admin.			FINAL	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	RECOM.	APPROVAL
		2006-07	2007-08	2008-09	2009-10	2009-10
531.01-00	Regular Salaries	621,540	785,063	828,898	788,659	788,659
531.03-00	Extra Help	6,428	17,455	14,659	0	0
531.04-01	Regular Overtime	9,795	11,120	8,864	8,470	8,470
531.10-02	Unused Sick Leave	0	203	216	216	216
531.10-05	Retirement PERS	88,107	136,382	141,048	134,471	134,471
531.10-06	Social Security-OASDI	36,172	46,331	53,055	46,827	46,827
531.10-07	Social Security-Medicare	9,199	11,730	13,222	11,655	11,655
531.10-08	State Unemployment	2,250	2,250	2,363	1,979	1,979
531.10-09	Long Term Disability	1,823	0	0	0	0
531.10-10	Group Health Insurance	178,983	0	0	0	0
531.10-11	Group Life Insurance	1,407	0	0	0	0
531.10-12	Workers Compensation	2,488	3,818	3,329	1,406	1,406
531.10-15	Vision Plan	4,499	0	0	0	0
531.10-16	Dental Plan	20,518	0	0	0	0
531.10-18	Management Physicals	0	0	586	630	630
531.10-20	Earned Benefit	2,414	3,679	66,260	13,832	13,832
531.10-21	Bilingual Pay Program	0	0	0	600	600
531.10-23	Uniform Cleaning	1,597	971	739	739	739
531.10-27	PTS Plan FICA Alternative	85	227	191	0	0
531.10-32	Cash Back-Biweekly Allow	23	1,466	2,468	2,887	2,887
531.10-33	Core Allowance	0	163,192	189,736	170,094	170,094
531.10-35	Post Employment Benefits	0	0	25,936	30,950	30,950
Personnel Services		987,328	1,183,887	1,351,570	1,213,415	1,213,415
532.11-00	Utilities	9,155	10,523	10,456	14,242	14,242
532.12-00	Telephone	12,176	12,505	6,302	5,832	5,832
532.13-00	Postage	706	849	609	946	946
532.15-00	Office Supplies	27,796	25,811	39,395	39,524	39,524
532.17-00	Professional Services	4,594	1,199	6,520	6,220	6,220
532.18-00	Travel and Meetings	1,035	2,933	460	690	690
532.20-00	Training Expense	925	2,231	1,975	2,310	2,310
532.21-00	Rents/Leases	1,191	1,347	5,940	5,940	5,940
532.23-00	Vehicle Operations/Maint	6,194	12,482	10,683	5,384	5,384
532.24-00	Memberships, Subscription	2,435	4,153	5,573	4,793	4,793
532.25-00	Maintenance Matls & Svcs	5,948	7,475	3,925	2,475	2,475
532.26-00	Other Equipment O & M	524	342	675	200	200
532.28-00	Safety Supplies	3,019	13,039	14,150	13,150	13,150
532.30-01	Dept Share of Insurance	17,148	22,712	36,290	43,383	43,383
532.32-00	Vehicle Replacement Fee	11,438	14,338	15,395	13,365	13,365
532.38-00	Support Services	133,768	100,061	117,313	114,540	114,540
532.45-00	Facilities Maint Charge	37,711	31,812	30,557	19,587	19,587
532.46-00	Computer Replacement Chrg	21,332	25,342	15,795	24,328	24,328
Supplies and Services		297,095	289,154	322,013	316,909	316,909
533.43-00	Machinery/Equipment	14,023	24,114	900	0	0
Property		14,023	24,114	900	0	0
535.92-01	Interdept DSC-General Fnd	3,999	4,178	0	0	0
535.92-17	Interdept DSC-Develop Svc	6,006	5,947	6,034	5,178	5,178
535.92-72	Interdept DSC-Supprrt Sr	0	0	0	37	37
Interdepartmental		10,005	10,125	6,034	5,215	5,215
**	Public Works Oper. Admin	1,308,451	1,507,280	1,680,517	1,535,539	1,535,539

PUBLIC WORKS OPERATIONS – ADMINISTRATION

- 12-00 Cellular telephones, ISDN telephone lines for computers, and two-way radio circuits
- 20-00 Geographical Information System and Supervisor Refresher Training Classes
- 24-00 California Water Environment Association, CAL-OSHA Reporter, and American Public Works Association membership
- 26-00 Repairs for base, mobile, and remote radios
- 28-00 Department Recognition Safety Awards, video rentals, and CPR cards and supplies
- 43-00 Replacement of office chairs

FOOTNOTE: A portion of administrative costs are recovered through Direct Service Charges to divisions, with remaining general administration expenses spread based on number of employees and operating budget.



STREET AND STREETLIGHT MAINTENANCE
FUND NO. 022
ACCOUNT NO. 1104

DESCRIPTION

The Street and Streetlight Maintenance Division performs all necessary maintenance and repairs to all city infrastructure located within the City's public right-of-ways, to include city streets, bike paths, sidewalks, curb and gutters, street lights, traffic signals, signs, and pavement markings.

MISSION

Perform all maintenance with a high level of professionalism and quality, ensuring the City's infrastructure is maintained in a safe and reliable manner.

GOALS

- ◇ Ensure our comprehensive street and sidewalk inspection, repair, and preventive maintenance program is maintained in accordance with program objectives.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service and minimize costs.

OBJECTIVES

1. Continue ongoing Street Maintenance Program to maintain street integrity through an aggressive inspection and replacement program.

**PERFORMANCE
MEASUREMENTS/INDICATORS**

As prioritized by our inspection program, replace 100,000-sq. ft. of asphalt at strategic locations by June 2010.

Crack seal 10-lane miles of streets as prioritized by inspection program.

Work closely with the Engineering department on capital projects to ensure all aspects of projects are covered prior to construction.

STREET AND STREETLIGHT MAINTENANCE

- 2. Continue Sidewalk Maintenance Program to remove tripping hazards, and install ADA ramps as prioritized by inspection program.**

Replace 7,200 lineal ft of sidewalk by January 2010.

Continue rapid repairs, due to utility cuts in sidewalks, within 30-days of work performed by the Utilities Division.

Identify and work with the Engineering department on the South Merced Sidewalk Serviceability Project to ensure the most critical sidewalk repairs are given priority.

Install ADA ramps at strategic locations with emphasis on schools, hospitals, and businesses with curbs restricting ADA access.

- 3. Continue Traffic Signal and Streetlight Maintenance Program.**

Continue immediate response to reported traffic signal problems and 48-hour maximum response time to reported streetlight outages. Tracking accomplished through current work order system.

Continue to research technological improvements to determine how they may benefit the City's traffic signal and streetlight maintenance program.

- 4. Continue Curb & Gutter Maintenance, replacing damaged gutters, as prioritized by the inspection program or customer requests.**

Replace 1,200 lineal ft by June 2010.

STREET AND STREETLIGHT MAINTENANCE

5. Continue Street Signs and Traffic Pavement Markings Maintenance Program.

Maintain thermal plastic on all prior applications citywide.

Repaint all center-line, bike lane, and fog line striping by June 2010. Ongoing program.

Conduct annual sign survey to identify necessary repairs or replacements. Survey will be conducted using GPS technology beginning in FY 09/10. Program GPS data collection will require approximately four years.

Continue program of replacing non-reflective stop signs with high intensity reflective sign faces at all stop signs throughout the city.

Collaborate and coordinate with the Traffic Committee and the Engineering Department to ensure prompt completion of all sign installation requests and ordinance changes.

Note: Monthly reports are generated to track all street and streetlight maintenance activities.

2009-2010 BUDGET HIGHLIGHTS

A request has been made for \$80,000 from the Community Development Block Grant (CDBG) funds for Phase III sidewalk rehabilitation in South Merced. No confirmation has been received.

Funds from Measure C, Proposition 42, and Proposition 1B are anticipated to pay for street rehabilitation on Olive Avenue, from J59 to G Street, and on Yosemite Avenue, from G Street to Parsons Avenue.



BUDGET DETAIL EXPENSES

022-1104	Street/Light Maintenance					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	495,190	576,266	774,751	797,099	797,099
531.03-00	Extra Help	27,609	31,587	17,386	0	0
531.04-01	Regular Overtime	63,731	62,081	76,509	33,957	33,957
531.04-04	Call Back Time Worked	7,170	8,042	9,227	7,127	7,127
531.10-01	Holiday Pay	283	0	335	335	335
531.10-02	Unused Sick Leave	933	1,309	1,801	1,801	1,801
531.10-05	Retirement PERS	69,763	99,671	132,182	136,378	136,378
531.10-06	Social Security-OASDI	36,743	41,445	54,983	53,591	53,591
531.10-07	Social Security-Medicare	8,983	10,178	13,112	12,533	12,533
531.10-08	State Unemployment	2,745	2,895	2,708	2,558	2,558
531.10-09	Long Term Disability	1,089	0	0	0	0
531.10-10	Group Health Insurance	200,722	0	0	0	0
531.10-11	Group Life Insurance	1,446	0	0	0	0
531.10-12	Workers Compensation	53,675	56,424	38,530	57,664	57,664
531.10-15	Vision Plan	5,238	0	0	0	0
531.10-16	Dental Plan	24,144	0	0	0	0
531.10-17	Stand By Pay	22,489	26,211	25,931	25,931	25,931
531.10-18	Management Physicals	0	0	149	149	149
531.10-20	Earned Benefit	5,634	6,398	6,288	6,288	6,288
531.10-21	Bilingual Pay Program	0	7	0	1,200	1,200
531.10-23	Uniform Cleaning	6,092	5,973	12,870	5,551	5,551
531.10-26	Call Back - Non Worked	192	288	408	408	408
531.10-27	PTS Plan FICA Alternative	350	435	226	0	0
531.10-32	Cash Back-Biweekly Allow	57	143	170	237	237
531.10-33	Core Allowance	0	226,638	233,096	207,665	207,665
531.10-35	Post Employment Benefits	0	0	23,427	31,282	31,282
Personnel Services		1,034,278	1,155,991	1,424,089	1,381,754	1,381,754
532.11-00	Utilities	525,670	559,263	500,333	527,164	527,164
532.12-00	Telephone	5,065	4,121	4,158	4,158	4,158
532.13-00	Postage	473	662	725	725	725
532.17-00	Professional Services	85,712	145,838	193,840	135,526	135,526
532.18-00	Travel and Meetings	2,378	1,577	1,928	1,928	1,928
532.19-00	Mileage	0	0	100	100	100
532.20-00	Training Expense	1,899	3,234	2,350	2,350	2,350
532.21-00	Rents/Leases	658	2,454	1,064	1,889	1,889
532.23-00	Vehicle Operations/Maint	162,303	178,252	149,926	89,946	89,946
532.24-00	Memberships, Subscription	483	677	606	606	606
532.25-00	Maintenance Matls & Svcs	508,792	840	103,320	349,974	349,974
532.26-00	Other Equipment O & M	4,952	10,818	11,135	8,310	8,310
532.27-00	Small Tools	1,986	2,652	2,750	2,750	2,750
532.28-00	Safety Supplies	4,248	6,195	5,507	5,507	5,507
532.29-00	Other Materials Supplies	16,163	0	0	35,423	35,423
532.30-01	Dept Share of Insurance	10,533	31,724	51,837	68,134	68,134
532.32-00	Vehicle Replacement Fee	184,637	178,868	158,238	0	0
532.38-00	Support Services	133,742	105,238	95,241	85,840	85,840
532.45-00	Facilities Maint Charge	3,138	2,915	2,414	1,880	1,880
532.46-00	Computer Replacement Chrg	689	689	413	0	0
Supplies and Services		1,653,521	1,236,017	1,285,885	1,322,210	1,322,210
533.43-00	Machinery/Equipment	27,682	0	0	0	0
Property		27,682	0	0	0	0
534.91-01	Adm Exp-City Manager	20,246	31,751	33,983	31,589	31,589

BUDGET DETAIL EXPENSES

022-1104 Street/Light Maintenance

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
534.91-02	Adm Exp-City Attorney	16,729	14,948	14,010	5,290	5,290
534.91-09	Adm Exp-Finance	74,616	90,646	79,159	80,745	80,745
534.91-10	Adm Exp-Purchasing	8,873	10,779	12,492	12,476	12,476
534.91-11	Adm Exp-Public Works	90,418	69,820	14,542	7,580	7,580
534.91-16	Adm Exp-City Council	6,681	10,080	10,934	13,978	13,978
	Administrative	217,563	228,024	165,120	151,658	151,658
535.92-01	Interdept DSC-General Fnd	0	7,705	6,276	0	0
535.92-17	Interdept DSC-Develop Svc	233,208	232,704	226,272	239,096	239,096
535.92-29	Interdept DSC-Pub Works	17,465	16,959	45,761	48,451	48,451
535.92-72	Interdept DSC-Supprt Sr	365	462	583	663	663
	Interdepartmental	251,038	257,830	278,892	288,210	288,210
637.65-00	Capital Imp. Projects	31,599	5,164	155,390	0	0
	Capital Outlay	31,599	5,164	155,390	0	0
908.93-64	Trsf-Proposition 1B (064)	0	0	600,000	0	0
	Other	0	0	600,000	0	0
**	Street/Light Maintenance	3,215,681	2,883,026	3,909,376	3,143,832	3,143,832

STREET AND STREETLIGHT MAINTENANCE

- 11-00 Includes electrical service for streetlights and traffic signals and share of Corporation Yard utilities**

- 17-00 Department of Motor drivers' license upgrades, renewal, and physicals. Paint filter disposal, Cal Trans traffic signal controller maintenance, State Controllers Report, hazardous material disposal, contracted recycling of concrete and asphalt waste, and contract services for street striping**

- 21-00 Compact roller rental and security alarm at traffic/signal light warehouse**

- 24-00 Underground Service Alert (USA), International Municipal Signal Association (IMSA), and Traffic Signal Association**

- 26-00 Maintenance of base and mobile radios, concrete grinder blades, and miscellaneous tools**

**MEASURE "C" FUND-PUBLIC WORKS
FUND NO. 061
ACCOUNT NO. 1126**

PROGRAM

Measure C Fund accounts for one-half cent new transactions and use taxes effective April 1, 2006. The Measure was approved by area voters. Account Number 1126 is used for the public works related expenditures from the revenues.

BUDGET DETAIL EXPENSES

061-1126 Measure "C"- Public Works						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
532.17-00	Professional Services	0	9.752	0	0	3.626
532.23-00	Vehicle Operations/Maint	0	34.022	28.557	0	0
532.25-00	Maintenance Matls & Svcs	0	463.897	530.274	0	0
532.38-00	Support Services	0	0	871	0	0
	Supplies and Services	0	507.671	559.702	0	3.626
533.43-00	Machinery/Equipment	0	77.703	0	0	0
	Property	0	77.703	0	0	0
534.91-01	Adm Exp-City Manager	0	0	2,887	3,147	3,147
534.91-02	Adm Exp-City Attorney	0	0	1,190	527	527
534.91-09	Adm Exp-Finance	0	0	6,724	8,043	8,043
534.91-10	Adm Exp-Purchasing	0	0	1,061	1,243	1,243
534.91-16	Adm Exp-City Council	0	0	929	1,392	1,392
	Administrative	0	0	12,791	14,352	14,352
637.65-00	Capital Imp. Projects	55,008	1,686,165	3,223,956	1,729,572	1,420,572
	Capital Outlay	55,008	1,686,165	3,223,956	1,729,572	1,420,572
**	Measure "C"- Public Works	55,008	2,271,539	3,796,449	1,743,924	1,438,550



**STREETS AND SIGNALS
CAPITAL IMPROVEMENT PROJECT FUND
FUND NO. 450
ACCOUNT NO. 1104**

PROGRAM

Funds received from State and Federal services are held in separate fund accounts until projects are awarded, necessitating their expenditure. Project funds are then transferred to the Streets and Signals CIP Fund for project tracking and expenditure.

The revenues are accounted for in separate fund accounts to meet the subventing agencies' auditing and accounting requirements.

BUDGET DETAIL EXPENSES

450-1104 Street/Light CIP						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
337.65-00	Capital Imp. Projects	5,937,723	1,585,686	15,649,647	12,892,868	12,892,868
	Capital Outlay	5,937,723	1,585,686	15,649,647	12,892,868	12,892,868
908.93-25	Trsf-STP Fund (025)	0	17,836	82,744	42,608	42,608
908.93-45	Trsf-Facilities-Traf(045)	0	10,157	0	0	0
908.93-54	Trsf-Facilities Road(054)	0	75,011	0	0	0
	Other	0	103,004	82,744	42,608	42,608
**	Street/Light CIP	5,937,723	1,688,690	15,732,391	12,935,476	12,935,476



PARKS MAINTENANCE
FUND NO. 001 & 158
ACCOUNT NO. 1120 & 1137

DESCRIPTION

The Parks division is responsible for the landscape maintenance of approximately 342 acres of municipal parks, landscaped areas, traffic medians, athletic fields, and open land areas, while maintaining approximately 17 miles of associated bikeways. In addition, the division is responsible to maintain approximately 16 miles of creek and waterways for flood control purposes.

MISSION

To improve the quality of life for the Merced community by providing exceptional parks and diverse recreational experiences for all patrons, building community image and sense of place, while preserving and protecting our City's natural resources.

GOALS

- ◇ Provide support to the Parks and Community Services Department and to the public for recreational needs, while maintaining the health and condition of all public landscape areas throughout the City.
- ◇ Maintain comprehensive herbicide and pesticide application program to sustain the health and condition of landscape areas, parks, and urban forest, while enhancing the usefulness of public facilities and open space.
- ◇ Promote health and encourage exercise among residents and visitors by maintaining and upgrading the bicycle and footpath system throughout the City.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

1. Upgrade or replace parks playground equipment identified in the playground audit, in accordance with Assembly Bill 1055.
2. Collaborate with Community Services, Planning, and Engineering Departments to insure proper coordination of park development throughout the City.

Continue weekly playground inspections to ensure all playground sites are in compliance.

Attend scheduled meetings to ensure park development meets City design standards. Work closely with the Engineering and Recreation departments ensuring timely installation of all Parks Division CIP projects, including Proposition 40 projects.

- | | |
|---|---|
| 3. Continue Rose-Garden upgrades. | Replace plants as needed. |
| 4. Vegetation and fire reduction management within the city utility right-of-ways. | Apply herbicide applications quarterly or in response to a customer service request. |
| 5. Ensure maintenance district landscape areas are maintained by private landscape contractor(s) as specified by contract language. | Inspect and document findings in monthly reports, as well as ensuring deficiencies are corrected when identified. |

2009/2010 Budget Highlights

In the wake of a 5% budget cut last year and an additional 15% budget cut this year, the Parks division will focus on prioritizing critical maintenance tasks that will ensure public safety at all park facilities.

BUDGET DETAIL EXPENSES

001-1120 Parks Maintenance						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	625,666	679,933	729,433	749,433	749,433
531.03-00	Extra Help	69,191	58,308	13,728	0	0
531.04-01	Regular Overtime	32,233	34,975	20,000	19,083	19,083
531.04-04	Call Back Time Worked	618	2,568	2,300	5,969	5,969
531.10-01	Holiday Pay	138	0	0	0	0
531.10-05	Retirement PERS	89,287	118,241	124,369	128,147	128,147
531.10-06	Social Security-OASDI	41,161	46,038	47,084	48,140	48,140
531.10-07	Social Security-Medicare	10,724	11,724	11,210	11,259	11,259
531.10-08	State Unemployment	2,693	2,543	2,723	2,573	2,573
531.10-09	Long Term Disability	1,068	0	0	0	0
531.10-10	Group Health Insurance	174,896	0	0	0	0
531.10-11	Group Life Insurance	1,404	0	0	0	0
531.10-12	Workers Compensation	60,657	30,523	43,076	53,818	53,818
531.10-15	Vision Plan	4,804	0	0	0	0
531.10-16	Dental Plan	21,165	0	0	0	0
531.10-17	Stand By Pay	888	4,083	4,478	4,640	4,640
531.10-18	Management Physicals	0	0	166	166	166
531.10-20	Earned Benefit	15,343	37,849	4,681	4,978	4,978
531.10-21	Bilingual Pay Program	0	1,322	2,400	600	600
531.10-23	Uniform Cleaning	5,305	5,230	12,870	4,044	4,044
531.10-26	Call Back - Non Worked	127	0	0	0	0
531.10-27	PTS Plan FICA Alternative	984	858	178	0	0
531.10-32	Cash Back-Biweekly Allow	8	514	804	260	260
531.10-33	Core Allowance	0	188,216	239,877	232,161	232,161
531.10-35	Post Employment Benefits	0	0	22,057	27,993	27,993
Personnel Services		1,158,360	1,222,925	1,281,434	1,293,264	1,293,264
532.11-00	Utilities	257,321	303,938	332,529	332,766	332,766
532.12-00	Telephone	1,514	795	625	625	625
532.17-00	Professional Services	7,211	26,801	23,352	9,794	9,794
532.18-00	Travel and Meetings	2,375	550	500	500	500
532.19-00	Mileage	0	0	50	50	50
532.20-00	Training Expense	695	1,840	500	500	500
532.21-00	Rents/Leases	2,193	2,128	2,100	2,251	2,251
532.23-00	Vehicle Operations/Maint	154,561	178,732	135,800	68,437	68,437
532.24-00	Memberships, Subscription	1,249	555	1,195	1,245	1,245
532.25-00	Maintenance Matls & Svcs	138,725	113,277	85,000	61,799	61,799
532.26-00	Other Equipment O & M	4,142	5,730	2,750	2,750	2,750
532.27-00	Small Tools	10,202	7,267	5,640	5,640	5,640
532.28-00	Safety Supplies	5,590	5,558	3,750	3,700	3,700
532.29-00	Other Materials Supplies	27,837	28,633	21,700	21,700	21,700
532.30-01	Dept Share of Insurance	25,491	31,907	47,495	63,132	63,132
532.32-00	Vehicle Replacement Fee	94,991	107,277	96,581	0	0
532.38-00	Support Services	108,869	80,076	73,194	68,129	68,129
532.45-00	Facilities Maint Charge	189,110	193,142	167,757	101,581	101,581
532.46-00	Computer Replacement Chrg	0	1,437	862	0	0
Supplies and Services		1,032,076	1,088,543	1,001,380	744,599	744,599
533.43-00	Machinery/Equipment	7,155	76,911	1,200	0	0
Property		7,155	76,911	1,200	0	0
534.91-11	Adm Exp-Public Works	78,500	31,932	16,214	6,231	6,231
Administrative		78,500	31,932	16,214	6,231	6,231

BUDGET DETAIL EXPENSES

001-1120 Parks Maintenance						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
535.92-01	Interdept DSC-General Fnd	1,075	5,434	1,434	1,434	1,434
535.92-17	Interdept DSC-Develop Svc	8,260	10,649	13,116	11,809	11,809
535.92-29	Interdept DSC-Pub Works	13,828	18,992	28,161	25,459	25,459
535.92-53	Interdept DSC-Wastewater	1,119	0	0	678	678
535.92-59	Interdebt DSC-Land Applic	0	1,192	1,110	0	0
535.92-72	Interdept DSC-Supprt Sr	243	330	350	368	368
	Interdepartmental	24,525	36,597	44,171	39,748	39,748
**	Parks Maintenance	2,300,616	2,456,908	2,344,399	2,083,842	2,083,842



COMMUNITY FACILITIES DISTRICT
FUND NOS. 150, 155, 156, 157, 158 & 164-194
ACCOUNT NOS. 1164, 1024, 1137, & 1166

PROGRAM

In January 2004, the City Council adopted Resolution No. 2004-3, establishing Community Facilities District (CFD) 2003-2 (Services) and authorized levy of a Special Tax.

Fund 150 is used to account for the cost of annexing developments into the CFD, and Fund 155 is used to account for the costs to administer the districts. Funding comes from developers upon request to annex.

Funds 156, 157, 158 and 164-194 are used to account for certain authorized public services, including fire and police protection, parks maintenance, and landscape, storm drain, and flood control, that are likely to benefit the property. Funding comes from the annual special tax apportioned among the lots or parcels within the district.

Staffing details directly associated with Funds 156, 157 and 158 are displayed with Fire, Police and Parks Maintenance--the primary funding sources for those departments.

BUDGET DETAIL EXPENSES

158-1137	CFD-PW-Parks Maintenance					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	58,485	68,207	73,732	19,915	19,915
531.04-01	Regular Overtime	2,918	1,369	2,157	0	0
531.10-05	Retirement PERS	8,224	11,849	12,551	3,402	3,402
531.10-06	Social Security-OASDI	3,892	4,265	4,733	1,286	1,286
531.10-07	Social Security-Medicare	910	997	1,107	301	301
531.10-08	State Unemployment	300	300	300	75	75
531.10-09	Long Term Disability	130	0	0	0	0
531.10-10	Group Health Insurance	21,892	0	0	0	0
531.10-11	Group Life Insurance	150	0	0	0	0
531.10-12	Workers Compensation	2,078	2,180	1,926	531	531
531.10-15	Vision Plan	642	0	0	0	0
531.10-16	Dental Plan	3,558	0	0	0	0
531.10-20	Earned Benefit	1,742	18	1,534	830	830
531.10-23	Uniform Cleaning	667	625	1,287	637	637
531.10-33	Core Allowance	0	20,827	23,130	7,839	7,839
531.10-35	Post Employment Benefits	0	0	2,230	782	782
	Personnel Services	105,588	110,637	124,687	35,598	35,598
532.11-00	Utilities	230	4,923	14,514	29,896	29,896
532.17-00	Professional Services	0	1,064	0	0	0
532.18-00	Travel and Meetings	0	0	434	0	0
532.20-00	Training Expense	0	0	450	0	0
532.23-00	Vehicle Operations/Maint	8,770	7,516	6,021	3,034	3,034
532.25-00	Maintenance Matls & Svcs	0	421	600	0	0
532.27-00	Small Tools	0	808	1,000	0	0
532.28-00	Safety Supplies	159	88	555	0	0
532.30-01	Dept Share of Insurance	0	2,876	5,029	2,278	2,278
532.32-00	Vehicle Replacement Fee	0	0	1,785	1,785	1,785
532.38-00	Support Services	0	6,629	6,867	2,404	2,404
	Supplies and Services	9,159	24,325	37,255	39,397	39,397
535.92-01	Interdept DSC-General Fnd	2,584	2,996	2,531	2,626	2,626
	Interdepartmental	2,584	2,996	2,531	2,626	2,626
**	CFD-PW-Parks Maintenance	117,331	137,958	164,473	77,621	77,621

PARKS MAINTENANCE

- 11-00 Includes electrical, sewer, water, and refuse services at all parks facilities, with the exception of identified parks located within Community Facilities Districts, and share of Corporation Yard utilities
- 17-00 Electrical repairs, reimbursement of services performed by CDF Mt. Bullion crew, and Merced Irrigation District maintenance standby fees
- 20-00 Pesticide Control Advisory meetings and seminars, and California Parks and Recreation Conference(CPRS)
- 21-00 Rental of specialized tools and equipment for construction and repair, pager, and copier maintenance agreement
- 24-00 Membership in California Parks and Recreation Society, structural pest control training, and reference materials
- 25-00 Graffiti abatement materials, turf maintenance program, plant materials, ball field preparation and repair; landfill fees, sprinkler system parts, weed control and systemic injections, insect/rodent control, tennis and basketball court supplies, light fixtures, and park name signs
- 26-00 Maintenance of mowers, edgers, blowers, and remote radios
- 28-00 Includes specialized clothing and equipment for pesticide application, first aid kits, rubber boots, rain gear, safety glasses, and ear protection
- 29-00 Irrigation maintenance-Rose Garden at Applegate park and playground equipment replacement parts

STREET AND SUBDIVISION TREES
FUND NO. 021
ACCOUNT NO. 1122

DESCRIPTION

The Street Tree Division provides a full range of tree care services throughout the City, including scheduled tree pruning, dead wood, mistletoe, and stump removal, reforestation, hazard elimination, special tree treatments, and corrective measures, as identified by our tree program objectives or by customer requests.

MISSION

To maintain the health and vitality of the urban forest through a comprehensive inspection, maintenance, and reforestation program that is designed to ensure public safety, and provide excellent customer service, while beautifying the City of Merced.

GOALS

- ◇ Continue scheduled area pruning, mistletoe removal, and tree plant/removal programs to properly maintain the City's urban forest.
- ◇ Reduce claims resulting from incidents involving street trees through early identification and timely response to citizen requests.
- ◇ Continue to explore funding sources for reforestation efforts and seek City Council approval for implementation.

OBJECTIVES

1. Maintain the health and condition of the urban forest while responding to emergency tree/limb incidents in a timely manner.

**PERFORMANCE
MEASUREMENTS/INDICATORS**

Monitor tree trimming, stump removal, mistletoe abatement, reforestation, and emergency tree/limb removal throughout the City, and provide monthly maintenance reports to the department.

Inspect tree condition during pruning operations, and immediately correct all tree hazards when found or notified.
Ongoing.

STREET AND SUBDIVISION TREES

2. Continue Mistletoe Abatement Program in conjunction with the Area Prune Program.

Continue aggressive preventive maintenance work on eradicating mistletoe on all city trees, as well as customer service/emergency requests throughout the City. To be completed annually.

Manager to provide monthly progress report.

3. Continue the Area Prune Program to ensure all trees within the City inventory are maintained on a 6-year trim cycle.

Continue area-pruning program. Areas will be evaluated and modified as appropriate during the fiscal year.

Annual inspection of old growth areas for hazard identification and re-forestation efforts. This replaces a project formerly completed by third party contractors.

City crews to plant 450 trees as ongoing reforestation. To be completed by June 2010.

Ensure the annual park pruning cycle is completed.

Manager to provide monthly progress report.

4. Coordinate with developers and PG&E for proper species and placement of street trees in new developments and replacement trees under power lines.

Coordinate and inspect the planting of all trees by developers in new subdivisions.

Work closely with PG&E on the Right Tree Right Location program.

Ensure PG&E follows the ANSI 300 pruning practices when pruning City trees under power lines.

5. Promote the benefits of a healthy urban forest, and maintain Tree City USA designation.

Show increased participation in Arbor Day event by involving more schools and public agencies.

2009-2010 BUDGET HIGHLIGHTS

In the wake of a 5% budget cut last year and an additional 15% budget cut this year, the Trees division will focus on priorities for maintaining the City's urban forest, safety and pursue supplemental funding.



BUDGET DETAIL EXPENSES

021-1122	Street & Sub Div. Trees					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	391,637	379,807	436,130	316,136	316,136
531.04-01	Regular Overtime	20,313	20,123	12,500	12,630	12,630
531.04-04	Call Back Time Worked	892	583	581	581	581
531.10-02	Unused Sick Leave	0	0	373	0	0
531.10-05	Retirement PERS	55,308	66,164	74,479	54,048	54,048
531.10-06	Social Security-OASDI	25,912	25,277	29,171	20,972	20,972
531.10-07	Social Security-Medicare	6,060	5,912	6,822	4,905	4,905
531.10-08	State Unemployment	1,613	1,463	1,358	919	919
531.10-09	Long Term Disability	709	0	0	0	0
531.10-10	Group Health Insurance	126,557	0	0	0	0
531.10-11	Group Life Insurance	984	0	0	0	0
531.10-12	Workers Compensation	34,395	146,616	65,493	104,824	104,824
531.10-15	Vision Plan	3,133	0	0	0	0
531.10-16	Dental Plan	16,074	0	0	0	0
531.10-17	Stand By Pay	1,714	578	20,143	4,107	4,107
531.10-18	Management Physicals	0	0	149	9	9
531.10-20	Earned Benefit	4,002	8,164	1,937	12,824	12,824
531.10-21	Bilingual Pay Program	601	47	0	0	0
531.10-23	Uniform Cleaning	2,459	3,180	5,148	2,718	2,718
531.10-26	Call Back - Non Worked	371	0	0	0	0
531.10-32	Cash Back-Biweekly Allow	0	648	824	11	11
531.10-33	Core Allowance	0	111,749	140,462	95,777	95,777
531.10-35	Post Employment Benefits	0	0	13,188	12,407	12,407
Personnel Services		692,734	770,311	808,758	642,868	642,868
532.11-00	Utilities	3,511	4,385	4,600	6,405	6,405
532.12-00	Telephone	892	1,327	672	672	672
532.14-00	Advertising	0	0	25	0	0
532.16-00	Printing	0	0	50	0	0
532.17-00	Professional Services	7,415	5,214	5,842	842	842
532.18-00	Travel and Meetings	76	152	0	0	0
532.19-00	Mileage	0	0	100	100	100
532.20-00	Training Expense	2,405	856	0	0	0
532.21-00	Rents/Leases	799	969	2,126	2,126	2,126
532.23-00	Vehicle Operations/Maint	98,771	112,684	94,818	47,784	47,784
532.24-00	Memberships, Subscription	150	449	330	437	437
532.25-00	Maintenance Matls & Svcs	39,004	47,080	55,000	38,500	38,500
532.26-00	Other Equipment O & M	3,448	260	3,448	1,350	1,350
532.27-00	Small Tools	8,800	6,773	8,860	6,550	6,550
532.28-00	Safety Supplies	4,140	4,507	5,650	4,020	4,020
532.30-01	Dept Share of Insurance	20,410	15,327	25,167	24,577	24,577
532.32-00	Vehicle Replacement Fee	84,054	78,392	84,580	0	0
532.38-00	Support Services	54,507	42,898	39,294	27,008	27,008
532.45-00	Facilities Maint Charge	0	0	219	212	212
532.46-00	Computer Replacement Chrg	0	0	283	0	0
Supplies and Services		328,382	321,273	331,064	160,583	160,583
534.91-01	Adm Exp-City Manager	7,444	11,902	11,429	7,239	7,239
534.91-02	Adm Exp-City Attorney	6,150	5,603	4,712	1,212	1,212
534.91-09	Adm Exp-Finance	27,433	33,981	26,622	18,505	18,505
534.91-10	Adm Exp-Purchasing	3,262	4,041	4,201	2,859	2,859
534.91-11	Adm Exp-Public Works	39,324	24,143	7,455	2,444	2,444
534.91-16	Adm Exp-City Council	2,456	3,779	3,677	3,203	3,203
Administrative		86,069	83,449	58,096	35,462	35,462
535.92-29	Interdept DSC-Pub Works	14,099	13,971	29,379	24,823	24,823

BUDGET DETAIL EXPENSES

021-1122 Street & Sub Div. Trees

ACCT. NO. ACCOUNT DESCRIPTION

ACTUAL
2006-07

ACTUAL
2007-08

FINAL
BUDGET
2008-09

CITY MGR.
RECOM.
2009-10

COUNCIL
APPROVAL
2009-10

535.92-72 Interdept DSC-Supprt Sr

183

198

233

221

221

Interdepartmental

14,282

14,169

29,612

25,044

25,044

**

Street & Sub Div. Trees

1,121,467

1,189,202

1,227,530

863,957

863,957

STREET AND SUBDIVISION TREES

- 11-00 Share of cost for refuse roll off container
- 14-00 Notice of public hearings for street tree removal
- 17-00 Drivers' license renewals, DMV upgrades, and funding for Tree Partners Foundation
- 24-00 International Society of Arboriculture, National Arbor Day Society, and Western Chapter Membership
- 25-00 Trees, stakes, ties, cable, and landfill disposal fees
- 27-00 Replacement of saws, pruners, rope, rakes, shovels, and blower

RESTRICTED WATER SYSTEM
FUND NO. 556
ACCOUNT NO. 1118

PROGRAM

The Restricted Water System Fund is used to finance all growth-related system improvements funded through water facility charges.

BUDGET DETAIL EXPENSES

556-1118 Restricted Water System						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
333.64-00	Depreciation Expense	285,038	229,141	0	0	0
	Property	285,038	229,141	0	0	0
637.65-00	Capital Imp. Projects	1,881,980	862,614	27,402,710	27,322,130	27,322,130
	Capital Outlay	1,881,980	862,614	27,402,710	27,322,130	27,322,130
706.71-01	Principal-Bond Payment	0	0	0	21,289	21,289
706.71-06	Principal Loans	0	0	20,450	0	0
706.72-01	Interest Bond Payment	0	0	0	3,712	3,712
706.72-06	Interest Loans	6,129	5,356	4,551	0	0
	Debt Services	6,129	5,356	25,001	25,001	25,001
958.93-57	Trsf-Water System Fu(557)	6,512	0	6,512	0	0
	Other	6,512	0	6,512	0	0
**	Restricted Water System	2,179,659	1,097,111	27,434,223	27,347,131	27,347,131



RESTRICTED WATER MAINS
FUND NO. 566
ACCOUNT NO. 1118

PROGRAM

The Restricted Water Mains Fund is used for collection of over sizing components of Water Facility Charges. Refunds are made to the original contributor at such time additional development occurs.

BUDGET DETAIL EXPENSES

566-1118 Restricted Water Mains

ACCT. NO. ACCOUNT DESCRIPTION

ACTUAL
2006-07

ACTUAL
2007-08

FINAL
BUDGET
2008-09

CITY MGR.
RECOM.
2009-10

COUNCIL
APPROVAL
2009-10

333.64-00 Depreciation Expense

88,986

88,986

0

0

0

Property

88,986

88,986

0

0

0

637.65-00 Capital Imp. Projects

0

181,723

250,000

5,014,958

5,014,958

Capital Outlay

0

181,723

250,000

5,014,958

5,014,958

** Restricted Water Mains

88,986

270,709

250,000

5,014,958

5,014,958



WATER SYSTEM
FUND NO. 557
ACCOUNT NO. 1106

DESCRIPTION

The Water System Division is responsible for the maintenance and operation of the City's water supply. The system consists of 15 active well sites, 21 deep-well pumps, and approximately 500 miles of distribution pipeline. The division also maintains all fire hydrants, water meters, valves, fluoridation and chlorination injection systems, pump motors, electrical systems, and two-300,000, one-400,000, and one-500,000 gallon above ground water storage tanks, while supplying approximately eight billion gallons of water to our customers annually.

MISSION

Provide the City of Merced with a continuous supply of clean and safe drinking water, while responding to customer requests in a timely manner.

GOALS

- ◇ Ensure compliance with the City's comprehensive water system inspection, repair, and preventive maintenance program.
- ◇ Ensure regulatory requirements from Federal, State, and Local agencies for providing safe drinking water are met.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the Division, while providing the highest level of customer service.
- ◇ Continue to promote and enforce water conservation measures through conservation projects, public education, notifications, and water metering advantages.
- ◇ Protect City residents, the water supply, and the water system by requiring businesses and other entities to comply with back flow device requirements.

OBJECTIVES

1. Ensure elevated water tank bacteriological consistency and tank integrity are maintained in accordance with specified standards.

**PERFORMANCE
MEASUREMENTS/INDICATORS**

Conduct annual tank integrity and cathodic protection system inspections and repair defective items when found. Private contractor to clean and inspect all elevated water storage tanks. Contracted inspections are video taped under live conditions. Complete by June 2010.

WATER SYSTEM

- | | |
|--|--|
| 2. Ensure commercial water meters are functioning within specified tolerances. | Inspect a minimum of 25% of all commercial water meters; repair, replace, or calibrate as needed.
On-going. |
| 3. Increase fire hydrant water flow capacity within strategically identified areas. | Replace a minimum of 15 obsolete low-flow, dry-barrel fire hydrants with high-flow, wet-barrel hydrants.
Complete by June 2010. |
| 4. Maintain distribution system to meet State and Federal contaminant and disinfection byproduct requirements. | Track compliance through on-going flushing and monitoring program.

Pursue expansion of new electronic reporting to include electronic reporting to the state. |
| 6. Stay abreast with current water systems and water quality standards. | Monitor regulatory changes to water distribution systems and/or water quality as specified by the California Department of Public Health (CDPH).
Ongoing.

Implement modifications to water system as per ongoing regulatory updates. |
| 7. Develop and implement construction site (temporary) water supply program to involve metering and backflow device requirements. | Implement construction site accurate water use measurement; billing and reporting will provide revenue recovery and promote water conservation. |
| 8. Identify businesses and entities not currently equipped with a backflow assembly and develop procedure to bring them to compliance. | Coordinate implementation of program with customers. Ongoing. |
| 9. Continue to promote and enforce water conservation measures | Pursue opportunities for conservation projects, public education, notifications, and water metering advantages |

WATER SYSTEM

2009-2010 BUDGET HIGHLIGHTS

Rates approved in FY 07 are expected to provide a stable funding source through FY 2011.

Water Division's present backflow testing program will be heavily impacted during the next fiscal year due to increased installations of backflow devices to City owned property and business entities.

The Water Division is vigilant in source water protection and water systems security.



BUDGET DETAIL EXPENSES

557-1106	Water System					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	1,123,981	1,332,629	1,514,751	1,549,203	1,549,203
531.03-00	Extra Help	26,816	0	0	0	0
531.04-01	Regular Overtime	94,208	60,223	62,708	57,558	57,558
531.04-04	Call Back Time Worked	9,526	7,943	7,488	7,718	7,718
531.10-02	Unused Sick Leave	1,413	2,010	2,663	2,663	2,663
531.10-05	Retirement PERS	158,230	231,150	258,814	265,435	265,435
531.10-06	Social Security-OASDI	78,433	88,286	101,071	102,691	102,691
531.10-07	Social Security-Medicare	18,754	20,832	23,638	24,016	24,016
531.10-08	State Unemployment	4,193	4,193	4,276	4,261	4,261
531.10-09	Long Term Disability	1,956	0	0	0	0
531.10-10	Group Health Insurance	353,757	0	0	0	0
531.10-11	Group Life Insurance	2,833	0	0	0	0
531.10-12	Workers Compensation	25,348	25,102	26,989	29,178	29,178
531.10-15	Vision Plan	8,661	0	0	0	0
531.10-16	Dental Plan	42,396	0	0	0	0
531.10-17	Stand By Pay	38,967	38,932	48,571	51,115	51,115
531.10-18	Management Physicals	0	0	385	368	368
531.10-20	Earned Benefit	5,420	9,941	4,392	4,558	4,558
531.10-23	Uniform Cleaning	8,634	8,446	16,731	7,875	7,875
531.10-26	Call Back - Non Worked	0	0	75	75	75
531.10-27	PTS Plan FICA Alternative	369	0	0	0	0
531.10-32	Cash Back-Biweekly Allow	422	1,791	1,924	1,078	1,078
531.10-33	Core Allowance	0	323,235	378,087	364,954	364,954
531.10-35	Post Employment Benefits	0	0	45,804	60,798	60,798
Personnel Services		2,004,317	2,154,713	2,498,367	2,533,544	2,533,544
532.11-00	Utilities	1,394,374	1,444,750	1,551,915	1,607,969	1,607,969
532.12-00	Telephone	8,562	7,560	6,002	6,614	6,614
532.13-00	Postage	31,626	37,773	44,087	50,646	50,646
532.14-00	Advertising	1,800	5,598	8,000	8,000	8,000
532.16-00	Printing	13,655	10,456	34,511	39,166	39,166
532.17-00	Professional Services	143,747	309,512	322,045	436,912	471,486
532.18-00	Travel and Meetings	6,144	4,050	5,900	5,900	5,900
532.19-00	Mileage	0	91	100	500	500
532.20-00	Training Expense	10,463	12,376	5,600	7,400	7,400
532.21-00	Rents/Leases	506	2,459	3,192	3,192	3,192
532.23-00	Vehicle Operations/Maint	172,482	205,123	186,384	123,001	123,001
532.24-00	Memberships, Subscription	6,282	4,287	6,882	6,882	6,882
532.25-00	Maintenance Matls & Svcs	687,944	655,575	587,920	567,516	567,516
532.26-00	Other Equipment O & M	19,439	3,153	6,250	7,170	7,170
532.27-00	Small Tools	1,958	4,181	2,029	1,959	1,959
532.28-00	Safety Supplies	6,194	11,190	9,831	9,421	9,421
532.29-00	Other Materials Supplies	24,397	22,559	40,000	40,000	40,000
532.30-01	Dept Share of Insurance	43,525	43,267	93,930	127,175	127,175
532.32-00	Vehicle Replacement Fee	178,861	177,478	230,590	247,472	247,472
532.38-00	Support Services	288,994	30,073	31,170	28,760	28,760
532.45-00	Facilities Maint Charge	31,378	29,151	21,941	15,043	15,043
532.46-00	Computer Replacement Chrg	14,189	16,851	10,217	18,587	18,587
Supplies and Services		3,086,520	3,037,513	3,208,496	3,359,285	3,393,859
533.43-00	Machinery/Equipment	545,993	374,910	286,922	209,650	209,650
Property		545,993	374,910	286,922	209,650	209,650
534.91-01	Adm Exp-City Manager	70,124	79,743	105,478	77,349	77,349
534.91-02	Adm Exp-City Attorney	57,941	37,541	45,881	12,954	12,954

BUDGET DETAIL EXPENSES

557-1106 Water System						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
534.91-09	Adm Exp-Finance	258,436	227,658	263,260	197,714	197,714
534.91-10	Adm Exp-Purchasing	30,732	27,072	39,255	30,550	30,550
534.91-11	Adm Exp-Public Works	167,512	80,707	33,562	14,980	14,980
534.91-16	Adm Exp-City Council	23,140	25,317	34,779	34,228	34,228
Administrative		607,885	478,038	522,215	367,775	367,775
535.92-01	Interdept DSC-General Fnd	185,610	231,218	230,119	248,457	248,457
535.92-17	Interdept DSC-Develop Svc	218,964	267,238	269,814	362,071	362,071
535.92-22	Interdept DSC-Streets	127,009	3,183	3,427	0	0
535.92-29	Interdept DSC-Pub Works	137,749	196,464	277,643	247,803	247,803
535.92-53	Interdept DSC-Wastewater	129,016	138,031	0	0	0
535.92-67	Interdept DSC-Liability	62,500	75,000	71,811	37,500	37,500
535.92-72	Interdept DSC-Supprt Sr	578	627	856	774	774
Interdepartmental		861,426	911,761	853,670	896,605	896,605
633.64-00	Depreciation Expense	1,020,000	1,061,241	0	0	0
Property		1,020,000	1,061,241	0	0	0
637.65-00	Capital Imp. Projects	227,281	514,341	507,860	345,505	345,505
Capital Outlay		227,281	514,341	507,860	345,505	345,505
706.71-01	Principal-Bond Payment	0	0	315,000	325,000	325,000
706.72-01	Interest Bond Payment	353,604	397,263	387,963	375,814	375,814
706.73-01	Agent Fees-Bond Payment	1,227	3,721	4,000	4,000	4,000
Debt Services		354,831	400,984	706,963	704,814	704,814
908.93-19	Trsf-Maint Districts(019)	37	0	0	0	0
Other		37	0	0	0	0
918.93-20	Trsf-Downtown Maint (120)	0	37	37	37	37
Other		0	37	37	37	37
948.93-43	Trsf-Fahrens Park CI(443)	0	26,345	0	0	0
948.93-56	Trsf-2004 Water Rev (456)	728,330	95,000	0	0	0
948.93-63	Trsf-PCE CleanUp Cip(463)	0	0	0	250,000	250,000
Other		728,330	121,345	0	250,000	250,000
958.93-66	Trsf-Restricted Wate(566)	0	0	0	100,000	100,000
Other		0	0	0	100,000	100,000
**	Water System	9,436,620	9,054,883	8,584,530	8,767,215	8,801,789

WATER SYSTEM

- 11-00 Electrical service at water well sites and share of Corporation Yard utilities
- 12-00 Includes cellular telephones and computer circuit lines
- 14-00 Water Conservation advertising, and publishing mandated Water Quality Notification in the FOCUS magazine
- 16-00 Public notification of water quality violations, share of utility billings, water conservation citations, and translation services
- 17-00 Share of annual financial audit, self-contained breathing apparatus physicals, DMV physicals; state fees, telemetry service agreement, contract testing, and State Department of Health Services ELAP certification
- 21-00 Copier machine maintenance agreement
- 24-00 Underground Service Alert membership (USA), Mid-Valley Water Association, certifications/accreditations, and Northern California Backflow Association
- 25-00 Maintenance supplies such as PVC pipe, paint, fuses, grease, fire hydrant supplies, couplings, stops (meter, corporation and curb), displacement meters, meter boxes, chlorination supplies, excavation and backfill materials, and parts for automated meter equipment and irrigation
- 26-00 Maintenance for mobile radios, tools, and replacement of motor bearings
- 29-00 Miscellaneous laboratory supplies for various water tests in accordance with State Department of Health Services
- 34-00 Contingency reserve for emergency operations

2004 WATER REVENUE BOND
FUND NO. 456
ACCOUNT NO. 1158

PROGRAM

2004 Water Revenue Bond fund for capital projects for the purpose of improving the Water System have been appropriated and all projects are nearing completion.

BUDGET DETAIL EXPENSES

456-1158 2004 Water Revenue Bond

ACCT. NO. ACCOUNT DESCRIPTION

ACTUAL
2006-07

ACTUAL
2007-08

FINAL
BUDGET
2008-09

CITY MGR.
RECOM.
2009-10

COUNCIL
APPROVAL
2009-10

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
532.17-00	Professional Services	16,017	15,543	0	0	0
	Supplies and Services	16,017	15,543	0	0	0
633.64-00	Depreciation Expense	6,209	86,935	0	0	0
	Property	6,209	86,935	0	0	0
637.65-00	Capital Imp. Projects	2,617,318	2,834,188	46,459	29,253	29,253
	Capital Outlay	2,617,318	2,834,188	46,459	29,253	29,253
**	2004 Water Revenue Bond	2,639,544	2,936,666	46,459	29,253	29,253



PCE CLEAN UP WATER CIPs
FUND NO. 463
ACCOUNT NO. 1154

PROGRAM

Accounts for capital projects related to PCE remediation.

BUDGET DETAIL EXPENSES

463-1154 PCE Clean Up Water CIPs

ACCT. NO. ACCOUNT DESCRIPTION

ACTUAL
2006-07

ACTUAL
2007-08

FINAL
BUDGET
2008-09

CITY MGR.
RECOM.
2009-10

COUNCIL
APPROVAL
2009-10

535.92-17 Interdept DSC-Develop Svc

0

0

0

30,672

30,672

Interdepartmental

0

0

0

30,672

30,672

637.65-00 Capital Imp. Projects

0

0

0

427,887

427,887

Capital Outlay

0

0

0

427,887

427,887

** PCE Clean Up Water CIPs

0

0

0

458,559

458,559



WASTEWATER/SEWER SYSTEM
FUND NO. 553
ACCOUNT NO. 1107

DESCRIPTION

The Wastewater/Sewer System Division maintains the sanitary sewer system consisting of at least 425 miles of sewer collection pipeline and related equipment.

MISSION

To provide dependable and continuous service that meets our customers' expectations.

GOALS

- ◇ Ensure completion of our annual comprehensive sewer line inspection, repair, and preventive maintenance program elements.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.
- ◇ Comply with Sewer System Management Plan (SSMP), as required by the State of California.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|---|--|
| 1. Continue Sewer Main Inspection Program to identify deteriorating conditions. | Video a minimum of 50-miles of mains, to be completed by June 2010. Ongoing program. |
| 2. Ensure new sewer and storm drain line construction meets city design standards and provide a benchmark for future line condition comparison. | Video all new sewer and storm drain line construction. Ongoing program. |

WASTEWATER/SEWER SYSTEM

- | | |
|--|--|
| 3. Continue to protect the environment and general public against sewage backups/spills. | Begin implementation of multi-year Spill Response Program. |
| | Continue sewer line flushing to include tree root cutting, and flush all restaurant trunk lines on a regular scheduled comprehensive maintenance rotation. |
| 4. Support Sewer System Management Plan (SSMP) implementation to meet General Waste Discharge Requirements (GWDR). | Develop and maintain relevant information used to establish and prioritize appropriate SSMP activities by August 2009. |

2009-2010 BUDGET HIGHLIGHTS

Rates approved in FY 07 are expected to provide a stable funding source for the next four years.

Sewer System Management Plan (SSMP) adopted by Council in 2007 will require more stringent legal authority, design provisions, operations and maintenance practices, and over flow response and spill reporting procedures.

BUDGET DETAIL EXPENSES

553-1107	Wastewater/Sewers					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	452,822	439,573	569,130	546,394	546,394
531.03-00	Extra Help	16,800	43,734	14,381	0	0
531.04-01	Regular Overtime	62,484	59,277	74,335	81,240	81,240
531.04-04	Call Back Time Worked	3,272	2,047	4,591	4,591	4,591
531.10-01	Holiday Pay	291	0	219	0	0
531.10-02	Unused Sick Leave	0	0	2,797	0	0
531.10-05	Retirement PERS	63,890	76,418	97,132	93,334	93,334
531.10-06	Social Security-OASDI	33,140	31,883	43,052	41,391	42,025
531.10-07	Social Security-Medicare	8,009	8,100	10,277	9,680	9,828
531.10-08	State Unemployment	2,093	2,093	1,980	1,695	1,695
531.10-09	Long Term Disability	1,042	0	0	0	0
531.10-10	Group Health Insurance	139,255	0	0	0	0
531.10-11	Group Life Insurance	1,290	0	0	0	0
531.10-12	Workers Compensation	10,925	12,435	10,518	11,723	11,723
531.10-15	Vision Plan	4,161	0	0	0	0
531.10-16	Dental Plan	18,168	0	0	0	0
531.10-17	Stand By Pay	16,684	16,313	23,050	23,050	23,050
531.10-18	Management Physicals	0	0	186	186	186
531.10-20	Earned Benefit	2,594	2,945	23,785	22,284	32,508
531.10-21	Bilingual Pay Program	278	0	0	0	0
531.10-23	Uniform Cleaning	4,377	4,597	7,722	3,152	3,152
531.10-27	PTS Plan FICA Alternative	232	577	187	0	0
531.10-32	Cash Back-Biweekly Allow	0	69	102	271	271
531.10-33	Core Allowance	0	162,596	182,713	162,700	162,700
531.10-35	Post Employment Benefits	0	0	17,210	21,443	21,443
Personnel Services		841,807	862,657	1,083,367	1,023,134	1,034,140
532.11-00	Utilities	6,041	6,418	6,419	7,213	7,213
532.12-00	Telephone	3,080	3,035	2,973	2,973	2,973
532.13-00	Postage	30,096	36,874	35,909	41,110	41,110
532.16-00	Printing	9,348	10,456	13,606	13,831	13,831
532.17-00	Professional Services	8,890	29,514	67,838	28,598	63,172
532.18-00	Travel and Meetings	459	2,003	1,764	1,764	1,764
532.19-00	Mileage	0	10	100	100	100
532.20-00	Training Expense	3,058	4,105	1,125	1,125	1,125
532.21-00	Rents/Leases	69	137	0	0	0
532.23-00	Vehicle Operations/Maint	80,834	102,233	75,376	57,396	57,396
532.24-00	Memberships, Subscription	2,258	2,666	3,082	3,082	3,082
532.25-00	Maintenance Matls & Svcs	51,105	46,133	68,102	56,858	56,858
532.26-00	Other Equipment O & M	2,177	3,935	6,695	4,400	4,400
532.27-00	Small Tools	977	2,180	3,095	1,600	1,600
532.28-00	Safety Supplies	6,595	11,115	13,440	8,665	8,665
532.30-01	Dept Share of Insurance	17,484	20,262	33,305	43,191	43,191
532.32-00	Vehicle Replacement Fee	74,420	64,757	76,962	115,630	115,630
532.34-00	Contingency Reserve	0	0	10,000	10,000	10,000
532.38-00	Support Services	109,160	83,380	90,546	86,966	86,966
532.45-00	Facilities Maint Charge	25,103	23,321	17,553	15,043	15,043
532.46-00	Computer Replacement Chrg	4,012	4,012	2,153	2,461	2,461
Supplies and Services		435,166	456,546	530,043	502,006	536,580
533.43-00	Machinery/Equipment	484	6,608	0	0	0
Property		484	6,608	0	0	0
534.91-01	Adm Exp-City Manager	24,944	36,322	36,462	37,602	37,602

BUDGET DETAIL EXPENSES

553-1107 Wastewater/Sewers						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
534.91-02	Adm Exp-City Attorney	20,610	17,100	15,032	6,297	6,297
534.91-09	Adm Exp-Finance	91,928	103,697	84,933	96,115	96,115
534.91-10	Adm Exp-Purchasing	10,932	12,331	13,403	14,851	14,851
534.91-11	Adm Exp-Public Works	79,874	23,081	6,092	5,713	5,713
534.91-16	Adm Exp-City Council	8,231	11,532	11,732	16,639	16,639
Administrative		236,519	204,063	167,654	177,217	177,217
535.92-01	Interdept DSC-General Fnd	15,539	39,931	39,769	60,759	60,759
535.92-17	Interdept DSC-Develop Svc	225,616	274,379	279,415	369,834	369,834
535.92-22	Interdept DSC-Streets	26,332	3,183	3,427	0	0
535.92-29	Interdept DSC-Pub Works	9,695	42,619	44,431	32,902	32,902
535.92-67	Interdept DSC-Liability	62,500	75,000	421,810	553,750	553,750
535.92-72	Interdept DSC-Supprt Sr	335	363	389	405	405
Interdepartmental		340,017	435,475	789,241	1,017,650	1,017,650
633.64-00	Depreciation Expense	393,045	514,551	0	0	0
Property		393,045	514,551	0	0	0
637.65-00	Capital Imp. Projects	5,708	268,842	315,522	175,530	175,530
Capital Outlay		5,708	268,842	315,522	175,530	175,530
706.71-01	Principal-Bond Payment	0	0	750,000	780,000	780,000
706.72-01	Interest Bond Payment	925,809	952,793	930,593	901,554	901,554
706.73-01	Agent Fees-Bond Payment	8,047	5,149	8,800	8,800	8,800
Debt Services		933,856	957,942	1,689,393	1,690,354	1,690,354
958.93-66	Trsf-Restricted Wate(566)	0	0	0	100,000	100,000
Other		0	0	0	100,000	100,000
*	Wastewater/Sewers	3,186,602	3,706,684	4,575,220	4,685,891	4,731,471

WASTEWATER/SEWER SYSTEM

- 12-00 Includes office and cellular telephones
- 13-00 Includes a portion of utility billings postage
- 16-00 Printing of vehicle safety checklists, utility billings, and public information materials
- 17-00 Department of Motor Vehicles Class B driver's license physicals, self-contained breathing apparatus physicals, GIS infrastructure maintenance, and utility billing mailing service
- 20-00 California Water Environmental Association (CWEA) training for employees
- 24-00 CWEA memberships, California Water Pollution Control Association (CWPCA), CWPCA Northern San Joaquin Section, American Society of Certified Engineers(ASCE), share of underground utility locating service, and certification renewals and testing fees
- 25-00 Batteries, grease, oil, cement powder, landfill disposal charges, concrete, fill and plaster sand, and other street repair materials as required when streets are trenched for sewer-main repairs
- 26-00 Maintenance on mobile radios

2004 SEWER REVENUE BOND
FUND NO. 457
ACCOUNT NO. 1159

PROGRAM

2004 Sewer Revenue Bond proceeds used to fund Sewer System improvement capital projects have been appropriated and all projects are nearing completion.

BUDGET DETAIL EXPENSES

457-1159 2004 Sewer Revenue Bond

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
532.17-00	Professional Services	34,516	33,495	0	0	0
	Supplies and Services	34,516	33,495	0	0	0
633.64-00	Depreciation Expense	1,344	22,682	0	0	0
	Property	1,344	22,682	0	0	0
637.65-00	Capital Imp. Projects	1,107,547	713,974	638,570	685,663	685,663
	Capital Outlay	1,107,547	713,974	638,570	685,663	685,663
958.93-51	Trsf-Wastewater Impr(551)	1,335,836	3,358,543	8,042,557	1,841,417	1,841,417
958.93-66	Trsf-Restricted Wate(566)	0	0	0	86,825	86,825
	Other	1,335,836	3,358,543	8,042,557	1,928,242	1,928,242
**	2004 Sewer Revenue Bond	2,479,243	4,128,694	8,681,127	2,613,905	2,613,905



STORM DRAINS

FUND NO. 558

ACCOUNT NO. 1114

DESCRIPTION

The Storm Drain Division is responsible for the maintenance and operation of storm drainage collection system, including 52 pump stations, basins, and associated storm inlets and discharge lines.

MISSION

The Division ensures that storm drain facilities function properly to protect the community and environment, and meet Phase 2 National Pollutant Discharge Elimination System (NPDES) requirements.

GOALS

- ◇ Ensure our comprehensive storm drain inspection, repair, and preventive maintenance program is maintained in accordance with program objectives.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|--|
| 1. Hydro-flush and clean storm drain system as identified by the inspection program. | Clean & flush 50% of storm-drain system by November 1, 2009 and the remaining 50% before June 2010 Annual on-going program. |
| 2. Clean all storm drain catch basins. | Annually clean all catch basins and prepare for major storm events. Ongoing. |
| 3. Ensure weed control is maintained surrounding all storm drain sites, including retention basins, drainage ditches, roads, and pump sites. | Excessive growth to be removed before becoming a fire hazard and can inhibit free flow of storm water. Ongoing effort throughout the year. |
| 4. Maintain storm water system pumps and valves in an appropriate state of readiness. | Continue on-going preventative maintenance program. |

STORM DRAINS

- | | |
|---|---|
| 5. Implement control program for West Nile virus. | Identify, monitor, and control areas that may become breeding sites by eliminating breeding conditions through a variety of methods, i.e. ensuring lagoons are pumped down, pesticide applications, etc. Ongoing. |
| | Coordinate mosquito control efforts with Merced Mosquito Abatement District. |
| 6. Support City Engineer in the implementation of Storm Water Management Program (SWMP) to meet Phase II NPDES permit requirements. | Track program success through the use of Performance Indicators contained within the SWMP. |

2009-2010 BUDGET HIGHLIGHTS

In the wake of a 5% budget cut last year and an additional 15% budget cut this year, the Storm Drain division will focus on prioritizing critical maintenance for storm drainage, continue to implement the Storm Water Management Plan and pursue supplemental funding.

The National Pollutant Discharge Elimination System (NPDES) permit and requirements will have a significant impact on expenditures.

BUDGET DETAIL EXPENSES

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
558-1114	Storm Drains					
531.01-00	Regular Salaries	11,860	12,442	25,670	25,440	25,440
531.04-01	Regular Overtime	2,089	2,471	3,060	3,060	3,060
531.04-04	Call Back Time Worked	679	459	582	582	582
531.10-02	Unused Sick Leave	0	0	233	233	233
531.10-05	Retirement PERS	1,638	1,996	4,394	4,361	4,361
531.10-06	Social Security-OASDI	1,035	1,054	1,967	1,956	1,956
531.10-07	Social Security-Medicare	242	246	460	457	457
531.10-08	State Unemployment	188	38	53	53	53
531.10-09	Long Term Disability	43	0	0	0	0
531.10-10	Group Health Insurance	2,980	0	0	0	0
531.10-11	Group Life Insurance	33	0	0	0	0
531.10-12	Workers Compensation	156	151	289	344	344
531.10-15	Vision Plan	80	0	0	0	0
531.10-16	Dental Plan	307	0	0	0	0
531.10-17	Stand By Pay	1,393	1,151	1,212	1,212	1,212
531.10-18	Management Physicals	0	0	54	54	54
531.10-20	Earned Benefit	741	548	932	932	932
531.10-32	Cash Back-Biweekly Allow	0	5	29	79	79
531.10-33	Core Allowance	0	3,623	5,819	5,808	5,808
531.10-35	Post Employment Benefits	0	0	776	998	998
Personnel Services		23,464	24,184	45,530	45,569	45,569
532.11-00	Utilities	17,964	22,748	30,487	20,313	20,313
532.12-00	Telephone	1,139	907	1,431	1,287	1,287
532.13-00	Postage	97	0	0	0	0
532.17-00	Professional Services	41,613	91,002	158,020	158,020	158,020
532.18-00	Travel and Meetings	798	0	0	0	0
532.20-00	Training Expense	2,010	0	0	0	0
532.21-00	Rents/Leases	1,509	1,577	1,440	1,440	1,440
532.23-00	Vehicle Operations/Maint	13,124	30,051	30,359	21,684	21,684
532.25-00	Maintenance Mats & Svcs	27,605	46,936	39,854	39,854	39,854
532.26-00	Other Equipment O & M	371	39	144	0	0
532.27-00	Small Tools	1,043	1,619	1,650	1,650	1,650
532.28-00	Safety Supplies	1,815	982	1,890	1,890	1,890
532.30-01	Dept Share of Insurance	2,283	5,101	5,582	6,016	6,016
532.32-00	Vehicle Replacement Fee	17,788	22,398	26,664	24,669	24,669
532.38-00	Support Services	10,457	37,641	33,441	34,175	34,175
Supplies and Services		138,874	261,001	330,962	310,998	310,998
533.43-00	Machinery/Equipment	0	3,099	0	0	0
Property		0	3,099	0	0	0
534.91-01	Adm Exp-City Manager	9,747	18,059	5,922	3,809	3,809
534.91-02	Adm Exp-City Attorney	8,054	8,502	1,980	638	638
534.91-09	Adm Exp-Finance	35,923	51,558	10,416	9,737	9,737
534.91-10	Adm Exp-Purchasing	4,272	6,131	2,084	1,504	1,504
534.91-11	Adm Exp-Public Works	9,274	22,062	0	539	539
534.91-16	Adm Exp-City Council	3,217	5,734	1,743	1,686	1,686
Administrative		70,487	112,046	22,145	17,913	17,913
535.92-01	Interdept DSC-General Fnd	0	1,852	7,725	18,500	18,500
535.92-29	Interdept DSC-Pub Works	1,223	1,337	9,548	15,742	15,742
535.92-53	Interdept DSC-Wastewater	4,851	2,734	15,489	15,718	15,718
Interdepartmental		6,074	5,923	32,762	49,960	49,960

BUDGET DETAIL EXPENSES

558-1114 Storm Drains						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
533.64-00	Depreciation Expense	416,117	527,974	0	0	0
	Property	416,117	527,974	0	0	0
637.65-00	Capital Imp. Projects	148,850	352	180,356	180,356	180,356
	Capital Outlay	148,850	352	180,356	180,356	180,356
**	Storm Drains	803,866	934,579	611,755	604,796	604,796

STORM DRAINS

- 11-00 Electrical service charges for storm drain pumps
- 12-00 Includes high water/power failure alarm lines (other than maintenance districts) and base radio
- 17-00 MID stream clearing and lateral maintenance, mandated metals testing, oil/grease sampling, NPDES permit, and master storm drain agreement with Merced Irrigation District
- 21-00 High water/power failure alarm circuits (outside maintenance districts), and copier maintenance agreement
- 25-00 Breakers, portable generator, weed abatement at storm basins, conduit, contactors and points, fuses, sandbags, hardware, connectors and other parts and supplies
- 26-00 Mobile radios, motor bearings, and motor and pump overhauls

FOOTNOTE: Costs are recovered through Refuse Enterprise revenue and direct service charges to maintenance district funds.

WASTEWATER TREATMENT PLANT
FUND NO. 553
ACCOUNT NO. 1108

DESCRIPTION

The Wastewater Treatment Facilities (WWTF) provides wastewater treatment to city domestic and industrial wastewater by the City's sanitary sewer and industrial waste collection systems.

MISSION

Protect the public health, the environment, and the waters of the State of California by providing appropriate wastewater treatment processes to all wastewater collected, while monitoring and ensuring water discharged meets or exceeds State and Federal requirements.

GOALS

- ◇ Operate and maintain the City of Merced's Wastewater Treatment Facilities in a reliable, safe, productive, and cost-efficient manner.
- ◇ Maintain compliance with State Water Resources Control Board National Pollutant Discharge Elimination System (NPDES) permit requirements.
- ◇ Operate and maintain the City of Merced's remote sewer lift stations and pump stations in a reliable, safe, productive, and cost effective manner.
- ◇ Maintain compliance with State Water Resources Control Board's new Sewer System Management Program's (SSMP) Waste Discharge Requirements (WDR).
- ◇ Promote employee development in all aspects of the operations; manage safety in the workplace through increased employee involvement and participation. Take full advantage of the industry's educational and technical programs for skills improvement.

WASTEWATER TREATMENT PLANT

OBJECTIVES

1. Continue to move forward with WWTP upgrade required by the Regional Water Quality Control Board. (RWQCB) It is anticipated this project will be partially financed through the State Revolving Fund account in the Amount of \$37 million and the City will Finance the remaining balance.
2. Continue to meet the requirements of the NPDES permit number CA0079219.
3. Continue to work closely with ECO:LOGIC Engineering on design completion of solids handling facilities.
4. Continue with weed abatement in effluent channel and facilities grounds.
5. Update the Standard Operating Procedures (SOP), as new testing methods are developed and promulgated.
6. Continue ongoing discussions with the staff of the RWQCB regarding the plant expansion to assure design criteria will comply with any revisions to the City's NPDES permit.

PERFORMANCE MEASUREMENTS/INDICATORS

Engineering design for upgrade is complete. Bids were received and successful bidder selected in January 2009. City Council awarded the contract in February 2009. Construction is expected to begin as early as March 2009 to meet the May 2010 deadline for tertiary treatment.

Maintain full compliance of the NPDES permit. Perform project modifications as agreed with the RWQCB.

Continue with weekly plant operations and maintenance updates.

Design development is expected to be complete in FY 09/10.

Ongoing project.

Updates to the SOP will be made as required. Ongoing.

Continue ongoing meetings with RWQCB staff to discuss design criteria and possible new process requirements.

WASTEWATER TREATMENT PLANT

- | | |
|---|---|
| 7. Implement new technologies, such as Symbio, Ultra Violet treatment, and Tertiary Filtration, to ensure compliance with current and future water quality standards. | Maintain effluent coliforms level within standards prescribed by RWQCB. |
| 8. Maintain proper operation and maintenance of all sewer collection system pump stations and lift stations. | Continuous un-interrupted operation with no overflows or violations. |

2009-2010 BUDGET H IGHlights

Rates approved in FY07 are expected to provide a stable funding source for the next three years.

SRF funding to finance the construction for the WWTP upgrade have been confirmed. Construction must be completed by June 2010.



BUDGET DETAIL EXPENSES

553-1108	Wastewater Treatmnt Plant					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	747,338	773,545	1,191,017	1,128,676	1,128,676
531.03-00	Extra Help	45,709	52,855	59,213	0	0
531.04-01	Regular Overtime	11,761	11,626	44,367	37,113	37,113
531.04-04	Call Back Time Worked	3,217	4,640	6,803	5,980	5,980
531.10-01	Holiday Pay	2,379	3,406	9,381	9,381	9,381
531.10-02	Unused Sick Leave	1,192	0	3,875	0	0
531.10-05	Retirement PERS	107,378	135,698	197,983	187,761	187,761
531.10-06	Social Security-OASDI	51,268	55,317	82,067	78,402	78,402
531.10-07	Social Security-Medicare	12,738	13,745	20,083	18,385	18,385
531.10-08	State Unemployment	2,940	2,790	2,903	2,632	2,632
531.10-09	Long Term Disability	1,849	0	0	0	0
531.10-10	Group Health Insurance	217,062	0	0	0	0
531.10-11	Group Life Insurance	2,191	0	0	0	0
531.10-12	Workers Compensation	23,173	33,833	14,317	17,990	17,990
531.10-15	Vision Plan	5,977	0	0	0	0
531.10-16	Dental Plan	26,922	0	0	0	0
531.10-17	Stand By Pay	47,692	54,550	27,681	57,075	57,075
531.10-18	Management Physicals	0	0	914	861	861
531.10-20	Earned Benefit	19,684	49,568	43,849	33,585	33,585
531.10-21	Bilingual Pay Program	278	0	0	0	0
531.10-23	Uniform Cleaning	5,844	6,849	8,215	5,786	5,786
531.10-26	Call Back - Non Worked	149	645	1,100	1,100	1,100
531.10-27	PTS Plan FICA Alternative	627	687	770	0	0
531.10-32	Cash Back-Biweekly Allow	273	1,068	1,426	2,273	2,273
531.10-33	Core Allowance	0	214,427	262,331	217,686	217,686
531.10-35	Post Employment Benefits	0	0	36,015	44,294	44,294
Personnel Services		1,337,641	1,415,249	2,014,310	1,848,980	1,848,980
532.11-00	Utilities	497,194	574,287	655,608	686,074	686,074
532.12-00	Telephone	18,285	15,161	11,843	12,611	12,611
532.13-00	Postage	674	1,595	2,300	2,445	2,445
532.16-00	Printing	200	23	451	451	451
532.17-00	Professional Services	216,271	393,352	460,535	428,255	428,255
532.18-00	Travel and Meetings	4,204	5,086	4,114	4,114	4,114
532.19-00	Mileage	0	137	3,155	2,521	2,521
532.20-00	Training Expense	4,164	5,413	3,080	3,080	3,080
532.21-00	Rents/Leases	6,862	7,350	10,140	9,156	9,156
532.23-00	Vehicle Operations/Maint	41,351	42,572	41,292	20,809	20,809
532.24-00	Memberships, Subscription	3,890	5,020	12,361	17,861	17,861
532.25-00	Maintenance Matls & Svcs	112,341	124,702	155,500	137,839	137,839
532.26-00	Other Equipment O & M	178,687	448,531	421,400	375,900	375,900
532.27-00	Small Tools	1,458	1,506	1,125	1,125	1,125
532.28-00	Safety Supplies	4,418	3,705	6,500	6,500	6,500
532.29-00	Other Materials Supplies	501,884	548,382	604,657	655,790	655,790
532.30-01	Dept Share of Insurance	33,572	38,222	60,413	81,285	81,285
532.32-00	Vehicle Replacement Fee	63,572	60,914	44,942	44,541	44,541
532.34-00	Contingency Reserve	0	0	60,000	60,000	60,000
532.38-00	Support Services	196,235	149,921	137,917	134,708	134,708
532.45-00	Facilities Maint Charge	73,899	64,611	40,140	33,864	33,864
532.46-00	Computer Replacement Chrg	14,169	15,861	9,657	20,837	20,837
Supplies and Services		1,973,330	2,506,351	2,747,130	2,739,766	2,739,766
533.43-00	Machinery/Equipment	19,602	1,490	0	22,540	22,540
Property		19,602	1,490	0	22,540	22,540

BUDGET DETAIL EXPENSES

553-1108 Wastewater Treatmnt Plant

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
534.91-01	Adm Exp-City Manager	36,089	55,131	51,795	52,858	52,858
534.91-02	Adm Exp-City Attorney	29,819	25,954	21,353	8,852	8,852
534.91-09	Adm Exp-Finance	133,002	157,392	120,650	135,111	135,111
534.91-10	Adm Exp-Purchasing	15,816	18,716	19,040	20,877	20,877
534.91-11	Adm Exp-Public Works	71,360	97,219	14,936	9,693	9,693
534.91-16	Adm Exp-City Council	11,909	17,503	16,665	23,390	23,390
	Administrative	297,995	371,915	244,439	250,781	250,781
535.92-01	Interdept DSC-General Fnd	0	2,316	6,276	18,500	18,500
535.92-29	Interdept DSC-Pub Works	78,989	84,535	101,820	98,957	98,957
535.92-53	Interdept DSC-Wastewater	130,197	134,832	0	0	0
535.92-72	Interdept DSC-Supprt Sr	61	99	78	74	74
	Interdepartmental	209,247	221,782	108,174	117,531	117,531
633.64-00	Depreciation Expense	286,574	261,449	0	0	0
	Property	286,574	261,449	0	0	0
637.65-00	Capital Imp. Projects	13,137	8,864	93,474	4,987,425	4,987,425
	Capital Outlay	13,137	8,864	93,474	4,987,425	4,987,425
**	Wastewater Treatmnt Plant	4,137,526	4,787,100	5,207,527	9,967,023	9,967,023

WASTEWATER TREATMENT PLANT

- 11-00 Includes electrical service for the WWTP-building, lift stations, as well as pumps
- 12-00 Includes office telephones, fax machine, cellular phones, radio circuit telephone line, telemetry modem, and alarm lines for lift stations
- 16-00 Printing of state reports, record charts, laminated signs, labels, business cards, mandated public information materials, and developing of film
- 17-00 Acute and chronic bioassay testing, aerial spraying, annual financial audit, analysis & toxicity reduction evaluations, concrete riprap channel restoration, digester cleaning, disposals of chemical oxygen demand residue and COD residue; lab ELAP certification & accreditation; electrical infrared thermo inspection, miscellaneous laboratory contracted services, permits (air pollution fees, boiler, cogeneration system, County hazmat, County health permit to operate, EPA ID number fee for waste generation, NPDES [SWRCB/AFRS] for waste discharge, oil & grease sampling, SJVAPCD to operate portable generator, sludge monitoring & disposal, and SJVAPACD to operate diesel and Waukesha engines, State surcharge fee for UST); SCBA physical and parts, State certification of water, State sewer audit, soil samples, tank leak tests, telemetry service agreement, contract harvesting, tank leak and water suite testing and oil & grease sampling,
- 20-00 Tri-State Seminar & Workshop, Tech training for PLC & Pump maintenance, CWEA training and conferences
- 21-00 Alarm service for lift stations, Wastewater Treatment Plant, rental of crane, pagers, 21' forklift, and Praxair system
- 24-00 Water Environment Federation; operator, lab and mechanical technical certificate renewals; California Water Pollution Control Association, State and Northern San Joaquin Section, American Water Works Association, agricultural permit renewal, lab and WWTF reference books, and pesticide applicator certificate

WASTEWATER TREATMENT PLANT (continued)

25-00 Painting and plumbing supplies for treatment plant, pesticide, landfill disposal charges, and weed killer

26-00 Laboratory and lift stations equipment, HVAC maintenance, repairing, calibrating, & replacing instruments, miscellaneous components for CL2/SO2 controls; mobile radios maintenance, diesel fuel, processing of recycled material for ditch reinforcement; plant supplies (such as chlorine and Z-break), and share of copier maintenance

29-00 Miscellaneous laboratory supplies & chemicals

34-00 Contingency reserve for emergency operations



ENVIRONMENTAL CONTROL
FUND NO. 553
ACCOUNT NO. 1109

DESCRIPTION

The Environmental Control Division provides the resources and programs necessary to adequately monitor and protect the quality of our community's water resources and environment, including both public drinking water, aquifer protection, and water discharged to the sanitary sewer or storm drain systems.

MISSION

To protect and safeguard human health and the environment, with a focus to coordinate and implement water and environmental pollution control programs as required by federal and state laws through City Ordinance to ensure compliance by both the City of Merced and those dischargers regulated by the City.

GOALS

- ◇ Control the quality of industrial discharges to the wastewater collection and treatment systems through inspections, monitoring, and permitting.
- ◇ Ensure compliance with all applicable state and federal water quality discharge requirements for the Wastewater Treatment Plant and its customers.
- ◇ Monitor and evaluate drinking water quality by coordinating regulatory sampling and testing, ensuring City compliance with all applicable state and federal regulations governing drinking water quality and municipal well construction and destruction.
- ◇ Implement Fats, Oil and Grease Program to reduce associated Sanitary Sewer Overflows.

OBJECTIVES

1. Coordinate Wastewater Treatment Plant toxicity compliance efforts.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

Continue to meet requirements of the Regional Water Quality Control Board issued to the Wastewater Treatment Plant.

ENVIRONMENTAL CONTROL

2. Organize and implement Fats, Oil and Grease (FOG) Compliance Program to appreciably reduce sewer line clogging and the number of SSO's resulting from it.

 - a) Implement a program to monitor Industries and Businesses to ensure Compliance with the FOG Program.
 - b) Work with the City Attorney's office to ensure there is enforcement language in the Municipal Code to facilitate the FOG program

3. Oversee sampling of City drinking water for California Code of Regulations (CCR) Title 22 including: Methyl-tert-Butyl-Ether (MtBE) and PCE. Evaluate and report results to the California Dept. of Public Health (CDPH).

Sample, review, report, and file results as required by the CDPH. Sampling frequency based on vulnerability of water supply source.

4. Support City Engineer in the implementation of Phase II Storm Water Management Program (SWMP) as required to meet National Pollutant Discharge Elimination System (NPDES) requirements approved in 2007.

Assure proper SWMP measurement, monitoring, documentation, and reporting procedures comply with the Phase II NPDES requirements and are implemented for each year of the five-year program.

5. Support Sewer System Management Program (SSMP) implementation to meet General Waste Discharge Requirements (GWDR).

Assure proper SSMP measurement, monitoring, documentation, and notification procedures comply with the GWDR's and are implemented by State mandated due dates.

6. Continue groundwater monitoring program, which generates data utilized in Merced Groundwater Management Plan. Program to include the Wastewater Treatment Plant sludge beds, land application, and wildlife areas.

Ongoing quarterly sampling of groundwater source and monitoring wells, and reports compilation are on schedule.

ENVIRONMENTAL CONTROL

- | | |
|--|---|
| <p>7. Inspect and repair all groundwater-monitoring wells, preventing potential contaminant pathways to City drinking water supply sources.</p> | <p>Ongoing maintenance and repair are accomplished during quarterly sampling of monitoring wells.</p> |
| <p>8. Determine the level of regulated chemical and/or biological contaminants in the City's drinking water system.</p> | <p>Obtain samples from specific drinking water sources and verify the level of contaminants by lab analyses, review and compile data, and report on schedule.</p> |
| <p>9. Annual review of fees for services to assure adequate, accurate cost recovery.</p> | <p>Submit monthly updates and an annual report on review findings.</p> |
| <p>10. Operate EPA approved Industrial Pretreatment Program by monitoring, sampling, and permitting industrial dischargers. Providing inspection and enforcement of Municipal Code and Federal regulations 40CFR403.</p> | <p>Review annual EPA Pretreatment Program Compliance and report any changes or corrections to the program. Complete quarterly industrial pretreatment reports to EPA, State, and Regional Boards on schedule. Ensure industry compliance to code and regulations.</p> |

2009-2010 BUDGET HIGHLIGHTS

The Industrial Pretreatment Program will be sustained by current rates and is expected to permit new Septic Haulers and two more industries that operate within City limits.

The National Pollutants Discharge Elimination System (NPDES) new permit requirements will significantly impact future budgets as well as increase man - hours spent on sampling and monitoring.

Fats Oils and Grease program implementation due to go in effect this year will significantly impact personnel and budget.

Environmental Control personnel will experience increased workload as a result of the Storm Water Management Program Development and Reporting.

The increased drinking water contaminants monitoring in and around wells 1-8 for insurance purposes will significantly impact the Water Division budget.

The Laboratory will operate below past years' budget despite increased man-hours (about 300 hours more per year than previous years) necessitated by the new NPDES permit requirements.

BUDGET DETAIL EXPENSES

553-1109	Environmental Control					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	168,673	220,080	246,639	192,373	192,373
531.03-00	Extra Help	22,994	11,433	0	0	0
531.04-01	Regular Overtime	18,248	2,487	2,879	2,879	2,879
531.10-01	Holiday Pay	0	0	219	219	219
531.10-05	Retirement PERS	23,980	38,383	42,155	32,839	32,839
531.10-06	Social Security-OASDI	11,354	13,752	15,509	14,246	14,246
531.10-07	Social Security-Medicare	3,057	3,425	3,636	3,338	3,338
531.10-08	State Unemployment	690	690	683	547	547
531.10-09	Long Term Disability	465	0	0	0	0
531.10-10	Group Health Insurance	57,204	0	0	0	0
531.10-11	Group Life Insurance	587	0	0	0	0
531.10-12	Workers Compensation	10,605	4,030	2,180	1,580	1,580
531.10-15	Vision Plan	1,478	0	0	0	0
531.10-16	Dental Plan	6,802	0	0	0	0
531.10-17	Stand By Pay	0	310	0	0	0
531.10-18	Management Physicals	0	0	224	95	95
531.10-20	Earned Benefit	1,815	2,256	1,316	35,813	35,813
531.10-23	Uniform Cleaning	1,454	1,375	2,574	2,574	2,574
531.10-27	PTS Plan FICA Alternative	317	149	0	0	0
531.10-32	Cash Back-Biweekly Allow	0	154	201	261	261
531.10-33	Core Allowance	0	66,360	45,282	44,793	44,793
531.10-35	Post Employment Benefits	0	0	7,458	7,550	7,550
Personnel Services		329,723	364,884	370,955	339,107	339,107
532.11-00	Utilities	5,394	5,348	6,255	6,260	6,260
532.12-00	Telephone	3,168	1,470	3,183	1,751	1,751
532.13-00	Postage	196	324	284	288	288
532.14-00	Advertising	0	0	175	1,175	1,175
532.16-00	Printing	197	193	2,040	2,240	2,240
532.17-00	Professional Services	13,151	8,099	79,882	79,882	79,882
532.18-00	Travel and Meetings	662	1,738	2,882	2,882	2,882
532.20-00	Training Expense	954	2,298	3,960	3,960	3,960
532.21-00	Rents/Leases	192	192	682	682	682
532.23-00	Vehicle Operations/Maint	7,703	20,411	12,939	6,521	6,521
532.24-00	Memberships, Subscription	1,202	1,515	4,461	3,551	3,551
532.26-00	Other Equipment O & M	3,344	1,426	3,425	3,425	3,425
532.27-00	Small Tools	0	0	75	175	175
532.28-00	Safety Supplies	687	420	650	1,100	1,100
532.29-00	Other Materials Supplies	9,258	3,846	10,535	10,535	10,535
532.30-01	Dept Share of Insurance	4,667	8,188	12,370	14,934	14,934
532.32-00	Vehicle Replacement Fee	13,104	12,422	14,949	17,182	17,182
532.38-00	Support Services	39,352	25,843	25,809	22,704	22,704
532.45-00	Facilities Maint Charge	21,081	18,129	16,723	9,414	9,414
532.46-00	Computer Replacement Chrg	2,427	2,427	580	742	742
Supplies and Services		126,739	114,289	201,859	189,403	189,403
533.43-00	Machinery/Equipment	0	16,971	0	0	0
Property		0	16,971	0	0	0
534.91-01	Adm Exp-City Manager	13,662	19,484	19,746	9,196	9,196
534.91-02	Adm Exp-City Attorney	11,289	9,172	8,141	1,540	1,540
534.91-09	Adm Exp-Finance	50,352	55,624	45,997	23,507	23,507
534.91-10	Adm Exp-Purchasing	5,988	6,615	7,259	3,632	3,632
534.91-11	Adm Exp-Public Works	86,101	74,682	0	1,563	1,563
534.91-16	Adm Exp-City Council	4,508	6,186	6,353	4,069	4,069
Administrative		171,900	171,763	87,496	43,507	43,507

BUDGET DETAIL EXPENSES

553-1109 Environmental Control						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
535.92-29	Interdept DSC-Pub Works	0	36,351	54,316	53,459	53,459
	Interdepartmental	0	36,351	54,316	53,459	53,459
633.64-00	Depreciation Expense	5,708	6,614	0	0	0
	Property	5,708	6,614	0	0	0
**	Environmental Control	634,070	710,872	714,626	625,476	625,476

ENVIRONMENTAL CONTROL

- 14-00 Annual public notification notices for significant violators
- 16-00 Public education brochures, film developing, evidence security tape, and labels
- 17-00 NPDES pretreatment fee, compliance and sludge sampling
- 20-00 CWEA Industrial Hazardous Materials schooling and on-going training required to maintain certifications
- 24-00 CWEA certificate renewals, testing fees, and various memberships
- 29-00 Miscellaneous laboratory supplies

LAND APPLICATION

FUND NO. 553

ACCOUNT NO. 1115

DESCRIPTION

The Industrial Wastewater Treatment Facility and Land Application site provide specialized industrial wastewater treatment and on-site disposal for wastewater bio-solids. Sale of crops grown for bio-solids nutrient uptake offsets some operating costs of the land application site.

MISSION

The Land Application program employs an environmentally acceptable means of spreading bio-solids through land application as a fertilizer enhancement, which enables the City to dispose of its waste in an economical and environmentally friendly fashion.

GOALS

- ◇ Ensure wastewater treatment plant bio-solids are properly disposed of in accordance with all applicable federal, state, and local requirements.
- ◇ Identify crops that are compatible with bio-solids application that will produce the highest yield of tonnage to offset operating costs.

OBJECTIVES

1. Irrigate the 574 acres in the Land Application system, using industrial and domestic wastewater.
2. Plant, harvest, and sell approximately 400 acres of crops. (Note: Not all 400-acres are planted at the same time.)
3. Perform weed abatement activities during the non-growing season and assist various Public Works Divisions with same.
4. Maintain accurate records and procedures to monitor bio-solids loadings.

PERFORMANCE MEASUREMENTS/INDICATORS

Develop system for year round crop production utilizing crops that will successfully reduce the nitrogen levels in the soils produced from bio-solids application.

Harvest crops (wheat and oat hay) as they mature.

Collaborate with other Public Works Divisions on maintaining weed abatement.

Track nitrogen uptake rates.

2009-2010 BUDGET HIGHLIGHTS

Rates approved in FY07 are expected to provide a stable funding source for the next three years.

BUDGET DETAIL EXPENSES

553-1115	Land Application					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	130,444	136,871	86,347	93,048	93,048
531.04-01	Regular Overtime	3,697	662	1,651	1,651	1,651
531.10-01	Holiday Pay	173	0	221	221	221
531.10-05	Retirement PERS	18,483	23,890	14,756	15,952	15,952
531.10-06	Social Security-OASDI	8,271	8,535	5,491	5,875	5,875
531.10-07	Social Security-Medicare	1,976	2,032	1,288	1,380	1,380
531.10-08	State Unemployment	383	533	240	240	240
531.10-09	Long Term Disability	321	0	0	0	0
531.10-10	Group Health Insurance	34,556	0	0	0	0
531.10-11	Group Life Insurance	274	0	0	0	0
531.10-12	Workers Compensation	12,270	18,701	3,525	4,429	4,429
531.10-15	Vision Plan	819	0	0	0	0
531.10-16	Dental Plan	3,845	0	0	0	0
531.10-17	Stand By Pay	1,283	1,185	0	0	0
531.10-18	Management Physicals	0	0	17	18	18
531.10-20	Earned Benefit	1,621	2,113	1,100	1,100	1,100
531.10-23	Uniform Cleaning	738	721	1,287	716	716
531.10-32	Cash Back-Biweekly Allow	0	42	27	36	36
531.10-33	Core Allowance	0	24,863	13,977	12,055	12,055
531.10-35	Post Employment Benefits	0	0	2,611	3,652	3,652
Personnel Services		219,154	220,148	132,538	140,373	140,373
532.11-00	Utilities	20,189	20,085	19,307	19,091	19,091
532.12-00	Telephone	1,461	814	474	474	474
532.17-00	Professional Services	43,401	20,058	54,906	54,906	54,906
532.21-00	Rents/Leases	240	241	444	444	444
532.23-00	Vehicle Operations/Maint	16,430	23,997	15,311	7,716	7,716
532.25-00	Maintenance Matls & Svcs	11,483	33,888	46,612	46,612	46,612
532.26-00	Other Equipment O & M	24	441	72	72	72
532.27-00	Small Tools	0	0	200	200	200
532.28-00	Safety Supplies	57	0	350	350	350
532.29-00	Other Materials Supplies	14,849	8,964	43,366	43,366	43,366
532.30-01	Dept Share of Insurance	2,710	59,565	4,131	5,976	5,976
532.32-00	Vehicle Replacement Fee	56,108	58,216	40,624	41,248	41,248
532.38-00	Support Services	26,060	25,400	25,612	21,121	21,121
532.45-00	Facilities Maint Charge	0	0	418	179	179
Supplies and Services		193,012	251,669	251,827	241,755	241,755
534.91-01	Adm Exp-City Manager	4,209	5,892	3,421	3,850	3,850
534.91-02	Adm Exp-City Attorney	3,478	2,773	1,319	645	645
534.91-09	Adm Exp-Finance	15,512	16,819	7,297	9,842	9,842
534.91-10	Adm Exp-Purchasing	1,845	2,000	1,240	1,521	1,521
534.91-11	Adm Exp-Public Works	13,194	21,617	0	834	834
534.91-16	Adm Exp-City Council	1,389	1,870	1,070	1,704	1,704
Administrative		39,627	50,971	14,347	18,396	18,396
535.92-29	Interdept DSC-Pub Works	1,031	1,106	4,240	4,426	4,426
535.92-53	Interdept DSC-Wastewater	144,877	151,342	0	0	0
535.92-72	Interdept DSC-Supprt Sr	0	0	39	37	37
Interdepartmental		145,908	152,448	4,279	4,463	4,463
633.64-00	Depreciation Expense	0	5,192	0	0	0
Property		0	5,192	0	0	0
**	Land Application	597,701	680,428	402,991	404,987	404,987

LAND APPLICATION SYSTEM

- 11-00 Includes electrical service for wetlands ponds, recirculation pumps, and Unileaver Best Foods pump station
- 12-00 Includes high water power failure alarm line for Unileaver Best Foods pump station, sewer lift station, and share of office telephone service
- 17-00 Aerial spraying, contract laboratory service, sludge spreading, County permit fee (Ashby UST), discharge permit, groundwater samples, Groundwater Management Plan, and soil/water analyses
- 21-00 Southern Pacific railroad lease for pipeline, access to pump station, and high water power failure alarm service
- 24-00 CWEA Annual membership
- 25-00 Base rock, drip oil, insecticide sprays & foggers, painting supplies, miscellaneous parts, pistol grip nozzle, pump station oil, various weed killers, herbicides, and fertilizer
- 26-00 Annual rebuilding of lift station pumps, miscellaneous pump and motor parts, and maintenance of mobile radios



**WASTEWATER TREATMENT LINES COMPONENT
IMPROVEMENT FUND
FUND NO. 550
ACCOUNT NO. 1156**

PROGRAM

The Wastewater Treatment Lines Component Fund is used to collect fees from new growth. Funds will be used in the future to expand lines, pumps, and force mains required due to growth. Fees to support new growth were adjusted in 2007 to meet rising costs to support the system.

BUDGET DETAIL EXPENSES

550-1156 WWT Lines Component Dept

ACCT. NO. ACCOUNT DESCRIPTION

ACTUAL
2006-07

ACTUAL
2007-08

FINAL
BUDGET
2008-09

CITY MGR.
RECOM.
2009-10

COUNCIL
APPROVAL
2009-10

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
532.35-00	Special Dept Expense	1,600-	0	0	0	0
	Supplies and Services	1,600-	0	0	0	0
633.64-00	Depreciation Expense	339	4,072	0	0	0
	Property	339	4,072	0	0	0
637.65-00	Capital Imp. Projects	0	0	2,800,000	2,835,074	2,835,074
	Capital Outlay	0	0	2,800,000	2,835,074	2,835,074
958.93-66	Trsf-Restricted Wate(566)	0	0	0	80,000	80,000
	Other	0	0	0	80,000	80,000
**	WWT Lines Component Dept	1,261-	4,072	2,800,000	2,915,074	2,915,074



UNIVERSITY CAPITAL CHARGE
FUND NO. 344
ACCOUNT NO. 1136

PROGRAM

University Capital charges are paid by UC Merced to amortize the loan from the Infrastructure Bank for installation of water and sewer lines to the campus.

BUDGET DETAIL EXPENSES

344-1136 University Capital Charge

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
706.71-01	Principal-Bond Payment	0	0	125,000	125,000	125,000
706.72-01	Interest Bond Payment	367,291	255,519	253,274	249,312	249,312
706.73-01	Agent Fees-Bond Payment	24,682	24,457	24,157	23,782	23,782
	Debt Services	391,973	279,976	402,431	398,094	398,094
**	University Capital Charge	391,973	279,976	402,431	398,094	398,094



**WASTEWATER TREATMENT PLANT COMPONENT
IMPROVEMENT FUND**

FUND NO. 551

ACCOUNT NO. 1157

PROGRAM

The Wastewater Treatment Plant Component Fund is used to collect fees from new growth. Funds will be used in the future to expand the capacity of the Wastewater Treatment Plant that will be required due to growth. Fees to support expansion of the plant, as a result of new growth, were adjusted in 2007 to meet increased costs.

BUDGET DETAIL EXPENSES

551-1157 WWT Plant Component						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
532.17-00	Professional Services	15,296	0	0	0	0
	Supplies and Services	15,296	0	0	0	0
633.64-00	Depreciation Expense	760,954	757,750	0	0	0
	Property	760,954	757,750	0	0	0
637.65-00	Capital Imp. Projects	3,322,711	3,754,831	21,691,376	14,969,271	14,969,271
	Capital Outlay	3,322,711	3,754,831	21,691,376	14,969,271	14,969,271
**	WWT Plant Component	4,098,961	4,512,581	21,691,376	14,969,271	14,969,271



WASTEWATER REVOLVING FUND
FUND NO. 552
ACCOUNT NO. 1110

PROGRAM

The Wastewater Revolving Fund was established for the purpose of providing financing for owners of single-family residences to connect property to the sewer line. Loans will be made available to owners based upon income limits established by the U.S. Department of Housing and will be repaid over ten annual installments plus interest at a rate equal to the average rate earned on the City's investments.

BUDGET DETAIL EXPENSES

552-1110 Wastewater Revolving Fund

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
532.29-00	Other Materials Supplies	0	0	109,516	63,292	63,292
	Supplies and Services	0	0	109,516	63,292	63,292
633.64-00	Depreciation Expense	8,576	0	0	0	0
	Property	8,576	0	0	0	0
**	Wastewater Revolving Fund	8,576	0	109,516	63,292	63,292

FUND NO. 552
ACCOUNT NO. 1110

WASTEWATER REVOLVING FUND

29-00 Loans for connection of properties to sewer lines

**REFUSE COLLECTION
FUND NO. 558
ACCOUNT NO. 1112**

DESCRIPTION

The Refuse Division is responsible for all solid waste collection within City limits. This includes scheduled and unscheduled service for residential, commercial, and industrial customers, as well as special programs such as Alley Cleanup, Spring Cleanup, and Tire Amnesty.

MISSION

To provide the citizens of Merced excellent solid waste services, that protect public health, preserve quality of life, and enhance the City's general appearance.

GOALS

- ◇ Provide regular collection of residential, industrial, and commercial solid waste in the most efficient and cost-effective manner.

OBJECTIVES

1. Continue to monitor and adjust service routes for appropriate size and service levels, as well as improve productivity.
2. Complete preparations for 2010 Spring Cleanup program by February 2010 and make changes, if appropriate, based on tonnage and costs of the 2009 program.
3. Continue current Alley Cleanup and Tire Amnesty Programs.
4. Expand Construction and Debris (C&D) program to the greatest degree possible, within the current economic climate, to enhance landfill diversion percentage

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- All routes will be continually audited during fiscal year and adjustments implemented as necessary.
- Complete the program for a maximum of \$140 per ton disposed.
- Report to City Council on experience of 2010 program, fifth year of drop-off program.
- Track cost and tonnage of alley cleanup monthly and tire amnesty quarterly.
- Continuing program, identify and include additional C&D generators in program.

2009-2010 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.

BUDGET DETAIL EXPENSES

558-1112 Refuse Collections						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	974,506	1,068,756	1,157,474	1,184,766	1,184,766
531.03-00	Extra Help	4,298	0	0	0	0
531.04-01	Regular Overtime	232,625	134,910	177,372	177,372	177,372
531.04-04	Call Back Time Worked	290	1,223	1,006	1,006	1,006
531.10-01	Holiday Pay	28,004	37,702	40,932	41,123	41,123
531.10-02	Unused Sick Leave	560	390	972	972	972
531.10-05	Retirement PERS	141,377	191,735	195,814	201,008	201,008
531.10-06	Social Security-OASDI	76,472	77,149	85,333	87,101	87,101
531.10-07	Social Security-Medicare	17,949	18,043	19,957	20,370	20,370
531.10-08	State Unemployment	3,766	3,570	3,601	3,465	3,465
531.10-09	Long Term Disability	1,675	0	0	0	0
531.10-10	Group Health Insurance	303,317	0	0	0	0
531.10-11	Group Life Insurance	2,216	0	0	0	0
531.10-12	Workers Compensation	119,669	59,348	29,440	37,578	37,578
531.10-15	Vision Plan	7,744	0	0	0	0
531.10-16	Dental Plan	37,796	0	0	0	0
531.10-17	Stand By Pay	399	939	3,578	3,578	3,578
531.10-18	Management Physicals	0	0	203	203	203
531.10-20	Earned Benefit	7,146	13,564	4,093	18,251	18,251
531.10-21	Bilingual Pay Program	278	257	600	600	600
531.10-23	Uniform Cleaning	7,897	7,614	15,444	8,083	8,083
531.10-27	PTS Plan FICA Alternative	58	0	0	0	0
531.10-32	Cash Back-Biweekly Allow	0	55	118	173	173
531.10-33	Core Allowance	0	275,686	315,471	288,777	288,777
531.10-35	Post Employment Benefits	0	0	35,000	46,495	46,495
Personnel Services		1,968,042	1,890,941	2,086,408	2,120,921	2,120,921
532.11-00	Utilities	10,464	10,208	13,994	14,763	14,763
532.12-00	Telephone	5,583	7,292	4,963	4,963	4,963
532.13-00	Postage	40,083	42,655	54,842	58,870	58,870
532.14-00	Advertising	0	0	5,000	5,000	5,000
532.16-00	Printing	21,403	24,597	20,796	23,618	23,618
532.17-00	Professional Services	82,180	35,139	6,892	6,955	41,529
532.18-00	Travel and Meetings	616	484	300	300	300
532.19-00	Mileage	0	0	100	100	100
532.20-00	Training Expense	485	910	500	500	500
532.21-00	Rents/Leases	6,642	6,887	7,542	7,542	7,542
532.23-00	Vehicle Operations/Maint	1,194,840	1,266,015	1,108,275	667,790	667,790
532.24-00	Memberships, Subscription	400	0	400	400	400
532.25-00	Maintenance Matls & Svcs	2,017,948	1,945,842	2,258,800	2,095,850	2,095,850
532.26-00	Other Equipment O & M	836	19,298	36,570	35,620	35,620
532.27-00	Small Tools	129	356	500	500	500
532.28-00	Safety Supplies	4,826	5,254	3,500	3,500	3,500
532.30-01	Dept Share of Insurance	35,443	10,361	71,662	100,391	100,391
532.32-00	Vehicle Replacement Fee	466,261	514,292	571,518	599,778	599,778
532.38-00	Support Services	267,698	210,137	208,190	203,388	203,388
532.45-00	Facilities Maint Charge	28,240	26,236	19,747	15,043	15,043
532.46-00	Computer Replacement Chrg	2,533	2,533	1,548	4,184	4,184
Supplies and Services		4,186,610	4,128,496	4,395,639	3,849,055	3,883,629
533.43-00	Machinery/Equipment	145,017	45,175	5,775	5,775	5,775
Property		145,017	45,175	5,775	5,775	5,775
534.91-01	Adm Exp-City Manager	46,105	71,112	50,749	52,460	52,460

BUDGET DETAIL EXPENSES

558-1112 Refuse Collections						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
534.91-02	Adm Exp-City Attorney	38,095	33,478	18,415	8,786	8,786
534.91-09	Adm Exp-Finance	169,915	203,015	102,737	134,094	134,094
534.91-10	Adm Exp-Purchasing	20,205	24,142	18,238	20,720	20,720
534.91-11	Adm Exp-Public Works	90,888	171,347	0	12,972	12,972
534.91-16	Adm Exp-City Council	15,214	22,577	15,593	23,214	23,214
Administrative		380,422	525,671	205,732	252,246	252,246
535.92-01	Interdept DSC-General Fnd	17,241	50,951	60,336	62,444	62,444
535.92-17	Interdept DSC-Develop Svc	48,936	49,858	37,369	36,697	36,697
535.92-19	Interdept DSC-Maint Dists	0	0	2,305	1,763	1,763
535.92-21	Interdept DSC-Street Tree	9,152	8,461	5,077	9,175	9,175
535.92-22	Interdept DSC-Streets	12,094	18,594	24,812	20,814	20,814
535.92-29	Interdept DSC-Pub Works	252,962	261,840	296,419	268,712	268,712
535.92-48	Interdept DSC-CFD Parks	0	1,854	2,230	1,098	1,098
535.92-53	Interdept DSC-Wastewater	5,606	11,422	12,478	12,072	12,072
535.92-57	Interdept DSC-Water Sys	21,994	28,888	33,746	32,823	32,823
535.92-58	Interdept DSC-Refuse	6,955	7,951	5,008	4,743	4,743
535.92-67	Interdept DSC-Liability	0	0	0	6,250	6,250
535.92-70	Interdept DSC-Fleet	47,878	44,597	49,651	48,991	48,991
535.92-71	Interdept DSR-Facilities	0	3,547	4,354	1,214	1,214
535.92-72	Interdept DSC-Supprt Sr	852	1,024	1,206	1,105	1,105
Interdepartmental		423,670	488,987	534,991	507,901	507,901
633.64-00	Depreciation Expense	50,488	39,170	0	0	0
Property		50,488	39,170	0	0	0
637.65-00	Capital Imp. Projects	8,222	62,716	66,296	337,655	337,655
Capital Outlay		8,222	62,716	66,296	337,655	337,655
706.71-02	Principal-City Loans	0	0	12,382	0	0
706.72-02	Interest-City Loans	12,078	372	372	0	0
Debt Services		12,078	372	12,754	0	0
908.93-21	Trsf-Street/Subd Tre(021)	0	0	0	600,000	600,000
Other		0	0	0	600,000	600,000
948.93-43	Trsf-Fahrens Park CI(443)	0	5,200	0	0	0
Other		0	5,200	0	0	0
**	Refuse Collections	7,174,549	7,186,728	7,307,595	7,673,553	7,708,127

REFUSE COLLECTION

- 12-00 Includes share of cost for alarm circuit line to Police Department, cellular telephones, and long distance office phones
- 13-00 Mailing of Utility bills, spring cleanup flyers, and mailing of informational customer magnets.
- 16-00 Printing of service request forms, utility bills, and promotional materials
- 17-00 Department of Motor Vehicles license renewals/upgrades/physicals, and utility billing handling
- 25-00 Landfill disposal charge and container maintenance
- 26-00 Remote two-way radio repairs, vehicle tracking system, and electronic pre-trip inspection system

GREEN WASTE COLLECTION
FUND NO. 558
ACCOUNT NO. 1133

DESCRIPTION

The Green Waste Division is responsible for all green waste collection within City limits. This includes scheduled and unscheduled service for residential customers, as well as Christmas Tree Removal.

MISSION

Provide the citizens of Merced excellent green waste collection service, which provides the raw material to create a beneficial, valuable material in compost, while maintaining compliance with applicable state and local source reduction requirements.

GOALS

- ◇ Provide regular collection of residential green waste in the most efficient and cost-effective manner.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|--|---|
| 1. Monitor new green waste routes for appropriate size and service and determine if productivity can be improved. | All routes to be continually audited during fiscal year and adjustments implemented as necessary. |
| 2. Monitor quality of green waste being delivered to County Landfill compost program to ensure quality of end product. | On-going. Tonnage and contamination are tracked and reported upon monthly. |

2009-2010 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.

BUDGET DETAIL EXPENSES

558-1133 Green Waste Collection

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	133,846	145,790	151,728	161,167	161,167
531.04-01	Regular Overtime	27,579	11,889	21,319	21,319	21,319
531.04-04	Call Back Time Worked	54	262	0	0	0
531.10-01	Holiday Pay	2,844	5,406	6,549	6,549	6,549
531.10-02	Unused Sick Leave	280	195	0	0	0
531.10-05	Retirement PERS	19,307	26,369	25,913	27,599	27,599
531.10-06	Social Security-OASDI	10,217	10,307	11,192	11,712	11,712
531.10-07	Social Security-Medicare	2,390	2,410	2,617	2,739	2,739
531.10-08	State Unemployment	428	600	450	450	450
531.10-09	Long Term Disability	222	0	0	0	0
531.10-10	Group Health Insurance	33,076	0	0	0	0
531.10-11	Group Life Insurance	289	0	0	0	0
531.10-12	Workers Compensation	5,204	7,635	2,940	3,270	3,270
531.10-15	Vision Plan	916	0	0	0	0
531.10-16	Dental Plan	4,838	0	0	0	0
531.10-17	Stand By Pay	86	201	671	671	671
531.10-18	Management Physicals	0	0	56	56	56
531.10-20	Earned Benefit	364	3,299	1,364	1,364	1,364
531.10-21	Bilingual Pay Program	601	509	600	0	0
531.10-23	Uniform Cleaning	965	1,008	2,194	2,194	2,194
531.10-32	Cash Back-Biweekly Allow	0	17	32	47	47
531.10-33	Core Allowance	0	31,879	36,214	33,531	33,531
531.10-35	Post Employment Benefits	0	0	4,588	6,325	6,325
Personnel Services		243,506	247,776	268,427	278,993	278,993
532.14-00	Advertising	0	0	4,000	4,000	4,000
532.17-00	Professional Services	9,847	50	196	196	196
532.23-00	Vehicle Operations/Maint	125,000	132,450	126,287	86,128	86,128
532.25-00	Maintenance Mats & Svcs	82,357	92,821	120,925	120,925	120,925
532.26-00	Other Equipment O & M	0	1,079	2,880	2,880	2,880
32.30-01	Dept Share of Insurance	3,054	7,063	8,351	11,482	11,482
532.32-00	Vehicle Replacement Fee	60,783	84,164	74,801	74,801	74,801
532.38-00	Support Services	22,280	8,980	8,455	8,100	8,100
Supplies and Services		303,321	326,607	345,895	308,512	308,512
534.91-01	Adm Exp-City Manager	7,122	8,706	10,232	6,228	6,228
534.91-02	Adm Exp-City Attorney	5,885	4,098	4,495	1,043	1,043
534.91-09	Adm Exp-Finance	26,249	24,853	25,863	15,919	15,919
534.91-10	Adm Exp-Purchasing	3,121	2,955	3,818	2,460	2,460
534.91-11	Adm Exp-Public Works	15,940	7,796	3,020	1,464	1,464
534.91-16	Adm Exp-City Council	2,350	2,764	3,390	2,756	2,756
Administrative		60,667	51,172	50,818	29,870	29,870
535.92-29	Interdept DSC-Pub Works	42,052	42,395	52,647	47,206	47,206
535.92-58	Interdept DSC-Refuse	17,614	38,521	0	0	0
Interdepartmental		59,666	80,916	52,647	47,206	47,206
633.64-00	Depreciation Expense	23,153	0	0	0	0
Property		23,153	0	0	0	0
**	Green Waste Collection	690,313	706,471	717,787	664,581	664,581

FUND NO. 558
ACCOUNT NO. 1133

GREEN WASTE COLLECTION

14-00 Television and radio advertising

25-00 Landfill disposal charges

CURBSIDE RECYCLING
FUND NO. 558
ACCOUNT NO. 1135

DESCRIPTION

The Recycling Division is responsible for collection of all recyclable material within City limits. This includes scheduled and unscheduled service for residential customers.

MISSION

To provide the citizens of Merced excellent recycling services, which help meet State mandates, preserve quality of life, and enhance the city's general appearance.

GOALS

- ◇ Provide regular collection of residential, co-mingled, and single stream recyclables in the most efficient and cost-effective manner.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|--|--|
| 1. Continue to monitor service routes for appropriate size and service levels, as well as improve productivity. | All routes will be continually audited during fiscal year and adjustments implemented as necessary. |
| 2. Track diversion of material from the landfill, as mandated by the State of California. | Track tonnage of recyclables collected monthly, and compare to original estimates of diversion. |
| 3. Continue pilot recycling program of commercial, industrial, and multi-family accounts to explore the feasibility of creating a city-wide program. | On-going program. Council will be presented with results during fiscal year. If appropriate, Council may be asked to consider creating a city-wide program, for implementation in 2010. Economic conditions are expected to be a consideration in the possible implementation of a commercial recycling program. |

CURBSIDE RECYCLING

2009-2010 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.

BUDGET DETAIL EXPENSES

558-1135 Curbside Recycling Progm						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	171,468	191,247	200,213	161,328	161,328
531.04-01	Regular Overtime	48,036	32,802	34,110	34,110	34,110
531.04-04	Call Back Time Worked	54	262	658	658	658
531.10-01	Holiday Pay	4,705	6,914	6,471	6,662	6,662
531.10-02	Unused Sick Leave	280	195	0	0	0
531.10-05	Retirement PERS	24,859	34,535	34,182	27,562	27,562
531.10-06	Social Security-OASDI	13,870	14,456	15,009	13,377	13,377
531.10-07	Social Security-Medicare	3,244	3,381	3,510	3,129	3,129
531.10-08	State Unemployment	578	750	600	464	464
531.10-09	Long Term Disability	222	0	0	0	0
531.10-10	Group Health Insurance	48,197	0	0	0	0
531.10-11	Group Life Insurance	373	0	0	0	0
531.10-12	Workers Compensation	5,204	6,417	6,514	5,050	5,050
531.10-15	Vision Plan	916	0	0	0	0
531.10-16	Dental Plan	4,147	0	0	0	0
531.10-17	Stand By Pay	86	201	684	684	684
531.10-18	Management Physicals	0	0	56	56	56
531.10-20	Earned Benefit	364	3,166	1,618	15,218	15,218
531.10-21	Bilingual Pay Program	0	96	0	600	600
531.10-23	Uniform Cleaning	937	964	2,194	2,194	2,194
531.10-32	Cash Back-Biweekly Allow	0	17	32	47	47
531.10-33	Core Allowance	0	46,270	52,840	44,587	44,587
531.10-35	Post Employment Benefits	0	0	6,054	6,331	6,331
Personnel Services		327,540	341,673	364,745	322,057	322,057
532.14-00	Advertising	0	3,092	4,000	4,000	4,000
532.17-00	Professional Services	10,987	50	206	206	206
532.23-00	Vehicle Operations/Maint	228,920	213,062	195,483	113,745	113,745
532.25-00	Maintenance Matls & Svcs	81,455	1,214	106,225	64,225	64,225
532.26-00	Other Equipment O & M	0	1,079	2,880	2,880	2,880
532.30-01	Dept Share of Insurance	4,667	3,929	11,135	12,211	12,211
532.32-00	Vehicle Replacement Fee	77,916	126,255	101,986	101,986	101,986
532.38-00	Support Services	30,561	20,010	17,717	16,985	16,985
Supplies and Services		434,506	368,691	439,632	316,238	316,238
534.91-01	Adm Exp-City Manager	7,853	11,429	9,305	6,839	6,839
534.91-02	Adm Exp-City Attorney	6,489	5,381	3,836	1,145	1,145
534.91-09	Adm Exp-Finance	28,943	32,629	21,675	17,482	17,482
534.91-10	Adm Exp-Purchasing	3,442	3,880	3,421	2,701	2,701
534.91-11	Adm Exp-Public Works	15,581	20,706	2,833	1,522	1,522
534.91-16	Adm Exp-City Council	2,592	3,629	2,994	3,026	3,026
Administrative		64,900	77,654	44,064	32,715	32,715
535.92-29	Interdept DSC-Pub Works	42,052	42,395	53,438	48,351	48,351
535.92-58	Interdept DSC-Refuse	17,614	38,652	0	0	0
Interdepartmental		59,666	81,047	53,438	48,351	48,351
633.64-00	Depreciation Expense	35,870	35,870	0	0	0
Property		35,870	35,870	0	0	0
**	Curbside Recycling Progm	922,482	904,935	901,879	719,361	719,361

FUND NO. 558
ACCOUNT NO. 1135

CURBSIDE RECYCLING PROGRAM

14-00 Television and radio advertising

25-00 Collected materials processing charges and container maintenance

STREET SWEEPING

FUND NO. 558

ACCOUNT NO. 1113

DESCRIPTION

The Street Sweeping Division is responsible for the removal of dirt and debris from city streets. This includes the annual leaf pickup program. The program helps the City meet air pollution and storm water pollution requirements.

MISSION

To preserve the quality of life in Merced by providing street sweeping services that meet the Clean Air Act mandates and Phase II NPDES requirements.

GOALS

- ◇ Meet the systematic street sweeping schedule in residential (twice per month) and business districts (weekly) to the greatest degree possible and in the most cost-effective and efficient manner possible.
- ◇ Perform reliable collection of tree leaves from city streets during leaf season.

OBJECTIVES

1. Continue to identify disposal sites that will accept leaves at no charge, with all weather disposal capabilities.
2. Seek methods to improve the quality of street sweeping and right-sizing of routes to improve productivity.
3. To significantly divert sediment, trash debris, and other pollutants from the storm drainage system and improve storm water quality.

PERFORMANCE MEASUREMENTS/INDICATORS

By September 2009, recommit to previously identified sites or identify other strategically located sites that will accept leaves at no charge.

Maintain contact with sweeper manufacturers to remain familiar with current technology, as well as machine capability, and arrange for local demonstrations of such machines when appropriate.

Continue to coordinate street sweeping routes with refuse routes.

Implement Best Management Practices and measurable goals to improve pollutant removal from streets and gutters.

2009-2010 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.

BUDGET DETAIL EXPENSES

558-1113	Street Sweeping					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	176,900	234,404	244,279	253,634	253,634
531.04-01	Regular Overtime	30,352	22,761	17,424	22,512	22,512
531.04-04	Call Back Time Worked	340	229	260	260	260
531.10-01	Holiday Pay	1,136	1,467	1,295	1,295	1,295
531.10-02	Unused Sick Leave	140	97	173	0	0
531.10-05	Retirement PERS	25,214	40,774	41,457	43,178	43,178
531.10-06	Social Security-OASDI	12,958	15,913	16,346	17,098	17,098
531.10-07	Social Security-Medicare	3,031	3,722	3,823	3,999	3,999
531.10-08	State Unemployment	930	780	780	780	780
531.10-09	Long Term Disability	359	0	0	0	0
531.10-10	Group Health Insurance	56,691	0	0	0	0
531.10-11	Group Life Insurance	499	0	0	0	0
531.10-12	Workers Compensation	6,552	5,635	4,983	5,510	5,510
531.10-15	Vision Plan	1,671	0	0	0	0
531.10-16	Dental Plan	8,374	0	0	0	0
531.10-17	Stand By Pay	697	576	560	560	560
531.10-18	Management Physicals	0	0	32	32	32
531.10-20	Earned Benefit	521	429	1,727	1,727	1,727
531.10-23	Uniform Cleaning	1,411	1,691	3,218	1,500	1,500
531.10-32	Cash Back-Biweekly Allow	112	104	15	45	45
531.10-33	Core Allowance	0	70,123	81,454	76,726	76,726
531.10-35	Post Employment Benefits	0	0	7,387	9,954	9,954
Personnel Services		327,888	398,705	425,213	438,810	438,810
532.11-00	Utilities	4,797	80,583	73,950	73,950	73,950
532.13-00	Postage	0	3,977	10,000	10,000	10,000
532.14-00	Advertising	0	6,012	8,000	8,000	8,000
532.16-00	Printing	11,299	7,881	4,500	4,500	4,500
532.17-00	Professional Services	1,792	145	1,968	1,968	1,968
532.23-00	Vehicle Operations/Maint	204,237	238,943	202,794	136,268	136,268
532.25-00	Maintenance Matls & Svcs	51,996	0	0	0	0
532.26-00	Other Equipment O & M	96	1,034	4,365	4,365	4,365
532.28-00	Safety Supplies	198	678	715	715	715
532.30-01	Dept Share of Insurance	6,796	2,975	17,063	28,475	28,475
532.32-00	Vehicle Replacement Fee	141,658	134,147	160,037	185,695	185,695
532.38-00	Support Services	48,192	192,184	174,666	165,864	165,864
Supplies and Services		471,061	668,559	658,058	619,800	619,800
533.43-00	Machinery/Equipment	251	28,769	0	0	0
Property		251	28,769	0	0	0
534.91-01	Adm Exp-City Manager	13,202	35,582	26	9,322	9,322
534.91-02	Adm Exp-City Attorney	10,908	16,751	397	1,561	1,561
534.91-09	Adm Exp-Finance	48,653	101,582	0	23,827	23,827
534.91-10	Adm Exp-Purchasing	5,786	12,080	0	3,682	3,682
534.91-11	Adm Exp-Public Works	12,915	102,311	32	2,690	2,690
534.91-16	Adm Exp-City Council	4,356	11,297	0	4,125	4,125
Administrative		95,820	279,603	455	45,207	45,207
535.92-22	Interdept DSC-Streets	39,159	33,554	9,576	8,375	8,375
535.92-29	Interdept DSC-Pub Works	8,429	9,426	1,014	0	0
535.92-48	Interdept DSC-CFD Parks	0	4,505	0	10,946	10,946
535.92-53	Interdept DSC-Wastewater	9,499	118,048	169,565	169,080	169,080
535.92-57	Interdept DSC-Water Sys	0	1,362	0	1,307	1,307
535.92-58	Interdept DSC-Refuse	0	0	0	1,682	1,682
535.92-71	Interdept DSR-Facilities	0	1,627	0	0	0

BUDGET DETAIL EXPENSES

558-1113 Street Sweeping						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
535.92-72	Interdept DSC-Supprt Sr	122	132	195	184	184
	Interdepartmental	57,209	168,654	180,350	191,574	191,574
633.64-00	Depreciation Expense	52,719	48,537	0	0	0
	Property	52,719	48,537	0	0	0
**	Street Sweeping	1,004,948	1,592,827	1,264,076	1,295,391	1,295,391

FUND NO. 558
ACCOUNT NO. 1113

STREET SWEEPING

11-00 Share of Corporation Yard refuse containers and roll off container for
street sweeping debris

13-00 Leaf collection notices

14-00 Television and radio advertising

REFUSE CAPITAL EQUIPMENT FUND
FUND NO. 562
ACCOUNT NO. 1116

PROGRAM

The Refuse Capital Equipment Fund is used for the accumulation of refuse charges on new residential (MMC 8.04.235) and new industrial/commercial (MMC 8.04.265) growth for the purchase of refuse containers and equipment to meet the needs generated by new growth which is financed through fees collected from new customers.

BUDGET DETAIL EXPENSES

562-1116 Refuse Capital Equipment

ACCT. NO. ACCOUNT DESCRIPTION

ACTUAL
2006-07

ACTUAL
2007-08

FINAL
BUDGET
2008-09

CITY MGR.
RECOM.
2009-10

COUNCIL
APPROVAL
2009-10

532.30-01 Dept Share of Insurance

0

262

0

0

0

Supplies and Services

0

262

0

0

0

533.43-00 Machinery/Equipment

394,370

0

0

54,342

54,342

Property

394,370

0

0

54,342

54,342

633.64-00 Depreciation Expense

96,455

96,455

0

0

0

Property

96,455

96,455

0

0

0

** Refuse Capital Equipment

490,825

96,717

0

54,342

54,342

FUND NO. 562
ACCOUNT NO. 1116

REFUSE CAPITAL EQUIPMENT FUND

43-00 Due to the slow down in both residential housing and commercial building markets, current container inventory and equipment levels are sufficient

FLEET MANAGEMENT
FUND NO. 670
ACCOUNT NO. 1103

DESCRIPTION

Fleet Services is responsible for the maintenance and repair of all City vehicles and is currently maintaining 553 individual equipment items assigned to the various departments within the City.

MISSION

Fleet Services is committed to maintain an exceptional level of operational readiness. We strive to provide the best services possible within the fiscal capabilities while providing excellent preventative maintenance as well as expedient repairs to all vehicles and equipment.

GOALS

- ◇ Provide safe, reliable vehicles and equipment at a competitive cost with minimum down time.
- ◇ Provide timely vehicle replacement through an efficient ordering and delivery system.
- ◇ Create a friendly, responsive, customer focused culture within our fleet team.

OBJECTIVES

1. Accomplish all maintenance and repairs, ensuring maximum productivity and quality, with prudent use of materials.
2. Provide quality service with minimum adverse impact to clients.

**PERFORMANCE
MEASUREMENTS/INDICATORS**

Monitor past and present expenditure levels taking into account age and size of fleet. Number of return repairs not to exceed 5% of all work completed, as verified through quarterly work order reports.

95% of all vehicle inspections to be completed on time. Annual customer satisfaction surveys will continue through fiscal year 2010, to be completed by December 31, 2009.

FLEET MANAGEMENT

3. Ongoing training for service technicians.

Continue to promote Automotive Service Excellence (ASE) Certification as a measurement of job skills.

(continued)

3. Ongoing training for service technicians.

Continue upgrade training for existing mechanics to obtain Fire Equipment Certifications.

Identify a minimum of one ASE class that will be of benefit to Fleet Division staff.

4. Minimize maintenance costs while increasing quality control.

Establish standard operating procedures (SOPS) for maintenance operations to include: refine the scheduled maintenance program; develop a quality control program; produce maintenance reports that will identify defect trending and develop procedures to correct them; and establish a tire maintenance program that will minimize tire replacements and overall tire related expenses to meet budgeted level. To be completed by June 30, 2010.

Maintain a parts cost and inventory control program through technology enhancements and diligent parts cost comparisons.

2009-2010 BUDGET HIGHLIGHTS

Fuel price reductions will result in significant savings for all city departments, however, unfunded air quality mandates will continue to significantly impact fleet operations and continue to increase parts and testing expenditures for all diesel-powered equipment. The Air District has a myriad of varying fleet rules requiring the installation of special emission equipment, but will reduce both diesel particulates and green house gasses.

FLEET MANAGEMENT

A typical emissions retrofit for one diesel powered engine costs approximately \$15,000.00 each.

The Fleet Division is also analyzing ways to reduce overall expenses while looking to vehicles powered by "Green" technology, where grant funding could offset increased purchase costs. The division anticipates future purchases of compressed natural gas or hybrid energy powered vehicles.



BUDGET DETAIL EXPENSES

670-1103 Fleet Management						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	547,025	552,273	640,449	620,301	620,301
531.04-01	Regular Overtime	39,610	37,856	23,368	23,368	23,368
531.04-04	Call Back Time Worked	1,098	4,134	3,519	2,196	2,196
531.10-02	Unused Sick Leave	1,254	1,172	1,408	1,408	1,408
531.10-05	Retirement PERS	77,710	96,612	109,494	106,285	106,285
531.10-06	Social Security-OASDI	37,374	38,169	42,650	42,382	42,382
531.10-07	Social Security-Medicare	8,741	8,927	9,975	9,912	9,912
531.10-08	State Unemployment	1,950	1,950	1,935	1,800	1,800
531.10-09	Long Term Disability	934	0	0	0	0
531.10-10	Group Health Insurance	144,736	0	0	0	0
531.10-11	Group Life Insurance	1,193	0	0	0	0
531.10-12	Workers Compensation	15,241	23,801	16,138	15,426	15,426
531.10-15	Vision Plan	3,856	0	0	0	0
531.10-16	Dental Plan	16,047	0	0	0	0
531.10-17	Stand By Pay	921	19,529	19,519	19,519	19,519
531.10-18	Management Physicals	0	0	126	158	158
531.10-20	Earned Benefit	16,003	3,533	2,538	26,481	26,481
531.10-23	Uniform Cleaning	5,884	5,894	9,567	5,511	5,511
531.10-26	Call Back - Non Worked	0	0	90	90	90
531.10-32	Cash Back-Biweekly Allow	35	255	355	0	0
531.10-33	Core Allowance	0	155,806	174,945	150,072	150,072
531.10-35	Post Employment Benefits	0	0	19,366	24,343	24,343
Personnel Services		919,612	949,911	1,075,442	1,049,252	1,049,252
532.11-00	Utilities	34,062	36,371	37,257	44,054	44,054
532.12-00	Telephone	2,666	3,276	2,789	2,628	2,628
532.13-00	Postage	268	338	400	400	400
532.17-00	Professional Services	100	485	595	323	323
532.18-00	Travel and Meetings	1,306	2,414	2,842	1,710	1,710
532.19-00	Mileage	0	435	450	1,000	1,000
532.20-00	Training Expense	2,050	1,590	1,300	1,000	1,000
532.21-00	Rents/Leases	612	612	984	480	480
532.23-00	Vehicle Operations/Maint	5,255	0	0	0	0
532.24-00	Memberships, Subscription	2,500	3,831	4,018	2,118	2,118
532.25-00	Maintenance Matls & Svcs	68,903	61,694	59,950	43,810	43,810
532.26-00	Other Equipment O & M	5,588	24,096	42,250	40,000	40,000
532.28-00	Safety Supplies	1,281	1,124	2,852	1,322	1,322
532.29-00	Other Materials Supplies	5,307	24	5,350	4,550	4,550
532.30-01	Dept Share of Insurance	16,443	22,131	34,679	49,994	49,994
532.32-00	Vehicle Replacement Fee	26,038	28,874	38,095	0	0
532.33-00	Vehicle Fuel	1,041,673	1,329,115	1,600,000	1,149,128	1,149,128
532.34-00	Contingency Reserve	0	0	25,000	25,000	25,000
532.36-00	Vehicle Parts	863,874	1,039,357	650,000	650,000	650,000
532.38-00	Support Services	94,614	103,627	96,606	85,325	85,325
532.45-00	Facilities Maint Charge	6,276	5,830	4,388	2,239	2,239
532.46-00	Computer Replacement Chrg	5,007	5,007	3,947	0	0
Supplies and Services		2,183,823	2,670,231	2,613,752	2,105,081	2,105,081
533.43-00	Machinery/Equipment	52,623	7,935	30,000	0	0
Property		52,623	7,935	30,000	0	0
534.91-01	Adm Exp-City Manager	22,957	35,132	23,479	18,269	18,269
534.91-02	Adm Exp-City Attorney	18,968	16,540	9,679	3,060	3,060
534.91-09	Adm Exp-Finance	84,605	100,300	54,692	46,698	46,698
534.91-10	Adm Exp-Purchasing	10,061	11,927	8,631	7,216	7,216

BUDGET DETAIL EXPENSES

670-1103 Fleet Management

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
534.91-11	Adm Exp-Public Works	77,140	39,857	16,682	6,460	6,460
534.91-16	Adm Exp-City Council	7,575	11,154	7,555	8,084	8,084
	Administrative	221,306	214,910	120,718	89,787	89,787
535.92-29	Interdept DSC-Pub Works	2,073	2,266	11,217	6,624	6,624
535.92-72	Interdept DSC-Supprt Sr	183	231	272	332	332
	Interdepartmental	2,256	2,497	11,489	6,956	6,956
633.64-00	Depreciation Expense	24,102	31,713	0	0	0
	Property	24,102	31,713	0	0	0
637.65-00	Capital Imp. Projects	0	0	0	604	604
	Capital Outlay	0	0	0	604	604
**	Fleet Management	3,403,722	3,877,197	3,851,401	3,251,680	3,251,680

FLEET MANAGEMENT

- 11-00 Share of Corporation Yard utility service

- 12-00 Includes modem line for gas station computer, auto shop security alarm,
and cellular telephones

- 17-00 DMV physicals and license renewals

- 18-00 Fire Mechanic Certification and Heil Rapid Rail Training

- 21-00 Security alarm at Fleet Services buildings

- 25-00 Miscellaneous parts and supplies for shop equipment, cleaning supplies,
and fuel tank monthly monitoring

- 26-00 State mandate that require modifications to refuse truck engines prior to
the end of 2008

- 29-00 State and County permits for underground tanks and Air Pollution Control
District fees

- 34-00 Contingency for emergency vehicle repairs

FLEET REPLACEMENT FUND
FUND NO. 674
ACCOUNT NO. 1103

PROGRAM

This fund was created to accumulate money to replace City vehicles. Fleet operation and maintenance activities are accounted for in Fund 670.

BUDGET DETAIL EXPENSES

674-1103 Fleet Management

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
533.63-00	Vehicle Replacement	1,284,690	1,252,098	1,801,301	1,415,000	1,415,000
633.64-00	Depreciation Expense	1,353,208	1,464,570	0	0	0
	Property	2,637,898	2,716,668	1,801,301	1,415,000	1,415,000
908.93-17	Trsf-Development Svc(017)	0	0	0	225,000	225,000
	Other	0	0	0	225,000	225,000
**	Fleet Management	2,637,898	2,716,668	1,801,301	1,640,000	1,640,000



FACILITIES MAINTENANCE

FUND NO. 671

ACCOUNT NO. 1119

DESCRIPTION

The Facilities Maintenance Division is responsible for the maintenance and sanitation of all City owned buildings and structures with the exception of Fire Stations. The division provides a range of general maintenance services to other city departments, making it possible for workers in those areas to serve the public more efficiently and effectively.

MISSION

Provide quality preventive maintenance, daily sanitation, and care enabling all customers' full and safe use of each facility, while maintaining a high standard of appearance.

GOAL

- ◇ Monitor and ensure that all facility's security, conditions, and aesthetics are properly, safely and efficiently maintained for all clients' use, while continually evaluating the same, in order to reduce energy consumption and green house gasses.

OBJECTIVES

1. Provide excellent custodial and building maintenance services to all clients.
2. Ensure facilities under the care of the division are properly cleaned and safely maintained for all clients.

PERFORMANCE MEASUREMENTS/INDICATORS

Annual Internal customer satisfaction surveys will continue throughout the fiscal year with a satisfaction goal of 95%. Surveys will be conducted by December 31, 2009.

Monitor, identify, and document facility security problems/incidents.

Monitor and ensure facility repairs are completed and documented using the work order tracking system in place. Ongoing program. Report results twice yearly to Department Head

Conduct site inspections of all facilities. Perform semi-annually by the Supervisor and annually by the Division Manager.

FACILITIES MAINTENANCE

Stay abreast of ADA regulations by attending compliance seminars as they occur.

Ensure graffiti is removed from city facilities by working closely with the Community Action Network (CAN), the Public Works Graffiti removal crews, and volunteer organizations in the neighborhood watch areas.

3. Identify techniques to properly maintain city facilities in the most cost effective, efficient, and safe manner while maintaining quality customer service levels.

Fully implement upgrades in HTE Facilities software during the first half of the fiscal year, allowing better tracking and reporting of Facilities related items.

Establish a city-wide Energy Savings Plan by December 31, 2009 and implement cost saving measures based upon plan priorities by June 30, 2010.

2009-2010 BUDGET HIGHLIGHTS

Budget reductions will impact custodial services provided, especially with a 20% reduction in staffing levels and a 15% reduction in the operating budget. Though the cuts are significant, it is anticipated that through prudent management practices, reorganization of custodial assignments, and energy efficiency upgrades, customer satisfaction will remain high, while utility costs decline.

The Facilities Division is looking to champion a large scale, citywide, Energy and Greenhouse Gas Reduction Program. The City would partner with a third party contractor to assist with identifying energy reduction sources, i.e. energy efficient lighting, air-conditioning/heating units, low flow restroom fixtures, etc. The program would also address possible "Green" technology, especially with energy producing equipment such as solar panel installations, fuel cell technology and other "Green" technology to either reduce energy costs or green house gasses or both. A program highlight is that upgrade costs would be paid for by the energy saved through a guaranteed energy consumption reduction specified by the contractor.

BUDGET DETAIL EXPENSES

671-1119	Facilities Maintenance Op					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
531.01-00	Regular Salaries	469,037	407,182	457,071	428,381	428,381
531.03-00	Extra Help	44,507	57,456	47,117	0	0
531.04-01	Regular Overtime	30,663	15,218	30,842	17,022	17,022
531.04-04	Call Back Time Worked	764	28	2,890	637	637
531.10-01	Holiday Pay	0	0	148	0	0
531.10-02	Unused Sick Leave	545	974	445	445	445
531.10-05	Retirement PERS	61,385	70,825	76,067	72,692	72,692
531.10-06	Social Security-OASDI	29,503	26,255	30,822	28,660	28,660
531.10-07	Social Security-Medicare	7,556	6,995	7,892	6,703	6,703
531.10-08	State Unemployment	2,265	2,115	1,815	1,544	1,544
531.10-09	Long Term Disability	1,055	0	0	0	0
531.10-10	Group Health Insurance	151,499	0	0	0	0
531.10-11	Group Life Insurance	1,167	0	0	0	0
531.10-12	Workers Compensation	47,428	31,238	22,921	30,475	30,475
531.10-15	Vision Plan	4,210	0	0	0	0
531.10-16	Dental Plan	19,716	0	0	0	0
531.10-17	Stand By Pay	0	0	4,483	0	0
531.10-18	Management Physicals	0	0	154	158	158
531.10-20	Earned Benefit	10,829	3,853	3,747	21,733	21,733
531.10-23	Uniform Cleaning	5,060	5,571	6,870	4,882	4,882
531.10-27	PTS Plan FICA Alternative	588	766	613	0	0
531.10-32	Cash Back-Biweekly Allow	161	258	101	97	97
531.10-33	Core Allowance	0	144,230	133,553	125,022	125,022
531.10-35	Post Employment Benefits	0	0	13,821	16,812	16,812
Personnel Services		887,938	772,964	841,372	755,263	755,263
532.11-00	Utilities	188,450	227,926	249,666	265,906	265,906
532.12-00	Telephone	5,485	4,385	6,347	4,857	4,857
532.17-00	Professional Services	6,073	20,092	21,700	6,700	6,700
532.18-00	Travel and Meetings	0	25	0	0	0
532.20-00	Training Expense	0	166	0	0	0
532.21-00	Rents/Leases	2,473	2,214	7,092	1,920	1,920
532.23-00	Vehicle Operations/Maint	27,992	30,255	20,933	10,550	10,550
532.25-00	Maintenance Matls & Svcs	268,068	290,908	245,137	191,162	191,162
532.26-00	Other Equipment O & M	941	413	3,420	300	300
532.27-00	Small Tools	195	328	500	500	500
532.28-00	Safety Supplies	3,112	2,439	3,940	1,550	1,550
532.30-01	Dept Share of Insurance	19,279	27,302	52,075	58,998	58,998
532.32-00	Vehicle Replacement Fee	13,681	13,147	15,312	0	0
532.38-00	Support Services	42,926	42,695	42,695	42,695	42,695
532.46-00	Computer Replacement Chrg	1,343	7,391	5,477	0	0
Supplies and Services		580,018	669,686	674,294	585,138	585,138
533.43-00	Machinery/Equipment	59,924	0	38,400	0	0
Property		59,924	0	38,400	0	0
534.91-01	Adm Exp-City Manager	0	0	14,763	11,195	11,195
534.91-02	Adm Exp-City Attorney	0	0	6,086	1,875	1,875
534.91-09	Adm Exp-Finance	0	0	34,389	28,617	28,617
534.91-10	Adm Exp-Purchasing	0	0	5,427	4,422	4,422
534.91-16	Adm Exp-City Council	0	0	4,750	4,954	4,954
Administrative		0	0	65,415	51,063	51,063
535.92-29	Interdept DSC-Pub Works	5,494	5,534	13,761	10,824	10,824
535.92-72	Interdept DSC-Supprt Sr	30	33	0	0	0
Interdepartmental		5,524	5,567	13,761	10,824	10,824

BUDGET DETAIL EXPENSES

671-1119 Facilities Maintenance Op						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2006-07	ACTUAL 2007-08	FINAL BUDGET 2008-09	CITY MGR. RECOM. 2009-10	COUNCIL APPROVAL 2009-10
333.64-00	Depreciation Expense	39,956	54,970	0	0	0
	Property	39,956	54,970	0	0	0
637.65-00	Capital Imp. Projects	205,163	132,109	120,000	5,264	5,264
	Capital Outlay	205,163	132,109	120,000	5,264	5,264
908.93-19	Trsf-Maint Districts(019)	8,075	0	0	0	0
	Other	8,075	0	0	0	0
918.93-20	Trsf-Downtown Maint (120)	0	8,075	8,075	8,075	8,075
	Other	0	8,075	8,075	8,075	8,075
**	Facilities Maintenance Op	1,786,598	1,643,371	1,761,317	1,415,627	1,415,627

FACILITIES MAINTENANCE

- 11-00 Utility cost at the Civic Center, Shannon Parcade, Transportation Center, and Merced Parking Garage
- 12-00 Includes alarm lines at the Civic Center, Transportation Center, Merced Center Parking Garage, public pay telephones, as well as cellular and elevator phones
- 17-00 Landscape maintenance service at the Senior Center and painting of the Amtrak Station and Transportation Center
- 21-00 One-way pagers for custodians and City facilities alarm line-monitoring services
- 25-00 Custodial supplies such as wax, floor cleaner, mops, paper towels, and hand soap. Pest control services, elevator maintenance, fire alarm system testing, contract services for cleaning chairs and carpet, as well as annual maintenance of hardwood floors at the Senior Center
- 43-00 Includes replacement of exterior doors at McNamara Recreation Center, and new chlorination equipment for McNamara Swimming pool.
- 904.93-20 Transfer of funds to Downtown Maintenance District to pay for Parcade's share of assessment

FOOTNOTE: Costs of Civic Center and other City facilities maintenance are spread to departments based on share of square footage and hours assigned.