

**CITY OF MERCED
2010-2011 ADOPTED BUDGET**

TAB 11

PUBLIC WORKS OPERATIONS	PAGE NO.
Public Works Department	11-1
<i>Public Works Administration</i>	11-3
Public Works Operations Administration	11-4
<i>Streets and Streetlights</i>	11-11
Streets and Streetlight Maintenance	11-12
Public Works- Operations-Measure C, Public Works	11-19
Street and Signals Capital Improvement Projects	11-22
<i>Parks Maintenance and Street Trees</i>	11-25
Parks Maintenance	11-26
Parks Maintenance-Community Facilities District-Parks	11-30
Street and Subdivision Trees	11-34
<i>Water</i>	11-39
Restricted Water System	11-40
Restricted Water Mains	11-43
Water System	11-46
2004 Water Revenue Bond	11-54
Perchloroethylene Clean Up Water Capital Improvement Projects	11-57
<i>Sewer and Wastewater</i>	11-60
Wastewater/Sewers	11-61
2004 Sewer Revenue Bond	11-67
Storm Drains	11-70
Wastewater Treatment Plant	11-75
Environmental Control	11-83
Land Application	11-90
Wastewater Treatment Lines Component	11-95
University Capital Charge	11-98
Wastewater Treatment Plant Improvement Fund	11-101
Wastewater Revolving Fund	11-104
<i>Refuse</i>	11-108
Refuse Collection	11-109
Green Waste Collection	11-114
Curbside Recycling	11-118
Street Sweeping	11-122
Refuse Capital Equipment Fund	11-127
<i>Fleet</i>	11-131
Fleet Management	11-132
Fleet Replacement Fund	11-138
<i>Facilities</i>	11-141
Facilities Maintenance	11-142

PUBLIC WORKS DEPARTMENT

“CUSTOMER SERVICE WITH QUALITY CARE”

DESCRIPTION

Through a continuing process of employee involvement, the Public Works Department has adopted the following mission and value statements as a foundation for all of the department's activities.

OUR VISION

To be known as an exceptional organization providing a wide variety of essential services to the communities of Merced and one another with the highest level of integrity, selflessness, professionalism, and efficiency.

MISSION

In order to accomplish our vision we are committed to ...

- Provide exceptional customer service through a unified team of dedicated, professional and selfless employees.
- Enhance our quality workforce through training, development and advancement opportunities.
- Provide a safe and healthy working, living and growing environment for all.
- Build collaborative partnerships with those we serve.

GOALS

- ◇ Merced's Future: We take pride in conserving resources. We plan our work anticipating future community needs. We work to make Merced a better place to live. We encourage innovation and look for better ways.
- ◇ The Customer: We find the best ways to provide quality customer service. We listen and respond to the needs of our customers while planning for the future needs of our customers.

- ◇ The Team: We pull together to provide excellent service. We believe our success depends on teamwork, trust, honesty, and ethical behavior. We support each other. We listen to each other. We trust each other.
- ◇ The Individual: We encourage new ideas. We encourage and reward individual initiative and acceptance of responsibility. We invest in training and professional growth. We care about the individual.
- ◇ The Workplace: We plan with safety in mind. We consider public health and safety as our top priority. We provide the correct tools and training for the task. We take employee safety seriously. We strive to make the workplace a safe and productive environment.

PUBLIC WORKS ADMINISTRATION

PUBLIC WORKS - ADMINISTRATION

FUND NO. 029

ACCOUNT NO. 1102

DESCRIPTION

The Public Works Administration Division provides administrative support to the Internal Services, Solid Waste, Tax Services, Water, Storm Drains, Collection, Environmental Control and the Wastewater Treatment Divisions, while providing responsive quality service to the general public.

MISSION

Provide and maintain excellent customer service through strategic planning, budgeting, administrative management, and service support for Public Works Operations. Ensure employee health and safety is maintained, while providing quality customer service to both internal and external customers.

GOALS

- Establish a culture and reputation of superior customer service for both internal and external customers.
- Continue to promote and conduct trainings for a safe working environment for Public Works employees.
- Promote Geographical Information Systems (GIS) technology to enhance internal and external customer service needs.
- Pursue "Green" opportunities and improve cost efficiency to ensure customers receive the highest level of energy efficient environmental friendly service at the lowest cost when compared to other agencies, both public and private.

OBJECTIVES

1. Enhance customer relations.

PERFORMANCE MEASUREMENTS/INDICATORS

Continue the use of mass media in publicizing various Public Works programs.

As budget constraints allow, provide educational events to the public through a variety of means.

ADMINISTRATION

2. Aggressively promote safety in the work place.

Continue to upgrade the City web site quarterly and as events occur providing up-to-date information regarding operations, services, and activities.

Send 10 customer surveys per month to measure administration and Public Works customer service effectiveness.

Conduct general and specific required OSHA safety training programs initially and annually for all Public Works personnel. Monitor and review both vehicle and personnel accidents with Safety Committee and Risk Control Committee monthly to identify causes and implement loss prevention methods. Conduct and document on-site facility safety inspections quarterly. Hold "all hands" safety training meetings once per month.

Promote workplace safety by hosting and/or attending in-house risk management training events for all division employees.

3. Collaborate with Engineering to identify areas where Public Works Standards need revision.

Conduct the annual re-orientation of all employees to the Injury, Illness Prevention Program, as well as, all other regulated/mandated programs. Ongoing reduction in cost of repairs from improved standards.

4. Provide continuous training opportunities consistent with the needs of the Administration work group.

Average 16 hours training per employee annually.

Continue to maintain a resource library to aid in training.

5. Collaborate with the GIS Coordinator and Engineering Department to develop and implement a citywide GIS Program.

Continue Public Works infrastructure data collection program.

Obtain GPS specified coordinates for various citywide infrastructures and create GIS Themes for each type of property coordinates obtained.

ADMINISTRATION

6. Continue working towards establishing and setting up a complete job cost accounting (Equipment, Labor, Materials) system through info system's work order application, and pull infrastructure data and maps from GIS files when available.

Provide continual work order and report writing training for Public Works staff to maximize benefits of city-wide customer info system.

2010/2011 Budget Highlights

Continue to incorporate technology-driven cost accounting, customer service and management systems to decrease costs, identify weaknesses to improve service, and meet customer demands. Budget constraints on the General Fund operations of the Department will likely result in increased contact with the Admin Division from affected customers.

PERSONNEL

Number of Positions

Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
Accountant I/II	1.00	1.00	1.00
Account Clerk I/II/III	3.00	3.00	3.00
TOTAL	13.00	13.00	13.00

BUDGET DETAIL EXPENSES

029-1102	Public Works Oper. Admin					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	785,063	749,659	788,659	762,052	762,052
531.03-00	Extra Help	17,455	0	0	0	0
531.04-01	Regular Overtime	11,120	8,518	8,470	9,432	9,432
531.10-02	Unused Sick Leave	203	1,047	216	1,225	1,225
531.10-05	Retirement PERS	136,382	127,415	134,471	131,800	131,800
531.10-06	Social Security-OASDI	46,331	46,457	46,827	45,950	45,950
531.10-07	Social Security-Medicare	11,730	11,470	11,655	11,099	11,099
531.10-08	State Unemployment	2,250	2,251	1,979	0	0
531.10-12	Workers Compensation	3,818	494	1,406	8,536	8,536
531.10-18	Management Physicals	0	0	630	630	630
531.10-20	Earned Benefit	3,679	55,689	13,832	4,134	4,134
531.10-21	Bilingual Pay Program	0	271	600	600	600
531.10-23	Uniform Cleaning	971	748	739	340	340
531.10-27	PTS Plan FICA Alternative	227	0	0	0	0
531.10-32	Cash Back-Biweekly Allow	1,466	2,872	2,887	0	0
531.10-33	Core Allowance	163,192	189,229	170,094	162,105	162,105
531.10-35	Post Employment Benefits	0	6,355	30,950	16,575	16,575
	Personnel Services	1,183,887	1,202,475	1,213,415	1,154,478	1,154,478
532.11-00	Utilities	10,523	11,800	14,242	15,596	15,596
532.12-00	Telephone	12,505	6,258	5,832	6,828	6,828
532.13-00	Postage	849	1,171	946	946	946
532.15-00	Office Supplies	25,811	32,148	39,524	42,413	42,413
532.17-00	Professional Services	1,199	153	6,220	6,220	6,220
532.18-00	Travel and Meetings	2,933	584	690	2,026	2,026
532.20-00	Training Expense	2,231	2,429	2,310	7,410	7,410
532.21-00	Rents/Leases	1,347	1,667	5,940	5,748	5,748
532.23-00	Vehicle Operations/Maint	12,482	10,683	5,384	6,915	6,915
532.24-00	Memberships, Subscription	4,153	2,259	4,793	4,793	4,793
532.25-00	Maintenance Matls & Svcs	7,475	2,548	2,475	3,075	3,075
532.26-00	Other Equipment O & M	342	0	200	200	200
532.28-00	Safety Supplies	13,039	13,466	13,150	13,000	13,000
532.30-01	Dept Share of Insurance	22,712	34,086	43,383	25,263	25,263
532.32-00	Vehicle Replacement Fee	14,338	15,395	13,365	13,980	13,980
532.38-00	Support Services	100,061	87,267	114,540	95,523	95,523
532.45-00	Facilities Maint Charge	31,812	27,282	19,587	29,590	29,590
532.46-00	Computer Replacement Chrg	25,342	15,795	24,328	23,833	23,833
	Supplies and Services	289,154	264,991	316,909	303,359	303,359
533.43-00	Machinery/Equipment	24,114	9,794	0	0	0
	Property	24,114	9,794	0	0	0
535.92-01	Interdept DSC-General Fnd	4,178	0	0	0	0
535.92-17	Interdept DSC-Develop Svc	5,947	6,034	5,178	7,743	7,743
535.92-72	Interdept DSC-Supprt Sr	0	0	37	73	73
	Interdepartmental	10,125	6,034	5,215	7,816	7,816
**	Public Works Oper. Admin	1,507,280	1,483,294	1,535,539	1,465,653	1,465,653

PUBLIC WORKS OPERATIONS – ADMINISTRATION

- 12-00 Cellular telephones, ISDN telephone lines for computers, and two-way radio circuits
- 20-00 Geographical Information System and Supervisor Refresher Training Classes
- 24-00 California Water Environment Association, CAL-OSHA Reporter, and American Public Works Association membership
- 26-00 Repairs for base, mobile, and remote radios
- 28-00 Department Recognition Safety Awards, video rentals, and CPR cards and supplies

FOOTNOTE: A portion of administrative costs are recovered through Direct Service Charges to divisions, with remaining general administration expenses spread based on number of employees and operating budget.

**STREETS
AND
STREETLIGHTS**

STREET AND STREETLIGHT MAINTENANCE
FUND NO. 022
ACCOUNT NO. 1104

DESCRIPTION

The Street and Streetlight Maintenance Division performs all necessary maintenance and repairs to all city infrastructure located within the City's public right-of-ways, to include city streets, sidewalks, curb and gutters, street lights, traffic signals, signs, and pavement markings.

MISSION

Perform all maintenance with a high level of professionalism and quality, ensuring the City's infrastructure is maintained in a safe and reliable manner.

GOALS

- ◇ Ensure our comprehensive street and sidewalk inspection, repair, and preventive maintenance program is maintained in accordance with program objectives.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service and minimize costs.

OBJECTIVES

1. Continue ongoing Street Maintenance Program to maintain street integrity through an aggressive inspection and replacement program.

**PERFORMANCE
MEASUREMENTS/INDICATORS**

As prioritized by our inspection program, replace 50,000-sq. ft. of asphalt at strategic locations by June 2011.

Work closely with the Engineering department on capital projects to ensure all aspects of projects are covered prior to construction.

STREET AND STREETLIGHT MAINTENANCE

2. Continue Sidewalk Maintenance Program to remove tripping hazards, and install ADA ramps as prioritized by inspection program.

Replace 5,760 lineal ft of sidewalk by January 2011.

Replace temporary patches, due to utility cuts in sidewalks, within 30-days of work performed by the Utilities Division.

Work with the Engineering department on the South Merced Sidewalk Serviceability Project to ensure the most critical sidewalk repairs are given priority.

Install ADA ramps at strategic locations with emphasis on schools, hospitals, and businesses with curbs restricting ADA access.
3. Continue Traffic Signal and Streetlight Maintenance Program.

Continue immediate response to reported traffic signal problems and 48-hour maximum response time to reported streetlight outages. Tracking accomplished through current work order system.

Continue to research technological improvements to determine how they may benefit the city's traffic signal and streetlight maintenance program.
4. Continue Curb & Gutter Maintenance, replacing damaged gutters, as prioritized by the inspection program or customer requests.

Replace 1,280 lineal ft by June 2011.

STREET AND STREETLIGHT MAINTENANCE

5. Continue Street Signs and Traffic Pavement Markings Maintenance Program as Funds and staffing levels allow.

Repaint center-line, bike lane, and fog line striping by June 2011. Ongoing program.

Conduct annual sign survey to identify necessary repairs or replacements. Survey will be conducted using GPS technology beginning in FY 08/09. Complete gathering of GPS information will require approximately four years.

Continue program of replacing non-reflective stop signs with high intensity reflective sign faces at all stop signs throughout the city.

Collaborate and coordinate with the Traffic Committee and the Engineering Department to ensure prompt completion of all sign installation requests and ordinance changes.

Note: *Monthly reports are generated to track all street and streetlight maintenance activities.*

2010-2011 BUDGET HIGHLIGHTS

In the wake of a 29% budget cut this year in operation, maintenance, and personnel, the Streets/Street Light division will focus on prioritizing critical maintenance tasks that will ensure public safety.

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	1,155,991	1,306,931	1,381,754	1,184,306	1,184,306
Supplies and Services	1,721,871	1,357,593	1,762,078	1,856,528	1,856,528
Debt Service	0	0	0	1,678,000	1,678,000
Acquisitions	0	9,796	0	0	0
Capital Improvements	5,164	7,881	0	0	0
* Undefined *	0	240,000	0	0	0
TOTAL	2,883,026	2,922,201	3,143,832	4,718,834	4,718,834

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Utility-Cut Costs Recvory	240,855	216,435	100,000	100,000
PERS-EE Share 2.5% @ 55	18,124	21,944	23,514	19,330
Investment Earnings	52	0	0	0
Unclassified	912	829	100	100
Sale of Equipment	48	861	0	0
Interdept DSR-CFD Formati	325	0	0	0
Interdept DSR-Wastewater	3,183	3,427	0	0
Interdept DSR-Water Sys	3,183	3,427	0	0
Interdept DSR-Refuse	52,148	34,388	29,189	248,709
Trsf-General Fund (001)	95,040	0	0	0
Trsf-Local Transport(007)	607,522	548,014	114,580	17,296
Trsf-2105 Gas Tax Fu(009)	401,483	421,984	425,620	473,398
Trsf-2106 Gas Tax Fu(010)	214,480	219,805	227,300	269,058
Trsf-2107 Gas Tax Fu(011)	537,075	569,964	498,154	691,935
Trsf-Traffic Cong. (016)	289,829	565,653	792,309	202,492
Trsf-Proposition 1B (064)	360,000	240,000	900,000	215,793
Trsf-7360 Gas Tax Fu(065)	0	0	0	802,723
Trsf-CFD Street/Main(160)	56,394	6,903	229	0
Proceeds from Debt	0	0	0	1,678,000
Trsf-Emp Benefit Fun(669)	0	30,773	32,837	0
Street Maint/Lights-SR Fd	2,373	37,794	0	0
TOTAL	2,883,026	2,922,201	3,143,832	4,718,834

XX

PERSONNEL

Number of Positions

Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
P.W. Manager - Tax Service	.05	.20	.20
Public Works Spvr. - Streets	1.00	.80	.80
Maintenance Worker I/II/III	13.00	9.00	9.00
Traffic Signal/Ltg Tech	3.00	3.00	3.00
TOTAL	17.05	13.00	13.00

BUDGET DETAIL EXPENSES

022-1104	Street/Light Maintenance					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	576,266	757,180	797,099	655,256	655,256
531.03-00	Extra Help	31,587	7,196	0	0	0
531.04-01	Regular Overtime	62,081	56,231	33,957	40,787	40,787
531.04-04	Call Back Time Worked	8,042	7,944	7,127	8,109	8,109
531.10-01	Holiday Pay	0	0	335	352	352
531.10-02	Unused Sick Leave	1,309	1,484	1,801	1,801	1,801
531.10-05	Retirement PERS	99,671	127,602	136,378	113,447	113,447
531.10-06	Social Security-OASDI	41,445	51,830	53,591	45,071	45,071
531.10-07	Social Security-Medicare	10,178	12,226	12,533	10,541	10,541
531.10-08	State Unemployment	2,895	2,701	2,558	0	0
531.10-12	Workers Compensation	56,424	5,716	57,664	62,895	62,895
531.10-17	Stand By Pay	26,211	28,022	25,931	29,130	29,130
531.10-18	Management Physicals	0	0	149	147	147
531.10-20	Earned Benefit	6,398	4,404	6,288	4,566	4,566
531.10-21	Bilingual Pay Program	7	1,225	1,200	1,200	1,200
531.10-23	Uniform Cleaning	5,973	5,120	5,551	3,165	3,165
531.10-26	Call Back - Non Worked	288	0	408	343	343
531.10-27	PTS Plan FICA Alternative	435	94	0	0	0
531.10-32	Cash Back-Biweekly Allow	143	210	237	0	0
531.10-33	Core Allowance	226,638	232,006	207,665	157,825	157,825
531.10-35	Post Employment Benefits	0	5,740	31,282	49,671	49,671
Personnel Services		1,155,991	1,306,931	1,381,754	1,184,306	1,184,306
532.11-00	Utilities	559,263	301,977	527,164	530,307	530,307
532.12-00	Telephone	4,121	2,836	4,158	3,181	3,181
532.13-00	Postage	662	638	725	725	725
532.17-00	Professional Services	145,838	116,623	135,526	115,190	115,190
532.18-00	Travel and Meetings	1,577	1,735	1,928	5,456	5,456
532.19-00	Mileage	0	0	100	100	100
532.20-00	Training Expense	3,234	1,025	2,350	4,150	4,150
532.21-00	Rents/Leases	2,454	1,057	1,889	1,889	1,889
532.23-00	Vehicle Operations/Maint	178,252	149,926	89,946	101,274	101,274
532.24-00	Memberships, Subscription	677	600	606	606	606
532.25-00	Maintenance Matls & Svcs	840	45,041	349,974	584,110	584,110
532.26-00	Other Equipment O & M	10,818	4,039	8,310	8,310	8,310
532.27-00	Small Tools	2,652	1,259	2,750	2,750	2,750
532.28-00	Safety Supplies	6,195	4,103	5,507	5,507	5,507
532.29-00	Other Materials Supplies	0	2,379	35,423	0	0
532.30-01	Dept Share of Insurance	31,724	48,689	68,134	29,519	29,519
532.32-00	Vehicle Replacement Fee	178,868	158,238	0	0	0
532.38-00	Support Services	105,238	70,848	85,840	68,280	68,280
532.45-00	Facilities Maint Charge	2,915	2,155	1,880	2,542	2,542
532.46-00	Computer Replacement Chrg	689	413	0	0	0
Supplies and Services		1,236,017	913,581	1,322,210	1,463,896	1,463,896
533.43-00	Machinery/Equipment	0	9,796	0	0	0
Property		0	9,796	0	0	0
534.91-01	Adm Exp-City Manager	31,751	33,983	31,589	28,147	28,147
534.91-02	Adm Exp-City Attorney	14,948	14,010	5,290	2,531	2,531
534.91-09	Adm Exp-Finance	90,646	79,159	80,745	84,512	84,512
534.91-10	Adm Exp-Purchasing	10,779	12,492	12,476	12,403	12,403
534.91-11	Adm Exp-Public Works	69,820	14,542	7,580	32,323	32,323
534.91-16	Adm Exp-City Council	10,080	10,934	13,978	13,999	13,999
Administrative		228,024	165,120	151,658	173,915	173,915

BUDGET DETAIL EXPENSES

022-1104	Street/Light Maintenance					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
535.92-01	Interdept DSC-General Fnd	7.705	6.276	0	0	0
535.92-17	Interdept DSC-Develop Svc	232.704	226.272	239,096	172,860	172,860
535.92-29	Interdept DSC-Pub Works	16.959	45.761	48,451	45,349	45,349
535.92-72	Interdept DSC-Supprt Sr	462	583	663	508	508
	Interdepartmental	257.830	278.892	288,210	218,717	218,717
637.65-00	Capital Imp. Projects	5.164	7.881	0	0	0
	Capital Outlay	5.164	7.881	0	0	0
706.71-02	Principal-City Loans	0	0	0	1,678,000	1,678,000
	Debt Services	0	0	0	1,678,000	1,678,000
908.93-64	Trsf-Proposition 1B (064)	0	240,000	0	0	0
	Other	0	240,000	0	0	0
**	Street/Light Maintenance	2,883,026	2,922,201	3,143,832	4,718,834	4,718,834

STREET AND STREETLIGHT MAINTENANCE

11-00 Includes electrical service for streetlights and traffic signals and share of Corporation Yard utilities

17-00 Department of Motor drivers' license upgrades, renewal, and physicals. Paint filter disposal, Cal Trans traffic signal controller maintenance, State Controllers Report, hazardous material disposal, contracted recycling of concrete and asphalt waste, and contract services for street striping

21-00 Compact roller rental and security alarm at traffic/signal light warehouse

24-00 Underground Service Alert (USA), International Municipal Signal Association (IMSA), and Traffic Signal Association

26-00 Maintenance of base and mobile radios, concrete grinder blades, and miscellaneous tools

MEASURE "C" FUND-PUBLIC WORKS

FUND NO. 061

ACCOUNT NO. 1126

PROGRAM

Measure C Fund accounts for one-half cent new transactions and use taxes effective April 1, 2006. The Measure was approved by area voters. Account Number 1126 is used for the public works related expenditures from the revenues.

Measure "C"- Public Works

E X P E N S E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	0	0	0	0	0
Supplies and Services	507,671	664,954	17,978	8,870	8,870
Debt Service	0	0	0	0	0
Acquisitions	77,703	0	0	0	0
Capital Improvements	1,686,165	37,169	1,420,572	250,882	250,882
TOTAL	2,271,539	702,123	1,438,550	259,752	259,752

XX

F I N A N C I N G S O U R C E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Measure "C"- Special Rev	2,271,539	702,123	1,438,550	259,752
TOTAL	2,271,539	702,123	1,438,550	259,752

XX

BUDGET DETAIL EXPENSES

061-1126 Measure "C"- Public Works		ACTUAL	ACTUAL	FINAL	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	2007-08	2008-09	BUDGET	RECOM.	APPROVAL
				2009-10	2010-11	2010-11
532.11-00	Utilities	0	205,562	0	0	0
532.17-00	Professional Services	9,752	5,188	3,626	0	0
532.23-00	Vehicle Operations/Maint	34,022	28,557	0	0	0
532.25-00	Maintenance Matls & Svcs	463,897	412,208	0	0	0
532.38-00	Support Services	0	648	0	0	0
	Supplies and Services	507,671	652,163	3,626	0	0
533.43-00	Machinery/Equipment	77,703	0	0	0	0
	Property	77,703	0	0	0	0
534.91-01	Adm Exp-City Manager	0	2,887	3,147	1,763	1,763
534.91-02	Adm Exp-City Attorney	0	1,190	527	159	159
534.91-09	Adm Exp-Finance	0	6,724	8,043	5,294	5,294
534.91-10	Adm Exp-Purchasing	0	1,061	1,243	777	777
534.91-16	Adm Exp-City Council	0	929	1,392	877	877
	Administrative	0	12,791	14,352	8,870	8,870
637.65-00	Capital Imp. Projects	1,686,165	37,169	1,420,572	250,882	250,882
	Capital Outlay	1,686,165	37,169	1,420,572	250,882	250,882
**	Measure "C"- Public Works	2,271,539	702,123	1,438,550	259,752	259,752

**STREETS AND SIGNALS
CAPITAL IMPROVEMENT PROJECT FUND
FUND NO. 450
ACCOUNT NO. 1104**

PROGRAM

Funds received from State and Federal services are held in separate fund accounts until projects are awarded, necessitating their expenditure. Project funds are then transferred to the Streets and Signals CIP Fund for project tracking and expenditure.

The revenues are accounted for in separate fund accounts to meet the subventing agencies' auditing and accounting requirements.

Street/Light CIP

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	0	0	0
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	1,585,686	4,348,310	12,892,868	24,499,007	24,840,438
* Undefined *	103,004	82,744	42,608	0	0
TOTAL	1,688,690	4,431,054	12,935,476	24,499,007	24,840,438

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Other Federal Grants	12,348	112,327	72,608	10,905,729
Other State Grants	28,745	43,421	896,528	17,952
Other Revenue-Developers	0	0	11,500	1,935,250
Trsf-Housing Fund (018)	74,688	0	0	0
Trsf-STP Fund (025)	1,025,348	527,347	2,363,182	2,620,109
Trsf-Facilities-Road(044)	357,285	1,581,960	6,832,542	5,113,839
Trsf-Facilities-Traf(045)	31,625	153,129	121,627	30,916
Trsf-Facilities Road(054)	354,280	1,024,141	88,991	2,927
Trsf-Facilities Traf(055)	354,341	57,284	31,923	98,349
Trsf-CDBG RecoveryAc(060)	0	0	0	59,570
Trsf-Developer Capit(062)	0	0	0	100,000
Trsf-Proposition 1B (064)	491	1,310,721	1,486,203	300,793
Trsf-Water System Fu(557)	0	0	0	1,100,000
Trsf-Proj Area2HousC(844)	0	0	0	500,000
Trsf-Gateways CIP Fd(853)	0	302,760	0	1,037,502
Streets & Signals-CIP Fnd	550,461-	682,036-	1,030,372	1,017,502
TOTAL	1,688,690	4,431,054	12,935,476	24,840,438

XX

BUDGET DETAIL EXPENSES

450-1104 Street/Light CIP						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
637.65-00	Capital Imp. Projects	1,585,686	4,348,310	12,892,868	24,499,007	24,840,438
	Capital Outlay	1,585,686	4,348,310	12,892,868	24,499,007	24,840,438
908.93-25	Trsf-STP Fund (025)	17,836	82,744	42,608	0	0
908.93-45	Trsf-Facilities-Traf(045)	10,157	0	0	0	0
908.93-54	Trsf-Facilities Road(054)	75,011	0	0	0	0
	Other	103,004	82,744	42,608	0	0
**	Street/Light CIP	1,688,690	4,431,054	12,935,476	24,499,007	24,840,438

PARKS
MAINTENANCE
AND
STREET TREES

PARKS MAINTENANCE
FUND NO. 001 & 158
ACCOUNT NO. 1120 & 1137

DESCRIPTION

The Parks division is responsible for the landscape maintenance of approximately 342 acres of municipal parks, landscaped areas, traffic medians, athletic fields, and open land areas, while maintaining approximately 19 miles of associated bikeways. In addition, the division is responsible to maintain approximately 16 miles of creek and waterways for flood control purposes.

MISSION

To improve the quality of life for the Merced community by providing exceptional parks and diverse recreational experiences for all patrons, building community image and sense of place, while preserving and protecting our City's natural resources.

GOALS

- ◇ Provide support to the Parks and Community Services Department and to the public for recreational needs, while maintaining the health and condition of all public landscape areas throughout the City.
- ◇ Maintain a comprehensive herbicide and pesticide application program to sustain the health and condition of landscape areas, parks, and urban forest, while enhancing the usefulness of public facilities and open space.
- ◇ Promote health and encourage exercise among residents and visitors by maintaining and upgrading the bicycle and footpath system throughout the City.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|--|--|
| 1. Upgrade or replace parks playground equipment identified in the playground audit, in accordance with Assembly Bill 1055. | Continue weekly playground inspections to ensure all playground sites are in compliance. |
| 2. Collaborate with Community Services, Planning, and Engineering Departments to insure proper coordination of park development throughout the City. | Attend scheduled meetings to ensure park development meets City design standards. Work closely with the Engineering and Recreation departments ensuring timely installation of all Parks Division CIP projects, including Proposition 40 projects. |

- | | |
|---|---|
| 3. Continue Rose-Garden upgrades. | Replace plants as needed. |
| 4. Vegetation and fire reduction management within the city utility right-of-ways. | Apply herbicide applications quarterly or in response to a customer service request. |
| 5. Ensure maintenance district landscape areas are maintained by private landscape contractor(s) as specified by contract language. | Inspect and document findings in monthly reports, as well as ensuring deficiencies are corrected when identified. |

2010/2011 Budget Highlights

In the wake of a 5% budget cut last year and an additional 15% budget cut this year, the Parks division will focus on prioritizing critical maintenance tasks that will ensure public safety at all park facilities.

BUDGET DETAIL EXPENSES

001-1120 Parks Maintenance						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	679,933	635,409	749,433	666,039	676,348
531.03-00	Extra Help	58,308	4,668	0	0	0
531.04-01	Regular Overtime	34,975	9,253	19,083	17,133	17,133
531.04-04	Call Back Time Worked	2,568	2,963	5,969	6,061	6,061
531.10-05	Retirement PERS	118,241	108,150	128,147	115,169	116,875
531.10-06	Social Security-OASDI	46,038	40,370	48,140	42,297	42,936
531.10-07	Social Security-Medicare	11,724	9,498	11,259	9,892	10,042
531.10-08	State Unemployment	2,543	2,391	2,573	20,700	20,700
531.10-12	Workers Compensation	30,523	6,390	53,818	91,248	91,248
531.10-17	Stand By Pay	4,083	5,257	4,640	4,640	4,640
531.10-18	Management Physicals	0	0	166	105	105
531.10-20	Earned Benefit	37,849	7,109	4,978	5,172	5,172
531.10-21	Bilingual Pay Program	1,322	817	600	300	300
531.10-23	Uniform Cleaning	5,230	4,183	4,044	3,277	3,277
531.10-27	PTS Plan FICA Alternative	858	51	0	0	0
531.10-32	Cash Back-Biweekly Allow	514	518	260	0	0
531.10-33	Core Allowance	188,216	238,237	232,161	192,569	194,657
531.10-35	Post Employment Benefits	0	5,405	27,993	75,310	75,310
Personnel Services		1,222,925	1,080,669	1,293,264	1,249,912	1,264,804
532.11-00	Utilities	303,938	293,771	332,766	324,728	324,728
532.12-00	Telephone	795	772	625	1,226	1,226
532.17-00	Professional Services	26,801	11,752	9,794	11,794	11,794
532.18-00	Travel and Meetings	550	50	500	500	500
532.19-00	Mileage	0	0	50	50	50
532.20-00	Training Expense	1,840	421	500	500	500
532.21-00	Rents/Leases	2,128	1,814	2,251	2,251	2,251
532.23-00	Vehicle Operations/Maint	178,732	135,800	68,437	87,895	87,895
532.24-00	Memberships, Subscription	555	630	1,245	1,245	1,245
532.25-00	Maintenance Matls & Svcs	113,277	64,141	61,799	61,725	61,725
532.26-00	Other Equipment O & M	5,730	2,720	2,750	2,750	2,750
532.27-00	Small Tools	7,267	2,621	5,640	5,640	5,640
532.28-00	Safety Supplies	5,558	3,040	3,700	3,150	3,150
532.29-00	Other Materials Supplies	28,633	13,233	21,700	21,700	21,700
532.30-01	Dept Share of Insurance	31,907	44,644	63,132	35,239	35,239
532.32-00	Vehicle Replacement Fee	107,277	96,581	0	0	0
532.38-00	Support Services	80,076	54,448	68,129	58,472	58,472
532.45-00	Facilities Maint Charge	193,142	149,777	101,581	138,673	138,673
532.46-00	Computer Replacement Chrg	1,437	862	0	0	0
Supplies and Services		1,088,543	877,077	744,599	757,538	757,538
533.43-00	Machinery/Equipment	76,911	0	0	0	0
Property		76,911	0	0	0	0
534.91-11	Adm Exp-Public Works	31,932	16,214	6,231	29,790	29,790
Administrative		31,932	16,214	6,231	29,790	29,790
535.92-01	Interdept DSC-General Fnd	5,434	1,434	1,434	1,434	1,434
535.92-17	Interdept DSC-Develop Svc	10,649	13,116	11,809	15,268	15,268
535.92-29	Interdept DSC-Pub Works	18,992	28,161	25,459	25,040	25,040
535.92-53	Interdept DSC-Wastewater	0	0	678	681	681
535.92-59	Interdept DSC-Land Applic	1,192	1,110	0	0	0
535.92-72	Interdept DSC-Supprt Sr	330	350	368	218	218
Interdepartmental		36,597	44,171	39,748	42,641	42,641
**	Parks Maintenance	2,456,908	2,018,131	2,083,842	2,079,881	2,094,773

COMMUNITY FACILITIES DISTRICT
FUND NOS. 150, 155, 156, 157, 158 & 164-194
ACCOUNT NOS. 0911, 1164, 1024, 1137, & 1166

PROGRAM

In January 2004, the City Council adopted Resolution No. 2004-3, establishing Community Facilities District (CFD) 2003-2 (Services) and authorized levy of a Special Tax.

Fund 150 is used to account for the cost of annexing developments into the CFD, and Fund 155 is used to account for the costs to administer the districts. Funding comes from developers upon request to annex.

Funds 156, 157, 158 and 164-194 are used to account for certain authorized public services, including fire and police protection, parks maintenance, and landscape, storm drain, and flood control, that are likely to benefit the property. Funding comes from the annual special tax apportioned among the lots or parcels within the district.

Staffing details directly associated with Funds 156, 157 and 158 are displayed with Fire, Police and Parks Maintenance--the primary funding sources for those departments.

CFD-PW-Parks Maintenance

E X P E N S E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	110.637	117.373	35.598	29.962	29.962
Supplies and Services	27.321	74.240	42.023	48.128	48.128
Debt Service	0	0	0	0	0
Acquisitions	0	35.512	0	0	0
Capital Improvements	0	0	0	0	0
TOTAL	137.958	227.125	77.621	78.090	78.090

XX

F I N A N C I N G S O U R C E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
PERS-EE Share 2.5% @ 55	2.009	2,193	587	598
CFD-Bellevue Ranch East	10,237	12,651	11,001	12,914
CFD-Compass Pointe	7,398	10,400	7,167	8,148
CFD-Sandcastle	4,267	6,069	4,232	5,138
CFD-Bright Development	2,435	2,561	2,246	2,472
CFD-Merced Renaissance	989	1,768	1,239	1,389
CFD-Big Valley	156	161	162	139
CFD-Bellevue Ranch West	4,579	5,924	4,968	5,665
CFD-University Park	2,116	3,497	2,371	2,666
CFD-Tuscany	2,272	2,791	2,237	2,334
CFD-Provence	5,170	6,115	4,930	5,832
CFD-Alfarata Ranch	313	324	324	306
CFD-Franco	2,896	3,987	2,748	3,250
CFD-Cottages	1,071	1,630	1,158	1,250
CFD-Hartley Crossing	208	242	243	250
CFD-Crossing@River Oaks	313	324	323	333
CFD-Mohammed Apts	384	397	397	411
CFD-Sunnyview Apts	2,733	2,833	2,826	2,924
CFD-University Park II	992	1,459	1,293	1,388
CFD-Moraga	968	1,030	404	944
CFD-Mission Ranch	0	135	27	139
CFD-Cypress Terrace East	0	427	431	444
CFD-Meadows	0	380	325	361
CFD-Meadows #2-Area 28	0	190	200	278
CFD-Paseo-Area 29	0	162	0	167
Interdept DSR-Refuse	6,359	2,230	12,044	2,154
Proceeds from Debt	54,571	70,354	0	0
Trsf-Emp Benefit Fun(669)	0	3,054	3,125	0
Trsf-CFD Services De(770)	0	163	162	111
CFD-PW-Parks Maint-SR	25,522	83,674	10,451	16,085
TOTAL	137.958	227.125	77.621	78.090

XX

P E R S O N N E L	Number of Positions		
	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
Park Worker I/II	.50	.50	.50
TOTAL	.50	.50	.50

BUDGET DETAIL EXPENSES

158-1137	CFD-PW-Parks Maintenance					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	68,207	72,092	19,915	20,286	20,286
531.04-01	Regular Overtime	1,369	1,744	0	0	0
531.10-05	Retirement PERS	11,849	12,238	3,402	3,504	3,504
531.10-06	Social Security-OASDI	4,265	4,541	1,286	1,283	1,283
531.10-07	Social Security-Medicare	997	1,062	301	300	300
531.10-08	State Unemployment	300	309	75	0	0
531.10-12	Workers Compensation	2,180	286	531	830	830
531.10-20	Earned Benefit	18	991	830	830	830
531.10-23	Uniform Cleaning	625	530	637	252	252
531.10-33	Core Allowance	20,827	23,034	7,839	2,677	2,677
531.10-35	Post Employment Benefits	0	546	782	0	0
	Personnel Services	110,637	117,373	35,598	29,962	29,962
532.11-00	Utilities	4,923	47,588	29,896	36,397	36,397
532.17-00	Professional Services	1,064	5,805	0	0	0
532.23-00	Vehicle Operations/Maint	7,516	6,021	3,034	3,897	3,897
532.25-00	Maintenance Matls & Svcs	421	448	0	0	0
532.27-00	Small Tools	808	0	0	0	0
532.28-00	Safety Supplies	88	230	0	0	0
532.30-01	Dept Share of Insurance	2,876	4,724	2,278	1,451	1,451
532.32-00	Vehicle Replacement Fee	0	1,785	1,785	1,785	1,785
532.38-00	Support Services	6,629	5,108	2,404	2,092	2,092
	Supplies and Services	24,325	71,709	39,397	45,622	45,622
533.43-00	Machinery/Equipment	0	35,512	0	0	0
	Property	0	35,512	0	0	0
535.92-01	Interdept DSC-General Fnd	2,996	2,531	2,626	2,506	2,506
	Interdepartmental	2,996	2,531	2,626	2,506	2,506
**	CFD-PW-Parks Maintenance	137,958	227,125	77,621	78,090	78,090

PARKS MAINTENANCE

- 11-00 Includes electrical, sewer, water, and refuse services at all parks facilities, with the exception of identified parks located within Community Facilities Districts, and share of Corporation Yard utilities
- 17-00 Reimbursement of services performed by CDF Mt. Bullion crew and Merced Irrigation District maintenance standby fees
- 21-00 Rental of specialized tools and equipment for construction and repair, and copier machine maintenance agreement
- 24-00 Membership in California Parks and Recreation Society, structural pest control training, and reference materials
- 25-00 Graffiti abatement materials, turf maintenance program, plant materials, landfill fees, sprinkler system parts, weed control and systemic injections, insect/rodent control, and light fixtures
- 26-00 Maintenance of mowers, edgers, blowers, and remote radios
- 28-00 Includes specialized clothing and equipment for pesticide application, first aid kits, rubber boots, rain gear, safety glasses, and ear protection
- 29-00 Irrigation maintenance-Rose Garden at Applegate park and playground equipment replacement parts

STREET AND SUBDIVISION TREES

FUND NO. 021

ACCOUNT NO. 1122

DESCRIPTION

The Street Tree Division provides a full range of tree care services throughout the City, including scheduled tree pruning, dead wood, mistletoe, and stump removal, reforestation, hazard elimination, special tree treatments, and corrective measures, as identified by our tree program objectives or by customer requests.

MISSION

To maintain the health and vitality of the urban forest through a comprehensive inspection, maintenance, and reforestation program that is designed to ensure public safety, and provide excellent customer service, while beautifying the City of Merced.

GOALS

- ◇ Continue scheduled area pruning, mistletoe removal, and tree plant/removal programs to properly maintain the City's urban forest.
- ◇ Reduce claims resulting from incidents involving street trees through early identification and timely response to citizen requests.
- ◇ Continue to explore funding sources for reforestation efforts and seek City Council approval for implementation.

OBJECTIVES

1. Maintain the health and condition of the urban forest while responding to emergency tree/limb incidents in a timely manner.

PERFORMANCE MEASUREMENTS/INDICATORS

Monitor tree trimming, stump removal, mistletoe abatement, reforestation, and emergency tree/limb removal throughout the City, and provide monthly maintenance reports to the department.

Inspect tree condition during pruning operations, and immediately correct all tree hazards when found or notified.
Ongoing.

2. Continue Mistletoe Abatement Program in conjunction with the Area Prune Program.

Continue aggressive preventive maintenance work on eradicating mistletoe on all city trees, as well as

STREET AND SUBDIVISION TREES

- | | |
|---|--|
| | customer service/emergency requests throughout the City. To be completed annually. |
| | Manager to provide monthly progress report. |
| 3. Scale back Area Prune Program to 8-year trim cycle verses 6-year cycle to match staffing levels. | Continue area-pruning program. Areas will be evaluated and modified as appropriate during the fiscal year. |
| | City crews to plant 360 trees as ongoing reforestation. To be completed by June 2011. |
| | Ensure the annual park pruning cycle is completed. |
| | Manager to provide monthly progress report. |
| 4. Coordinate with developers for proper species and placement of street trees in new developments. | Coordinate and inspect the planting of all trees by developers in new subdivisions. |
| 5. Promote the benefits of a healthy urban forest, and maintain Tree City USA designation. | Continue participation in Arbor Day event by involving more schools and public agencies. |

2010-2011 BUDGET HIGHLIGHTS

In the wake of a 5% budget cut this year, the Street and Subdivision Trees crews will focus on prioritizing critical maintenance tasks that will ensure public safety at all park facilities, and street right-of-ways.

BUDGET DETAIL EXPENSES

021-1122	Street & Sub Div. Trees					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	379,807	398,365	316,136	362,618	362,618
531.04-01	Regular Overtime	20,123	18,185	12,630	17,682	17,682
531.04-04	Call Back Time Worked	583	0	581	617	617
531.10-05	Retirement PERS	66,164	67,946	54,048	62,829	62,829
531.10-06	Social Security-OASDI	25,277	25,667	20,972	23,153	23,153
531.10-07	Social Security-Medicare	5,912	6,003	4,905	5,415	5,415
531.10-08	State Unemployment	1,463	1,256	919	0	0
531.10-12	Workers Compensation	146,616	9,715	104,824	90,187	90,187
531.10-17	Stand By Pay	578	0	4,107	2,054	2,054
531.10-18	Management Physicals	0	0	9	105	105
531.10-20	Earned Benefit	8,164	2,261	12,824	1,937	1,937
531.10-21	Bilingual Pay Program	47	0	0	300	300
531.10-23	Uniform Cleaning	3,180	2,997	2,718	1,596	1,596
531.10-32	Cash Back-Biweekly Allow	648	650	11	0	0
531.10-33	Core Allowance	111,749	139,529	95,777	105,927	105,927
531.10-35	Post Employment Benefits	0	3,232	12,407	4,876	4,876
Personnel Services		770,311	675,806	642,868	679,296	679,296
532.11-00	Utilities	4,385	6,751	6,405	6,999	6,999
532.12-00	Telephone	1,327	1,220	672	1,272	1,272
532.17-00	Professional Services	5,214	234	842	842	842
532.18-00	Travel and Meetings	152	0	0	0	0
532.19-00	Mileage	0	0	100	100	100
532.20-00	Training Expense	856	0	0	0	0
532.21-00	Rents/Leases	969	1,807	2,126	2,126	2,126
532.23-00	Vehicle Operations/Maint	112,684	94,818	47,784	61,369	61,369
532.24-00	Memberships, Subscription	449	510	437	437	437
532.25-00	Maintenance Matls & Svcs	47,080	34,698	38,500	38,500	38,500
532.26-00	Other Equipment O & M	260	534	1,350	1,150	1,150
532.27-00	Small Tools	6,773	5,060	6,550	6,550	6,550
532.28-00	Safety Supplies	4,507	3,702	4,020	3,960	3,960
532.30-01	Dept Share of Insurance	15,327	23,639	24,577	16,277	16,277
532.32-00	Vehicle Replacement Fee	78,392	84,580	0	0	0
532.38-00	Support Services	42,898	29,230	27,008	26,136	26,136
532.45-00	Facilities Maint Charge	0	196	212	252	252
532.46-00	Computer Replacement Chrg	0	283	0	0	0
Supplies and Services		321,273	287,262	160,583	165,970	165,970
534.91-01	Adm Exp-City Manager	11,902	11,429	7,239	7,294	7,294
534.91-02	Adm Exp-City Attorney	5,603	4,712	1,212	656	656
534.91-09	Adm Exp-Finance	33,981	26,622	18,505	21,900	21,900
534.91-10	Adm Exp-Purchasing	4,041	4,201	2,859	3,214	3,214
534.91-11	Adm Exp-Public Works	24,143	7,455	2,444	13,474	13,474
534.91-16	Adm Exp-City Council	3,779	3,677	3,203	3,628	3,628
Administrative		83,449	58,096	35,462	50,166	50,166
535.92-29	Interdept DSC-Pub Works	13,971	29,379	24,823	23,429	23,429
535.92-72	Interdept DSC-Supprt Sr	198	233	221	218	218
Interdepartmental		14,169	29,612	25,044	23,647	23,647
**	Street & Sub Div. Trees	1,189,202	1,050,776	863,957	919,079	919,079

STREET AND SUBDIVISION TREES

- 11-00 Share of cost for green waste roll off container
- 17-00 Department of Motor Vehicle drivers' license renewals and upgrades
- 24-00 International Society of Arboriculture, National Arbor Day Society, and Western Chapter Membership
- 25-00 Trees, stakes, ties, cable, and landfill disposal fees
- 27-00 Replacement of saws, pruners, rope, rakes, shovels, and blower

WATER

RESTRICTED WATER SYSTEM
FUND NO. 556
ACCOUNT NO. 1118

PROGRAM

The Restricted Water System Fund is used to finance all growth-related system improvements funded through water facility charges.

BUDGET DETAIL EXPENSES

556-1118	Restricted Water System	ACTUAL	ACTUAL	FINAL	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	2007-08	2008-09	BUDGET	RECOM.	APPROVAL
				2009-10	2010-11	2010-11
532.17-00	Professional Services	0	102,218	0	0	0
	Supplies and Services	0	102,218	0	0	0
633.64-00	Depreciation Expense	229,141	208,948	0	0	0
	Property	229,141	208,948	0	0	0
637.65-00	Capital Imp. Projects	862,614	1,614,519	27,322,130	25,175,199	25,175,199
	Capital Outlay	862,614	1,614,519	27,322,130	25,175,199	25,175,199
706.71-01	Principal-Bond Payment	0	0	21,289	22,161	22,161
706.72-01	Interest Bond Payment	0	0	3,712	2,840	2,840
706.72-06	Interest Loans	5,356	4,550	0	0	0
	Debt Services	5,356	4,550	25,001	25,001	25,001
**	Restricted Water System	1,097,111	1,930,235	27,347,131	25,200,200	25,200,200

RESTRICTED WATER MAINS
FUND NO. 566
ACCOUNT NO. 1118

PROGRAM

The Restricted Water Mains Fund is used for collection of over sizing components of Water Facility Charges. Refunds are made to the original contributor at such time additional development occurs.

BUDGET DETAIL EXPENSES

566-1118 Restricted Water Mains ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
532.17-00 Professional Services	0	19,470	0	0	0
Supplies and Services	0	19,470	0	0	0
633.64-00 Depreciation Expense	88,986	89,605	0	0	0
Property	88,986	89,605	0	0	0
637.65-00 Capital Imp. Projects	181,723	261,438	5,014,958	5,041,895	5,041,895
Capital Outlay	181,723	261,438	5,014,958	5,041,895	5,041,895
** Restricted Water Mains	270,709	370,513	5,014,958	5,041,895	5,041,895

**WATER SYSTEM
FUND NO. 557
ACCOUNT NO. 1106**

DESCRIPTION

The Water System Division is responsible for the maintenance and operation of the City's water supply. The system consists of 15 active well sites, 22 deep-well pumps, and approximately 500 miles of distribution pipeline. Currently 1 well is under construction. Well 19 is scheduled to be complete by June 2011. The division also maintains all fire hydrants, water meters, valves, fluoridation and chlorination injection systems, pump motors, electrical systems, and two-300,000, one-400,000, and one-500,000 gallon above ground water storage tanks, while supplying approximately eight billion gallons of water to our customers annually.

MISSION

Provide the City of Merced with a continuous supply of clean and safe drinking water, while promoting water conservation.

GOALS

- ◇ Ensure compliance with the City's comprehensive water system inspection, repair, and preventive maintenance program.
- ◇ Ensure regulatory requirements from Federal, State, and Local agencies for providing safe drinking water are met.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the Division, while providing the highest level of customer service.
- ◇ Continue to promote and enforce water conservation measures through conservation projects, public education, notifications, and water metering advantages.
- ◇ Protect City residents, the water supply, and the water system by requiring businesses and other entities to comply with back flow device requirements.
- ◇ Collaborate with other water supply agencies to assure a sustainable water supply and advance an integrated water management plan.
- ◇ Meet State mandate to complete the Urban Water Management Plan by December 2010.

WATER SYSTEM

OBJECTIVES

1. Ensure elevated water tank bacteriological consistency and tank integrity are maintained in accordance with specified standards.
2. Ensure commercial water meters are functioning within specified tolerances.
3. Increase fire hydrant water flow capacity within strategically identified areas.
4. Maintain distribution system to meet State and Federal contaminant and disinfection byproduct requirements.
5. Stay abreast with current water systems and water quality standards.

Implement and submit GWR sampling plan to CDPH.
6. Develop and implement construction site (temporary) water supply program to involve metering and backflow device requirements.

PERFORMANCE MEASUREMENTS/INDICATORS

- Conduct annual tank integrity and cathodic protection system inspections and repair defective items when found. Private contractor to clean and inspect all elevated water storage tanks. Contracted inspections are video taped under live conditions. Complete by June 2011.
- Inspect a minimum of 20% of all commercial water meters; repair, replace, or calibrate as needed. Continuous.
- Replace a minimum of 15 obsolete low-flow, dry-barrel fire hydrants with high-flow, wet-barrel hydrants. Complete by June 2011.
- Track compliance through on-going flushing and monitoring program.
- Pursue expansion of new electronic reporting to include electronic reporting to the state.
- Monitor regulatory changes to water distribution systems and/or water quality as specified by the California Department of Public Health (CDPH). Ongoing.
- Implement modifications to water system as per ongoing regulatory updates.
- Implement construction site accurate water use measurement; billing and reporting will provide revenue recovery and promote water conservation.

- | | |
|--|--|
| 7. Identify businesses and entities not currently equipped with a backflow assembly and develop procedure to bring them to compliance. | Coordinate implementation of program with customers. Ongoing. |
| 8. Continue to promote and enforce water conservation measures | Pursue opportunities for conservation projects, public education, notifications, and water metering advantages. Install water meter boxes and idler arms for eventual conversion of flat rate services to metered services. |
| 9. Collaborate with other water supply agencies to assure a sustainable water supply and advance an integrated water management plan. | Continue involvement in Merced Area Groundwater Pool Interests (MAGPI) with the lead agency MID to develop and implement various programs to protect our local and regional ground water and surface water resources such as an Integrated Regional Water Management (IRWM) plan. On-going |
| 10. Meet State mandate to review and update the Urban Water Management Plan (UWMP) every half decade. | Update the 2005 UWMP by June 2011. |

WATER SYSTEM

2010-2011 BUDGET HIGHLIGHTS

Rates approved in FY 07 are expected to provide a stable funding source through FY 2011. Conduct a water rate study to determine need for future adjustments.

Water Division's present backflow testing program will be heavily impacted during the next fiscal year due to increased installations of backflow devices to City owned property and business entities.

The Water Division is vigilant in source water protection and water systems security.

Continue ongoing program to install water meter boxes and idler arms in preparation for installation of water meters for flat rate services.

Water System

E X P E N S E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	2,154,713	2,139,304	2,533,544	2,652,674	2,652,674
Supplies and Services	4,427,312	4,408,392	4,658,239	5,092,092	5,092,092
Debt Service	400,984	388,295	704,814	702,263	702,263
Acquisitions	374,910	149,099	209,650	269,650	269,650
Capital Improvements	1,575,582	1,423,548	345,505	1,190,245	1,190,245
* Undefined *	121,382	604,203	350,037	1,447,501	1,447,501
TOTAL	9,054,883	9,112,841	8,801,789	11,354,425	11,354,425

XX

F I N A N C I N G S O U R C E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Interdept DSR-Maint Dist	779	820	820	842
Interdept DSR-Refuse	30,250	33,746	34,130	61,012
Water System-Entrprs Fund	9,023,854	9,078,275	8,766,839	11,292,571
TOTAL	9,054,883	9,112,841	8,801,789	11,354,425

XX

P E R S O N N E L	Number of Positions		
Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
P.W. Manager - Water	.90	.90	.90
PW Spvr. - Water	1.00	1.00	1.00
Lab/Envir. Ctl. Spvr.	.50	.50	.50
Water Systems Tech I/II/III or Public Utilities Inspector or Pump Operator or Maint. Worker I/II or			
Water Meter Backflow Tech	23.00	23.00	23.00
Water Sys Irrigation MaintWrkr	1.00		
Water Systems Lead Wkr		1.00	1.00
Water Conservation Specialist		1.00	1.00
Lab Tech I/II/III	1.00	1.00	1.00
Maintenance Electrician	1.00	1.00	1.00
TOTAL	28.40	29.40	29.40

BUDGET DETAIL EXPENSES

557-1106	Water System					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	1,332,629	1,307,800	1,549,203	1,640,704	1,640,704
531.04-01	Regular Overtime	60,223	42,269	57,558	54,289	54,289
531.04-04	Call Back Time Worked	7,943	5,502	7,718	7,718	7,718
531.10-02	Unused Sick Leave	2,010	2,464	2,663	2,663	2,663
531.10-05	Retirement PERS	231,150	220,199	265,435	284,361	284,361
531.10-06	Social Security-OASDI	88,286	85,443	102,691	107,224	107,224
531.10-07	Social Security-Medicare	20,832	19,983	24,016	25,076	25,076
531.10-08	State Unemployment	4,193	3,866	4,261	0	0
531.10-12	Workers Compensation	25,102	4,176	29,178	50,631	50,631
531.10-17	Stand By Pay	38,932	38,442	51,115	52,821	52,821
531.10-18	Management Physicals	0	0	368	367	367
531.10-20	Earned Benefit	9,941	13,139	4,558	5,064	5,064
531.10-23	Uniform Cleaning	8,446	7,698	7,875	6,234	6,234
531.10-26	Call Back - Non Worked	0	0	75	75	75
531.10-32	Cash Back-Biweekly Allow	1,791	1,661	1,078	17	17
531.10-33	Core Allowance	323,235	375,438	364,954	382,307	382,307
531.10-35	Post Employment Benefits	0	11,224	60,798	33,123	33,123
Personnel Services		2,154,713	2,139,304	2,533,544	2,652,674	2,652,674
532.11-00	Utilities	1,444,750	1,430,239	1,607,969	1,569,311	1,569,311
532.12-00	Telephone	7,560	7,251	6,614	6,974	6,974
532.13-00	Postage	37,773	35,317	50,646	51,336	51,336
532.14-00	Advertising	5,598	11,160	8,000	8,000	8,000
532.16-00	Printing	10,456	11,166	39,166	30,395	30,395
532.17-00	Professional Services	309,512	313,550	471,486	595,461	595,461
532.18-00	Travel and Meetings	4,050	1,470	5,900	7,900	7,900
532.19-00	Mileage	91	400	500	500	500
532.20-00	Training Expense	12,376	5,527	7,400	7,400	7,400
532.21-00	Rents/Leases	2,459	1,383	3,192	3,192	3,192
532.23-00	Vehicle Operations/Maint	205,123	186,384	123,001	197,466	197,466
532.24-00	Memberships, Subscription	4,287	6,210	6,882	7,092	7,092
532.25-00	Maintenance Matls & Svcs	655,575	592,035	567,516	606,587	606,587
532.26-00	Other Equipment O & M	3,153	1,641	7,170	7,170	7,170
532.27-00	Small Tools	4,181	2,640	1,959	4,143	4,143
532.28-00	Safety Supplies	11,190	9,761	9,421	9,571	9,571
532.29-00	Other Materials Supplies	22,559	34,525	40,000	192,600	192,600
532.30-01	Dept Share of Insurance	43,267	88,226	127,175	79,118	79,118
532.32-00	Vehicle Replacement Fee	177,478	230,590	247,472	215,180	215,180
532.38-00	Support Services	30,073	23,187	28,760	22,401	22,401
532.45-00	Facilities Maint Charge	29,151	19,589	15,043	20,340	20,340
532.46-00	Computer Replacement Chrg	16,851	10,217	18,587	18,517	18,517
Supplies and Services		3,037,513	3,022,468	3,393,859	3,660,654	3,660,654
533.43-00	Machinery/Equipment	374,910	149,099	209,650	269,650	269,650
Property		374,910	149,099	209,650	269,650	269,650
534.91-01	Adm Exp-City Manager	79,743	105,478	77,349	84,002	84,002
534.91-02	Adm Exp-City Attorney	37,541	45,881	12,954	7,554	7,554
534.91-09	Adm Exp-Finance	227,658	263,260	197,714	262,215	262,215
534.91-10	Adm Exp-Purchasing	27,072	39,255	30,550	37,017	37,017
534.91-11	Adm Exp-Public Works	80,707	33,562	14,980	77,865	77,865
534.91-16	Adm Exp-City Council	25,317	34,779	34,228	41,779	41,779
Administrative		478,038	522,215	367,775	510,432	510,432
535.92-01	Interdept DSC-General Fnd	231,218	240,158	248,457	322,586	322,586

BUDGET DETAIL EXPENSES

557-1106 Water System		ACTUAL	ACTUAL	FINAL	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	2007-08	2008-09	BUDGET	RECOM.	APPROVAL
				2009-10	2010-11	2010-11
535.92-17	Interdept DSC-Develop Svc	267,238	269,814	362,071	354,749	354,749
535.92-22	Interdept DSC-Streets	3,183	3,427	0	0	0
535.92-29	Interdept DSC-Pub Works	196,464	277,643	247,803	200,337	200,337
535.92-53	Interdept DSC-Wastewater	138,031	0	0	0	0
535.92-67	Interdept DSC-Liability	75,000	71,811	37,500	42,500	42,500
535.92-72	Interdept DSC-Supprt Sr	627	856	774	834	834
Interdepartmental		911,761	863,709	896,605	921,006	921,006
633.64-00	Depreciation Expense	1,061,241	1,178,999	0	0	0
Property		1,061,241	1,178,999	0	0	0
637.65-00	Capital Imp. Projects	514,341	244,549	345,505	1,190,245	1,190,245
Capital Outlay		514,341	244,549	345,505	1,190,245	1,190,245
706.71-01	Principal-Bond Payment	0	0	325,000	335,000	335,000
706.72-01	Interest Bond Payment	397,263	384,813	375,814	363,263	363,263
706.73-01	Agent Fees-Bond Payment	3,721	3,482	4,000	4,000	4,000
Debt Services		400,984	388,295	704,814	702,263	702,263
918.93-20	Trsf-Downtown Maint (120)	37	37	37	37	37
Other		37	37	37	37	37
948.93-43	Trsf-Fahrens Park CI(443)	26,345	0	0	0	0
948.93-50	Trsf-Streets/Signals(450)	0	0	0	1,100,000	1,100,000
948.93-56	Trsf-2004 Water Rev (456)	95,000	0	0	0	0
948.93-63	Trsf-PCE CleanUp Cip(463)	0	604,166	250,000	250,000	250,000
Other		121,345	604,166	250,000	1,350,000	1,350,000
958.93-66	Trsf-Restricted Wate(566)	0	0	100,000	97,464	97,464
Other		0	0	100,000	97,464	97,464
**	Water System	9,054,883	9,112,841	8,801,789	11,354,425	11,354,425

WATER SYSTEM

- 11-00 Electrical service at water well sites and share of Corporation Yard utilities
- 12-00 Includes cellular telephones and computer circuit lines
- 14-00 Water Conservation advertising, and publishing mandated Water Quality Notification in the FOCUS magazine
- 16-00 Public notification of water quality violations, share of utility billings, water conservation citations, and translation services
- 17-00 Share of annual financial audit, self-contained breathing apparatus physicals, DMV physicals; state fees, telemetry service agreement, contract testing, and State Department of Health Services ELAP certification
- 21-00 Copier machine maintenance agreement
- 24-00 Underground Service Alert membership (USA), Mid-Valley Water Association, certifications/accreditations, and Northern California Backflow Association
- 25-00 Maintenance supplies such as PVC pipe, paint, fuses, grease, fire hydrant supplies, couplings, stops (meter, corporation and curb), displacement meters, meter boxes, chlorination supplies, excavation and backfill materials, and parts for automated meter equipment and irrigation
- 26-00 Replacement of tools, gas powered saws, and motor bearings
- 29-00 Miscellaneous laboratory supplies for various water tests in accordance with State Department of Health Services

**2004 WATER REVENUE BOND
FUND NO. 456
ACCOUNT NO. 1158**

PROGRAM

2004 Water Revenue Bond fund for capital projects for the purpose of improving the Water System have been appropriated and all projects are nearing completion.

2004 Water Revenue Bond

E X P E N S E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	0	0	0	0	0
Supplies and Services	15,543	15,047	0	0	0
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	2,921,123	594,147	29,253	25,264	25,264
TOTAL	2,936,666	609,194	29,253	25,264	25,264

XX

F I N A N C I N G S O U R C E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
2004 Water Rev Bond-CIP F	2,936,666	609,194	29,253	25,264
TOTAL	2,936,666	609,194	29,253	25,264

XX

BUDGET DETAIL EXPENSES

456-1158	2004 Water Revenue Bond					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
532.17-00	Professional Services	15,543	15,047	0	0	0
	Supplies and Services	15,543	15,047	0	0	0
633.64-00	Depreciation Expense	86,935	228,145	0	0	0
	Property	86,935	228,145	0	0	0
637.65-00	Capital Imp. Projects	2,834,188	366,002	29,253	25,264	25,264
	Capital Outlay	2,834,188	366,002	29,253	25,264	25,264
**	2004 Water Revenue Bond	2,936,666	609,194	29,253	25,264	25,264

PCE CLEAN UP WATER CIPs
FUND NO. 463
ACCOUNT NO. 1154

PROGRAM

Accounts for capital projects related to PCE remediation.

BUDGET DETAIL EXPENSES

463-1154	PCE Clean Up Water CIPs					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
535.92-17	Interdept DSC-Develop Svc	0	0	30,672	30,402	30,402
	Interdepartmental	0	0	30,672	30,402	30,402
637.65-00	Capital Imp. Projects	0	135,267	427,887	408,734	408,734
	Capital Outlay	0	135,267	427,887	408,734	408,734
**	PCE Clean Up Water CIPs	0	135,267	458,559	439,136	439,136

SEWER
AND
WASTEWATER

WASTEWATER/SEWER SYSTEM
FUND NO. 553
ACCOUNT NO. 1107

DESCRIPTION

The Wastewater/Sewer System Division maintains the sanitary sewer system consisting of at least 300 miles of sewer collection pipeline and related equipment.

MISSION

To provide dependable and continuous service that meets our customers' expectations.

GOALS

- ◇ Ensure completion of our annual comprehensive sewer line inspection, repair, and preventive maintenance program elements.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.
- ◇ Comply with Sewer System Management Plan (SSMP) to reduce back-ups and overflows, as required by the State of California.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|---|--|
| 1. Continue Sewer Main Inspection Program to identify deteriorating conditions. | Video a minimum of 50-miles of mains, to be completed by June 2011. Ongoing program. |
| 2. Ensure new sewer and storm drain line construction meets city design standards and provide a benchmark for future line condition comparison. | Video all new sewer and storm drain line construction. Ongoing program. |

WASTEWATER/SEWER SYSTEM

- | | |
|--|--|
| 3. Continue to protect the environment and general public against sewage backups/spills. | Begin implementation of multi-year Spill Response Program.

Continue sewer line flushing to include tree root cutting, and flush all restaurant trunk lines on a regular scheduled comprehensive maintenance rotation. |
| 4. Support Sewer System Management Plan (SSMP) implementation to meet General Waste Discharge Requirements (GWDR). | Implement and monitor appropriate SSMP maintenance and operation program and reporting procedures. Ongoing |

2010-2011 BUDGET HIGHLIGHTS

Rates approved in FY 10 are expected to provide a stable funding source for the next four years.

Sewer System Management Plan (SSMP) adopted by Council in 2007 will require more stringent legal authority, design provisions, operations and maintenance practices, and over flow response and spill reporting procedures.

BUDGET DETAIL EXPENSES

553-1107	Wastewater/Sewers					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	439,573	559,090	546,394	474,910	474,910
531.03-00	Extra Help	43,734	0	0	0	0
531.04-01	Regular Overtime	59,277	59,704	81,240	56,834	56,834
531.04-04	Call Back Time Worked	2,047	0	4,591	2,621	2,621
531.10-05	Retirement PERS	76,418	95,193	93,334	82,200	82,200
531.10-06	Social Security-OASDI	31,883	39,068	42,025	33,591	33,591
531.10-07	Social Security-Medicare	8,100	9,137	9,828	7,859	7,859
531.10-08	State Unemployment	2,093	1,915	1,695	0	0
531.10-12	Workers Compensation	12,435	1,628	11,723	19,579	19,579
531.10-17	Stand By Pay	16,313	15,505	23,050	21,948	21,948
531.10-18	Management Physicals	0	0	186	114	114
531.10-20	Earned Benefit	2,945	2,858	32,508	1,997	1,997
531.10-23	Uniform Cleaning	4,597	3,404	3,152	3,069	3,069
531.10-27	PTS Plan FICA Alternative	577	0	0	0	0
531.10-32	Cash Back-Biweekly Allow	69	542	271	0	0
531.10-33	Core Allowance	162,596	182,291	162,700	153,233	153,233
531.10-35	Post Employment Benefits	0	4,217	21,443	38,936	38,936
Personnel Services		862,657	974,552	1,034,140	896,891	896,891
532.11-00	Utilities	6,418	7,194	7,213	7,368	7,368
532.12-00	Telephone	3,035	2,221	2,973	2,817	2,817
532.13-00	Postage	36,874	34,417	41,110	41,800	41,800
532.16-00	Printing	10,456	9,258	13,831	5,060	5,060
532.17-00	Professional Services	29,514	51,671	63,172	51,942	51,942
532.18-00	Travel and Meetings	2,003	814	1,764	1,764	1,764
532.19-00	Mileage	10	0	100	50	50
532.20-00	Training Expense	4,105	1,263	1,125	1,125	1,125
532.21-00	Rents/Leases	137	0	0	0	0
532.23-00	Vehicle Operations/Maint	102,233	75,376	57,396	92,143	92,143
532.24-00	Memberships, Subscription	2,666	3,082	3,082	3,082	3,082
532.25-00	Maintenance Matls & Svcs	46,133	46,349	56,858	46,608	46,608
532.26-00	Other Equipment O & M	3,935	2,981	4,400	4,452	4,452
532.27-00	Small Tools	2,180	3,089	1,600	1,410	1,410
532.28-00	Safety Supplies	11,115	13,556	8,665	7,766	7,766
532.30-01	Dept Share of Insurance	20,262	31,283	43,191	23,829	23,829
532.32-00	Vehicle Replacement Fee	64,757	76,962	115,630	97,790	97,790
532.34-00	Contingency Reserve	0	0	10,000	10,000	10,000
532.38-00	Support Services	83,380	67,355	86,966	91,618	91,618
532.45-00	Facilities Maint Charge	23,321	15,672	15,043	20,340	20,340
532.46-00	Computer Replacement Chrg	4,012	2,153	2,461	2,426	2,426
Supplies and Services		456,546	444,696	536,580	513,390	513,390
533.43-00	Machinery/Equipment	6,608	6,577	0	0	0
Property		6,608	6,577	0	0	0
534.91-01	Adm Exp-City Manager	36,322	36,462	37,602	34,614	34,614
534.91-02	Adm Exp-City Attorney	17,100	15,032	6,297	3,113	3,113
534.91-09	Adm Exp-Finance	103,697	84,933	96,115	103,930	103,930
534.91-10	Adm Exp-Purchasing	12,331	13,403	14,851	15,253	15,253
534.91-11	Adm Exp-Public Works	23,081	6,092	5,713	30,164	30,164
534.91-16	Adm Exp-City Council	11,532	11,732	16,639	17,215	17,215
Administrative		204,063	167,654	177,217	204,289	204,289
535.92-01	Interdept DSC-General Fnd	39,931	49,808	60,759	271,644	271,644

BUDGET DETAIL EXPENSES

553-1107 Wastewater/Sewers						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
535.92-17	Interdept DSC-Develop Svc	274,379	279,415	369,834	322,338	322,338
535.92-22	Interdept DSC-Streets	3,183	3,427	0	0	0
535.92-29	Interdept DSC-Pub Works	42,619	44,431	32,902	42,117	42,117
535.92-67	Interdept DSC-Liability	75,000	841,810	553,750	1,191,495	1,191,495
535.92-72	Interdept DSC-Supprt Sr	363	389	405	399	399
	Interdepartmental	435,475	1,219,280	1,017,650	1,827,993	1,827,993
633.64-00	Depreciation Expense	514,551	603,435	0	0	0
	Property	514,551	603,435	0	0	0
637.65-00	Capital Imp. Projects	268,842	18,212	175,530	1,863,070	1,863,070
	Capital Outlay	268,842	18,212	175,530	1,863,070	1,863,070
706.71-01	Principal-Bond Payment	0	0	780,000	810,000	810,000
706.72-01	Interest Bond Payment	952,793	923,092	901,554	871,313	871,313
706.73-01	Agent Fees-Bond Payment	5,149	4,965	8,800	8,800	8,800
	Debt Services	957,942	928,057	1,690,354	1,690,113	1,690,113
948.93-61	Trsf-Airport Capital(461)	0	90,000	0	0	0
	Other	0	90,000	0	0	0
958.93-66	Trsf-Restricted Wate(566)	0	0	100,000	97,464	97,464
	Other	0	0	100,000	97,464	97,464
**	Wastewater/Sewers	3,706,684	4,452,463	4,731,471	7,093,210	7,093,210

WASTEWATER/SEWER SYSTEM

- 12-00 Includes office and cellular telephones
- 13-00 Includes a portion of utility billings postage
- 16-00 Printing of vehicle safety checklists, utility billings, and public information materials
- 17-00 Department of Motor Vehicles drivers' license physicals, self-contained breathing apparatus (SCBA) physicals, GIS infrastructure maintenance, and utility billing mailing service
- 24-00 CWEA memberships, share of underground utility locating service (USA), and certification renewals and testing fees
- 25-00 Batteries, grease, oil, cement powder, landfill disposal charges, concrete, fill and plaster sand, and other street repair materials as required when streets are trenched for sewer-main repairs
- 26-00 Maintenance on mobile radios and tool maintenance

2004 SEWER REVENUE BOND
FUND NO. 457
ACCOUNT NO. 1159

PROGRAM

2004 Sewer Revenue Bond proceeds used to fund Sewer System improvement capital projects have been appropriated and all projects are nearing completion.

BUDGET DETAIL EXPENSES

457-1159 2004 Sewer Revenue Bond						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
532.17-00	Professional Services	33,495	32,433	0	0	0
	Supplies and Services	33,495	32,433	0	0	0
633.64-00	Depreciation Expense	22,682	96,878	0	0	0
	Property	22,682	96,878	0	0	0
637.65-00	Capital Imp. Projects	713,974	543	685,663	287,047	287,047
	Capital Outlay	713,974	543	685,663	287,047	287,047
958.93-51	Trsf-Wastewater Impr(551)	3,358,543	4,659,123	1,841,417	49,636	49,636
958.93-66	Trsf-Restricted Wate(566)	0	0	86,825	84,274	84,274
	Other	3,358,543	4,659,123	1,928,242	133,910	133,910
**	2004 Sewer Revenue Bond	4,128,694	4,788,977	2,613,905	420,957	420,957

STORM DRAINS

FUND NO. 558

ACCOUNT NO. 1114

DESCRIPTION

The Storm Drain Division is responsible for the maintenance and operation of storm drainage collection system, including 52 pump stations, basins, and associated storm inlets and discharge lines.

MISSION

The Division ensures that storm drain facilities function properly to protect the community and environment, and meet Phase 2 National Pollutant Discharge Elimination System (NPDES) requirements.

GOALS

- ◇ Ensure our comprehensive storm drain inspection, repair, and preventive maintenance program is maintained in accordance with program objectives.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|--|
| 1. Hydro-flush and clean storm drain system as identified by the inspection program. | Clean & flush 50% of storm-drain system by November 1, 2010 and the remaining 50% before June 2011 Annual on-going program. |
| 2. Clean all storm drain catch basins. | Annually clean all catch basins and prepare for major storm events. Ongoing. |
| 3. Ensure weed control is maintained surrounding all storm drain sites, including retention basins, drainage ditches, roads, and pump sites. | Excessive growth to be removed before becoming a fire hazard and can inhibit free flow of storm water. Ongoing effort throughout the year. |
| 4. Maintain storm water system pumps and valves in an appropriate state of readiness. | Continue on-going preventative maintenance program. |

STORM DRAINS

- | | |
|---|---|
| 5. Implement control program for West Nile virus. | Identify, monitor, and control areas that may become breeding sites by eliminating breeding conditions through a variety of methods, i.e. ensuring lagoons are pumped down, pesticide applications, etc. Ongoing. |
| | Coordinate mosquito control efforts with Merced Mosquito Abatement District. |
| 6. Support City Engineer in the implementation of Storm Water Management Program (SWMP) to meet Phase II NPDES permit requirements. | Track program success through the use of Performance Indicators contained within the SWMP. |

2010-2011 BUDGET HIGHLIGHTS

In the wake of budget reductions over the last two years, the Storm Drain division will focus on prioritizing critical maintenance for storm drainage, continue to implement the Storm Water Management Plan and pursue supplemental funding.

The National Pollutant Discharge Elimination System (NPDES) permit and requirements will have a significant impact on expenditures.

Storm Drains

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	24,184	42,317	45,569	37,787	37,787
Supplies and Services	378,970	323,260	378,871	379,894	379,894
Debt Service	0	0	0	0	0
Acquisitions	3,099	0	0	0	0
Capital Improvements	528,326	687,848	180,356	206,356	206,356
TOTAL	934,579	1,053,425	604,796	624,037	624,037

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
PERS-EE Share 2.5% @ 55	324	709	750	636
Unclassified	0	945	500	500
Refuse-Enterprise Fund	934,255	1,051,771	603,546	622,901
TOTAL	934,579	1,053,425	604,796	624,037

XX

P E R S O N N E L Number of Positions

Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
P.W. Manager - Tax Service	.15		
P.W. Manager - Wastewater		.05	.05
P.W. Supervisor-Sewer/Str Drn	.20	.25	.25
TOTAL	.35	.30	.30

BUDGET DETAIL EXPENSES

558-1114 Storm Drains						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	12,442	24,322	25,440	21,558	21,558
531.04-01	Regular Overtime	2,471	4,076	3,060	2,600	2,600
531.04-04	Call Back Time Worked	459	0	582	350	350
531.10-02	Unused Sick Leave	0	0	233	233	233
531.10-05	Retirement PERS	1,996	4,139	4,361	3,744	3,744
531.10-06	Social Security-OASDI	1,054	1,845	1,956	1,640	1,640
531.10-07	Social Security-Medicare	246	431	457	387	387
531.10-08	State Unemployment	38	55	53	0	0
531.10-12	Workers Compensation	151	43	344	492	492
531.10-17	Stand By Pay	1,151	692	1,212	1,212	1,212
531.10-18	Management Physicals	0	0	54	44	44
531.10-20	Earned Benefit	548	640	932	932	932
531.10-32	Cash Back-Biweekly Allow	5	68	79	0	0
531.10-33	Core Allowance	3,623	5,816	5,808	4,595	4,595
531.10-35	Post Employment Benefits	0	190	998	0	0
Personnel Services		24,184	42,317	45,569	37,787	37,787
532.11-00	Utilities	22,748	20,591	20,313	20,649	20,649
532.12-00	Telephone	907	976	1,287	1,085	1,085
532.17-00	Professional Services	91,002	112,645	158,020	158,020	158,020
532.21-00	Rents/Leases	1,577	1,440	1,440	1,080	1,080
532.23-00	Vehicle Operations/Maint	30,051	30,359	21,684	34,812	34,812
532.25-00	Maintenance Matls & Svcs	46,936	41,883	39,854	34,264	34,264
532.26-00	Other Equipment O & M	39	138	0	0	0
532.27-00	Small Tools	1,619	1,649	1,650	1,020	1,020
532.28-00	Safety Supplies	982	1,889	1,890	1,660	1,660
532.30-01	Dept Share of Insurance	5,101	5,243	6,016	3,710	3,710
532.32-00	Vehicle Replacement Fee	22,398	26,664	24,669	26,052	26,052
532.38-00	Support Services	37,641	24,876	34,175	33,459	33,459
Supplies and Services		261,001	268,353	310,998	315,811	315,811
533.43-00	Machinery/Equipment	3,099	0	0	0	0
Property		3,099	0	0	0	0
534.91-01	Adm Exp-City Manager	18,059	5,922	3,809	3,377	3,377
534.91-02	Adm Exp-City Attorney	8,502	1,980	638	304	304
534.91-09	Adm Exp-Finance	51,558	10,416	9,737	10,141	10,141
534.91-10	Adm Exp-Purchasing	6,131	2,084	1,504	1,488	1,488
534.91-11	Adm Exp-Public Works	22,062	0	539	2,492	2,492
534.91-16	Adm Exp-City Council	5,734	1,743	1,686	1,680	1,680
Administrative		112,046	22,145	17,913	19,482	19,482
535.92-01	Interdept DSC-General Fnd	1,852	7,725	18,500	13,223	13,223
535.92-29	Interdept DSC-Pub Works	1,337	9,548	15,742	15,417	15,417
535.92-53	Interdept DSC-Wastewater	2,734	15,489	15,718	15,961	15,961
Interdepartmental		5,923	32,762	49,960	44,601	44,601
633.64-00	Depreciation Expense	527,974	687,848	0	0	0
Property		527,974	687,848	0	0	0
637.65-00	Capital Imp. Projects	352	0	180,356	206,356	206,356
Capital Outlay		352	0	180,356	206,356	206,356
**	Storm Drains	934,579	1,053,425	604,796	624,037	624,037

STORM DRAINS

- 11-00 Electrical service charges for storm drain pumps
- 12-00 Includes high water/power failure alarm lines (other than maintenance districts) and base radio
- 17-00 MID stream clearing and lateral maintenance, mandated metals testing, oil/grease sampling, NPDES permit, and master storm drain agreement with Merced Irrigation District
- 21-00 High water/power failure alarm circuits (outside maintenance districts).
- 25-00 Breakers, portable generator, weed abatement at storm basins, conduit, contactors and points, fuses, sandbags, hardware, connectors and other parts and supplies

FOOTNOTE: Costs are recovered through Refuse Enterprise revenue and direct service charges to maintenance district funds.

WASTEWATER TREATMENT PLANT

FUND NO. 553

ACCOUNT NO. 1108

DESCRIPTION

The City of Merced Wastewater Treatment Facilities (WWTF) provides domestic and industrial wastewater treatment to all city customers within the city's sphere of influence. Collection and conveyance of these wastewater flows to the WWTF is accomplished through a city wide grid of nearly 300 miles of sewer collection mains, and a combination of 20 sewer lift stations and pump stations.

MISSION

To provide our customers with reliable, verifiable and cost effective wastewater treatment, in a manner that is protective of public health, the environment and the waters of the State of California while delivering verifiable results that meet or exceed both Federal and State wastewater discharge requirements.

GOALS

- ◇ Operate and maintain the City of Merced's Wastewater Treatment Facilities in a reliable, safe, efficient and cost effective manner.
- ◇ Maintain compliance with Federal and State, National Pollutant Discharge Elimination System (NPDES), Waste Discharge Requirements (WDR) and General Discharge Orders as required by current WWTF operating permit.
- ◇ Operate and maintain the City of Merced's remote sewer lift stations and pump stations in a reliable, safe, efficient and cost effective manner.
- ◇ Maintain compliance with State Water Resources Control Board, Sewer System Management Program's (SSMP) Waste Discharge Requirements (WDR).
- ◇ Promote employee skills development in all aspects of the operation; manage safety in the workplace through employee involvement and participation. Take full advantage of the industry's educational and technical programs for skills improvement.

WASTEWATER TREATMENT PLANT

OBJECTIVES

1. Continue moving forward with the WWTF \$30.6 million dollars upgrades as required by the State Water Resources Control Board (SWRCB).
2. Continue meeting the requirements of the wastewater treatment facility's NPDES permit number CA0079219.
3. Continue to work closely with ECO:LOGIC engineering the design of the solids handling facilities.
4. Grounds keeping of facilities grounds and weed abatement on effluent conveyance facilities.
5. Update the Standard Operating Procedures (SOP), as new equipment is placed on-line and operating new parameters and testing methods are developed.
6. Continue discussions with the RWQCB staff regarding status of plant expansion to insure design criteria will comply with City's NPDES permit deadlines.

PERFORMANCE MEASUREMENTS/INDICATORS

Construction began April 2009 and will continue through Mid 2011. This project will add tertiary treatment and Ultra Violet (UV) disinfection which are necessary to meet new permit requirements.

Maintain full compliance of the NPDES permit. Perform project modifications and upgrades as agreed with the RWQCB.

Continue with weekly plant operations and maintenance updates in support of these objectives.

Design development is expected to be complete in early FY 10/11 for bidding in FY 10/11. Construction is anticipated to be completed within the deadlines established by our NPDES permit.

Ongoing activities.

Updates to SOP are developed as required.

Regular contact with RWQCB staff to discuss design criteria, project deadlines and possible new process requirements.

WASTEWATER TREATMENT PLANT

- | | |
|--|--|
| 7. Operate and maintain facilities to achieve full compliance with NPDES permit requirements and effluent limitations. | Continue operation and monitoring of new Symbio system. Test and shake down new systems and equipment as it comes on line i.e., new headworks, tertiary filtration Ultra Violet (UV) disinfection and all associated appurtenances, to insure compliance with performance contracts and ability to meet water quality standards. |
| 8. Maintain proper operation and maintenance of all sewer collection system pump stations and lift stations. | Continue lift station repairs and control system upgrades for continuous un-interrupted operation with no SSOs or violations. |

2010-2011 BUDGET HIGHLIGHTS

The sewer rates approved in FY2010 are expected to provide a stable funding source for the wastewater division over the next four years.

The WWTP phase IV upgrade and expansion continues on schedule. Construction must be completed by June 2011.

BUDGET DETAIL EXPENSES

553-1108	Wastewater Treatmnt Plant					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	773,545	1,003,383	1,128,676	1,390,011	1,390,011
531.03-00	Extra Help	52,855	37,960	0	0	0
531.04-01	Regular Overtime	11,626	8,553	37,113	37,113	37,113
531.04-04	Call Back Time Worked	4,640	3,749	5,980	8,777	8,777
531.10-01	Holiday Pay	3,406	4,289	9,381	10,937	10,937
531.10-05	Retirement PERS	135,698	172,290	187,761	235,456	235,456
531.10-06	Social Security-OASDI	55,317	68,369	78,402	92,830	92,830
531.10-07	Social Security-Medicare	13,745	16,582	18,385	21,753	21,753
531.10-08	State Unemployment	2,790	2,719	2,632	0	0
531.10-12	Workers Compensation	33,833	2,215	17,990	32,263	32,263
531.10-17	Stand By Pay	54,550	55,903	57,075	57,075	57,075
531.10-18	Management Physicals	0	0	861	852	852
531.10-20	Earned Benefit	49,568	32,881	33,585	8,650	8,650
531.10-23	Uniform Cleaning	6,849	5,753	5,786	4,564	4,564
531.10-26	Call Back - Non Worked	645	0	1,100	1,100	1,100
531.10-27	PTS Plan FICA Alternative	687	493	0	0	0
531.10-32	Cash Back-Biweekly Allow	1,068	2,303	2,273	741	741
531.10-33	Core Allowance	214,427	259,919	217,686	274,723	274,723
531.10-35	Post Employment Benefits	0	8,825	44,294	22,531	22,531
Personnel Services		1,415,249	1,686,186	1,848,980	2,199,376	2,199,376
532.11-00	Utilities	574,287	602,811	686,074	1,036,948	1,036,948
532.12-00	Telephone	15,161	14,003	12,611	13,187	13,187
532.13-00	Postage	1,595	1,287	2,445	2,565	2,565
532.16-00	Printing	23	198	451	451	451
532.17-00	Professional Services	393,352	330,753	428,255	744,689	744,689
532.18-00	Travel and Meetings	5,086	2,295	4,114	9,814	9,814
532.19-00	Mileage	137	587	2,521	2,521	2,521
532.20-00	Training Expense	5,413	2,005	3,080	13,080	13,080
532.21-00	Rents/Leases	7,350	8,816	9,156	11,077	11,077
532.23-00	Vehicle Operations/Maint	42,572	41,292	20,809	33,407	33,407
532.24-00	Memberships, Subscription	5,020	5,435	17,861	18,411	18,411
532.25-00	Maintenance Matls & Svcs	124,702	125,635	137,839	391,214	391,214
532.26-00	Other Equipment O & M	448,531	323,334	375,900	631,650	631,650
532.27-00	Small Tools	1,506	1,144	1,125	1,125	1,125
532.28-00	Safety Supplies	3,705	6,296	6,500	8,750	8,750
532.29-00	Other Materials Supplies	548,382	603,055	655,790	897,500	897,500
532.30-01	Dept Share of Insurance	38,222	56,744	81,285	55,747	55,747
532.32-00	Vehicle Replacement Fee	60,914	44,942	44,541	43,741	43,741
532.34-00	Contingency Reserve	0	0	60,000	60,000	60,000
532.38-00	Support Services	149,921	102,594	134,708	162,258	162,258
532.45-00	Facilities Maint Charge	64,611	35,838	33,864	33,146	33,146
532.46-00	Computer Replacement Chrg	15,861	9,657	20,837	20,957	20,957
Supplies and Services		2,506,351	2,318,721	2,739,766	4,192,238	4,192,238
533.43-00	Machinery/Equipment	1,490	9,700	22,540	7,850	7,850
Property		1,490	9,700	22,540	7,850	7,850
534.91-01	Adm Exp-City Manager	55,131	51,795	52,858	70,386	70,386
534.91-02	Adm Exp-City Attorney	25,954	21,353	8,852	6,329	6,329
534.91-09	Adm Exp-Finance	157,392	120,650	135,111	222,363	222,363
534.91-10	Adm Exp-Purchasing	18,716	19,040	20,877	31,016	31,016
534.91-11	Adm Exp-Public Works	97,219	14,936	9,693	62,817	62,817
534.91-16	Adm Exp-City Council	17,503	16,665	23,390	35,007	35,007
Administrative		371,915	244,439	250,781	427,918	427,918

BUDGET DETAIL EXPENSES

553-1108 Wastewater Treatmnt Plant						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
535.92-01	Interdept DSC-General Fnd	2,316	6,276	18,500	19,335	19,335
535.92-29	Interdept DSC-Pub Works	84,535	101,820	98,957	98,908	98,908
535.92-53	Interdept DSC-Wastewater	134,832	0	0	0	0
535.92-72	Interdept DSC-Supprt Sr	99	78	74	145	145
	Interdepartmental	221,782	108,174	117,531	118,388	118,388
633.64-00	Depreciation Expense	261,449	262,356	0	0	0
	Property	261,449	262,356	0	0	0
637.65-00	Capital Imp. Projects	8,864	125,796	4,987,425	5,279,096	5,279,096
	Capital Outlay	8,864	125,796	4,987,425	5,279,096	5,279,096
958.93-51	Trsf-Wastewater Impr(551)	0	0	0	13,800,000	13,800,000
	Other	0	0	0	13,800,000	13,800,000
**	Wastewater Treatmnt Plant	4,787,100	4,755,372	9,967,023	26,024,866	26,024,866

WASTEWATER TREATMENT PLANT

- 11-00 Includes electrical service for the WWTP building, lift stations, and sewer lift pumps
- 12-00 Includes office telephones, fax machine, cellular phones, radio circuit, telemetry modem, and low/high water alarm lines for sewer lift stations
- 16-00 Printing of state reports, record charts, laminated signs, labels, business cards, mandated public information materials, and developing of film
- 17-00 Acute and chronic bioassay testing, aerial spraying, annual financial audit, analysis & toxicity reduction evaluations, concrete riprap channel restoration, digester cleaning, disposals of chemical oxygen demand residue and COD residue; lab ELAP certification & accreditation; electrical infrared thermo inspection, miscellaneous laboratory contracted services, permits (air pollution fees, boiler, cogeneration system, County hazmat, County health permit to operate, EPA ID number fee for waste generation, NPDES [SWRCB/AFRS] for waste discharge, oil & grease sampling, SJVAPCD to operate portable generator, sludge monitoring & disposal, and SJVAPACD to operate diesel and Waukesha engines, State surcharge fee for UST); SCBA physical and parts, State certification of water, State sewer audit, soil samples, tank leak tests, telemetry service agreement, contract harvesting, tank leak and water suite testing and oil & grease sampling,
- 20-00 Tri-State Seminar & Workshop, Tech training for PLC & Pump maintenance, CWEA training and conferences
- 21-00 Alarm service for lift stations, WWTP facilities, and crane rental
- 24-00 Water Environment Federation; operator, lab and mechanical technical certificate renewals; California Water Pollution Control Association, State and Northern San Joaquin Section, American Water Works Association, agricultural permit renewal, lab and WWTF reference books, and pesticide applicator certificate

FUND NO. 553
ACCOUNT NO. 1108

WASTEWATER TREATMENT PLANT (continued)

- 25-00 Painting and plumbing supplies for treatment plant, pesticide, landfill disposal charges, and weed killer

- 26-00 Laboratory and lift stations equipment, HVAC maintenance, repairing, calibrating, & replacing instruments, miscellaneous components for CL2/SO2 controls; mobile radios maintenance, diesel fuel, processing of recycled material for ditch reinforcement; plant supplies (such as chlorine and Z-break), and share of copier maintenance

- 29-00 Miscellaneous laboratory supplies & chemicals

- 34-00 Contingency reserve for emergency operations

ENVIRONMENTAL CONTROL

FUND NO. 553

ACCOUNT NO. 1109

DESCRIPTION

The Environmental Control Division provides the resources and programs necessary to adequately monitor and protect the quality of our community's water resources and environment, including both public drinking water, aquifer protection, and water discharged to the sanitary sewer or storm drain systems.

MISSION

To protect and safeguard human health and the environment, with a focus to coordinate and implement water and environmental pollution control programs as required by federal and state laws through City Ordinance to ensure compliance by both the City of Merced and those dischargers regulated by the City.

GOALS

- ◇ Control the quality of industrial pretreatment discharges to the wastewater collection and treatment systems through inspections, monitoring, and permitting.
- ◇ Ensure compliance with all applicable state and federal water quality discharge requirements for the Wastewater Treatment Plant and its customers by coordinating regulatory sampling and testing.
- ◇ Monitor and evaluate drinking water quality by coordinating regulatory sampling and testing, ensuring City compliance with all applicable state and federal regulations governing drinking water quality and municipal well construction and destruction.
- ◇ Implement Fats, Oil and Grease Program to reduce associated Sanitary Sewer Overflows.

OBJECTIVES

1. Coordinate Wastewater Treatment Plant toxicity compliance efforts.

PERFORMANCE MEASUREMENTS/INDICATORS

Continue coordinating regulatory sampling and testing to meet requirements of the Regional Water Quality Control Board issued to the Wastewater Treatment Plant.

ENVIRONMENTAL CONTROL

2. Organize and implement Fats, Oil and Grease (FOG) Compliance Program to appreciably reduce sewer line clogging and the number of SSO's resulting from it.
 - a) Implement a program to monitor Industries and Businesses to ensure Compliance with the FOG Program.
 - b) Work with the City Attorney's office to ensure there is enforcement language in the Municipal Code to facilitate the FOG program

3. Oversee sampling of City drinking water for California Code of Regulations (CCR) Title 22 including: Methyl-tert-Butyl-Ether (MtBE) and PCE. Evaluate and report results to the California Dept. of Public Health (CDPH).

Sample, review, report, and file results as required by the CDPH. Sampling frequency based on vulnerability of water supply source.

4. Support City Engineer in the implementation of Phase II Storm Water Management Program (SWMP) as required to meet National Pollutant Discharge Elimination System (NPDES) requirements approved in 2007.

Assure proper SWMP measurement, monitoring, documentation, and reporting procedures comply with the Phase II NPDES requirements and are implemented for each year of the five-year program.

5. Support Sewer System Management Program (SSMP) implementation to meet General Waste Discharge Requirements (GWDR).

Assure proper SSMP measurement, monitoring, documentation, and notification procedures comply with the GWDR's and are implemented by State mandated due dates.

6. Continue groundwater monitoring program, which generates data utilized in Merced Groundwater Management Plan. Program to include the Wastewater Treatment Plant sludge beds, land application, and wildlife areas.

Ongoing quarterly sampling of groundwater source and monitoring wells, and reports compilation are on schedule.

7. Inspect and repair all groundwater-monitoring wells, preventing potential contaminant pathways to City drinking water supply sources.

Ongoing maintenance and repair are accomplished during quarterly sampling of monitoring wells.

ENVIRONMENTAL CONTROL

- | | |
|---|--|
| 8. Determine the level of regulated chemical and/or biological contaminants in the City's drinking water system. | Obtain samples from specific drinking water sources and verify the level of contaminants by lab analyses, review and compile data, and report on schedule. |
| 9. Annual review of fees for services to assure adequate, accurate cost recovery. | Submit monthly updates and an annual report on review findings. |
| 10. Operate EPA approved Industrial Pretreatment Program by monitoring, sampling, and permitting industrial dischargers. Providing inspection and enforcement of Municipal Code and Federal regulations 40CFR403. | Review annual EPA Pretreatment Program Compliance and report any changes or corrections to the program. Complete quarterly industrial pretreatment reports to EPA, State, and Regional Boards on schedule. Ensure industry compliance to code and regulations. |

2010-2011 BUDGET HIGHLIGHTS

The Industrial Pretreatment Program will be sustained by current rates and is expected to permit new Septic Haulers and two more industries that operate within City limits.

The National Pollutants Discharge Elimination System (NPDES) new permit requirements will significantly impact future budgets as well as increase man-hours spent on sampling and monitoring.

Fats Oils and Grease program implementation due to go in effect this year will significantly impact personnel and budget.

Environmental Control personnel will experience increased workload as a result of the Storm Water Management Program Development and Reporting.

The increased drinking water contaminants monitoring in and around wells 1-8 for insurance purposes will significantly impact the Water Division budget.

The Laboratory will operate below past years' budget despite increased man-hours (about 300 hours more per year than previous years) necessitated by the new NPDES permit requirements.

Environmental Control

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	364,884	300,377	339,107	305,366	305,366
Supplies and Services	322,403	240,355	286,369	279,243	279,243
Debt Service	0	0	0	0	0
Acquisitions	16,971	0	0	0	0
Capital Improvements	6,614	6,993	0	0	0
TOTAL	710,872	547,725	625,476	584,609	584,609

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Industrial Pretreatment	159,783	187,963	164,000	139,400
Industrial Pretrnt Penalt	500	150	300	150
Montering Wells Insp Fees	450	225	525	525
Monitor Industrial Users	0	0	400	400
PERS-EE Share 2.5% @ 55	6,429	5,758	5,675	5,663
Interdept DSR-Wastewater	147,252	0	0	0
Interdept DSR-Water Sys	97,438	0	0	0
Interdept DSR-Refuse	0	0	0	585
Interdept DSR-RDA	3,016	0	0	0
Wastewater System-Ent Fund	296,004	353,629	454,576	437,886
TOTAL	710,872	547,725	625,476	584,609

XX

PERSONNEL Number of Positions

Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
P.W. Manager - Water	.10	.10	.10
P.W. Manager - Wastewater	.10	.10	.10
Environmental Control Ofcr I/II	3.00	3.00	3.00
Lab/Envir. Ctl. Spvr. NPDES Coordinator	.35	.35	.35
TOTAL	3.55	3.55	3.55

BUDGET DETAIL EXPENSES

553-1109 Environmental Control						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	220,080	194,968	192,373	191,950	191,950
531.03-00	Extra Help	11,433	0	0	0	0
531.04-01	Regular Overtime	2,487	1,137	2,879	2,879	2,879
531.10-01	Holiday Pay	0	0	219	219	219
531.10-05	Retirement PERS	38,383	33,254	32,839	33,231	33,231
531.10-06	Social Security-OASDI	13,752	12,869	14,246	11,976	11,976
531.10-07	Social Security-Medicare	3,425	3,022	3,338	2,806	2,806
531.10-08	State Unemployment	690	541	547	0	0
531.10-12	Workers Compensation	4,030	337	1,580	2,152	2,152
531.10-17	Stand By Pay	310	0	0	0	0
531.10-18	Management Physicals	0	0	95	84	84
531.10-20	Earned Benefit	2,256	5,836	35,813	1,316	1,316
531.10-23	Uniform Cleaning	1,375	1,272	2,574	827	827
531.10-27	PTS Plan FICA Alternative	149	0	0	0	0
531.10-32	Cash Back-Biweekly Allow	154	305	261	0	0
531.10-33	Core Allowance	66,360	45,009	44,793	44,280	44,280
531.10-35	Post Employment Benefits	0	1,827	7,550	13,646	13,646
Personnel Services		364,884	300,377	339,107	305,366	305,366
532.11-00	Utilities	5,348	4,663	6,260	5,541	5,541
532.12-00	Telephone	1,470	1,712	1,751	2,384	2,384
532.13-00	Postage	324	290	288	288	288
532.14-00	Advertising	0	0	1,175	1,175	1,175
532.16-00	Printing	193	2	2,240	2,240	2,240
532.17-00	Professional Services	8,099	7,526	79,882	79,882	79,882
532.18-00	Travel and Meetings	1,738	1,393	2,882	2,882	2,882
532.20-00	Training Expense	2,298	1,000	3,960	3,960	3,960
532.21-00	Rents/Leases	192	192	682	964	964
532.23-00	Vehicle Operations/Maint	20,411	12,939	6,521	10,468	10,468
532.24-00	Memberships, Subscription	1,515	1,738	3,551	3,551	3,551
532.26-00	Other Equipment O & M	1,426	1,431	3,425	3,425	3,425
532.27-00	Small Tools	0	0	175	175	175
532.28-00	Safety Supplies	420	284	1,100	1,100	1,100
532.29-00	Other Materials Supplies	3,846	4,095	10,535	15,035	15,035
532.30-01	Dept Share of Insurance	8,188	11,619	14,934	9,070	9,070
532.32-00	Vehicle Replacement Fee	12,422	14,949	17,182	10,563	10,563
532.38-00	Support Services	25,843	19,199	22,704	18,987	18,987
532.45-00	Facilities Maint Charge	18,129	14,931	9,414	14,342	14,342
532.46-00	Computer Replacement Chrg	2,427	580	742	707	707
Supplies and Services		114,289	98,543	189,403	186,739	186,739
533.43-00	Machinery/Equipment	16,971	0	0	0	0
Property		16,971	0	0	0	0
534.91-01	Adm Exp-City Manager	19,484	19,746	9,196	6,426	6,426
534.91-02	Adm Exp-City Attorney	9,172	8,141	1,540	578	578
534.91-09	Adm Exp-Finance	55,624	45,997	23,507	19,295	19,295
534.91-10	Adm Exp-Purchasing	6,615	7,259	3,632	2,832	2,832
534.91-11	Adm Exp-Public Works	74,682	0	1,563	7,597	7,597
534.91-16	Adm Exp-City Council	6,186	6,353	4,069	3,196	3,196
Administrative		171,763	87,496	43,507	39,924	39,924
535.92-29	Interdept DSC-Pub Works	36,351	54,316	53,459	52,580	52,580
Interdepartmental		36,351	54,316	53,459	52,580	52,580

BUDGET DETAIL EXPENSES

553-1109	Environmental Control					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
633.64-00	Depreciation Expense	6,614	6,993	0	0	0
	Property	6,614	6,993	0	0	0
**	Environmental Control	710,872	547,725	625,476	584,609	584,609

ENVIRONMENTAL CONTROL

- 14-00 Annual public notification notices for significant violators
- 16-00 Public education brochures, film developing, evidence security tape, and labels
- 17-00 NPDES pretreatment fee, compliance and sludge sampling
- 20-00 CWEA Industrial Hazardous Materials schooling and on-going training required to maintain certifications
- 24-00 CWEA certificate renewals, testing fees, and various memberships
- 29-00 Miscellaneous laboratory supplies

**LAND APPLICATION
FUND NO. 553
ACCOUNT NO. 1115**

DESCRIPTION

The Industrial Wastewater Treatment Facility and Land Application site provide specialized industrial wastewater treatment and on-site disposal for wastewater bio-solids. Sale of crops grown for bio-solids nutrient uptake offsets some operating costs of the land application site.

MISSION

The Land Application program employs an environmentally acceptable means of spreading bio-solids through land application as a fertilizer enhancement, which enables the City to dispose of its waste in an economical and environmentally friendly fashion.

GOALS

- ◇ Ensure wastewater treatment plant bio-solids are properly disposed of in accordance with all applicable federal, state, and local requirements.
- ◇ Identify crops that are compatible with bio-solids application that will produce the highest yield of tonnage to offset operating costs.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|---|--|
| 1. Irrigate the 574 acres in the Land Application system, using industrial and domestic wastewater. | Develop system for year round crop production utilizing crops that will successfully reduce the nitrogen levels in the soils produced from bio-solids application. |
| 2. Plant, harvest, and sell approximately 400 acres of crops. (Note: Not all 400-acres are planted at the same time.) | Harvest crops (wheat and oat hay) as they mature. |
| 3. Perform weed abatement activities during the non-growing season and assist various Public Works Divisions with same. | Collaborate with other Public Works Divisions on maintaining weed abatement. |
| 4. Maintain accurate records and procedures to monitor bio-solids loadings. | Track nitrogen uptake rates. |

2010-2011 BUDGET HIGHLIGHTS

Rates approved in FY10 are expected to provide a stable funding source for the next four years.

BUDGET DETAIL EXPENSES

553-1115 Land Application						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	136,871	87,706	93,048	89,288	89,288
531.04-01	Regular Overtime	662	343	1,651	1,651	1,651
531.10-01	Holiday Pay	0	0	221	221	221
531.10-05	Retirement PERS	23,890	14,979	15,952	15,483	15,483
531.10-06	Social Security-OASDI	8,535	5,492	5,875	5,632	5,632
531.10-07	Social Security-Medicare	2,032	1,290	1,380	1,320	1,320
531.10-08	State Unemployment	533	343	240	0	0
531.10-12	Workers Compensation	18,701	545	4,429	6,028	6,028
531.10-17	Stand By Pay	1,185	1,409	0	0	0
531.10-18	Management Physicals	0	0	18	9	9
531.10-20	Earned Benefit	2,113	157	1,100	1,100	1,100
531.10-23	Uniform Cleaning	721	575	716	481	481
531.10-32	Cash Back-Biweekly Allow	42	35	36	0	0
531.10-33	Core Allowance	24,863	18,268	12,055	11,327	11,327
531.10-35	Post Employment Benefits	0	640	3,652	4,876	4,876
Personnel Services		220,148	131,782	140,373	137,416	137,416
532.11-00	Utilities	20,085	6,011	19,091	19,091	19,091
532.12-00	Telephone	814	417	474	474	474
532.17-00	Professional Services	20,058	72,646	54,906	54,906	54,906
532.21-00	Rents/Leases	241	240	444	444	444
532.23-00	Vehicle Operations/Maint	23,997	15,311	7,716	12,387	12,387
532.25-00	Maintenance Matls & Svcs	33,888	35,712	46,612	46,612	46,612
532.26-00	Other Equipment O & M	441	0	72	72	72
532.27-00	Small Tools	0	6	200	200	200
532.28-00	Safety Supplies	0	182	350	350	350
532.29-00	Other Materials Supplies	8,964	21,052	43,366	43,366	43,366
532.30-01	Dept Share of Insurance	59,565	3,880	5,976	3,268	3,268
532.32-00	Vehicle Replacement Fee	58,216	40,624	41,248	33,068	33,068
532.38-00	Support Services	25,400	19,052	21,121	19,316	19,316
532.45-00	Facilities Maint Charge	0	373	179	212	212
Supplies and Services		251,669	215,506	241,755	233,766	233,766
534.91-01	Adm Exp-City Manager	5,892	3,421	3,850	3,156	3,156
534.91-02	Adm Exp-City Attorney	2,773	1,319	645	284	284
534.91-09	Adm Exp-Finance	16,819	7,297	9,842	9,476	9,476
534.91-10	Adm Exp-Purchasing	2,000	1,240	1,521	1,391	1,391
534.91-11	Adm Exp-Public Works	21,617	0	834	4,038	4,038
534.91-16	Adm Exp-City Council	1,870	1,070	1,704	1,570	1,570
Administrative		50,971	14,347	18,396	19,915	19,915
535.92-29	Interdept DSC-Pub Works	1,106	4,240	4,426	4,357	4,357
535.92-53	Interdept DSC-Wastewater	151,342	0	0	0	0
535.92-72	Interdept DSC-Supprt Sr	0	39	37	36	36
Interdepartmental		152,448	4,279	4,463	4,393	4,393
633.64-00	Depreciation Expense	5,192	5,161	0	0	0
Property		5,192	5,161	0	0	0
**	Land Application	680,428	371,075	404,987	395,490	395,490

LAND APPLICATION SYSTEM

- 11-00 Includes electrical service for wetlands ponds and recirculation pumps
- 12-00 Includes high water power failure alarm line for pump station, sewer lift station, and share of office telephone service
- 17-00 Aerial spraying, contract laboratory service, sludge spreading, County permit fee (Ashby UST), discharge permit, groundwater samples, Groundwater Management Plan, and soil/water analyses
- 21-00 Southern Pacific railroad lease for pipeline, access to pump station, and high water power failure alarm service
- 24-00 CWEA Annual membership
- 25-00 Base rock, drip oil, insecticide sprays & foggers, painting supplies, miscellaneous parts, pistol grip nozzle, pump station oil, various weed killers, herbicides, and fertilizer
- 26-00 Annual rebuilding of lift station pumps, miscellaneous pump and motor parts, and maintenance of mobile radios

**WASTEWATER TREATMENT LINES COMPONENT
IMPROVEMENT FUND
FUND NO. 550
ACCOUNT NO. 1156**

PROGRAM

The Wastewater Treatment Lines Component Fund is used to collect fees from new growth. Funds will be used in the future to expand lines, pumps, and force mains required due to growth. Fees to support the system for new growth were adjusted in FY 2010.

BUDGET DETAIL EXPENSES

550-1156 WWT Lines Component Dept						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
532.17-00	Professional Services	0	12.802	0	0	0
	Supplies and Services	0	12.802	0	0	0
633.64-00	Depreciation Expense	4,072	4,180	0	0	0
	Property	4,072	4,180	0	0	0
637.65-00	Capital Imp. Projects	0	57,521	2,835,074	2,909,337	2,909,337
	Capital Outlay	0	57,521	2,835,074	2,909,337	2,909,337
958.93-66	Trsf-Restricted Wate(566)	0	0	80,000	77,971	77,971
	Other	0	0	80,000	77,971	77,971
**	WWT Lines Component Dept	4,072	74,503	2,915,074	2,987,308	2,987,308

UNIVERSITY CAPITAL CHARGE
FUND NO. 344
ACCOUNT NO. 1136

PROGRAM

University Capital charges are paid by UC Merced to amortize the loan from the Infrastructure Bank for installation of water and sewer lines to the campus.

University Capital Charge

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	0	0	0
Debt Service	279,976	275,780	398,094	418,360	418,360
Acquisitions	0	0	0	0	0
Capital Improvements	0	0	0	0	0
TOTAL	279,976	275,780	398,094	418,360	418,360

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Sewer Facility Fee	403,906	193,595	420,737	415,533
Investment Earnings	1,732	903	0	0
University Capital Charge	125,662-	81,282	22,643-	2,827
TOTAL	279,976	275,780	398,094	418,360

XX

BUDGET DETAIL EXPENSES

344-1136	University Capital Charge					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
706.71-01	Principal-Bond Payment	0	0	125,000	150,000	150,000
706.72-01	Interest Bond Payment	255,519	251,623	249,312	244,953	244,953
706.73-01	Agent Fees-Bond Payment	24,457	24,157	23,782	23,407	23,407
	Debt Services	279,976	275,780	398,094	418,360	418,360
**	University Capital Charge	279,976	275,780	398,094	418,360	418,360

**WASTEWATER TREATMENT PLANT COMPONENT
IMPROVEMENT FUND**

FUND NO. 551

ACCOUNT NO. 1157

PROGRAM

The Wastewater Treatment Plant Component Fund is used to collect fees from new growth. Funds will be used in the future to expand the capacity of the Wastewater Treatment Plant that will be required due to growth. Fees to support expansion of the plant, as a result of new growth, were adjusted in FY 2010.

WWT Plant Component

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	79,045	0	0	0
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	4,512,581	3,024,422	14,969,271	30,842,974	30,842,974
TOTAL	4,512,581	3,103,467	14,969,271	30,842,974	30,842,974

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Sewer Facility Fee	683,170	275,811	129,275	846,043
Interest on Loans	224	8	0	0
Investment Earnings	603,489	368,991	258,000	175,000
Trsf-2004 Sewer Rev (457)	3,358,543	4,659,123	1,841,417	49,636
Trsf-Wastewater Sys (553)	0	0	0	13,800,000
WWT Plant Component-Ent F	132,845-	2,200,466-	12,740,579	15,972,295
TOTAL	4,512,581	3,103,467	14,969,271	30,842,974

XX

BUDGET DETAIL EXPENSES

551-1157 WWT Plant Component						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
532.17-00	Professional Services	0	79,045	0	0	0
	Supplies and Services	0	79,045	0	0	0
633.64-00	Depreciation Expense	757,750	807,154	0	0	0
	Property	757,750	807,154	0	0	0
637.65-00	Capital Imp. Projects	3,754,831	2,217,268	14,969,271	30,842,974	30,842,974
	Capital Outlay	3,754,831	2,217,268	14,969,271	30,842,974	30,842,974
**	WWT Plant Component	4,512,581	3,103,467	14,969,271	30,842,974	30,842,974

WASTEWATER REVOLVING FUND
FUND NO. 552
ACCOUNT NO. 1110

PROGRAM

The Wastewater Revolving Fund was established for the purpose of providing financing for owners of single-family residences to connect property to the sewer line. Loans will be made available to owners based upon income limits established by the U.S. Department of Housing and will be repaid over ten annual installments plus interest at a rate equal to the average rate earned on the City's investments.

Wastewater Revolving Fund

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	63,292	85,440	85,440
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	0	0	0	0	0
TOTAL	0	0	63,292	85,440	85,440

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Interest on Loans	186	142	215	140
Investment Earnings	5,628	2,782	2,000	2,000
Repayment on Loan	315	316	393	250
Wastewater Revolv-Ent Fnd	6,129-	3,240-	60,684	83,050
TOTAL	0	0	63,292	85,440

XX

BUDGET DETAIL EXPENSES

552-1110 Wastewater Revolving Fund	ACTUAL	ACTUAL	FINAL	CITY MGR.	COUNCIL
ACCT. NO. ACCOUNT DESCRIPTION	2007-08	2008-09	BUDGET	RECOM.	APPROVAL
	2009-10	2010-11	2010-11	2010-11	2010-11
532.29-00 Other Materials Supplies	0	0	63,292	85,440	85,440
Supplies and Services	0	0	63,292	85,440	85,440
** Wastewater Revolving Fund	0	0	63,292	85,440	85,440

FUND NO. 552
ACCOUNT NO. 1110

WASTEWATER REVOLVING FUND

29-00 Loans for connection of properties to sewer lines

REFUSE

REFUSE COLLECTION
FUND NO. 558
ACCOUNT NO. 1112

DESCRIPTION

The Refuse Division is responsible for all solid waste collection within City limits. This includes scheduled and unscheduled service for residential, commercial, and industrial customers, as well as special programs such as Alley Cleanup, Spring Cleanup, and Tire Amnesty.

MISSION

To provide the citizens of Merced excellent solid waste services, that protect public health, preserve quality of life, and enhance the City's general appearance.

GOALS

- ◇ Provide regular collection of residential, industrial, and commercial solid waste in the most efficient and cost-effective manner.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|---|--|
| 1. Continue to monitor and adjust service routes for appropriate size and service levels, as well as improve productivity. | All routes will be continually audited during fiscal year and adjustments implemented as necessary. |
| 2. Complete preparations for 2011 Spring Cleanup program by February 2011 and make changes, if appropriate, based on tonnage and costs of the 2010 program. | Complete the program for a maximum of \$140 per ton disposed.

Report to City Council on 2011 program. |
| 3. Track tonnage of metal or appliances recovered during spring cleanup or other operations, i.e. alley cleanup, container maintenance or scrap metal from other Public Works Operations. Also track revenue received from local metal recycler(s) for the sale of all scrap metal. | Report due to the Director, City Manager and City Council at the end of the annual Spring Cleanup program and by January 10, 2011. |

2010-2011 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012. Mixed waste construction and debris is no longer diverted at the county landfill.

BUDGET DETAIL EXPENSES

558-1112 Refuse Collections						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	1,068,756	1,168,780	1,184,766	1,188,567	1,188,567
531.04-01	Regular Overtime	134,910	118,693	177,372	177,372	177,372
531.04-04	Call Back Time Worked	1,223	1,823	1,006	1,006	1,006
531.10-01	Holiday Pay	37,702	41,216	41,123	40,932	40,932
531.10-02	Unused Sick Leave	390	803	972	0	0
531.10-05	Retirement PERS	191,735	202,401	201,008	204,017	204,017
531.10-06	Social Security-OASDI	77,149	81,666	87,101	85,689	85,689
531.10-07	Social Security-Medicare	18,043	18,898	20,370	20,041	20,041
531.10-08	State Unemployment	3,570	3,773	3,465	0	0
531.10-12	Workers Compensation	59,348	4,367	37,578	43,015	43,015
531.10-17	Stand By Pay	939	1,888	3,578	3,578	3,578
531.10-18	Management Physicals	0	0	203	168	168
531.10-20	Earned Benefit	13,564	8,419	18,251	4,093	4,093
531.10-21	Bilingual Pay Program	257	589	600	0	0
531.10-23	Uniform Cleaning	7,614	7,741	8,083	5,051	5,051
531.10-32	Cash Back-Biweekly Allow	55	148	173	0	0
531.10-33	Core Allowance	275,686	314,784	288,777	289,662	289,662
531.10-35	Post Employment Benefits	0	8,576	46,495	47,752	47,752
Personnel Services		1,890,941	1,984,565	2,120,921	2,110,943	2,110,943
532.11-00	Utilities	10,208	8,969	14,763	17,297	17,297
532.12-00	Telephone	7,292	4,669	4,963	4,524	4,524
532.13-00	Postage	42,655	43,101	58,870	58,330	58,330
532.14-00	Advertising	0	3,648	5,000	0	0
532.16-00	Printing	24,597	16,510	23,618	14,440	14,440
532.17-00	Professional Services	35,139	4,510	41,529	10,195	10,195
532.18-00	Travel and Meetings	484	582	300	1,110	1,110
532.19-00	Mileage	0	0	100	100	100
532.20-00	Training Expense	910	530	500	1,300	1,300
532.21-00	Rents/Leases	6,887	5,721	7,542	7,542	7,542
532.23-00	Vehicle Operations/Maint	1,266,015	1,108,275	667,790	1,072,069	1,072,069
532.24-00	Memberships, Subscription	0	201	400	400	400
532.25-00	Maintenance Matls & Svcs	1,945,842	1,910,178	2,095,850	2,212,850	2,212,850
532.26-00	Other Equipment O & M	19,298	20,365	35,620	35,620	35,620
532.27-00	Small Tools	356	334	500	500	500
532.28-00	Safety Supplies	5,254	4,176	3,500	3,500	3,500
532.30-01	Dept Share of Insurance	10,361	67,310	100,391	58,773	58,773
532.32-00	Vehicle Replacement Fee	514,292	571,518	599,778	524,614	524,614
532.38-00	Support Services	210,137	154,868	203,388	188,166	188,166
532.45-00	Facilities Maint Charge	26,236	17,631	15,043	12,712	12,712
532.46-00	Computer Replacement Chrg	2,533	1,548	4,184	4,084	4,084
Supplies and Services		4,128,496	3,944,644	3,883,629	4,228,126	4,228,126
533.43-00	Machinery/Equipment	45,175	2,217	5,775	5,775	5,775
Property		45,175	2,217	5,775	5,775	5,775
534.91-01	Adm Exp-City Manager	71,112	50,749	52,460	50,947	50,947
534.91-02	Adm Exp-City Attorney	33,478	18,415	8,786	4,581	4,581
534.91-09	Adm Exp-Finance	203,015	102,737	134,094	160,351	160,351
534.91-10	Adm Exp-Purchasing	24,142	18,238	20,720	22,450	22,450
534.91-11	Adm Exp-Public Works	171,347	0	12,972	66,243	66,243
534.91-16	Adm Exp-City Council	22,577	15,593	23,214	25,338	25,338
Administrative		525,671	205,732	252,246	329,910	329,910
535.92-01	Interdept DSC-General Fnd	50,951	70,375	62,444	117,638	117,638

BUDGET DETAIL EXPENSES

558-1112 Refuse Collections						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
535.92-17	Interdept DSC-Develop Svc	49,858	37,369	36,697	40,865	40,865
535.92-19	Interdept DSC-Maint Dists	0	2,305	1,763	1,347	1,347
535.92-21	Interdept DCS-Street Tree	8,461	5,077	9,175	13,997	13,997
535.92-22	Interdept DSC-Streets	18,594	24,812	20,814	32,801	32,801
535.92-29	Interdept DSC-Pub Works	261,840	296,419	268,712	203,534	203,534
535.92-48	Interdept DSC-CFD Parks	1,854	2,230	1,098	2,154	2,154
535.92-53	Interdept DSC-Wastewater	11,422	12,478	12,072	11,186	11,186
535.92-57	Interdept DSC-Water Sys	28,888	33,746	32,823	25,122	25,122
535.92-58	Interdept DSC-Refuse	7,951	5,008	4,743	5,593	5,593
535.92-67	Interdept DSC-Liability	0	0	6,250	6,250	6,250
535.92-70	Interdept DSC-Fleet	44,597	49,651	48,991	31,858	31,858
535.92-71	Interdept DSR-Facilities	3,547	4,354	1,214	0	0
535.92-72	Interdept DSC-Supprt Sr	1,024	1,206	1,105	1,052	1,052
	Interdepartmental	488,987	545,030	507,901	493,397	493,397
633.64-00	Depreciation Expense	39,170	51,483	0	0	0
	Property	39,170	51,483	0	0	0
637.65-00	Capital Imp. Projects	62,716	8,717	337,655	637,655	637,655
	Capital Outlay	62,716	8,717	337,655	637,655	637,655
706.72-02	Interest-City Loans	372	0	0	0	0
	Debt Services	372	0	0	0	0
948.93-43	Trsf-Fahrens Park CI(443)	5,200	0	0	0	0
	Other	5,200	0	0	0	0
**	Refuse Collections	7,186,728	6,742,388	7,108,127	7,805,806	7,805,806

REFUSE COLLECTION

- 12-00 Includes share of cost for alarm circuit line to Police Department, cellular telephones, and long distance office phones
- 13-00 Mailing of Utility bills, spring cleanup flyers, and mailing of informational customer magnets.
- 16-00 Printing of service request forms, utility bills, and promotional materials
- 17-00 Department of Motor Vehicles license renewals/upgrades/physicals, and utility billing handling
- 25-00 Landfill disposal charge and container maintenance
- 26-00 Remote two-way radio repairs, vehicle tracking system, and electronic pre-trip inspection system

GREEN WASTE COLLECTION
FUND NO. 558
ACCOUNT NO. 1133

DESCRIPTION

The Green Waste Division is responsible for all green waste collection within City limits. This includes scheduled and unscheduled service for residential customers, as well as Christmas Tree Removal.

MISSION

Provide the citizens of Merced excellent green waste collection service, which provides the raw material to create a beneficial, valuable material in compost, while maintaining compliance with applicable state and local source reduction requirements.

GOALS

- ◇ Provide regular collection of residential green waste in the most efficient and cost-effective manner.

OBJECTIVES

PERFORMANCE

MEASUREMENTS/INDICATORS

- | | |
|--|---|
| 1. Monitor new green waste routes for appropriate size and service and determine if productivity can be improved. | All routes to be continually audited during fiscal year and adjustments implemented as necessary. |
| 2. Monitor quality of green waste being delivered to County Landfill compost program to ensure quality of end product. | On-going. Tonnage and contamination are tracked and reported upon monthly. |

2010-2011 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.

BUDGET DETAIL EXPENSES

558-1133	Green Waste Collection					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	145,790	155,933	161,167	154,138	154,138
531.04-01	Regular Overtime	11,889	6,890	21,319	21,319	21,319
531.04-04	Call Back Time Worked	262	391	0	0	0
531.10-01	Holiday Pay	5,406	5,596	6,549	6,549	6,549
531.10-02	Unused Sick Leave	195	268	0	0	0
531.10-05	Retirement PERS	26,369	27,580	27,599	26,700	26,700
531.10-06	Social Security-OASDI	10,307	10,461	11,712	11,243	11,243
531.10-07	Social Security-Medicare	2,410	2,447	2,739	2,629	2,629
531.10-08	State Unemployment	600	471	450	0	0
531.10-12	Workers Compensation	7,635	436	3,270	7,142	7,142
531.10-17	Stand By Pay	201	405	671	671	671
531.10-18	Management Physicals	0	0	56	39	39
531.10-20	Earned Benefit	3,299	830	1,364	1,364	1,364
531.10-21	Bilingual Pay Program	509	0	0	0	0
531.10-23	Uniform Cleaning	1,008	1,164	2,194	742	742
531.10-32	Cash Back-Biweekly Allow	17	40	47	0	0
531.10-33	Core Allowance	31,879	36,113	33,531	33,988	33,988
531.10-35	Post Employment Benefits	0	1,124	6,325	0	0
	Personnel Services	247,776	250,149	278,993	266,524	266,524
532.14-00	Advertising	0	0	4,000	4,000	4,000
532.17-00	Professional Services	50	95	196	196	196
532.23-00	Vehicle Operations/Maint	132,450	126,287	86,128	138,270	138,270
532.25-00	Maintenance Matls & Svcs	92,821	91,158	120,925	120,925	120,925
532.26-00	Other Equipment O & M	1,079	1,079	2,880	2,880	2,880
532.30-01	Dept Share of Insurance	7,063	7,844	11,482	6,774	6,774
532.32-00	Vehicle Replacement Fee	84,164	74,801	74,801	105,819	105,819
532.38-00	Support Services	8,980	6,290	8,100	7,352	7,352
	Supplies and Services	326,607	307,554	308,512	386,216	386,216
534.91-01	Adm Exp-City Manager	8,706	10,232	6,228	5,711	5,711
534.91-02	Adm Exp-City Attorney	4,098	4,495	1,043	514	514
534.91-09	Adm Exp-Finance	24,853	25,863	15,919	17,148	17,148
534.91-10	Adm Exp-Purchasing	2,955	3,818	2,460	2,517	2,517
534.91-11	Adm Exp-Public Works	7,796	3,020	1,464	7,544	7,544
534.91-16	Adm Exp-City Council	2,764	3,390	2,756	2,840	2,840
	Administrative	51,172	50,818	29,870	36,274	36,274
535.92-29	Interdept DSC-Pub Works	42,395	52,647	47,206	43,748	43,748
535.92-58	Interdept DSC-Refuse	38,521	0	0	0	0
	Interdepartmental	80,916	52,647	47,206	43,748	43,748
908.93-21	Trsf-Street/Subd Tre(021)	0	0	600,000	656,305	656,305
	Other	0	0	600,000	656,305	656,305
**	Green Waste Collection	706,471	661,168	1,264,581	1,389,067	1,389,067

FUND NO. 558
ACCOUNT NO. 1133

GREEN WASTE COLLECTION

14-00 Television and radio advertising

25-00 Landfill disposal charges

CURBSIDE RECYCLING
FUND NO. 558
ACCOUNT NO. 1135

DESCRIPTION

The Recycling Division is responsible for collection of all recyclable material within City limits. This includes scheduled and unscheduled service for residential customers.

MISSION

To provide the citizens of Merced excellent recycling services, which help meet State mandates, preserve quality of life, and enhance the city's general appearance.

GOALS

- ◇ Provide regular collection of residential, co-mingled, and single stream recyclables in the most efficient and cost-effective manner.

OBJECTIVES

**PERFORMANCE
MEASUREMENTS/INDICATORS**

- | | |
|--|---|
| 1. Continue to monitor service routes for appropriate size and service levels, as well as improve productivity. | All routes will be continually audited during fiscal year and adjustments implemented as necessary. |
| 2. Track diversion of material from the landfill, as mandated by the State of California. | Track tonnage of recyclables collected monthly, and compare to original estimates of diversion. Report due to Council quarterly. |
| 3. | Report revenue and tonnage received for metal or appliances recovered during spring cleanup or other operations, i.e. alley cleanup, container maintenance or scrap metal from other Public Works Operations. Reports due at the end of annual spring cleanup and January 10, 2011. |
| 4. Continue pilot recycling program of commercial, industrial, and multi-family accounts to explore the feasibility of creating a city-wide program. | On-going program. Council will be presented with results during fiscal year. If appropriate, Council may be asked to consider creating a city-wide program, for implementation in 2010/11. Economic conditions are expected to be a consideration in the possible implementation of a commercial recycling program. |

2010-2011 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.

Curbside Recycling Program

E X P E N S E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	341,673	273,722	322,057	294,297	294,297
Supplies and Services	527,392	420,727	397,304	503,458	503,458
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	35,870	15,014	0	0	0
TOTAL	904,935	709,463	719,361	797,755	797,755

XX

F I N A N C I N G S O U R C E S	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Other State Grants	20,258	20,331	0	10,005
Curbside Recycling Program	846,424	927,363	876,800	975,240
PERS-EE Share 2.5% @ 55	5,812	4,825	4,759	4,250
Unclassified	180	1,570	0	0
Interdept DSR-Refuse	0	0	257	0
Refuse-Enterprise Fund	32,261	244,626-	162,455-	191,740-
TOTAL	904,935	709,463	719,361	797,755

XX

P E R S O N N E L

Number of Positions

Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
P.W.M. - Internal Services	.10	.10	.10
P.W. Spvr. - Solid Waste	.15	.15	.15
Lead Refuse Eq. Oper.	.15	.15	.15
Refuse Equip. Operator/Trainee	2.50	2.50	2.50
TOTAL	2.90	2.90	2.90

BUDGET DETAIL EXPENSES

558-1135	Curbside Recycling Progm					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	191,247	155,088	161,328	144,078	144,078
531.04-01	Regular Overtime	32,802	6,625	34,110	34,110	34,110
531.04-04	Call Back Time Worked	262	391	658	658	658
531.10-01	Holiday Pay	6,914	4,473	6,662	6,471	6,471
531.10-02	Unused Sick Leave	195	268	0	0	0
531.10-05	Retirement PERS	34,535	27,219	27,562	24,939	24,939
531.10-06	Social Security-OASDI	14,456	10,790	13,377	11,465	11,465
531.10-07	Social Security-Medicare	3,381	2,523	3,129	2,681	2,681
531.10-08	State Unemployment	750	482	464	0	0
531.10-12	Workers Compensation	6,417	966	5,050	8,025	8,025
531.10-17	Stand By Pay	201	404	684	684	684
531.10-18	Management Physicals	0	0	56	39	39
531.10-20	Earned Benefit	3,166	8,985	15,218	1,618	1,618
531.10-21	Bilingual Pay Program	96	589	600	600	600
531.10-23	Uniform Cleaning	964	1,027	2,194	495	495
531.10-32	Cash Back-Biweekly Allow	17	40	47	0	0
531.10-33	Core Allowance	46,270	52,369	44,587	44,843	44,843
531.10-35	Post Employment Benefits	0	1,483	6,331	13,591	13,591
	Personnel Services	341,673	273,722	322,057	294,297	294,297
532.14-00	Advertising	3,092	790	4,000	4,000	4,000
532.17-00	Professional Services	50	0	206	206	206
532.23-00	Vehicle Operations/Maint	213,062	195,483	113,745	182,606	182,606
532.25-00	Maintenance Matls & Svcs	1,214	249	64,225	106,225	106,225
532.26-00	Other Equipment O & M	1,079	1,079	2,880	2,880	2,880
532.30-01	Dept Share of Insurance	3,929	10,459	12,211	7,360	7,360
532.32-00	Vehicle Replacement Fee	126,255	101,986	101,986	101,986	101,986
532.38-00	Support Services	20,010	13,179	16,985	16,127	16,127
	Supplies and Services	368,691	323,225	316,238	421,390	421,390
534.91-01	Adm Exp-City Manager	11,429	9,305	6,839	5,971	5,971
534.91-02	Adm Exp-City Attorney	5,381	3,836	1,145	537	537
534.91-09	Adm Exp-Finance	32,629	21,675	17,482	17,929	17,929
534.91-10	Adm Exp-Purchasing	3,880	3,421	2,701	2,631	2,631
534.91-11	Adm Exp-Public Works	20,706	2,833	1,522	7,873	7,873
534.91-16	Adm Exp-City Council	3,629	2,994	3,026	2,970	2,970
	Administrative	77,654	44,064	32,715	37,911	37,911
535.92-29	Interdept DSC-Pub Works	42,395	53,438	48,351	44,157	44,157
535.92-58	Interdept DSC-Refuse	38,652	0	0	0	0
	Interdepartmental	81,047	53,438	48,351	44,157	44,157
633.64-00	Depreciation Expense	35,870	15,014	0	0	0
	Property	35,870	15,014	0	0	0
**	Curbside Recycling Progm	904,935	709,463	719,361	797,755	797,755

FUND NO. 558
ACCOUNT NO. 1135

CURBSIDE RECYCLING PROGRAM

14-00 Television and radio advertising

25-00 Collected materials processing charges and container maintenance

STREET SWEEPING
FUND NO. 558
ACCOUNT NO. 1113

DESCRIPTION

The Street Sweeping Division is responsible for the removal of dirt and debris from city streets. This includes the annual leaf pickup program. The program helps the City meet air pollution and storm water pollution requirements.

MISSION

To preserve the quality of life in Merced by providing street sweeping services that meet the Clean Air Act mandates and Phase II NPDES requirements.

GOALS

- ◇ Meet the systematic street sweeping schedule in residential (twice per month) and business districts (weekly) to the greatest degree possible and in the most cost-effective and efficient manner possible.
- ◇ Perform reliable collection of tree leaves from city streets during leaf season.

OBJECTIVES

1. Continue to identify disposal sites that will accept leaves at no charge, with all weather disposal capabilities.
2. Seek methods to improve the quality of street sweeping and right-sizing of routes to improve productivity.
3. To significantly divert sediment, trash debris, and other pollutants from the storm drainage system and improve storm water quality.

**PERFORMANCE
MEASUREMENTS/INDICATORS**

By September 2010, recommit to previously identified sites or identify other strategically located sites that will accept leaves at no charge.

Maintain contact with sweeper manufacturers to remain familiar with current technology, as well as machine capability, and arrange for local demonstrations of such machines when appropriate.

Continue to coordinate street sweeping routes with refuse routes.

Implement Best Management Practices and measurable goals to improve pollutant removal from streets and gutters. Provide report to City Council on quarterly basis.

2010-2011 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.

Street Sweeping

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	398,705	415,999	438,810	506,512	506,512
Supplies and Services	1,116,816	782,080	856,581	945,935	945,935
Debt Service	0	0	0	0	0
Acquisitions	28,769	0	0	0	0
Capital Improvements	48,537	76,367	0	0	0
TOTAL	1,592,827	1,274,446	1,295,391	1,452,447	1,452,447

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
PERS-EE Share 2.5% @ 55	6,884	7,094	7,482	8,576
Interdept DSR-Refuse	7,951	5,008	4,743	5,593
Refuse-Enterprise Fund	1,577,992	1,262,344	1,283,166	1,438,278
TOTAL	1,592,827	1,274,446	1,295,391	1,452,447

XX

PERSONNEL

Number of Positions

Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
P.W. Manager - Tax Services	.10	.40	.40
P.W. Supervisor-Sewer/Str Dmn	.10		
P.W. Spvr. - Streets		.20	.20
Street Sweeper Operator	5.00	5.00	5.00
TOTAL	5.20	5.60	5.60

BUDGET DETAIL EXPENSES

558-1113	Street Sweeping					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	234,404	245,077	253,634	290,726	290,726
531.04-01	Regular Overtime	22,761	23,472	22,512	23,775	23,775
531.04-04	Call Back Time Worked	229	0	260	260	260
531.10-01	Holiday Pay	1,467	0	1,295	348	348
531.10-02	Unused Sick Leave	97	0	0	0	0
531.10-05	Retirement PERS	40,774	40,763	43,178	50,097	50,097
531.10-06	Social Security-OASDI	15,913	16,111	17,098	19,231	19,231
531.10-07	Social Security-Medicare	3,722	3,768	3,999	4,498	4,498
531.10-08	State Unemployment	780	816	780	0	0
531.10-12	Workers Compensation	5,635	739	5,510	18,467	18,467
531.10-17	Stand By Pay	576	346	560	988	988
531.10-18	Management Physicals	0	0	32	98	98
531.10-20	Earned Benefit	429	363	1,727	969	969
531.10-23	Uniform Cleaning	1,691	1,433	1,500	1,004	1,004
531.10-32	Cash Back-Biweekly Allow	104	39	45	0	0
531.10-33	Core Allowance	70,123	81,262	76,726	84,352	84,352
531.10-35	Post Employment Benefits	0	1,810	9,954	11,699	11,699
Personnel Services		398,705	415,999	438,810	506,512	506,512
532.11-00	Utilities	80,583	79,476	73,950	74,499	74,499
532.13-00	Postage	3,977	3,347	10,000	10,000	10,000
532.14-00	Advertising	6,012	6,688	8,000	0	0
532.16-00	Printing	7,881	0	4,500	4,500	4,500
532.17-00	Professional Services	145	340	1,968	1,968	1,968
532.23-00	Vehicle Operations/Maint	238,943	202,794	136,268	197,944	197,944
532.26-00	Other Equipment O & M	1,034	2,113	4,365	4,365	4,365
532.28-00	Safety Supplies	678	523	715	955	955
532.30-01	Dept Share of Insurance	2,975	16,027	28,475	15,546	15,546
532.32-00	Vehicle Replacement Fee	134,147	160,037	185,695	166,526	166,526
532.38-00	Support Services	192,184	129,930	165,864	155,950	155,950
Supplies and Services		668,559	601,275	619,800	632,253	632,253
533.43-00	Machinery/Equipment	28,769	0	0	0	0
Property		28,769	0	0	0	0
534.91-01	Adm Exp-City Manager	35,582	26	9,322	9,338	9,338
534.91-02	Adm Exp-City Attorney	16,751	397	1,561	840	840
534.91-09	Adm Exp-Finance	101,582	0	23,827	28,037	28,037
534.91-10	Adm Exp-Purchasing	12,080	0	3,682	4,115	4,115
534.91-11	Adm Exp-Public Works	102,311	32	2,690	14,729	14,729
534.91-16	Adm Exp-City Council	11,297	0	4,125	4,644	4,644
Administrative		279,603	455	45,207	61,703	61,703
535.92-22	Interdept DSC-Streets	33,554	9,576	8,375	215,908	215,908
535.92-29	Interdept DSC-Pub Works	9,426	1,014	0	0	0
535.92-48	Interdept DSC-CFD Parks	4,505	0	10,946	0	0
535.92-53	Interdept DSC-Wastewater	118,048	169,565	169,080	0	0
535.92-57	Interdept DSC-Water Sys	1,362	0	1,307	35,890	35,890
535.92-58	Interdept DSC-Refuse	0	0	1,682	0	0
535.92-71	Interdept DSR-Facilities	1,627	0	0	0	0
535.92-72	Interdept DSC-Supprt Sr	132	195	184	181	181
Interdepartmental		168,654	180,350	191,574	251,979	251,979
633.64-00	Depreciation Expense	48,537	76,367	0	0	0
Property		48,537	76,367	0	0	0
**	Street Sweeping	1,592,827	1,274,446	1,295,391	1,452,447	1,452,447

FUND NO. 558
ACCOUNT NO. 1113

STREET SWEEPING

11-00 Share of Corporation Yard refuse containers and roll off container for street sweeping debris

13-00 Leaf collection notices

14-00 Television and radio advertising

REFUSE CAPITAL EQUIPMENT FUND
FUND NO. 562
ACCOUNT NO. 1116

PROGRAM

The Refuse Capital Equipment Fund is used for the accumulation of refuse charges on new residential (MMC 8.04.235) and new industrial/commercial (MMC 8.04.265) growth for the purchase of refuse containers and equipment to meet the needs generated by new growth which is financed through fees collected from new customers.

BUDGET DETAIL EXPENSES

562-1116 Refuse Capital Equipment						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
532.17-00	Professional Services	0	5,691	0	0	0
532.30-01	Dept Share of Insurance	262	0	0	0	0
	Supplies and Services	262	5,691	0	0	0
533.43-00	Machinery/Equipment	0	0	54,342	94,328	94,328
	Property	0	0	54,342	94,328	94,328
633.64-00	Depreciation Expense	96,455	96,455	0	0	0
	Property	96,455	96,455	0	0	0
**	Refuse Capital Equipment	96,717	102,146	54,342	94,328	94,328

FUND NO. 562
ACCOUNT NO. 1116

REFUSE CAPITAL EQUIPMENT FUND

43-00 Due to the slow down in both residential housing and commercial building markets, current container inventory and equipment levels are sufficient

FLEET

FLEET MANAGEMENT

FUND NO. 670

ACCOUNT NO. 1103

DESCRIPTION

Fleet Services is responsible for the maintenance and repair of all City vehicles and is currently maintaining 511 individual equipment items, of which 325 are motorized vehicles, assigned to the various departments within the City.

MISSION

Fleet Services is committed to maintain an exceptional level of operational readiness. We strive to provide the best services possible within the fiscal capabilities while providing excellent preventative maintenance as well as expedient repairs to all vehicles and equipment.

GOALS

- ◇ Provide safe, reliable vehicles and equipment at a competitive cost with minimum down time.
- ◇ Provide timely vehicle replacement through an efficient ordering and delivery system.
- ◇ Create a friendly, responsive, customer focused culture within our fleet team.

OBJECTIVES

1. Accomplish all maintenance and repairs, ensuring maximum productivity and quality, with prudent use of materials.
2. Provide quality service with minimum adverse impact to clients.
3. Ongoing training for service technicians.

PERFORMANCE MEASUREMENTS/INDICATORS

Monitor past and present expenditure levels taking into account age and size of fleet. Vehicle replacement thresholds typically occur when maintenance expenditures near or exceed the cost to replace it.

95% of all vehicle inspections to be completed on time, as verified by program schedules and database reports.

Continue to promote Automotive Service Excellence (ASE) Certification as a measurement of job skills.

FLEET MANAGEMENT

(continued)

3. Ongoing training for service technicians.

Continue upgrade training for existing mechanics to obtain Fire Equipment Certifications.

EEGB (Energy Efficiency Block Grant) funds awarded will pay for some Compressed Natural Gas (CNG) fueling systems training as well as for Ford Escape Hybrid systems training. \$25,000 were awarded.

4. Minimize maintenance costs while increasing quality control.

Maintain a parts cost and inventory control program through technology enhancements and diligent parts cost comparisons. Explore outsourcing various fleet services due to budget reductions.

2010-2011 BUDGET HIGHLIGHTS

Though fuel prices have stabilized, budget reductions will impact operations. Unfunded air quality mandates will continue to impact fleet operations and continue to increase Fleet operation expenditures. The Air District's myriad of fleet rules require installation of special emission equipment, but will reduce both diesel particulates and green house gasses. A typical emissions retrofit for one diesel powered engine costs approximately \$15,000.00 each. Fleet vehicle inventory reductions will likely occur due budget reductions.

The Fleet Division will again purchase alternate fueled vehicles for vehicle replacements.

Fleet Management

EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
Personnel Expenses	949,911	1,009,725	1,049,252	985,238	985,238
Supplies and Services	2,887,638	2,297,792	2,201,824	2,001,603	2,001,603
Debt Service	0	0	0	0	0
Acquisitions	7,935	24,279	0	0	0
Capital Improvements	31,713	101,895	604	0	0
TOTAL	3,877,197	3,433,691	3,251,680	2,986,841	2,986,841

XX

FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11
Interdept DSR-General Fnd	0	2,257	1,310	0
Interdept DSR-Refuse	44,597	49,651	48,991	31,858
Fleet Mgmt-Intern Sv Fnd	3,832,600	3,381,783	3,201,379	2,954,983
TOTAL	3,877,197	3,433,691	3,251,680	2,986,841

XX

PERSONNEL Number of Positions

Classification	Funded In Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval
PWM - Internal Services	.35	.35	.35
Mechanic I/II	7.00	7.00	7.00
Equipment Service Worker	2.00	2.00	2.00
Parts Clerk	1.00	1.00	1.00
Fleet Maint Lead Worker	1.00	1.00	1.00
TOTAL	11.35	11.35	11.35

BUDGET DETAIL EXPENSES

670-1103 Fleet Management						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	552,273	614,917	620,301	591,185	591,185
531.04-01	Regular Overtime	37,856	18,773	23,368	7,936	7,936
531.04-04	Call Back Time Worked	4,134	1,705	2,196	1,899	1,899
531.10-02	Unused Sick Leave	1,172	1,987	1,408	1,520	1,520
531.10-05	Retirement PERS	96,612	105,312	106,285	102,380	102,380
531.10-06	Social Security-OASDI	38,169	40,870	42,382	38,316	38,316
531.10-07	Social Security-Medicare	8,927	9,558	9,912	8,962	8,962
531.10-08	State Unemployment	1,950	1,943	1,800	0	0
531.10-12	Workers Compensation	23,801	2,394	15,426	24,199	24,199
531.10-17	Stand By Pay	19,529	15,756	19,519	21,371	21,371
531.10-18	Management Physicals	0	0	158	61	61
531.10-20	Earned Benefit	3,533	11,872	26,481	2,759	2,759
531.10-23	Uniform Cleaning	5,894	5,533	5,511	4,821	4,821
531.10-26	Call Back - Non Worked	0	0	90	102	102
531.10-32	Cash Back-Biweekly Allow	255	185	0	17	17
531.10-33	Core Allowance	155,806	174,175	150,072	144,498	144,498
531.10-35	Post Employment Benefits	0	4,745	24,343	35,212	35,212
Personnel Services		949,911	1,009,725	1,049,252	985,238	985,238
532.11-00	Utilities	36,371	37,465	44,054	31,517	31,517
532.12-00	Telephone	3,276	2,478	2,628	1,934	1,934
532.13-00	Postage	338	171	400	400	400
532.17-00	Professional Services	485	15,216	323	238	238
532.18-00	Travel and Meetings	2,414	2,053	1,710	1,860	1,860
532.19-00	Mileage	435	660	1,000	1,000	1,000
532.20-00	Training Expense	1,590	953	1,000	1,200	1,200
532.21-00	Rents/Leases	612	612	480	240	240
532.24-00	Memberships, Subscription	3,831	1,903	2,118	2,000	2,000
532.25-00	Maintenance Matls & Svcs	61,694	49,714	43,810	29,420	29,420
532.26-00	Other Equipment O & M	24,096	8,607	40,000	1,000	1,000
532.28-00	Safety Supplies	1,124	2,325	1,322	1,152	1,152
532.29-00	Other Materials Supplies	24	3,051	4,550	450	450
532.30-01	Dept Share of Insurance	22,131	32,573	49,994	24,469	24,469
532.32-00	Vehicle Replacement Fee	28,874	38,095	0	0	0
532.33-00	Vehicle Fuel	1,329,115	1,149,420	1,149,128	1,068,867	1,068,867
532.34-00	Contingency Reserve	0	0	25,000	25,000	25,000
532.36-00	Vehicle Parts	1,039,357	740,561	650,000	613,372	613,372
532.38-00	Support Services	103,627	71,863	85,325	71,207	71,207
532.45-00	Facilities Maint Charge	5,830	3,918	2,239	2,969	2,969
532.46-00	Computer Replacement Chrg	5,007	3,947	0	0	0
Supplies and Services		2,670,231	2,165,585	2,105,081	1,878,295	1,878,295
533.43-00	Machinery/Equipment	7,935	24,279	0	0	0
Property		7,935	24,279	0	0	0
534.91-01	Adm Exp-City Manager	35,132	23,479	18,269	16,531	16,531
534.91-02	Adm Exp-City Attorney	16,540	9,679	3,060	1,486	1,486
534.91-09	Adm Exp-Finance	100,300	54,692	46,698	49,634	49,634
534.91-10	Adm Exp-Purchasing	11,927	8,631	7,216	7,284	7,284
534.91-11	Adm Exp-Public Works	39,857	16,682	6,460	29,998	29,998
534.91-16	Adm Exp-City Council	11,154	7,555	8,084	8,222	8,222
Administrative		214,910	120,718	89,787	113,155	113,155
535.92-29	Interdept DSC-Pub Works	2,266	11,217	6,624	9,827	9,827

BUDGET DETAIL EXPENSES

670-1103 Fleet Management						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
535.92-72	Interdept DSC-Supprt Sr	231	272	332	326	326
	Interdepartmental	2,497	11,489	6,956	10,153	10,153
633.64-00	Depreciation Expense	31,713	31,896	0	0	0
	Property	31,713	31,896	0	0	0
637.65-00	Capital Imp. Projects	0	69,999	604	0	0
	Capital Outlay	0	69,999	604	0	0
**	Fleet Management	3,877,197	3,433,691	3,251,680	2,986,841	2,986,841

FLEET MANAGEMENT

11-00 Share of Corporation Yard utility service

12-00 Includes modem line for gas station computer, auto shop security alarm,
and cellular telephones

17-00 DMV physicals and license renewals

18-00 Fire Mechanic Certification and Training

21-00 Security alarm at Fleet Services buildings

25-00 Miscellaneous parts and supplies for shop equipment, cleaning supplies,
and fuel tank monthly monitoring

26-00 Fuel Card-Lock/Petrovend Maintenance.

29-00 Air Pollution Control District fees

34-00 Contingency for emergency vehicle repairs

FLEET REPLACEMENT FUND

FUND NO. 674

ACCOUNT NO. 1103

PROGRAM

This fund was created to accumulate money to replace City vehicles. Fleet operation and maintenance activities are accounted for in Fund 670.

Fleet Management

<hr/>					
EXPENSES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	City Mgr. Recom. 2010-11	Council Approval 2010-11
<hr/>					
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	0	0	0
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	2,716,668	4,845,920	1,415,000	1,428,793	1,428,793
* Undefined *	0	0	225,000	977,495	977,495
<hr/>					
TOTAL	2,716,668	4,845,920	1,640,000	2,406,288	2,406,288

XX

<hr/>					
FINANCING SOURCES	Actual 2007-08	Actual 2008-09	Final Budget 2009-10	Estimated 2010-11	
<hr/>					
Vehicle Replacement Fee	2,714,961	2,796,878	1,634,750	1,360,428	
Interest on Loans	23,835	18,111	372	3,467	
Investment Earnings	552,091	291,321	200,000	180,000	
Repayment on Loan	1,117	793	126,091	119,906	
Fleet Replacement Fnd-Int	575,336-	1,738,817	321,213-	742,487	
<hr/>					
TOTAL	2,716,668	4,845,920	1,640,000	2,406,288	

XX

BUDGET DETAIL EXPENSES

674-1103	Fleet Management					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
633.63-00	Vehicle Replacement	1,252,098	3,065,086	1,415,000	1,428,793	1,428,793
633.64-00	Depreciation Expense	1,464,570	1,780,834	0	0	0
	Property	2,716,668	4,845,920	1,415,000	1,428,793	1,428,793
908.93-01	Trsf-General Fund (001)	0	0	0	922,389	922,389
908.93-17	Trsf-Development Svc(017)	0	0	225,000	16,000	16,000
908.93-24	Trsf-Rec & Park Prog(024)	0	0	0	20,000	20,000
	Other	0	0	225,000	958,389	958,389
968.93-72	Trsf-Support Service(672)	0	0	0	19,106	19,106
	Other	0	0	0	19,106	19,106
**	Fleet Management	2,716,668	4,845,920	1,640,000	2,406,288	2,406,288

FACILITIES

FACILITIES MAINTENANCE

FUND NO. 671

ACCOUNT NO. 1119

DESCRIPTION

The Facilities Maintenance Division is responsible for the maintenance and sanitation of all City owned buildings and structures with the exception of Fire Stations. The division provides a range of general maintenance services to other city departments, making it possible for workers in those areas to serve the public more efficiently and effectively.

MISSION

Provide quality preventive maintenance, daily sanitation, and care enabling all customers' full and safe use of each facility, while maintaining a high standard of appearance.

GOAL

- ◇ Monitor and ensure that all facility's security, conditions, and aesthetics are properly, safely and efficiently maintained for all clients' use, while continually evaluating the same, in order to reduce energy consumption and green house gasses.

OBJECTIVES

1. Ensure facilities under the care of the division are properly cleaned and safely maintained for all clients.

PERFORMANCE MEASUREMENTS/INDICATORS

Though custodial staffing levels will decrease, with assistance from all City employees performing simple tasks such as daily emptying their own garbage/recyclable receptacles into a larger centrally located container, overall cleanliness should be maintained.

Monitor, identify, and document facility security problems/incidents.

Monitor and ensure facility repairs are completed and documented using the work order tracking system in place. Ongoing program.

Conduct site inspections of all facilities. Performed annually by the Building Maintenance Staff and reported to the

FACILITIES MAINTENANCE

(Continued)

Public Works Safety Specialist.
Stay abreast of ADA regulations by attending compliance seminars as they occur.

Ensure graffiti is removed from city facilities by working closely with the Community Action Network (CAN), the Public Works Graffiti removal crews, and volunteer organizations in the neighborhood watch areas.

2. Identify techniques to properly maintain city facilities in the most cost effective, efficient, and safe manner while maintaining quality customer service levels.

Implement findings of the Siemens Detailed Energy Audit (DEA) according to the timeline provided by Siemens.

2010-2011 BUDGET HIGHLIGHTS

Budget reductions will negatively impact custodial services. Though the cuts are significant, the Division will make every attempt to maintain customer satisfaction, although this will be challenging. It is anticipated that some simple tasks, such as the emptying of individual trashcans, will become the responsibility of all City employees, thus allowing Custodial staff to concentrate on sanitation duties.

The Facilities Division is championing a large scale, citywide, Energy and Greenhouse Gas Reduction Program. The Division is currently working with Siemens Building Technologies to reduce energy consumption and explore renewable energy production. Upon implementation the upgrade costs will pay for itself through guaranteed energy savings.

BUDGET DETAIL EXPENSES

671-1119	Facilities Maintenance Op					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2007-08	ACTUAL 2008-09	FINAL BUDGET 2009-10	CITY MGR. RECOM. 2010-11	COUNCIL APPROVAL 2010-11
531.01-00	Regular Salaries	407,182	411,036	428,381	390,336	396,232
531.03-00	Extra Help	57,456	63,289	0	0	0
531.04-01	Regular Overtime	15,218	11,230	17,022	4,726	4,726
531.04-04	Call Back Time Worked	28	146	637	353	353
531.10-02	Unused Sick Leave	974	201	445	474	474
531.10-05	Retirement PERS	70,825	69,969	72,692	67,062	67,996
531.10-06	Social Security-OASDI	26,255	26,085	28,660	24,073	24,438
531.10-07	Social Security-Medicare	6,995	7,039	6,703	5,630	5,715
531.10-08	State Unemployment	2,115	2,114	1,544	46,248	46,248
531.10-12	Workers Compensation	31,238	3,400	30,475	59,260	59,260
531.10-18	Management Physicals	0	0	158	149	149
531.10-20	Earned Benefit	3,853	1,585	21,733	0	0
531.10-23	Uniform Cleaning	5,571	5,443	4,882	1,666	1,666
531.10-27	PTS Plan FICA Alternative	766	841	0	0	0
531.10-32	Cash Back-Biweekly Allow	258	245	97	0	0
531.10-33	Core Allowance	144,230	132,650	125,022	119,521	122,638
531.10-35	Post Employment Benefits	0	3,387	16,812	55,456	55,456
Personnel Services		772,964	738,660	755,263	774,954	785,351
532.11-00	Utilities	227,926	250,754	265,906	261,588	261,588
532.12-00	Telephone	4,385	5,744	4,857	3,917	3,917
532.17-00	Professional Services	20,092	21,310	6,700	6,900	6,900
532.18-00	Travel and Meetings	25	14	0	0	0
532.20-00	Training Expense	166	249	0	0	0
532.21-00	Rents/Leases	2,214	2,885	1,920	1,620	1,620
532.23-00	Vehicle Operations/Maint	30,255	20,933	10,550	11,764	11,764
532.25-00	Maintenance Matls & Svcs	290,908	256,627	191,162	139,748	139,748
532.26-00	Other Equipment O & M	413	330	300	300	300
532.27-00	Small Tools	328	495	500	300	300
532.28-00	Safety Supplies	2,439	3,987	1,550	1,400	1,400
532.30-01	Dept Share of Insurance	27,302	48,913	58,998	31,320	31,320
532.32-00	Vehicle Replacement Fee	13,147	15,312	0	0	0
532.38-00	Support Services	42,695	31,760	42,695	42,695	42,695
532.46-00	Computer Replacement Chrg	7,391	5,477	0	0	0
Supplies and Services		669,686	664,790	585,138	501,552	501,552
534.91-01	Adm Exp-City Manager	0	14,763	11,195	9,069	9,069
534.91-02	Adm Exp-City Attorney	0	6,086	1,875	816	816
534.91-09	Adm Exp-Finance	0	34,389	28,617	27,231	27,231
534.91-10	Adm Exp-Purchasing	0	5,427	4,422	3,996	3,996
534.91-16	Adm Exp-City Council	0	4,750	4,954	4,511	4,511
Administrative		0	65,415	51,063	45,623	45,623
535.92-29	Interdept DSC-Pub Works	5,534	13,761	10,824	12,180	12,180
535.92-72	Interdept DSC-Supprt Sr	33	0	0	0	0
Interdepartmental		5,567	13,761	10,824	12,180	12,180
633.64-00	Depreciation Expense	54,970	58,456	0	0	0
Property		54,970	58,456	0	0	0
637.65-00	Capital Imp. Projects	132,109	119,348	5,264	0	0
Capital Outlay		132,109	119,348	5,264	0	0
918.93-20	Trsf-Downtown Maint (120)	8,075	8,075	8,075	9,400	9,400
Other		8,075	8,075	8,075	9,400	9,400
**	Facilities Maintenance Op	1,643,371	1,668,505	1,415,627	1,343,709	1,354,106

FACILITIES MAINTENANCE

- 11-00 Utility cost at the Civic Center, Shannon Parade, Transportation Center, and Merced Parking Garage
- 12-00 Includes alarm lines at the Civic Center, Transportation Center, Merced Center Parking Garage, as well as cellular and elevator phones
- 17-00 Landscape maintenance service at the Senior Center
- 21-00 Fire and intrusion alarm monitoring services @ the Transportation Center, Shannon Parade, and Merced Center Parking Garage
- 25-00 Custodial supplies such as wax, floor cleaner, mops, paper towels, and hand soap. Elevator maintenance, fire alarm system testing, contract services for cleaning chairs and carpet, and Amtrak Station cleanup services.
- 904.93-20 Transfer of funds to Downtown Maintenance District to pay for Parade's share of assessment

FOOTNOTE: Costs of Civic Center and other City facilities maintenance are spread to departments based on share of square footage and hours assigned.