

**CITY OF MERCED  
2011-2012 ADOPTED BUDGET**

**TAB 11**

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# **PUBLIC WORKS DEPARTMENT**

**"CUSTOMER SERVICE WITH QUALITY CARE"**

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## ***DESCRIPTION***

Through a continuing process of employee involvement, the Public Works Department has adopted the following mission and value statements as a foundation for all of the department's activities.

## ***OUR VISION***

To be known as an exceptional organization providing a wide variety of essential services to the communities of Merced and one another with the highest level of integrity, selflessness, professionalism, and efficiency.

## ***MISSION***

In order to accomplish our vision we are committed to ...

- Provide exceptional customer service through a unified team of dedicated, professional and selfless employees.
- Enhance our quality workforce through training, development and advancement opportunities.
- Provide a safe and healthy working, living and growing environment for all.
- Build collaborative partnerships with those we serve.

# **PUBLIC WORKS ADMINISTRATION**

## **PUBLIC WORKS - ADMINISTRATION**

**FUND NO. 029**

**ACCOUNT NO. 1102**

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### ***DESCRIPTION***

The Public Works Administration Division provides administrative support to the Internal Services, Solid Waste, Tax Services, Water, Storm Drains, Collection, Environmental Control and the Wastewater Treatment Divisions, while providing responsive quality service to the general public.

### ***MISSION***

Provide and maintain excellent customer service through strategic planning, budgeting, administrative management, and service support for Public Works Operations. Ensure employee health and safety is maintained, while providing quality customer service to both internal and external customers.

### ***SERVICES TO BE PROVIDED***

Enhanced customer services; will send 10 customer surveys per month to measure administration and Public Works customer service effectiveness.

Continue the use of mass media in publicizing various Public Works programs including mailers, our City web site, TV, and radio advertising. Additionally, continue to attend community educational events.

Continue Public Works infrastructure data collection program through GIS to improve customer response time for service calls.

Continue to aggressively promote safety in the work place. Conduct required OSHA safety training, monitoring, and reviewing programs. Conduct and document on-site facility safety inspections quarterly. Promote workplace safety by hosting and/or attending in-house risk management training events for all division employees.

Serve our employees by maintaining a resource library to aid in training. Provide continual work order and report writing training for Public Works staff to maximize benefits of city-wide customer info system.

Pursue "Green" opportunities and improve cost efficiency to ensure customers receive the highest level of energy efficient environmental friendly service at the lowest cost when compared to other agencies, both public and private.

Continue working towards establishing and setting up a complete job cost accounting (Equipment, Labor, Materials) system through info system's work

order application, and pull infrastructure data and maps from GIS files when available.

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

None

***2011/2012 Budget Highlights***

Continue to incorporate technology-driven cost accounting, customer service and management systems to decrease costs, identify weaknesses to improve service, and meet customer demands. Budget constraints on the General Fund operations of the Department will likely result in increased contact with the Admin Division from affected customers.



PERSONNEL

Number of Positions

| Classification         | Funded In<br>Budget<br>2010-11 | City Mgr.<br>Recom.<br>2011-12 | Council<br>Approval |
|------------------------|--------------------------------|--------------------------------|---------------------|
| Account Clerk I/II/III | 3.00                           | 3.00                           | 3.00                |
| TOTAL                  | 13.00                          | 13.00                          | 13.00               |

BUDGET DETAIL EXPENSES

| 029-1102              | Public Works Oper. Admin  |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 749,659           | 693,512           | 762,052                    | 805,467                        | 808,472                        |
| 531.03-00             | Extra Help                | 0                 | 72,733            | 0                          | 0                              | 0                              |
| 531.04-01             | Regular Overtime          | 8,518             | 7,535             | 9,432                      | 8,467                          | 8,467                          |
| 531.10-02             | Unused Sick Leave         | 1,047             | 0                 | 1,225                      | 2,575                          | 2,575                          |
| 531.10-05             | Retirement PERS           | 127,415           | 118,262           | 131,800                    | 161,371                        | 161,979                        |
| 531.10-06             | Social Security-OASDI     | 46,457            | 42,529            | 45,950                     | 48,934                         | 49,158                         |
| 531.10-07             | Social Security-Medicare  | 11,470            | 11,222            | 11,099                     | 11,772                         | 11,824                         |
| 531.10-08             | State Unemployment        | 2,251             | 1,862             | 0                          | 0                              | 0                              |
| 531.10-12             | Workers Compensation      | 494               | 532               | 8,536                      | 7,453                          | 7,352                          |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 630                        | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 55,689            | 6,846             | 4,134                      | 6,854                          | 6,854                          |
| 531.10-21             | Bilingual Pay Program     | 271               | 591               | 600                        | 600                            | 1,200                          |
| 531.10-23             | Uniform Cleaning          | 748               | 228               | 340                        | 225                            | 225                            |
| 531.10-27             | PTS Plan FICA Alternative | 0                 | 946               | 0                          | 0                              | 0                              |
| 531.10-32             | Cash Back-Biweekly Allow  | 2,872             | 1,474             | 0                          | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 189,229           | 152,283           | 162,105                    | 194,608                        | 206,718                        |
| 531.10-35             | Post Employment Benefits  | 6,355             | 30,950            | 16,575                     | 18,828                         | 18,828                         |
| Personnel Services    |                           | 1,202,475         | 1,141,505         | 1,154,478                  | 1,267,154                      | 1,283,652                      |
| 532.11-00             | Utilities                 | 11,800            | 15,333            | 15,596                     | 16,120                         | 16,120                         |
| 532.12-00             | Telephone                 | 6,258             | 6,603             | 6,828                      | 6,828                          | 6,828                          |
| 532.13-00             | Postage                   | 1,171             | 684               | 946                        | 946                            | 946                            |
| 532.15-00             | Office Supplies           | 32,148            | 30,608            | 42,413                     | 36,533                         | 17,304                         |
| 532.17-00             | Professional Services     | 153               | 5,791             | 6,220                      | 6,220                          | 6,220                          |
| 532.18-00             | Travel and Meetings       | 584               | 3,912             | 2,026                      | 2,402                          | 2,402                          |
| 532.20-00             | Training Expense          | 2,429             | 9,441             | 7,410                      | 4,400                          | 4,400                          |
| 532.21-00             | Rents/Leases              | 1,667             | 2,597             | 5,748                      | 3,320                          | 3,320                          |
| 532.23-00             | Vehicle Operations/Maint  | 10,683            | 5,384             | 6,915                      | 9,993                          | 9,993                          |
| 532.24-00             | Memberships, Subscription | 2,259             | 2,845             | 4,793                      | 31,618                         | 31,618                         |
| 532.25-00             | Maintenance Matls & Svcs  | 2,548             | 2,753             | 3,075                      | 2,775                          | 2,775                          |
| 532.26-00             | Other Equipment O & M     | 0                 | 0                 | 200                        | 0                              | 0                              |
| 532.28-00             | Safety Supplies           | 13,466            | 4,552             | 13,000                     | 8,800                          | 8,800                          |
| 532.30-01             | Dept Share of Insurance   | 34,086            | 34,334            | 25,263                     | 29,542                         | 29,542                         |
| 532.32-00             | Vehicle Replacement Fee   | 15,395            | 13,365            | 13,980                     | 13,908                         | 13,908                         |
| 532.38-00             | Support Services          | 87,267            | 114,540           | 95,523                     | 115,635                        | 115,635                        |
| 532.45-00             | Facilities Maint Charge   | 27,282            | 19,587            | 29,590                     | 26,567                         | 26,567                         |
| 532.46-00             | Computer Replacement Chrg | 15,795            | 24,328            | 23,833                     | 33,489                         | 33,489                         |
| Supplies and Services |                           | 264,991           | 296,657           | 303,359                    | 349,096                        | 329,867                        |
| 533.43-00             | Machinery/Equipment       | 9,794             | 0                 | 0                          | 0                              | 0                              |
| Property              |                           | 9,794             | 0                 | 0                          | 0                              | 0                              |
| 535.92-17             | Interdept DSC-Develop Svc | 6,034             | 5,178             | 7,743                      | 7,363                          | 7,363                          |
| 535.92-72             | Interdept DSC-Supprt Sr   | 0                 | 37                | 73                         | 38                             | 38                             |
| Interdepartmental     |                           | 6,034             | 5,215             | 7,816                      | 7,401                          | 7,401                          |
| **                    | Public Works Oper. Admin  | 1,483,294         | 1,443,377         | 1,465,653                  | 1,623,651                      | 1,620,920                      |



**PUBLIC WORKS OPERATIONS – ADMINISTRATION**

- 12-00 Cellular telephones, ISDN telephone lines for computers, and two-way radio circuits
- 20-00 Geographical Information System and Supervisor Refresher Training Classes
- 24-00 California Water Environment Association, CAL-OSHA Reporter, and American Public Works Association membership
- 26-00 Repairs for base, mobile, and remote radios
- 28-00 Department Recognition Safety Awards, video rentals, and CPR cards and supplies

FOOTNOTE: A portion of administrative costs are recovered through Direct Service Charges to divisions, with remaining general administration expenses spread based on number of employees and operating budget.

**STREETS  
AND  
STREETLIGHTS**

**STREET AND STREETLIGHT MAINTENANCE**  
**FUND NO. 022**  
**ACCOUNT NO. 1104**

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***DESCRIPTION***

The Street and Streetlight Maintenance Division performs all necessary maintenance and repairs to all city infrastructure located within the City's public right-of-ways, to include city streets, sidewalks, curb and gutters, street lights, traffic signals, signs, and pavement markings.

***MISSION***

Perform all maintenance with a high level of professionalism and quality, ensuring the City's infrastructure is maintained in a safe and reliable manner.

***SERVICES TO BE PROVIDED***

- Continue ongoing Street Maintenance Program, utilizing available resources and technologies that enhance the division ability to provide safe travel ways for our customers.
- Provide Curb & Gutter Maintenance, as prioritized by city inspections and customer request. Utilize new saw cutting approach to sidewalk trip hazards enhancing our maintenance program. Work with engineering division identifying areas in need of ADA ramps with emphasis on schools, hospitals, and businesses with restricting travel ways.
- Continue providing street signs and traffic markings maintenance with a focus on meeting MUTCD 2012 - 2018 regulatory retro-reflectivity standards.
- Continue ongoing Streetlight Maintenance Program responding to reported outages within 48 hours of notification.
- Continuing the management of the annual leaf collection program.

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

None

**2011-2012 BUDGET HIGHLIGHTS**

In the wake of a 15% budget reduction this fiscal year in expenditures, the Streets Division will reduce staffing by two positions to reflect the reduced revenues available for these operations.



## BUDGET DETAIL EXPENSES

| 022-1104              | Street/Light Maintenance  |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 757,180           | 638,717           | 655,256                    | 429,483                        | 429,483                        |
| 531.03-00             | Extra Help                | 7,196             | 0                 | 0                          | 0                              | 0                              |
| 531.04-01             | Regular Overtime          | 56,231            | 50,247            | 40,787                     | 63,271                         | 63,271                         |
| 531.04-04             | Call Back Time Worked     | 7,944             | 9,272             | 8,109                      | 8,317                          | 8,317                          |
| 531.10-01             | Holiday Pay               | 0                 | 0                 | 352                        | 0                              | 0                              |
| 531.10-02             | Unused Sick Leave         | 1,484             | 1,541             | 1,801                      | 1,483                          | 1,483                          |
| 531.10-05             | Retirement PERS           | 127,602           | 105,705           | 113,447                    | 86,223                         | 86,223                         |
| 531.10-06             | Social Security-OASDI     | 51,830            | 43,513            | 45,071                     | 33,052                         | 33,052                         |
| 531.10-07             | Social Security-Medicare  | 12,226            | 10,176            | 10,541                     | 7,791                          | 7,791                          |
| 531.10-08             | State Unemployment        | 2,701             | 1,873             | 0                          | 34,190                         | 10,790                         |
| 531.10-12             | Workers Compensation      | 5,716             | 21,810            | 62,895                     | 52,964                         | 52,462                         |
| 531.10-17             | Stand By Pay              | 28,022            | 30,894            | 29,130                     | 29,328                         | 29,328                         |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 147                        | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 4,404             | 3,474             | 4,566                      | 4,566                          | 4,566                          |
| 531.10-21             | Bilingual Pay Program     | 1,225             | 1,182             | 1,200                      | 1,200                          | 1,200                          |
| 531.10-23             | Uniform Cleaning          | 5,120             | 3,371             | 3,165                      | 1,694                          | 1,694                          |
| 531.10-26             | Call Back - Non Worked    | 0                 | 0                 | 343                        | 0                              | 0                              |
| 531.10-27             | PTS Plan FICA Alternative | 94                | 0                 | 0                          | 0                              | 0                              |
| 531.10-32             | Cash Back-Biweekly Allow  | 210               | 108               | 0                          | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 232,006           | 140,860           | 157,825                    | 119,345                        | 119,345                        |
| 531.10-35             | Post Employment Benefits  | 5,740             | 31,282            | 49,671                     | 56,484                         | 56,484                         |
| Personnel Services    |                           | 1,306,931         | 1,094,025         | 1,184,306                  | 929,391                        | 905,489                        |
| 532.11-00             | Utilities                 | 301,977           | 512,159           | 530,307                    | 536,099                        | 536,099                        |
| 532.12-00             | Telephone                 | 2,836             | 3,065             | 3,181                      | 3,181                          | 3,181                          |
| 532.13-00             | Postage                   | 638               | 304               | 725                        | 725                            | 725                            |
| 532.17-00             | Professional Services     | 116,623           | 108,217           | 115,190                    | 125,566                        | 125,566                        |
| 532.18-00             | Travel and Meetings       | 1,735             | 2,428             | 5,456                      | 5,456                          | 5,456                          |
| 532.19-00             | Mileage                   | 0                 | 0                 | 100                        | 0                              | 0                              |
| 532.20-00             | Training Expense          | 1,025             | 3,782             | 4,150                      | 4,150                          | 4,150                          |
| 532.21-00             | Rents/Leases              | 1,057             | 527               | 1,889                      | 1,889                          | 1,889                          |
| 532.23-00             | Vehicle Operations/Maint  | 149,926           | 89,946            | 101,274                    | 124,132                        | 124,132                        |
| 532.24-00             | Memberships, Subscription | 600               | 642               | 606                        | 4,540                          | 4,540                          |
| 532.25-00             | Maintenance Matls & Svcs  | 45,041            | 407,999           | 584,110                    | 381,279                        | 381,781                        |
| 532.26-00             | Other Equipment O & M     | 4,039             | 3,074             | 8,310                      | 3,580                          | 3,580                          |
| 532.27-00             | Small Tools               | 1,259             | 2,211             | 2,750                      | 2,750                          | 2,750                          |
| 532.28-00             | Safety Supplies           | 4,103             | 4,836             | 5,507                      | 3,611                          | 3,611                          |
| 532.29-00             | Other Materials Supplies  | 2,379             | 0                 | 0                          | 0                              | 0                              |
| 532.30-01             | Dept Share of Insurance   | 48,689            | 53,922            | 29,519                     | 51,522                         | 51,522                         |
| 532.32-00             | Vehicle Replacement Fee   | 158,238           | 0                 | 0                          | 0                              | 0                              |
| 532.38-00             | Support Services          | 70,848            | 85,681            | 68,280                     | 52,356                         | 52,356                         |
| 532.45-00             | Facilities Maint Charge   | 2,155             | 1,880             | 2,542                      | 2,789                          | 2,789                          |
| 532.46-00             | Computer Replacement Chrg | 413               | 0                 | 0                          | 0                              | 0                              |
| Supplies and Services |                           | 913,581           | 1,280,673         | 1,463,896                  | 1,303,625                      | 1,304,127                      |
| 533.43-00             | Machinery/Equipment       | 9,796             | 0                 | 0                          | 0                              | 0                              |
| Property              |                           | 9,796             | 0                 | 0                          | 0                              | 0                              |
| 534.91-01             | Adm Exp-City Manager      | 33,983            | 31,589            | 28,147                     | 22,523                         | 22,523                         |
| 534.91-02             | Adm Exp-City Attorney     | 14,010            | 5,290             | 2,531                      | 52                             | 52                             |
| 534.91-09             | Adm Exp-Finance           | 79,159            | 80,745            | 84,512                     | 84,507                         | 84,507                         |
| 534.91-10             | Adm Exp-Purchasing        | 12,492            | 12,476            | 12,403                     | 9,742                          | 9,742                          |
| 534.91-11             | Adm Exp-Public Works      | 14,542            | 7,580             | 32,323                     | 43,438                         | 43,438                         |
| 534.91-16             | Adm Exp-City Council      | 10,934            | 13,978            | 13,999                     | 10,952                         | 10,952                         |
| Administrative        |                           | 165,120           | 151,658           | 173,915                    | 171,214                        | 171,214                        |

BUDGET DETAIL EXPENSES

| 022-1104  | Street/Light Maintenance  |                   |                   |                            |                                |                                |
|-----------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 535.92-01 | Interdept DSC-General Fnd | 6,276             | 0                 | 0                          | 0                              | 0                              |
| 535.92-17 | Interdept DSC-Develop Svc | 226,272           | 239,096           | 172,860                    | 164,667                        | 164,667                        |
| 535.92-29 | Interdept DSC-Pub Works   | 45,761            | 48,451            | 45,349                     | 47,530                         | 47,530                         |
| 535.92-72 | Interdept DSC-Supprt Sr   | 583               | 663               | 508                        | 414                            | 414                            |
|           | Interdepartmental         | 278,892           | 288,210           | 218,717                    | 212,611                        | 212,611                        |
| 637.65-00 | Capital Imp. Projects     | 7,881             | 0                 | 0                          | 0                              | 0                              |
|           | Capital Outlay            | 7,881             | 0                 | 0                          | 0                              | 0                              |
| 706.71-02 | Principal-City Loans      | 0                 | 0                 | 1,678,000                  | 0                              | 0                              |
|           | Debt Services             | 0                 | 0                 | 1,678,000                  | 0                              | 0                              |
| 908.93-64 | Trsf-Proposition 1B (064) | 240,000           | 0                 | 0                          | 0                              | 0                              |
|           | Other                     | 240,000           | 0                 | 0                          | 0                              | 0                              |
| **        | Street/Light Maintenance  | 2,922,201         | 2,814,566         | 4,718,834                  | 2,616,841                      | 2,593,441                      |

## **STREET AND STREETLIGHT MAINTENANCE**

- 11-00 Includes electrical service for streetlights and traffic signals and share of Corporation Yard utilities
  
- 17-00 Department of Motor drivers' license upgrades, renewal, and physicals. Paint filter disposal, Cal Trans traffic signal controller maintenance, State Controllers Report, hazardous material disposal, contracted recycling of concrete and asphalt waste, and contract services for street striping
  
- 21-00 Compact roller rental and security alarm at traffic/signal light warehouse
  
- 24-00 Underground Service Alert (USA), International Municipal Signal Association (IMSA), and Traffic Signal Association
  
- 26-00 Maintenance of base and mobile radios, concrete grinder blades, and miscellaneous tools

**MEASURE "C" FUND-PUBLIC WORKS**

**FUND NO. 061**

**ACCOUNT NO. 1126**

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***PROGRAM***

Measure C Fund accounts for one-half cent new transactions and use taxes effective April 1, 2006. The Measure was approved by area voters. Account Number 1126 is used for the public works related expenditures from the revenues.





BUDGET DETAIL EXPENSES

| 061-1126 Measure "C"- Public Works |                           |                   |                   |                            |                                |                                |
|------------------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                          | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.11-00                          | Utilities                 | 205,562           | 0                 | 0                          | 0                              | 0                              |
| 532.17-00                          | Professional Services     | 5,188             | 0                 | 0                          | 0                              | 0                              |
| 532.23-00                          | Vehicle Operations/Maint  | 28,557            | 0                 | 0                          | 0                              | 0                              |
| 532.25-00                          | Maintenance Matls & Svcs  | 412,208           | 0                 | 0                          | 0                              | 0                              |
| 532.38-00                          | Support Services          | 648               | 0                 | 0                          | 59                             | 59                             |
| Supplies and Services              |                           | 652,163           | 0                 | 0                          | 59                             | 59                             |
| 534.91-01                          | Adm Exp-City Manager      | 2,887             | 3,147             | 1,763                      | 743                            | 743                            |
| 534.91-02                          | Adm Exp-City Attorney     | 1,190             | 527               | 159                        | 2                              | 2                              |
| 534.91-09                          | Adm Exp-Finance           | 6,724             | 8,043             | 5,294                      | 2,787                          | 2,787                          |
| 534.91-10                          | Adm Exp-Purchasing        | 1,061             | 1,243             | 777                        | 321                            | 321                            |
| 534.91-16                          | Adm Exp-City Council      | 929               | 1,392             | 877                        | 361                            | 361                            |
| Administrative                     |                           | 12,791            | 14,352            | 8,870                      | 4,214                          | 4,214                          |
| 637.65-00                          | Capital Imp. Projects     | 37,169            | 1,014,520         | 250,882                    | 333,672                        | 191,606                        |
| Capital Outlay                     |                           | 37,169            | 1,014,520         | 250,882                    | 333,672                        | 191,606                        |
| **                                 | Measure "C"- Public Works | 702,123           | 1,028,872         | 259,752                    | 337,945                        | 195,879                        |

**STREETS AND SIGNALS  
CAPITAL IMPROVEMENT PROJECT FUND  
FUND NO. 450  
ACCOUNT NO. 1104**

---

***PROGRAM***

Funds received from State and Federal services are held in separate fund accounts until projects are awarded, necessitating their expenditure. Project funds are then transferred to the Streets and Signals CIP Fund for project tracking and expenditure.

The revenues are accounted for in separate fund accounts to meet the subventing agencies' auditing and accounting requirements.



BUDGET DETAIL EXPENSES

| 450-1104 Street/Light CIP |                           |                   |                   |                            |                                |                                |
|---------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                 | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 637.65-00                 | Capital Imp. Projects     | 4,348,310         | 10,036,878        | 24,840,438                 | 19,007,704                     | 19,007,704                     |
|                           | Capital Outlay            | 4,348,310         | 10,036,878        | 24,840,438                 | 19,007,704                     | 19,007,704                     |
| 908.93-25                 | Trsf-STP Fund (025)       | 82,744            | 42,608            | 0                          | 53,871                         | 53,871                         |
|                           | Other                     | 82,744            | 42,608            | 0                          | 53,871                         | 53,871                         |
| 988.93-53                 | Trsf-RDA Gateways CI(853) | 0                 | 110,000           | 0                          | 0                              | 0                              |
|                           | Other                     | 0                 | 110,000           | 0                          | 0                              | 0                              |
| **                        | Street/Light CIP          | 4,431,054         | 10,189,486        | 24,840,438                 | 19,061,575                     | 19,061,575                     |

**PARKS  
MAINTENANCE  
AND  
STREET TREES**

**PARKS MAINTENANCE**  
**FUND NO. 001 & 158**  
**ACCOUNT NO. 1120 & 1137**

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***DESCRIPTION***

The Parks division is responsible for the landscape maintenance of approximately 342 acres of municipal parks, landscaped areas, traffic medians, athletic fields, and open land areas, while maintaining approximately 19 miles of associated bikeways. In addition, the division is responsible to maintain approximately 16 miles of creek and waterways for flood control purposes.

***MISSION***

To enrich the quality of life for the Merced communities. This will be achieved by providing exceptional parks, diverse recreational experiences for all patrons, building community image and sense of place, while preserving and protecting our City's natural resources.

***SERVICES TO BE PROVIDED***

- Continue providing support to the Parks and Community Services Department and to the public recreational needs. Maintain the health and condition of all public landscape areas throughout the City.
- Ensure maintenance districts and community facilities are maintained by private landscape contractor(s) as specified by contract language.
- Maintain parks playground equipment in accordance with Assembly Bill 1055, through weekly inspections ensuring sites are in compliance.
- Manage the vegetation and fire reduction management within the city utility right-of-ways. Apply herbicides and pesticides to sustain the health and condition of landscape areas, parks urban forest.
- Continue maintenance of Rose-Garden and replacing as needed

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

- City will no longer provide mow service utilizing city forces. City will reduce four (4) mow crews and supporting equipment. The 192 acres of turf will be maintained by a professional landscape contractor specializing in landscape management, ensuring our

customers continue receiving the highest level of service at a minimum cost.

### ***2011/2012 Budget Highlights***

In the wake of a 15% budget cut this year in operation, maintenance, and personnel, the Parks Maintenance division will no longer provide mowing to city facilities. The mowing will be outsourced to reach long term financial sustainability objectives.



Parks Maintenance

| EXPENSES              | Actual<br>2008-09 | Actual<br>2009-10 | Final<br>Budget<br>2010-11 | City Mgr.<br>Recom.<br>2011-12 | Council<br>Approval<br>2011-12 |
|-----------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| Personnel Expenses    | 1,080,669         | 1,155,424         | 1,264,804                  | 801,148                        | 763,716                        |
| Supplies and Services | 937,462           | 736,781           | 829,969                    | 969,519                        | 969,519                        |
| Debt Service          | 0                 | 0                 | 0                          | 0                              | 0                              |
| Acquisitions          | 0                 | 0                 | 0                          | 0                              | 0                              |
| Capital Improvements  | 0                 | 0                 | 0                          | 0                              | 0                              |
| <b>TOTAL</b>          | <b>2,018,131</b>  | <b>1,892,205</b>  | <b>2,094,773</b>           | <b>1,770,667</b>               | <b>1,733,235</b>               |

XX

| FINANCING SOURCES        | Actual<br>2008-09 | Actual<br>2009-10 | Final<br>Budget<br>2010-11 | Estimated<br>2011-12 |
|--------------------------|-------------------|-------------------|----------------------------|----------------------|
| Other State Grants       | 0                 | 36                | 0                          | 0                    |
| PERS-EE Share 2.5% @ 55  | 18,737            | 20,782            | 19,648                     | 39,079               |
| Unclassified             | 558               | 668               | 793                        | 500                  |
| Interdept DSR-Maint Dist | 8,474             | 8,259             | 11,162                     | 7,001                |
| Interdept DSR-Rec & Park | 24,200            | 24,000            | 24,000                     | 0                    |
| Interdept DSR-Wastewater | 0                 | 2,642             | 3,238                      | 0                    |
| Interdept DSR-Water Sys  | 0                 | 2,642             | 3,238                      | 0                    |
| Interdept DSR-Refuse     | 22,015            | 16,660            | 13,348                     | 34,775               |
| Other Revenues           | 1,944,147         | 1,816,516         | 2,019,346                  | 1,651,880            |
| <b>TOTAL</b>             | <b>2,018,131</b>  | <b>1,892,205</b>  | <b>2,094,773</b>           | <b>1,733,235</b>     |

XX

PERSONNEL

Number of Positions

| Classification               | Funded In<br>Budget<br>2010-11 | City Mgr.<br>Recom.<br>2011-12 | Council<br>Approval |
|------------------------------|--------------------------------|--------------------------------|---------------------|
| P.W. Manager - Tax Services  | .20                            | .20                            | .20                 |
| Public Works Sup-Parks/Trees | .50                            | .50                            | .50                 |
| Park Worker I/II/III         | 14.00                          | 6.00                           | 6.00                |
| <b>TOTAL</b>                 | <b>14.70</b>                   | <b>6.70</b>                    | <b>6.70</b>         |

## BUDGET DETAIL EXPENSES

| 001-1120 Parks Maintenance |                           |                   |                   |                            |                                |                                |
|----------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                  | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00                  | Regular Salaries          | 635,409           | 720,280           | 676,348                    | 319,560                        | 321,641                        |
| 531.03-00                  | Extra Help                | 4,668             | 0                 | 0                          | 0                              | 0                              |
| 531.04-01                  | Regular Overtime          | 9,253             | 11,242            | 17,133                     | 16,047                         | 16,047                         |
| 531.04-04                  | Call Back Time Worked     | 2,963             | 3,486             | 6,061                      | 3,087                          | 3,087                          |
| 531.10-05                  | Retirement PERS           | 108,150           | 120,451           | 116,875                    | 64,084                         | 64,505                         |
| 531.10-06                  | Social Security-OASDI     | 40,370            | 44,127            | 42,936                     | 21,322                         | 21,451                         |
| 531.10-07                  | Social Security-Medicare  | 9,498             | 10,320            | 10,042                     | 5,006                          | 5,036                          |
| 531.10-08                  | State Unemployment        | 2,391             | 2,317             | 20,700                     | 58,780                         | 25,162                         |
| 531.10-12                  | Workers Compensation      | 6,390             | 20,355            | 91,248                     | 110,233                        | 109,813                        |
| 531.10-17                  | Stand By Pay              | 5,257             | 6,279             | 4,640                      | 3,400                          | 3,400                          |
| 531.10-18                  | Management Physicals      | 0                 | 0                 | 105                        | 0                              | 0                              |
| 531.10-20                  | Earned Benefit            | 7,109             | 1,578             | 5,172                      | 5,172                          | 5,172                          |
| 531.10-21                  | Bilingual Pay Program     | 817               | 576               | 300                        | 300                            | 300                            |
| 531.10-23                  | Uniform Cleaning          | 4,183             | 2,842             | 3,277                      | 1,726                          | 1,726                          |
| 531.10-27                  | PTS Plan FICA Alternative | 51                | 0                 | 0                          | 0                              | 0                              |
| 531.10-32                  | Cash Back-Biweekly Allow  | 518               | 118               | 0                          | 0                              | 0                              |
| 531.10-33                  | Core Allowance            | 238,237           | 183,460           | 194,657                    | 107,162                        | 101,107                        |
| 531.10-35                  | Post Employment Benefits  | 5,405             | 27,993            | 75,310                     | 85,269                         | 85,269                         |
| Personnel Services         |                           | 1,080,669         | 1,155,424         | 1,264,804                  | 801,148                        | 763,716                        |
| 532.11-00                  | Utilities                 | 293,771           | 307,881           | 324,728                    | 324,955                        | 324,955                        |
| 532.12-00                  | Telephone                 | 772               | 843               | 1,226                      | 878                            | 878                            |
| 532.17-00                  | Professional Services     | 11,752            | 4,208             | 11,794                     | 194,295                        | 194,295                        |
| 532.18-00                  | Travel and Meetings       | 50                | 1,198             | 500                        | 500                            | 500                            |
| 532.19-00                  | Mileage                   | 0                 | 0                 | 50                         | 50                             | 50                             |
| 532.20-00                  | Training Expense          | 421               | 1,235             | 500                        | 500                            | 500                            |
| 532.21-00                  | Rents/Leases              | 1,814             | 1,735             | 2,251                      | 2,251                          | 2,251                          |
| 532.23-00                  | Vehicle Operations/Maint  | 135,800           | 68,437            | 87,895                     | 96,895                         | 96,895                         |
| 532.24-00                  | Memberships, Subscription | 630               | 647               | 1,245                      | 1,990                          | 1,990                          |
| 532.25-00                  | Maintenance Matls & Svcs  | 64,141            | 54,258            | 61,725                     | 44,025                         | 44,025                         |
| 532.26-00                  | Other Equipment O & M     | 2,720             | 722               | 2,750                      | 1,950                          | 1,950                          |
| 532.27-00                  | Small Tools               | 2,621             | 5,543             | 5,640                      | 3,020                          | 3,020                          |
| 532.28-00                  | Safety Supplies           | 3,040             | 3,000             | 3,150                      | 1,800                          | 1,800                          |
| 532.29-00                  | Other Materials Supplies  | 13,233            | 21,422            | 21,700                     | 21,700                         | 21,700                         |
| 532.30-01                  | Dept Share of Insurance   | 44,644            | 49,963            | 35,239                     | 22,590                         | 22,590                         |
| 532.32-00                  | Vehicle Replacement Fee   | 96,581            | 0                 | 0                          | 0                              | 0                              |
| 532.38-00                  | Support Services          | 54,448            | 68,129            | 58,472                     | 38,704                         | 38,704                         |
| 532.45-00                  | Facilities Maint Charge   | 149,777           | 101,581           | 138,673                    | 138,655                        | 138,655                        |
| 532.46-00                  | Computer Replacement Chrg | 862               | 0                 | 0                          | 0                              | 0                              |
| Supplies and Services      |                           | 877,077           | 690,802           | 757,538                    | 894,758                        | 894,758                        |
| 534.91-11                  | Adm Exp-Public Works      | 16,214            | 6,231             | 29,790                     | 32,779                         | 32,779                         |
| Administrative             |                           | 16,214            | 6,231             | 29,790                     | 32,779                         | 32,779                         |
| 535.92-01                  | Interdept DSC-General Fnd | 1,434             | 1,434             | 1,434                      | 1,434                          | 1,434                          |
| 535.92-17                  | Interdept DSC-Develop Svc | 13,116            | 11,809            | 15,268                     | 13,754                         | 13,754                         |
| 535.92-29                  | Interdept DSC-Pub Works   | 28,161            | 25,459            | 25,040                     | 26,166                         | 26,166                         |
| 535.92-53                  | Interdept DSC-Wastewater  | 0                 | 678               | 681                        | 402                            | 402                            |
| 535.92-59                  | Interdept DSC-Land Applic | 1,110             | 0                 | 0                          | 0                              | 0                              |
| 535.92-72                  | Interdept DSC-Supprt Sr   | 350               | 368               | 218                        | 226                            | 226                            |
| Interdepartmental          |                           | 44,171            | 39,748            | 42,641                     | 41,982                         | 41,982                         |
| **                         | Parks Maintenance         | 2,018,131         | 1,892,205         | 2,094,773                  | 1,770,667                      | 1,733,235                      |

**COMMUNITY FACILITIES DISTRICT**  
**FUND NOS. 150, 155, 156, 157, 158 & 164-194**  
**ACCOUNT NOS. 0911, 1164, 1024, 1137, & 1166**

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***PROGRAM***

In January 2004, the City Council adopted Resolution No. 2004-3, establishing Community Facilities District (CFD) 2003-2 (Services) and authorized levy of a Special Tax.

Fund 150 is used to account for the cost of annexing developments into the CFD, and Fund 155 is used to account for the costs to administer the districts. Funding comes from developers upon request to annex.

Funds 156, 157, 158 and 164-194 are used to account for certain authorized public services, including fire and police protection, parks maintenance, and landscape, storm drain, and flood control, that are likely to benefit the property. Funding comes from the annual special tax apportioned among the lots or parcels within the district.

Staffing details directly associated with Funds 156, 157 and 158 are displayed with Fire, Police and Parks Maintenance--the primary funding sources for those departments.



## BUDGET DETAIL EXPENSES

| 158-1137  | CFD-PW-Parks Maintenance  |                   |                   |                            |                                |                                |
|-----------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00 | Regular Salaries          | 72,092            | 19,533            | 20,286                     | 22,374                         | 22,374                         |
| 531.04-01 | Regular Overtime          | 1,744             | 759               | 0                          | 0                              | 0                              |
| 531.10-05 | Retirement PERS           | 12,238            | 3,356             | 3,504                      | 4,484                          | 4,484                          |
| 531.10-06 | Social Security-OASDI     | 4,541             | 1,174             | 1,283                      | 1,413                          | 1,413                          |
| 531.10-07 | Social Security-Medicare  | 1,062             | 274               | 300                        | 331                            | 331                            |
| 531.10-08 | State Unemployment        | 309               | 66                | 0                          | 0                              | 0                              |
| 531.10-12 | Workers Compensation      | 286               | 201               | 830                        | 1,021                          | 989                            |
| 531.10-20 | Earned Benefit            | 991               | 991-              | 830                        | 830                            | 830                            |
| 531.10-23 | Uniform Cleaning          | 530               | 458               | 252                        | 252                            | 252                            |
| 531.10-33 | Core Allowance            | 23,034            | 1,949             | 2,677                      | 5,910                          | 5,910                          |
| 531.10-35 | Post Employment Benefits  | 546               | 782               | 0                          | 0                              | 0                              |
|           | Personnel Services        | 117,373           | 27,561            | 29,962                     | 36,615                         | 36,583                         |
| 532.11-00 | Utilities                 | 47,588            | 35,308            | 36,397                     | 30,364                         | 30,396                         |
| 532.17-00 | Professional Services     | 5,805             | 0                 | 0                          | 0                              | 0                              |
| 532.23-00 | Vehicle Operations/Maint  | 6,021             | 3,034             | 3,897                      | 3,847                          | 3,847                          |
| 532.25-00 | Maintenance Matls & Svcs  | 448               | 0                 | 0                          | 0                              | 0                              |
| 532.28-00 | Safety Supplies           | 230               | 0                 | 0                          | 0                              | 0                              |
| 532.30-01 | Dept Share of Insurance   | 4,724             | 1,803             | 1,451                      | 1,147                          | 1,147                          |
| 532.32-00 | Vehicle Replacement Fee   | 1,785             | 1,785             | 1,785                      | 1,785                          | 1,785                          |
| 532.34-00 | Contingency Reserve       | 0                 | 0                 | 0                          | 12,513                         | 12,513                         |
| 532.38-00 | Support Services          | 5,108             | 2,404             | 2,092                      | 2,134                          | 2,134                          |
|           | Supplies and Services     | 71,709            | 44,334            | 45,622                     | 51,790                         | 51,822                         |
| 533.43-00 | Machinery/Equipment       | 35,512            | 0                 | 0                          | 0                              | 0                              |
|           | Property                  | 35,512            | 0                 | 0                          | 0                              | 0                              |
| 535.92-01 | Interdept DSC-General Fnd | 2,531             | 2,626             | 2,506                      | 2,710                          | 2,710                          |
|           | Interdepartmental         | 2,531             | 2,626             | 2,506                      | 2,710                          | 2,710                          |
| **        | CFD-PW-Parks Maintenance  | 227,125           | 74,521            | 78,090                     | 91,115                         | 91,115                         |

## **PARKS MAINTENANCE**

- 11-00 Includes electrical, sewer, water, and refuse services at all parks facilities, with the exception of identified parks located within Community Facilities Districts, and share of Corporation Yard utilities
- 17-00 Reimbursement of services performed by CDF Mt. Bullion crew and Merced Irrigation District maintenance standby fees
- 21-00 Rental of specialized tools and equipment for construction and repair, and copier machine maintenance agreement
- 24-00 Membership in California Parks and Recreation Society, structural pest control training, and reference materials
- 25-00 Graffiti abatement materials, turf maintenance program, plant materials, landfill fees, sprinkler system parts, weed control and systemic injections, insect/rodent control, and light fixtures
- 26-00 Maintenance of mowers, edgers, blowers, and remote radios
- 28-00 Includes specialized clothing and equipment for pesticide application, first aid kits, rubber boots, rain gear, safety glasses, and ear protection
- 29-00 Irrigation maintenance-Rose Garden at Applegate park and playground equipment replacement parts

**STREET AND SUBDIVISION TREES**  
**FUND NO. 021**  
**ACCOUNT NO. 1122**

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***DESCRIPTION***

The Street Tree Division provides a full range of tree care services throughout the City, including scheduled tree pruning, dead wood, mistletoe, and stump removal, reforestation, hazard elimination, special tree treatments, and corrective measures, as identified by our tree program objectives or by customer requests.

***MISSION***

To maintain the health and vitality of the urban forest through a comprehensive inspection, maintenance, and reforestation program that is designed to ensure public safety, and provide excellent customer service, while beautifying the City of Merced.

***SERVICES TO BE PROVIDED***

- Continue scheduled area pruning, mistletoe removal, and tree plant/removal programs to properly maintain the City's urban forest.
- Respond to emergency tree/limb incidents in a timely manner while maintaining the health and condition of our urban forest.
- Coordinate with developers and PG&E for proper species and placement of street trees throughout the city.
- Promote participation in Arbor Day event involving more schools and public agencies through educations and promotion of a healthy urban forest and maintain the Tree City USA designation.

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

None

***2011-2012 BUDGET HIGHLIGHTS***

In the wake of a 15% budget cut this year, the Tax Services Department will cut one (1) tree trimming crew and supporting equipment. This will minimize the burden on general funds and improve our long-term financial sustainability.





## BUDGET DETAIL EXPENSES

| 021-1122  | Street & Sub Div. Trees   |                   |                   |                            |                                |                                |
|-----------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00 | Regular Salaries          | 398,365           | 315,623           | 362,618                    | 269,140                        | 269,140                        |
| 531.04-01 | Regular Overtime          | 18,185            | 9,124             | 17,682                     | 18,668                         | 18,668                         |
| 531.04-04 | Call Back Time Worked     | 0                 | 235               | 617                        | 2,060                          | 2,060                          |
| 531.10-05 | Retirement PERS           | 67,946            | 53,934            | 62,829                     | 54,061                         | 54,061                         |
| 531.10-06 | Social Security-OASDI     | 25,667            | 19,450            | 23,153                     | 18,004                         | 18,004                         |
| 531.10-07 | Social Security-Medicare  | 6,003             | 4,549             | 5,415                      | 4,230                          | 4,230                          |
| 531.10-08 | State Unemployment        | 1,256             | 866               | 0                          | 21,710                         | 0                              |
| 531.10-12 | Workers Compensation      | 9,715             | 39,647            | 90,187                     | 9,593                          | 9,298                          |
| 531.10-17 | Stand By Pay              | 0                 | 297               | 2,054                      | 5,454                          | 5,454                          |
| 531.10-18 | Management Physicals      | 0                 | 0                 | 105                        | 0                              | 0                              |
| 531.10-20 | Earned Benefit            | 2,261             | 182               | 1,937                      | 2,770                          | 2,770                          |
| 531.10-21 | Bilingual Pay Program     | 0                 | 15                | 300                        | 300                            | 300                            |
| 531.10-23 | Uniform Cleaning          | 2,997             | 1,428             | 1,596                      | 1,218                          | 1,218                          |
| 531.10-32 | Cash Back-Biweekly Allow  | 650               | 5                 | 0                          | 0                              | 0                              |
| 531.10-33 | Core Allowance            | 139,529           | 85,491            | 105,927                    | 80,548                         | 80,548                         |
| 531.10-35 | Post Employment Benefits  | 3,232             | 12,407            | 4,876                      | 5,540                          | 5,540                          |
|           | Personnel Services        | 675,806           | 543,253           | 679,296                    | 493,296                        | 471,291                        |
| 532.11-00 | Utilities                 | 6,751             | 5,801             | 6,999                      | 8,247                          | 8,247                          |
| 532.12-00 | Telephone                 | 1,220             | 1,115             | 1,272                      | 1,272                          | 1,272                          |
| 532.17-00 | Professional Services     | 234               | 150               | 842                        | 890                            | 890                            |
| 532.19-00 | Mileage                   | 0                 | 0                 | 100                        | 100                            | 100                            |
| 532.21-00 | Rents/Leases              | 1,807             | 1,323             | 2,126                      | 950                            | 950                            |
| 532.23-00 | Vehicle Operations/Maint  | 94,818            | 47,784            | 61,369                     | 99,858                         | 99,858                         |
| 532.24-00 | Memberships, Subscription | 510               | 438               | 437                        | 1,856                          | 1,856                          |
| 532.25-00 | Maintenance Matls & Svcs  | 34,698            | 24,601            | 38,500                     | 38,500                         | 38,500                         |
| 532.26-00 | Other Equipment O & M     | 534               | 564               | 1,150                      | 1,150                          | 1,150                          |
| 532.27-00 | Small Tools               | 5,060             | 305               | 6,550                      | 6,550                          | 6,550                          |
| 532.28-00 | Safety Supplies           | 3,702             | 2,222             | 3,960                      | 3,660                          | 3,660                          |
| 532.30-01 | Dept Share of Insurance   | 23,639            | 19,450            | 16,277                     | 14,599                         | 14,599                         |
| 532.32-00 | Vehicle Replacement Fee   | 84,580            | 0                 | 0                          | 0                              | 0                              |
| 532.38-00 | Support Services          | 29,230            | 27,008            | 26,136                     | 20,345                         | 20,345                         |
| 532.45-00 | Facilities Maint Charge   | 196               | 212               | 252                        | 271                            | 271                            |
| 532.46-00 | Computer Replacement Chrg | 283               | 0                 | 0                          | 0                              | 0                              |
|           | Supplies and Services     | 287,262           | 130,973           | 165,970                    | 198,248                        | 198,248                        |
| 534.91-01 | Adm Exp-City Manager      | 11,429            | 7,239             | 7,294                      | 4,457                          | 4,457                          |
| 534.91-02 | Adm Exp-City Attorney     | 4,712             | 1,212             | 656                        | 10                             | 10                             |
| 534.91-09 | Adm Exp-Finance           | 26,622            | 18,505            | 21,900                     | 16,723                         | 16,723                         |
| 534.91-10 | Adm Exp-Purchasing        | 4,201             | 2,859             | 3,214                      | 1,928                          | 1,928                          |
| 534.91-11 | Adm Exp-Public Works      | 7,455             | 2,444             | 13,474                     | 18,756                         | 18,756                         |
| 534.91-16 | Adm Exp-City Council      | 3,677             | 3,203             | 3,628                      | 2,167                          | 2,167                          |
|           | Administrative            | 58,096            | 35,462            | 50,166                     | 44,041                         | 44,041                         |
| 535.92-29 | Interdept DSC-Pub Works   | 29,379            | 24,823            | 23,429                     | 24,504                         | 24,504                         |
| 535.92-72 | Interdept DSC-Supprt Sr   | 233               | 221               | 218                        | 188                            | 188                            |
|           | Interdepartmental         | 29,612            | 25,044            | 23,647                     | 24,692                         | 24,692                         |
| **        | Street & Sub Div. Trees   | 1,050,776         | 734,732           | 919,079                    | 760,277                        | 738,272                        |

**STREET AND SUBDIVISION TREES**

11-00 Share of cost for green waste roll off container

17-00 Department of Motor Vehicle drivers' license renewals and upgrades

24-00 International Society of Arboriculture, National Arbor Day Society, and  
Western Chapter Membership

25-00 Trees, stakes, ties, cable, and landfill disposal fees

27-00 Replacement of saws, pruners, rope, rakes, shovels, and blower

# **WATER**

**RESTRICTED WATER SYSTEM**

**FUND NO. 556**

**ACCOUNT NO. 1118**

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***PROGRAM***

The Restricted Water System Fund is used to finance all growth-related system improvements funded through water facility charges.



## BUDGET DETAIL EXPENSES

| 556-1118 Restricted Water System |                         |                   |                   |                            |                                |                                |
|----------------------------------|-------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                        | ACCOUNT DESCRIPTION     | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.17-00                        | Professional Services   | 102,218           | 0                 | 0                          | 0                              | 0                              |
|                                  | Supplies and Services   | 102,218           | 0                 | 0                          | 0                              | 0                              |
| 633.64-00                        | Depreciation Expense    | 208,948           | 382,651           | 0                          | 0                              | 0                              |
|                                  | Property                | 208,948           | 382,651           | 0                          | 0                              | 0                              |
| 637.65-00                        | Capital Imp. Projects   | 1,614,519         | 515,686           | 25,175,199                 | 25,212,935                     | 25,212,935                     |
|                                  | Capital Outlay          | 1,614,519         | 515,686           | 25,175,199                 | 25,212,935                     | 25,212,935                     |
| 706.71-01                        | Principal-Bond Payment  | 0                 | 0                 | 22,161                     | 23,070                         | 23,070                         |
| 706.72-01                        | Interest Bond Payment   | 0                 | 3,712             | 2,840                      | 1,931                          | 1,931                          |
| 706.72-06                        | Interest Loans          | 4,550             | 0                 | 0                          | 0                              | 0                              |
|                                  | Debt Services           | 4,550             | 3,712             | 25,001                     | 25,001                         | 25,001                         |
| **                               | Restricted Water System | 1,930,235         | 902,049           | 25,200,200                 | 25,237,936                     | 25,237,936                     |

**RESTRICTED WATER MAINS**  
**FUND NO. 566**  
**ACCOUNT NO. 1118**

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***PROGRAM***

The Restricted Water Mains Fund is used for collection of over sizing components of Water Facility Charges. Refunds are made to the original contributor at such time additional development occurs.





BUDGET DETAIL EXPENSES

| 566-1118  | Restricted Water Mains    |                   |                   |                            |                                |                                |
|-----------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.17-00 | Professional Services     | 19,470            | 0                 | 0                          | 0                              | 0                              |
|           | Supplies and Services     | 19,470            | 0                 | 0                          | 0                              | 0                              |
| 535.92-01 | Interdept DSC-General Fnd | 0                 | 0                 | 0                          | 2,470                          | 2,470                          |
| 535.92-67 | Interdept DSC-Liability   | 0                 | 0                 | 0                          | 500                            | 500                            |
|           | Interdepartmental         | 0                 | 0                 | 0                          | 2,970                          | 2,970                          |
| 633.64-00 | Depreciation Expense      | 89,605            | 97,031            | 0                          | 0                              | 0                              |
|           | Property                  | 89,605            | 97,031            | 0                          | 0                              | 0                              |
| 637.65-00 | Capital Imp. Projects     | 261,438           | 194,570           | 5,041,895                  | 652,823                        | 652,823                        |
|           | Capital Outlay            | 261,438           | 194,570           | 5,041,895                  | 652,823                        | 652,823                        |
| **        | Restricted Water Mains    | 370,513           | 291,601           | 5,041,895                  | 655,793                        | 655,793                        |

**WATER SYSTEM**  
**FUND NO. 557**  
**ACCOUNT NO. 1106**

---

***DESCRIPTION***

The Water System Division is responsible for the maintenance and operation of The City's water supply. The system consists of 16 active well sites, 22 deep-well pumps, and approximately 500 miles of distribution pipeline. Currently 1 well is under construction. Well 19 is scheduled to be complete by June 2011. The division also maintains all fire hydrants, water meters, valves, fluoridation and chlorination injection systems, pump motors, electrical systems, and two-300,000, one- 400,000, and one-500,000 gallon above ground water storage tanks, while supplying approximately eight billion gallons of water to our customers annually.

***MISSION***

Provide the City of Merced with a continuous supply of clean and safe drinking water, while promoting water conservation.

***SERVICES TO BE PROVIDED***

- ◇ Inspect, maintain and repair wells, pumps, tanks, distribution lines, control systems and security features to ensure compliance with the City's comprehensive water system maintenance program.
- ◇ Monitor the drinking water system through a comprehensive sampling, testing and reporting program to meet Federal, State, and Local regulatory requirements for contaminant levels and disinfection byproduct requirements.
- ◇ Inspect water meters; repair, replace, or calibrate as needed. Install water meter boxes and idler arms for eventual conversion of flat rate services to metered services.
- ◇ Replace obsolete low-flow, dry-barrel fire hydrants with high-flow, wet-barrel hydrants.
- ◇ Inspect water services back flow devices to protect residents, the water supply, and the water system.
- ◇ Explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division, while providing the highest level of customer service and water system security.

- ◇ Promote and enforce water and energy conservation measures through conservation projects, public education, notifications, and water metering advantages.
- ◇ Collaborate with other water supply agencies to manage regional water resources and advance climate action planning for sustainability through the Merced Area Groundwater Pool Interests (MAGPI) and Integrated Regional Water Management Plan (IRWMP).
  
- ◇ Complete a Rate Study based on the 2010 Urban Water Management Plan.

### ***SERVICES THAT DO NOT FIT INTO THE BUDGET***

No service reductions for FY 2011-2012 based on the existing Water System Rate Study.

### ***2011-2012 BUDGET HIGHLIGHTS***

Conduct a water rate study to determine need for future adjustments.

Water Division's present backflow testing program will be heavily impacted during the next fiscal year due to increased installations of backflow devices to City owned property and business entities.

The Water Division is vigilant in source water protection and water systems security.

Continue ongoing program to install water meter boxes and idler arms in preparation for installation of water meters for flat rate services.

Convert old Trace mobile meter reading system to the more reliable and efficient Orion meter reading system. Eventually convert to the Fix Base Network system.

Set up a program for inventory control with the Purchasing department.



## BUDGET DETAIL EXPENSES

| 557-1106 Water System |                           |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 1,307,800         | 1,489,631         | 1,640,704                  | 1,598,377                      | 1,598,377                      |
| 531.04-01             | Regular Overtime          | 42,269            | 43,235            | 54,289                     | 58,433                         | 58,433                         |
| 531.04-04             | Call Back Time Worked     | 5,502             | 7,304             | 7,718                      | 8,761                          | 8,761                          |
| 531.10-02             | Unused Sick Leave         | 2,464             | 1,756             | 2,663                      | 2,663                          | 2,663                          |
| 531.10-05             | Retirement PERS           | 220,199           | 253,410           | 284,361                    | 320,987                        | 320,987                        |
| 531.10-06             | Social Security-OASDI     | 85,443            | 96,224            | 107,224                    | 105,034                        | 105,034                        |
| 531.10-07             | Social Security-Medicare  | 19,983            | 22,504            | 25,076                     | 24,622                         | 24,622                         |
| 531.10-08             | State Unemployment        | 3,866             | 3,926             | 0                          | 0                              | 0                              |
| 531.10-12             | Workers Compensation      | 4,176             | 11,318            | 50,631                     | 55,137                         | 53,748                         |
| 531.10-17             | Stand By Pay              | 38,442            | 41,572            | 52,821                     | 54,468                         | 54,468                         |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 367                        | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 13,139            | 8,275             | 5,064                      | 5,254                          | 5,254                          |
| 531.10-23             | Uniform Cleaning          | 7,698             | 5,758             | 6,234                      | 6,234                          | 6,234                          |
| 531.10-26             | Call Back - Non Worked    | 0                 | 0                 | 75                         | 75                             | 75                             |
| 531.10-32             | Cash Back-Biweekly Allow  | 1,661             | 587               | 17                         | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 375,438           | 308,425           | 382,307                    | 408,642                        | 408,642                        |
| 531.10-35             | Post Employment Benefits  | 11,224            | 60,798            | 33,123                     | 37,656                         | 37,656                         |
| Personnel Services    |                           | 2,139,304         | 2,354,723         | 2,652,674                  | 2,686,343                      | 2,684,954                      |
| 532.11-00             | Utilities                 | 1,430,239         | 1,296,139         | 1,569,311                  | 1,559,311                      | 1,559,311                      |
| 532.12-00             | Telephone                 | 7,251             | 7,992             | 6,974                      | 8,834                          | 8,834                          |
| 532.13-00             | Postage                   | 35,317            | 35,632            | 51,336                     | 49,370                         | 49,370                         |
| 532.14-00             | Advertising               | 11,160            | 4,376             | 8,000                      | 15,000                         | 15,000                         |
| 532.16-00             | Printing                  | 11,166            | 23,094            | 30,395                     | 29,998                         | 29,998                         |
| 532.17-00             | Professional Services     | 313,550           | 273,302           | 595,461                    | 556,674                        | 556,674                        |
| 532.18-00             | Travel and Meetings       | 1,470             | 2,892             | 7,900                      | 7,900                          | 7,900                          |
| 532.19-00             | Mileage                   | 400               | 0                 | 500                        | 500                            | 500                            |
| 532.20-00             | Training Expense          | 5,527             | 8,579             | 7,400                      | 7,400                          | 7,400                          |
| 532.21-00             | Rents/Leases              | 1,383             | 2,484             | 3,192                      | 5,988                          | 5,988                          |
| 532.23-00             | Vehicle Operations/Maint  | 186,384           | 123,001           | 197,466                    | 224,771                        | 224,771                        |
| 532.24-00             | Memberships, Subscription | 6,210             | 7,261             | 7,092                      | 21,140                         | 21,140                         |
| 532.25-00             | Maintenance Matls & Svcs  | 592,035           | 614,685           | 606,587                    | 596,587                        | 596,587                        |
| 532.26-00             | Other Equipment O & M     | 1,641             | 4,959             | 7,170                      | 6,670                          | 6,670                          |
| 532.27-00             | Small Tools               | 2,640             | 3,693             | 4,143                      | 3,983                          | 3,983                          |
| 532.28-00             | Safety Supplies           | 9,761             | 9,208             | 9,571                      | 10,771                         | 10,771                         |
| 532.29-00             | Other Materials Supplies  | 34,525            | 35,330            | 192,600                    | 98,000                         | 98,000                         |
| 532.30-01             | Dept Share of Insurance   | 88,226            | 100,648           | 79,118                     | 124,139                        | 124,139                        |
| 532.32-00             | Vehicle Replacement Fee   | 230,590           | 247,472           | 215,180                    | 212,487                        | 212,487                        |
| 532.38-00             | Support Services          | 23,187            | 28,760            | 22,401                     | 24,067                         | 24,067                         |
| 532.45-00             | Facilities Maint Charge   | 19,589            | 15,043            | 20,340                     | 16,731                         | 16,731                         |
| 532.46-00             | Computer Replacement Chrg | 10,217            | 18,587            | 18,517                     | 19,042                         | 19,042                         |
| Supplies and Services |                           | 3,022,468         | 2,863,137         | 3,660,654                  | 3,599,363                      | 3,599,363                      |
| 533.43-00             | Machinery/Equipment       | 149,099           | 87,783            | 269,650                    | 229,650                        | 229,650                        |
| Property              |                           | 149,099           | 87,783            | 269,650                    | 229,650                        | 229,650                        |
| 534.91-01             | Adm Exp-City Manager      | 105,478           | 77,349            | 84,002                     | 61,987                         | 61,987                         |
| 534.91-02             | Adm Exp-City Attorney     | 45,881            | 12,954            | 7,554                      | 142                            | 142                            |
| 534.91-09             | Adm Exp-Finance           | 263,260           | 197,714           | 262,215                    | 232,582                        | 232,582                        |
| 534.91-10             | Adm Exp-Purchasing        | 39,255            | 30,550            | 37,017                     | 26,812                         | 26,812                         |
| 534.91-11             | Adm Exp-Public Works      | 33,562            | 14,980            | 77,865                     | 146,184                        | 146,184                        |
| 534.91-16             | Adm Exp-City Council      | 34,779            | 34,228            | 41,779                     | 30,142                         | 30,142                         |
| Administrative        |                           | 522,215           | 367,775           | 510,432                    | 497,849                        | 497,849                        |
| 535.92-01             | Interdept DSC-General Fnd | 240,158           | 281,829           | 322,586                    | 451,436                        | 455,057                        |

BUDGET DETAIL EXPENSES

| 557-1106 Water System |                           |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 535.92-17             | Interdept DSC-Develop Svc | 269,814           | 362,071           | 354,749                    | 399,838                        | 399,838                        |
| 535.92-22             | Interdept DSC-Streets     | 3,427             | 0                 | 0                          | 0                              | 0                              |
| 535.92-29             | Interdept DSC-Pub Works   | 277,643           | 247,803           | 200,337                    | 209,408                        | 209,408                        |
| 535.92-67             | Interdept DSC-Liability   | 71,811            | 37,500            | 42,500                     | 30,000                         | 30,000                         |
| 535.92-72             | Interdept DSC-Supprt Sr   | 856               | 774               | 834                        | 941                            | 941                            |
| Interdepartmental     |                           | 863,709           | 929,977           | 921,006                    | 1,091,623                      | 1,095,244                      |
| 633.64-00             | Depreciation Expense      | 1,178,999         | 1,284,298         | 0                          | 0                              | 0                              |
| Property              |                           | 1,178,999         | 1,284,298         | 0                          | 0                              | 0                              |
| 637.65-00             | Capital Imp. Projects     | 244,549           | 62,549            | 1,190,245                  | 1,241,605                      | 1,241,605                      |
| Capital Outlay        |                           | 244,549           | 62,549            | 1,190,245                  | 1,241,605                      | 1,241,605                      |
| 706.71-01             | Principal-Bond Payment    | 0                 | 0                 | 335,000                    | 350,000                        | 350,000                        |
| 706.72-01             | Interest Bond Payment     | 384,813           | 372,888           | 363,263                    | 347,813                        | 347,813                        |
| 706.73-01             | Agent Fees-Bond Payment   | 3,482             | 3,140             | 4,000                      | 4,000                          | 4,000                          |
| Debt Services         |                           | 388,295           | 376,028           | 702,263                    | 701,813                        | 701,813                        |
| 918.93-20             | Trsf-Downtown Maint (120) | 37                | 37                | 37                         | 37                             | 37                             |
| Other                 |                           | 37                | 37                | 37                         | 37                             | 37                             |
| 948.93-50             | Trsf-Streets/Signals(450) | 0                 | 1,100,000         | 1,100,000                  | 0                              | 0                              |
| 948.93-63             | Trsf-PCE CleanUp Cip(463) | 604,166           | 250,000           | 250,000                    | 250,000                        | 250,000                        |
| Other                 |                           | 604,166           | 1,350,000         | 1,350,000                  | 250,000                        | 250,000                        |
| 958.93-66             | Trsf-Restricted Wate(566) | 0                 | 5,934             | 97,464                     | 45,542                         | 45,542                         |
| Other                 |                           | 0                 | 5,934             | 97,464                     | 45,542                         | 45,542                         |
| **                    | Water System              | 9,112,841         | 9,682,241         | 11,354,425                 | 10,343,825                     | 10,346,057                     |

## **WATER SYSTEM**

11-00 Electrical service at water well sites and share of Corporation Yard utilities

12-00 Includes cellular telephones and computer circuit lines

14-00 Water Conservation advertising, and publishing mandated Water Quality Notification in the FOCUS magazine

16-00 Public notification of water quality violations, share of utility billings, water conservation citations, and translation services

17-00 Share of annual financial audit, self-contained breathing apparatus physicals, DMV physicals; state fees, telemetry service agreement, contract testing, and State Department of Health Services ELAP certification

21-00 Copier machine maintenance agreement

24-00 Underground Service Alert membership (USA), Mid-Valley Water Association, certifications/accreditations, and Northern California Backflow Association

25-00 Maintenance supplies such as PVC pipe, paint, fuses, grease, fire hydrant supplies, couplings, stops (meter, corporation and curb), displacement meters, meter boxes, chlorination supplies, excavation and backfill materials, and parts for automated meter equipment and irrigation

26-00 Replacement of tools, gas powered saws, and motor bearings

29-00 Miscellaneous laboratory supplies for various water tests in accordance with State Department of Health Services

**2004 WATER REVENUE BOND**  
**FUND NO. 456**  
**ACCOUNT NO. 1158**

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***PROGRAM***

2004 Water Revenue Bond fund for capital projects for the purpose of improving the Water System have been appropriated and all projects are nearing completion.





BUDGET DETAIL EXPENSES

| 456-1158  | 2004 Water Revenue Bond |                   |                   |                            |                                |                                |
|-----------|-------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION     | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.17-00 | Professional Services   | 15,047            | 14,585            | 0                          | 0                              | 0                              |
|           | Supplies and Services   | 15,047            | 14,585            | 0                          | 0                              | 0                              |
| 633.64-00 | Depreciation Expense    | 228,145           | 292,431           | 0                          | 0                              | 0                              |
|           | Property                | 228,145           | 292,431           | 0                          | 0                              | 0                              |
| 637.65-00 | Capital Imp. Projects   | 366,002           | 0                 | 25,264                     | 25,264                         | 25,264                         |
|           | Capital Outlay          | 366,002           | 0                 | 25,264                     | 25,264                         | 25,264                         |
| **        | 2004 Water Revenue Bond | 609,194           | 307,016           | 25,264                     | 25,264                         | 25,264                         |

**PCE CLEAN UP WATER CIPs**  
**FUND NO. 463**  
**ACCOUNT NO. 1154**

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***PROGRAM***

Accounts for capital projects related to PCE remediation.



BUDGET DETAIL EXPENSES

| 463-1154 PCE CIP |                           |                   |                   |                            |                                |                                |
|------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.        | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 535.92-17        | Interdept DSC-Develop Svc | 0                 | 30,672            | 30,402                     | 31,723                         | 31,723                         |
|                  | Interdepartmental         | 0                 | 30,672            | 30,402                     | 31,723                         | 31,723                         |
| 637.65-00        | Capital Imp. Projects     | 135,267           | 270,115           | 408,734                    | 584,703                        | 584,703                        |
|                  | Capital Outlay            | 135,267           | 270,115           | 408,734                    | 584,703                        | 584,703                        |
| **               | PCE CIP                   | 135,267           | 300,787           | 439,136                    | 616,426                        | 616,426                        |

# **SEWER AND WASTEWATER**

## **WASTEWATER/SEWER SYSTEM**

**FUND NO. 553**

**ACCOUNT NO. 1107**

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### ***DESCRIPTION***

The Wastewater/Sewer System Division maintains the sanitary sewer system consisting of at least 300 miles of sewer collection pipeline and related equipment.

### ***MISSION***

To provide dependable and continuous service that meets our customers' expectations.

### ***SERVICES TO BE PROVIDED***

Ensure completion of our annual comprehensive sewer line inspection, repair, and preventive maintenance program elements.

Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.

Comply with Sewer System Management Plan (SSMP) to reduce back-ups and overflows, as required by the State of California.

Continue Sewer Main Inspection Program to identify deteriorating conditions. Video a minimum of 50-miles of mains, to be completed by June 2011. Ongoing program.

Ensure new sewer and storm drain line construction meets city design standards and provide a benchmark for future line condition comparison. Video all new sewer and storm drain line construction. Ongoing program.

Continue to protect the environment and general public against sewage backups/spills. Begin implementation of multi-year Spill Response Program.

Continue sewer line flushing to include tree root cutting, and flush all restaurant trunk lines on a regular scheduled comprehensive maintenance rotation.

Support Sewer System Management Plan (SSMP) implementation to meet General Waste Discharge Requirements (GWDR). Implement and monitor appropriate SSMP maintenance and operation program and reporting procedures. Ongoing.

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

None

**2011-2012 BUDGET HIGHLIGHTS**

Rates approved in FY 10 are expected to provide a stable funding source for the next four years.

Sewer System Management Plan (SSMP) adopted by Council in 2007 will require more stringent legal authority, design provisions, operations and maintenance practices, and over flow response and spill reporting procedures.





## BUDGET DETAIL EXPENSES

| 553-1107              | Wastewater/Sewers         |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 559,090           | 502,239           | 474,910                    | 563,089                        | 563,684                        |
| 531.03-00             | Extra Help                | 0                 | 44,697            | 0                          | 42,952                         | 42,952                         |
| 531.04-01             | Regular Overtime          | 59,704            | 44,516            | 56,834                     | 29,331                         | 29,331                         |
| 531.04-04             | Call Back Time Worked     | 0                 | 299               | 2,621                      | 564                            | 564                            |
| 531.10-05             | Retirement PERS           | 95,193            | 85,568            | 82,200                     | 112,930                        | 113,044                        |
| 531.10-06             | Social Security-OASDI     | 39,068            | 35,636            | 33,591                     | 37,328                         | 37,473                         |
| 531.10-07             | Social Security-Medicare  | 9,137             | 9,001             | 7,859                      | 9,382                          | 9,416                          |
| 531.10-08             | State Unemployment        | 1,915             | 1,694             | 0                          | 33,390                         | 33,390                         |
| 531.10-12             | Workers Compensation      | 1,628             | 4,547             | 19,579                     | 33,422                         | 32,682                         |
| 531.10-17             | Stand By Pay              | 15,505            | 15,475            | 21,948                     | 21,948                         | 21,948                         |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 114                        | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 2,858             | 29,312            | 1,997                      | 3,877                          | 3,877                          |
| 531.10-23             | Uniform Cleaning          | 3,404             | 2,785             | 3,069                      | 3,221                          | 3,221                          |
| 531.10-27             | PTS Plan FICA Alternative | 0                 | 598               | 0                          | 558                            | 558                            |
| 531.10-32             | Cash Back-Biweekly Allow  | 542               | 123               | 0                          | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 182,291           | 141,378           | 153,233                    | 203,746                        | 203,746                        |
| 531.10-35             | Post Employment Benefits  | 4,217             | 21,443            | 38,936                     | 44,283                         | 44,283                         |
| Personnel Services    |                           | 974,552           | 939,311           | 896,891                    | 1,140,021                      | 1,140,169                      |
| 532.11-00             | Utilities                 | 7,194             | 6,652             | 7,368                      | 7,368                          | 7,368                          |
| 532.12-00             | Telephone                 | 2,221             | 2,565             | 2,817                      | 2,817                          | 2,817                          |
| 532.13-00             | Postage                   | 34,417            | 37,331            | 41,800                     | 40,534                         | 40,534                         |
| 532.16-00             | Printing                  | 9,258             | 3,394             | 5,060                      | 4,663                          | 4,663                          |
| 532.17-00             | Professional Services     | 51,671            | 41,911            | 51,942                     | 52,911                         | 52,911                         |
| 532.18-00             | Travel and Meetings       | 814               | 167               | 1,764                      | 1,764                          | 1,764                          |
| 532.19-00             | Mileage                   | 0                 | 0                 | 50                         | 50                             | 50                             |
| 532.20-00             | Training Expense          | 1,263             | 1,373             | 1,125                      | 3,375                          | 3,375                          |
| 532.23-00             | Vehicle Operations/Maint  | 75,376            | 57,396            | 92,143                     | 106,037                        | 106,037                        |
| 532.24-00             | Memberships, Subscription | 3,082             | 4,141             | 3,082                      | 7,139                          | 7,139                          |
| 532.25-00             | Maintenance Matls & Svcs  | 46,349            | 53,171            | 46,608                     | 70,191                         | 70,191                         |
| 532.26-00             | Other Equipment O & M     | 2,981             | 3,388             | 4,452                      | 7,452                          | 7,452                          |
| 532.27-00             | Small Tools               | 3,089             | 1,585             | 1,410                      | 2,680                          | 2,680                          |
| 532.28-00             | Safety Supplies           | 13,556            | 8,155             | 7,766                      | 9,036                          | 9,036                          |
| 532.30-01             | Dept Share of Insurance   | 31,283            | 34,182            | 23,829                     | 391,072                        | 391,072                        |
| 532.32-00             | Vehicle Replacement Fee   | 76,962            | 115,630           | 97,790                     | 96,757                         | 96,757                         |
| 532.34-00             | Contingency Reserve       | 0                 | 0                 | 10,000                     | 10,000                         | 10,000                         |
| 532.38-00             | Support Services          | 67,355            | 86,966            | 91,618                     | 99,001                         | 99,001                         |
| 532.45-00             | Facilities Maint Charge   | 15,672            | 15,043            | 20,340                     | 19,520                         | 19,520                         |
| 532.46-00             | Computer Replacement Chrg | 2,153             | 2,461             | 2,426                      | 1,584                          | 1,584                          |
| Supplies and Services |                           | 444,696           | 475,511           | 513,390                    | 933,951                        | 933,951                        |
| 533.43-00             | Machinery/Equipment       | 6,577             | 0                 | 0                          | 60,500                         | 60,500                         |
| Property              |                           | 6,577             | 0                 | 0                          | 60,500                         | 60,500                         |
| 534.91-01             | Adm Exp-City Manager      | 36,462            | 37,602            | 34,614                     | 24,353                         | 24,353                         |
| 534.91-02             | Adm Exp-City Attorney     | 15,032            | 6,297             | 3,113                      | 56                             | 56                             |
| 534.91-09             | Adm Exp-Finance           | 84,933            | 96,115            | 103,930                    | 91,374                         | 91,374                         |
| 534.91-10             | Adm Exp-Purchasing        | 13,403            | 14,851            | 15,253                     | 10,534                         | 10,534                         |
| 534.91-11             | Adm Exp-Public Works      | 6,092             | 5,713             | 30,164                     | 61,186                         | 61,186                         |
| 534.91-16             | Adm Exp-City Council      | 11,732            | 16,639            | 17,215                     | 11,842                         | 11,842                         |
| Administrative        |                           | 167,654           | 177,217           | 204,289                    | 199,345                        | 199,345                        |
| 535.92-01             | Interdept DSC-General Fnd | 49,808            | 94,132            | 271,644                    | 280,722                        | 284,343                        |
| 535.92-17             | Interdept DSC-Develop Svc | 279,415           | 369,834           | 322,338                    | 358,087                        | 358,087                        |

BUDGET DETAIL EXPENSES

| 553-1107 Wastewater/Sewers |                           |                   |                   |                            |                                |                                |
|----------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                  | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 535.92-22                  | Interdept DSC-Streets     | 3,427             | 0                 | 0                          | 0                              | 0                              |
| 535.92-29                  | Interdept DSC-Pub Works   | 44,431            | 32,902            | 42,117                     | 44,190                         | 44,190                         |
| 535.92-67                  | Interdept DSC-Liability   | 841,810           | 553,750           | 1,191,495                  | 541,250                        | 541,250                        |
| 535.92-72                  | Interdept DSC-Supprt Sr   | 389               | 405               | 399                        | 376                            | 376                            |
|                            | Interdepartmental         | 1,219,280         | 1,051,023         | 1,827,993                  | 1,224,625                      | 1,228,246                      |
| 633.64-00                  | Depreciation Expense      | 603,435           | 597,767           | 0                          | 0                              | 0                              |
|                            | Property                  | 603,435           | 597,767           | 0                          | 0                              | 0                              |
| 637.65-00                  | Capital Imp. Projects     | 18,212            | 52,288            | 1,863,070                  | 2,112,007                      | 2,112,007                      |
|                            | Capital Outlay            | 18,212            | 52,288            | 1,863,070                  | 2,112,007                      | 2,112,007                      |
| 706.71-01                  | Principal-Bond Payment    | 0                 | 0                 | 810,000                    | 845,000                        | 845,000                        |
| 706.72-01                  | Interest Bond Payment     | 923,092           | 894,533           | 871,313                    | 833,988                        | 833,988                        |
| 706.73-01                  | Agent Fees-Bond Payment   | 4,965             | 4,719             | 8,800                      | 8,800                          | 8,800                          |
|                            | Debt Services             | 928,057           | 899,252           | 1,690,113                  | 1,687,788                      | 1,687,788                      |
| 948.93-61                  | Trsf-Airport Capital(461) | 90,000            | 0                 | 0                          | 0                              | 0                              |
|                            | Other                     | 90,000            | 0                 | 0                          | 0                              | 0                              |
| 958.93-51                  | Trsf-Wastewater Impr(551) | 0                 | 0                 | 13,800,000                 | 16,095,901                     | 16,095,901                     |
| 958.93-66                  | Trsf-Restricted Wate(566) | 0                 | 5,934             | 97,464                     | 45,542                         | 45,542                         |
|                            | Other                     | 0                 | 5,934             | 13,897,464                 | 16,141,443                     | 16,141,443                     |
| **                         | Wastewater/Sewers         | 4,452,463         | 4,198,303         | 20,893,210                 | 23,499,680                     | 23,503,449                     |

## **WASTEWATER/SEWER SYSTEM**

- 12-00 Includes office and cellular telephones
- 13-00 Includes a portion of utility billings postage
- 16-00 Printing of vehicle safety checklists, utility billings, and public information materials
- 17-00 Department of Motor Vehicles drivers' license physicals, self-contained breathing apparatus (SCBA) physicals, GIS infrastructure maintenance, and utility billing mailing service
- 24-00 CWEA memberships, share of underground utility locating service (USA), and certification renewals and testing fees
- 25-00 Batteries, grease, oil, cement powder, landfill disposal charges, concrete, fill and plaster sand, and other street repair materials as required when streets are trenched for sewer-main repairs
- 26-00 Maintenance on mobile radios and tool maintenance

**2004 SEWER REVENUE BOND**  
**FUND NO. 457**  
**ACCOUNT NO. 1159**

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***PROGRAM***

2004 Sewer Revenue Bond proceeds used to fund Sewer System improvement capital projects have been appropriated and all projects are nearing completion.



BUDGET DETAIL EXPENSES

| 457-1159 2004 Sewer Revenue Bond |                           |                   |                   |                            |                                |                                |
|----------------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                        | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.17-00                        | Professional Services     | 32,433            | 31,438            | 0                          | 0                              | 0                              |
|                                  | Supplies and Services     | 32,433            | 31,438            | 0                          | 0                              | 0                              |
| 633.64-00                        | Depreciation Expense      | 96,878            | 120,607           | 0                          | 0                              | 0                              |
|                                  | Property                  | 96,878            | 120,607           | 0                          | 0                              | 0                              |
| 637.65-00                        | Capital Imp. Projects     | 543               | 262               | 287,047                    | 166,850                        | 166,850                        |
|                                  | Capital Outlay            | 543               | 262               | 287,047                    | 166,850                        | 166,850                        |
| 958.93-51                        | Trsf-Wastewater Impr(551) | 4,659,123         | 404,975           | 49,636                     | 0                              | 0                              |
| 958.93-66                        | Trsf-Restricted Wate(566) | 0                 | 5,152             | 84,274                     | 39,362                         | 39,362                         |
|                                  | Other                     | 4,659,123         | 410,127           | 133,910                    | 39,362                         | 39,362                         |
| **                               | 2004 Sewer Revenue Bond   | 4,788,977         | 562,434           | 420,957                    | 206,212                        | 206,212                        |

**STORM DRAINS**  
**FUND NO. 558**  
**ACCOUNT NO. 1114**

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***DESCRIPTION***

The Storm Drain Division is responsible for the maintenance and operation of storm drainage collection system, including 52 pump stations, basins, and associated storm inlets and discharge lines.

***MISSION***

The Division ensures that storm drain facilities function properly to protect the community and environment, and meet Phase 2 National Pollutant Discharge Elimination System (NPDES) requirements.

***SERVICES TO BE PROVIDED***

Comprehensive storm drain inspection, repair, and preventive maintenance program is maintained in accordance with NPDES program objectives.

Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.

Annually hydro-flush and clean all catch basins and storm drain system as identified by the inspection program. Clean & flush 50% by November 1, 2011 and the remaining 50% before June 2012.

Ensure weed control is maintained surrounding all storm drain sites, including retention basins, drainage ditches, roads, and pump sites. Excessive growth to be removed before becoming a fire hazard and can inhibit free flow of storm water. Ongoing effort throughout the year.

Maintain storm water system pumps and valves in an appropriate state of readiness. Continue on-going preventative maintenance program.

Coordinate mosquito control and West Nile virus efforts with Merced Mosquito Abatement District. Identify, monitor, and control areas that may become breeding sites by eliminating breeding conditions through a variety of methods, i.e. ensuring lagoons are pumped down, pesticide applications, etc. Ongoing.

Support City Engineer in the implementation of Storm Water Management Program (SWMP) to meet Phase II NPDES permit requirements. Track program success through the use of Performance Indicators contained within the SWMP.

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

None



Service for Community Facility Districts that are not fully built-out continue to be a challenge. Weed control and storm drainage cleaning will not be as frequent in these areas. Pumps will be maintained on schedule. Only excessive growth will be removed as needed to reduce fire hazard and allow free flow of storm water.

### ***2011-2012 BUDGET HIGHLIGHTS***

In the wake of budget reductions over the last two years, the Storm Drain division will focus on prioritizing critical maintenance for storm drainage, continue to implement the Storm Water Management Plan and pursue supplemental funding.

The National Pollutant Discharge Elimination System (NPDES) permit and requirements will have a significant impact on expenditures.



## BUDGET DETAIL EXPENSES

| 558-1114 Storm Drains |                           |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 24,322            | 25,026            | 21,558                     | 20,841                         | 20,841                         |
| 531.04-01             | Regular Overtime          | 4,076             | 3,435             | 2,600                      | 3,243                          | 3,243                          |
| 531.04-04             | Call Back Time Worked     | 0                 | 4                 | 350                        | 188                            | 188                            |
| 531.10-02             | Unused Sick Leave         | 0                 | 0                 | 233                        | 233                            | 233                            |
| 531.10-05             | Retirement PERS           | 4,139             | 4,285             | 3,744                      | 4,193                          | 4,193                          |
| 531.10-06             | Social Security-OASDI     | 1,845             | 1,840             | 1,640                      | 1,609                          | 1,609                          |
| 531.10-07             | Social Security-Medicare  | 431               | 430               | 387                        | 380                            | 380                            |
| 531.10-08             | State Unemployment        | 55                | 50                | 0                          | 0                              | 0                              |
| 531.10-12             | Workers Compensation      | 43                | 133               | 492                        | 611                            | 592                            |
| 531.10-17             | Stand By Pay              | 692               | 644               | 1,212                      | 1,212                          | 1,212                          |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 44                         | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 640               | 643               | 932                        | 627                            | 627                            |
| 531.10-32             | Cash Back-Biweekly Allow  | 68                | 36                | 0                          | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 5,816             | 5,370             | 4,595                      | 5,331                          | 5,331                          |
| 531.10-35             | Post Employment Benefits  | 190               | 998               | 0                          | 0                              | 0                              |
| Personnel Services    |                           | 42,317            | 42,894            | 37,787                     | 38,468                         | 38,449                         |
| 532.11-00             | Utilities                 | 20,591            | 18,847            | 20,649                     | 20,649                         | 20,649                         |
| 532.12-00             | Telephone                 | 976               | 917               | 1,085                      | 1,085                          | 1,085                          |
| 532.17-00             | Professional Services     | 112,645           | 115,524           | 158,020                    | 166,020                        | 166,020                        |
| 532.18-00             | Travel and Meetings       | 0                 | 0                 | 0                          | 1,359                          | 1,359                          |
| 532.20-00             | Training Expense          | 0                 | 0                 | 0                          | 2,000                          | 2,000                          |
| 532.21-00             | Rents/Leases              | 1,440             | 1,105             | 1,080                      | 1,080                          | 1,080                          |
| 532.23-00             | Vehicle Operations/Maint  | 30,359            | 21,684            | 34,812                     | 18,211                         | 18,211                         |
| 532.25-00             | Maintenance Matls & Svcs  | 41,883            | 33,797            | 34,264                     | 34,264                         | 34,264                         |
| 532.26-00             | Other Equipment O & M     | 138               | 0                 | 0                          | 0                              | 0                              |
| 532.27-00             | Small Tools               | 1,649             | 1,555             | 1,020                      | 1,020                          | 1,020                          |
| 532.28-00             | Safety Supplies           | 1,889             | 70                | 1,660                      | 2,990                          | 2,990                          |
| 532.30-01             | Dept Share of Insurance   | 5,243             | 4,761             | 3,710                      | 5,536                          | 5,536                          |
| 532.32-00             | Vehicle Replacement Fee   | 26,664            | 24,669            | 26,052                     | 34,281                         | 34,281                         |
| 532.38-00             | Support Services          | 24,876            | 34,175            | 33,459                     | 35,028                         | 35,028                         |
| Supplies and Services |                           | 268,353           | 257,104           | 315,811                    | 323,523                        | 323,523                        |
| 533.43-00             | Machinery/Equipment       | 0                 | 0                 | 0                          | 23,000                         | 23,000                         |
| Property              |                           | 0                 | 0                 | 0                          | 23,000                         | 23,000                         |
| 534.91-01             | Adm Exp-City Manager      | 5,922             | 3,809             | 3,377                      | 1,857                          | 1,857                          |
| 534.91-02             | Adm Exp-City Attorney     | 1,980             | 638               | 304                        | 4                              | 4                              |
| 534.91-09             | Adm Exp-Finance           | 10,416            | 9,737             | 10,141                     | 6,966                          | 6,966                          |
| 534.91-10             | Adm Exp-Purchasing        | 2,084             | 1,504             | 1,488                      | 803                            | 803                            |
| 534.91-11             | Adm Exp-Public Works      | 0                 | 539               | 2,492                      | 4,725                          | 4,725                          |
| 534.91-16             | Adm Exp-City Council      | 1,743             | 1,686             | 1,680                      | 903                            | 903                            |
| Administrative        |                           | 22,145            | 17,913            | 19,482                     | 15,258                         | 15,258                         |
| 535.92-01             | Interdept DSC-General Fnd | 7,725             | 18,500            | 13,223                     | 19,687                         | 19,687                         |
| 535.92-29             | Interdept DSC-Pub Works   | 9,548             | 15,742            | 15,417                     | 16,210                         | 16,210                         |
| 535.92-53             | Interdept DSC-Wastewater  | 15,489            | 15,718            | 15,961                     | 13,428                         | 13,428                         |
| Interdepartmental     |                           | 32,762            | 49,960            | 44,601                     | 49,325                         | 49,325                         |
| 633.64-00             | Depreciation Expense      | 687,848           | 721,330           | 0                          | 0                              | 0                              |
| Property              |                           | 687,848           | 721,330           | 0                          | 0                              | 0                              |
| 637.65-00             | Capital Imp. Projects     | 0                 | 357               | 206,356                    | 856,593                        | 856,593                        |
| Capital Outlay        |                           | 0                 | 357               | 206,356                    | 856,593                        | 856,593                        |
| **                    | Storm Drains              | 1,053,425         | 1,089,558         | 624,037                    | 1,306,167                      | 1,306,148                      |

**STORM DRAINS**

- 11-00 Electrical service charges for storm drain pumps
- 12-00 Includes high water/power failure alarm lines (other than maintenance districts) and base radio
- 17-00 MID stream clearing and lateral maintenance, mandated metals testing, oil/grease sampling, NPDES permit, and master storm drain agreement with Merced Irrigation District
- 21-00 High water/power failure alarm circuits (outside maintenance districts).
- 25-00 Breakers, portable generator, weed abatement at storm basins, conduit, contactors and points, fuses, sandbags, hardware, connectors and other parts and supplies

FOOTNOTE: Costs are recovered through Refuse Enterprise revenue and direct service charges to maintenance district funds.

# **WASTEWATER TREATMENT PLANT**

**FUND NO. 553**

**ACCOUNT NO. 1108**

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## ***DESCRIPTION***

The City of Merced Wastewater Treatment Facilities (WWTF) provides domestic and industrial wastewater treatment to all city customers within the city's sphere of influence. Collection and conveyance of these wastewater flows to the WWTF is accomplished through a city wide grid of nearly 300 miles of sewer collection mains, and a combination of 20 sewer lift stations and pump stations.

## ***MISSION***

To provide our customers with reliable, verifiable and cost effective wastewater treatment, in a manner that is protective of public health, the environment and the waters of the State of California while delivering verifiable results that meet or exceed both Federal and State wastewater discharge requirements.

## ***SERVICES TO BE PROVIDED***

Operate and maintain the City of Merced's Wastewater Treatment Facilities in a reliable, safe, efficient and cost effective manner.

Maintain compliance with Federal and State, National Pollutant Discharge Elimination System (NPDES), Waste Discharge Requirements (WDR) and General Discharge Orders as required by current WWTF operating permit.

Operate and maintain the City of Merced's remote sewer lift stations and pump stations in a reliable, safe, efficient and cost effective manner.

Maintain compliance with State Water Resources Control Board, Sewer System Management Program's (SSMP) Waste Discharge Requirements (WDR).

Promote employee skills development in all aspects of the operation; manage safety in the workplace through employee involvement and participation. Take full advantage of the industry's educational and technical programs for skills improvement.

Continue moving forward with the WWTF \$30.6 million dollars upgrades as required by the State Water Resources Control Board (SWRCB). Construction of the Tertiary Treatment and Ultra Violet (UV) disinfection system began April 2009 and will be completed by July 2011. The Solids Handling Project began

May 2011 and will be completed by December 2012. Construction is anticipated to be completed within the deadlines established by our NPDES permit.

Maintain regular contact with the RWQCB staff regarding status of plant expansion and upgrades to insure design criteria will comply with City's NPDES permit deadlines and possible new process requirements.

Continue meeting the requirements of the wastewater treatment facility's NPDES permit number CA0079219. Maintain full compliance of the NPDES permit. Perform project modifications and upgrades as agreed with the RWQCB.

Continue with weekly plant operations and maintenance updates in support of these objectives. Maintain grounds keeping and weed abatement on facility grounds and in effluent conveyance facilities.

Update the Standard Operating Procedures (SOP), as new equipment is placed on-line and operating new parameters and testing methods are developed. Updates to SOP are developed as required.

Operate and maintain facilities to achieve full compliance with NPDES permit requirements and effluent limitations. Continue operation and monitoring of new Symbio system. Test and shake down new systems and equipment as it comes on line i.e., new headworks, tertiary filtration Ultra Violet (UV) disinfection and all associated appurtenances, to insure compliance with performance contracts and ability to meet water quality standards.

Maintain proper operation and maintenance of all sewer collection system pump stations and lift stations. Continue lift station repairs and control system upgrades for continuous un-interrupted operation with no SSOs or violations.

### ***SERVICES THAT DO NOT FIT INTO THE BUDGET***

The sewer rates approved in FY2011 are expected to provide a stable funding source for the wastewater division over the next four years. Therefore, no service reductions are being considered at this time.

### ***2011-2012 BUDGET H IGH L I G H T S***

The WWTP upgrade and expansion continues on schedule with completion of Phase IV by July, 2011 and completion of Phase V by December 2012.



BUDGET DETAIL EXPENSES

| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| 553-1108              | Wastewater Treatmnt Plant |                   |                   |                            |                                |                                |
| 531.01-00             | Regular Salaries          | 1,003,383         | 1,087,023         | 1,390,011                  | 1,394,578                      | 1,366,164                      |
| 531.03-00             | Extra Help                | 37,960            | 25,347            | 0                          | 0                              | 0                              |
| 531.04-01             | Regular Overtime          | 8,553             | 10,436            | 37,113                     | 37,113                         | 37,113                         |
| 531.04-04             | Call Back Time Worked     | 3,749             | 2,451             | 8,777                      | 8,777                          | 8,777                          |
| 531.10-01             | Holiday Pay               | 4,289             | 2,884             | 10,937                     | 10,937                         | 10,937                         |
| 531.10-05             | Retirement PERS           | 172,290           | 186,541           | 235,456                    | 273,592                        | 267,837                        |
| 531.10-06             | Social Security-OASDI     | 68,369            | 73,361            | 92,830                     | 93,006                         | 91,244                         |
| 531.10-07             | Social Security-Medicare  | 16,582            | 17,630            | 21,753                     | 21,803                         | 21,391                         |
| 531.10-08             | State Unemployment        | 2,719             | 2,563             | 0                          | 5,153                          | 5,153                          |
| 531.10-12             | Workers Compensation      | 2,215             | 6,978             | 32,263                     | 39,435                         | 39,700                         |
| 531.10-17             | Stand By Pay              | 55,903            | 56,526            | 57,075                     | 57,075                         | 57,075                         |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 852                        | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 32,881            | 41,981            | 8,650                      | 8,650                          | 8,650                          |
| 531.10-23             | Uniform Cleaning          | 5,753             | 3,162             | 4,564                      | 4,564                          | 4,564                          |
| 531.10-26             | Call Back - Non Worked    | 0                 | 103               | 1,100                      | 1,100                          | 1,100                          |
| 531.10-27             | PTS Plan FICA Alternative | 493               | 330               | 0                          | 0                              | 0                              |
| 531.10-32             | Cash Back-Biweekly Allow  | 2,303             | 1,705             | 741                        | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 259,919           | 190,386           | 274,723                    | 320,078                        | 314,126                        |
| 531.10-35             | Post Employment Benefits  | 8,825             | 44,294            | 22,531                     | 34,325                         | 34,325                         |
| Personnel Services    |                           | 1,686,186         | 1,753,701         | 2,199,376                  | 2,310,186                      | 2,268,156                      |
| 532.11-00             | Utilities                 | 602,811           | 674,865           | 1,036,948                  | 1,251,744                      | 1,251,744                      |
| 532.12-00             | Telephone                 | 14,003            | 12,259            | 13,187                     | 13,355                         | 13,355                         |
| 532.13-00             | Postage                   | 1,287             | 2,612             | 2,565                      | 2,565                          | 2,565                          |
| 532.16-00             | Printing                  | 198               | 260               | 451                        | 181                            | 181                            |
| 532.17-00             | Professional Services     | 330,753           | 393,372           | 744,689                    | 763,959                        | 763,959                        |
| 532.18-00             | Travel and Meetings       | 2,295             | 2,814             | 9,814                      | 15,495                         | 15,495                         |
| 532.19-00             | Mileage                   | 587               | 568               | 2,521                      | 2,521                          | 2,521                          |
| 532.20-00             | Training Expense          | 2,005             | 6,075             | 13,080                     | 14,760                         | 14,760                         |
| 532.21-00             | Rents/Leases              | 8,816             | 7,664             | 11,077                     | 11,077                         | 11,077                         |
| 532.23-00             | Vehicle Operations/Maint  | 41,292            | 20,809            | 33,407                     | 60,181                         | 60,181                         |
| 532.24-00             | Memberships, Subscription | 5,435             | 15,329            | 18,411                     | 45,778                         | 45,778                         |
| 532.25-00             | Maintenance Matis & Svcs  | 125,635           | 50,179            | 391,214                    | 382,714                        | 382,714                        |
| 532.26-00             | Other Equipment O & M     | 323,334           | 285,129           | 631,650                    | 558,850                        | 558,850                        |
| 532.27-00             | Small Tools               | 1,144             | 938               | 1,125                      | 1,125                          | 1,125                          |
| 532.28-00             | Safety Supplies           | 6,296             | 2,851             | 8,750                      | 8,750                          | 8,750                          |
| 532.29-00             | Other Materials Supplies  | 603,055           | 501,980           | 897,500                    | 526,620                        | 526,620                        |
| 532.30-01             | Dept Share of Insurance   | 56,744            | 64,330            | 55,747                     | 90,283                         | 90,283                         |
| 532.32-00             | Vehicle Replacement Fee   | 44,942            | 44,541            | 43,741                     | 40,454                         | 40,454                         |
| 532.34-00             | Contingency Reserve       | 0                 | 0                 | 60,000                     | 60,000                         | 60,000                         |
| 532.38-00             | Support Services          | 102,594           | 134,708           | 162,258                    | 170,146                        | 170,146                        |
| 532.45-00             | Facilities Maint Charge   | 35,838            | 33,864            | 33,146                     | 30,390                         | 30,390                         |
| 532.46-00             | Computer Replacement Chrg | 9,657             | 20,837            | 20,957                     | 15,255                         | 15,255                         |
| Supplies and Services |                           | 2,318,721         | 2,275,984         | 4,192,238                  | 4,066,203                      | 4,066,203                      |
| 533.43-00             | Machinery/Equipment       | 9,700             | 21,115            | 7,850                      | 7,850                          | 7,850                          |
| Property              |                           | 9,700             | 21,115            | 7,850                      | 7,850                          | 7,850                          |
| 534.91-01             | Adm Exp-City Manager      | 51,795            | 52,858            | 70,386                     | 63,837                         | 63,837                         |
| 534.91-02             | Adm Exp-City Attorney     | 21,353            | 8,852             | 6,329                      | 147                            | 147                            |
| 534.91-09             | Adm Exp-Finance           | 120,650           | 135,111           | 222,363                    | 239,523                        | 239,523                        |
| 534.91-10             | Adm Exp-Purchasing        | 19,040            | 20,877            | 31,016                     | 27,612                         | 27,612                         |
| 534.91-11             | Adm Exp-Public Works      | 14,936            | 9,693             | 62,817                     | 118,531                        | 118,531                        |
| 534.91-16             | Adm Exp-City Council      | 16,665            | 23,390            | 35,007                     | 31,041                         | 31,041                         |
| Administrative        |                           | 244,439           | 250,781           | 427,918                    | 480,691                        | 480,691                        |



BUDGET DETAIL EXPENSES

| 553-1108 Wastewater Treatmnt Plant |                           |                   |                   |                            |                                |                                |
|------------------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                          | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 535.92-01                          | Interdept DSC-General Fnd | 6,276             | 18,500            | 19,335                     | 20,175                         | 20,175                         |
| 535.92-29                          | Interdept DSC-Pub Works   | 101,820           | 98,957            | 98,908                     | 103,300                        | 103,300                        |
| 535.92-72                          | Interdept DSC-Supprt Sr   | 78                | 74                | 145                        | 226                            | 226                            |
|                                    | Interdepartmental         | 108,174           | 117,531           | 118,388                    | 123,701                        | 123,701                        |
| 633.64-00                          | Depreciation Expense      | 262,356           | 268,903           | 0                          | 0                              | 0                              |
|                                    | Property                  | 262,356           | 268,903           | 0                          | 0                              | 0                              |
| 637.65-00                          | Capital Imp. Projects     | 125,796           | 93,445            | 5,279,096                  | 8,158,186                      | 8,158,186                      |
|                                    | Capital Outlay            | 125,796           | 93,445            | 5,279,096                  | 8,158,186                      | 8,158,186                      |
| **                                 | Wastewater Treatmnt Plant | 4,755,372         | 4,781,460         | 12,224,866                 | 15,146,817                     | 15,104,787                     |

## **WASTEWATER TREATMENT PLANT**

- 11-00 Includes electrical service for the WWTP building, lift stations, and sewer lift pumps
- 12-00 Includes office telephones, fax machine, cellular phones, radio circuit, telemetry modem, and low/high water alarm lines for sewer lift stations
- 16-00 Printing of state reports, record charts, laminated signs, labels, business cards, mandated public information materials, and developing of film
- 17-00 Acute and chronic bioassay testing, aerial spraying, annual financial audit, analysis & toxicity reduction evaluations, concrete riprap channel restoration, digester cleaning, disposals of chemical oxygen demand residue and COD residue; lab ELAP certification & accreditation; electrical infrared thermo inspection, miscellaneous laboratory contracted services, permits (air pollution fees, boiler, cogeneration system, County hazmat, County health permit to operate, EPA ID number fee for waste generation, NPDES [SWRCB/AFRS] for waste discharge, oil & grease sampling, SJVAPCD to operate portable generator, sludge monitoring & disposal, and SJVAPCD to operate diesel and Waukesha engines, State surcharge fee for UST); SCBA physical and parts, State certification of water, State sewer audit, soil samples, tank leak tests, telemetry service agreement, contract harvesting, tank leak and water suite testing and oil & grease sampling,
- 20-00 Tri-State Seminar & Workshop, Tech training for PLC & Pump maintenance, CWEA training and conferences
- 21-00 Alarm service for lift stations, WWTP facilities, and crane rental
- 24-00 Water Environment Federation; operator, lab and mechanical technical certificate renewals; California Water Pollution Control Association, State and Northern San Joaquin Section, American Water Works Association, agricultural permit renewal, lab and WWTF reference books, and pesticide applicator certificate

**WASTEWATER TREATMENT PLANT** (continued)

- 25-00 Painting and plumbing supplies for treatment plant, pesticide, landfill disposal charges, and weed killer
- 26-00 Laboratory and lift stations equipment, HVAC maintenance, repairing, calibrating, & replacing instruments, miscellaneous components for CL<sub>2</sub>/SO<sub>2</sub> controls; mobile radios maintenance, diesel fuel, processing of recycled material for ditch reinforcement; plant supplies (such as chlorine and Z-break), and share of copier maintenance
- 29-00 Miscellaneous laboratory supplies & chemicals
- 34-00 Contingency reserve for emergency operations

## **ENVIRONMENTAL CONTROL**

**FUND NO. 553**

**ACCOUNT NO. 1109**

---

### ***DESCRIPTION***

The Environmental Control Division provides the resources and programs necessary to adequately monitor and protect the quality of our community's water resources and environment, including both public drinking water, aquifer protection, and water discharged to the sanitary sewer or storm drain systems.

### ***MISSION***

To protect and safeguard human health and the environment, with a focus to coordinate and implement water and environmental pollution control programs as required by federal and state laws through City Ordinance to ensure compliance by both the City of Merced and those dischargers regulated by the City.

### ***SERVICES TO BE PROVIDED***

Control the quality of industrial pretreatment discharges to the wastewater collection and treatment systems through inspections, monitoring, and permitting.

Ensure compliance with all applicable state and federal water quality discharge requirements for the Wastewater Treatment Plant and its customers by coordinating regulatory sampling and testing.

Monitor and evaluate drinking water quality by coordinating regulatory sampling and testing, ensuring City compliance with all applicable state and federal regulations governing drinking water quality and municipal well construction and destruction.

Implement Fats, Oil and Grease Program to reduce associated Sanitary Sewer Overflows.

Coordinate Wastewater Treatment Plant toxicity compliance efforts. Continue coordinating regulatory sampling and testing to meet requirements of the Regional Water Quality Control Board issued to the Wastewater Treatment Plant.

Continue implementation of the Fats, Oil and Grease (FOG) Compliance Program to appreciably reduce sewer line clogging and the number of SSO's resulting from it. Implement a program to monitor Industries and Businesses to ensure Compliance with the FOG Program. Work with the City Attorney's office to ensure there is enforcement language in the Municipal Code to facilitate the FOG program.

Oversee sampling of City drinking water for California Code of Regulations (CCR) Title 22 including: Methyl-tert-Butyl-Ether (MtBE) and PCE. Evaluate and report results to the California Dept. of Public Health (CDPH). Sample, review, report, and file results as required by the CDPH. Sampling frequency based on vulnerability of water supply source.

Support City Engineer in the implementation of Phase II Storm Water Management Program (SWMP) as required to meet the National Pollutant Discharge Elimination System (NPDES) requirements approved in 2007. Assure proper SWMP measurement, monitoring, documentation, and reporting procedures comply with the Phase II NPDES requirements and are implemented for each year of the five- year program.

Support Sewer System Management Program (SSMP) implementation to meet General Waste Discharge Requirements (GWDR). Assure proper SSMP measurement, monitoring, documentation, and notification procedures comply with the GWDR's and are implemented by State mandated due dates.

Continue groundwater monitoring program, which generates data utilized in Merced Groundwater Management Plan. Program includes the Wastewater Treatment Plant sludge beds, land application, and wildlife areas. Ongoing quarterly sampling of groundwater source and monitoring wells and reports compilation are on schedule.

Inspect and repair all groundwater-monitoring wells, preventing potential contaminant pathways to City drinking water supply sources. Inspect and repair all groundwater-monitoring wells, preventing potential contaminant pathways to City drinking water supply sources.

Determine the level of regulated chemical and/or biological contaminants in the City's drinking water system. Obtain samples from specific drinking water sources and verify the level of contaminants by lab analyses, review and compile data, and report on schedule.

Annually review fees for services to assure adequate, accurate cost recovery. Submit monthly updates and an annual report on review findings.

Operate EPA approved Industrial Pretreatment Program by monitoring, sampling, and permitting industrial dischargers. Provide inspection and enforcement of Municipal Code and Federal regulations 40CFR403. Review annual EPA Pretreatment Program Compliance and report any changes or corrections to the program. Complete quarterly industrial pretreatment reports to EPA, State, and Regional Boards on schedule. Ensure industry compliance to code and regulations.

## ***SERVICES THAT DO NOT FIT INTO THE BUDGET***

Environmental Control Services are fully funded through Wastewater and Water Service rates and fees for service.

### ***2011-2012 BUDGET HIGHLIGHTS***

The Industrial Pretreatment Program will be sustained by current rates and is expected to permit new Septic Haulers and two more industries that operate within City limits.

The National Pollutants Discharge Elimination System (NPDES) new permit requirements will significantly impact future budgets as well as increase man - hours spent on sampling and monitoring.

Environmental Control personnel will experience increased workload as a result of the Storm Water Management Program Development and Reporting.

The increased drinking water contaminants monitoring in and around wells 1-8 for insurance purposes will significantly impact the Water Division budget.



BUDGET DETAIL EXPENSES

| 553-1109 Environmental Control |                           |                   |                   |                            |                                |                                |
|--------------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                      | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00                      | Regular Salaries          | 194,968           | 183,401           | 191,950                    | 189,384                        | 191,239                        |
| 531.04-01                      | Regular Overtime          | 1,137             | 240               | 2,879                      | 2,879                          | 2,879                          |
| 531.10-01                      | Holiday Pay               | 0                 | 0                 | 219                        | 219                            | 219                            |
| 531.10-05                      | Retirement PERS           | 33,254            | 31,290            | 33,231                     | 38,007                         | 38,383                         |
| 531.10-06                      | Social Security-OASDI     | 12,869            | 12,903            | 11,976                     | 11,878                         | 11,993                         |
| 531.10-07                      | Social Security-Medicare  | 3,022             | 3,031             | 2,806                      | 2,782                          | 2,809                          |
| 531.10-08                      | State Unemployment        | 541               | 511               | 0                          | 0                              | 0                              |
| 531.10-12                      | Workers Compensation      | 337               | 613               | 2,152                      | 2,671                          | 2,588                          |
| 531.10-18                      | Management Physicals      | 0                 | 0                 | 84                         | 0                              | 0                              |
| 531.10-20                      | Earned Benefit            | 5,836             | 35,588            | 1,316                      | 1,316                          | 1,316                          |
| 531.10-23                      | Uniform Cleaning          | 1,272             | 644               | 827                        | 827                            | 827                            |
| 531.10-32                      | Cash Back-Biweekly Allow  | 305               | 72                | 0                          | 0                              | 0                              |
| 531.10-33                      | Core Allowance            | 45,009            | 39,672            | 44,280                     | 63,087                         | 63,087                         |
| 531.10-35                      | Post Employment Benefits  | 1,827             | 7,550             | 13,646                     | 15,497                         | 15,497                         |
| Personnel Services             |                           | 300,377           | 315,515           | 305,366                    | 328,547                        | 330,837                        |
| 532.11-00                      | Utilities                 | 4,663             | 4,510             | 5,541                      | 5,541                          | 5,541                          |
| 532.12-00                      | Telephone                 | 1,712             | 2,073             | 2,384                      | 2,384                          | 2,384                          |
| 532.13-00                      | Postage                   | 290               | 407               | 288                        | 288                            | 288                            |
| 532.14-00                      | Advertising               | 0                 | 0                 | 1,175                      | 1,175                          | 1,175                          |
| 532.16-00                      | Printing                  | 2                 | 218               | 2,240                      | 2,240                          | 2,240                          |
| 532.17-00                      | Professional Services     | 7,526             | 4,999             | 79,882                     | 79,882                         | 79,882                         |
| 532.18-00                      | Travel and Meetings       | 1,393             | 1,088             | 2,882                      | 2,882                          | 2,882                          |
| 532.20-00                      | Training Expense          | 1,000             | 2,336             | 3,960                      | 3,960                          | 3,960                          |
| 532.21-00                      | Rents/Leases              | 192               | 144               | 964                        | 964                            | 964                            |
| 532.23-00                      | Vehicle Operations/Maint  | 12,939            | 6,521             | 10,468                     | 5,500                          | 5,500                          |
| 532.24-00                      | Memberships, Subscription | 1,738             | 1,755             | 3,551                      | 5,449                          | 5,449                          |
| 532.26-00                      | Other Equipment O & M     | 1,431             | 314               | 3,425                      | 3,425                          | 3,425                          |
| 532.27-00                      | Small Tools               | 0                 | 0                 | 175                        | 175                            | 175                            |
| 532.28-00                      | Safety Supplies           | 284               | 389               | 1,100                      | 1,100                          | 1,100                          |
| 532.29-00                      | Other Materials Supplies  | 4,095             | 3,042             | 15,035                     | 15,035                         | 15,035                         |
| 532.30-01                      | Dept Share of Insurance   | 11,619            | 11,819            | 9,070                      | 10,584                         | 10,584                         |
| 532.32-00                      | Vehicle Replacement Fee   | 14,949            | 17,182            | 10,563                     | 11,824                         | 11,824                         |
| 532.38-00                      | Support Services          | 19,199            | 22,704            | 18,987                     | 19,939                         | 19,939                         |
| 532.45-00                      | Facilities Maint Charge   | 14,931            | 9,414             | 14,342                     | 15,585                         | 15,585                         |
| 532.46-00                      | Computer Replacement Chrg | 580               | 742               | 707                        | 457                            | 457                            |
| Supplies and Services          |                           | 98,543            | 89,657            | 186,739                    | 188,389                        | 188,389                        |
| 534.91-01                      | Adm Exp-City Manager      | 19,746            | 9,196             | 6,426                      | 4,046                          | 4,046                          |
| 534.91-02                      | Adm Exp-City Attorney     | 8,141             | 1,540             | 578                        | 9                              | 9                              |
| 534.91-09                      | Adm Exp-Finance           | 45,997            | 23,507            | 19,295                     | 15,180                         | 15,180                         |
| 534.91-10                      | Adm Exp-Purchasing        | 7,259             | 3,632             | 2,832                      | 1,750                          | 1,750                          |
| 534.91-11                      | Adm Exp-Public Works      | 0                 | 1,563             | 7,597                      | 14,409                         | 14,409                         |
| 534.91-16                      | Adm Exp-City Council      | 6,353             | 4,069             | 3,196                      | 1,967                          | 1,967                          |
| Administrative                 |                           | 87,496            | 43,507            | 39,924                     | 37,361                         | 37,361                         |
| 535.92-29                      | Interdept DSC-Pub Works   | 54,316            | 53,459            | 52,580                     | 54,139                         | 54,139                         |
| Interdepartmental              |                           | 54,316            | 53,459            | 52,580                     | 54,139                         | 54,139                         |
| 633.64-00                      | Depreciation Expense      | 6,993             | 6,867             | 0                          | 0                              | 0                              |
| Property                       |                           | 6,993             | 6,867             | 0                          | 0                              | 0                              |
| **                             | Environmental Control     | 547,725           | 509,005           | 584,609                    | 608,436                        | 610,726                        |



## **ENVIRONMENTAL CONTROL**

- 14-00 Annual public notification notices for significant violators
- 16-00 Public education brochures, film developing, evidence security tape, and labels
- 17-00 NPDES pretreatment fee, compliance and sludge sampling
- 20-00 CWEA Industrial Hazardous Materials schooling and on-going training required to maintain certifications
- 24-00 CWEA certificate renewals, testing fees, and various memberships
- 29-00 Miscellaneous laboratory supplies

**LAND APPLICATION**  
**FUND NO. 553**  
**ACCOUNT NO. 1115**

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***DESCRIPTION***

The Industrial Wastewater Treatment Facility and Land Application site provide specialized industrial wastewater treatment and on-site disposal for wastewater bio-solids. Sale of crops grown for bio-solids nutrient uptake offsets some operating costs of the land application site.

***MISSION***

The Land Application program employs an environmentally acceptable means of spreading bio-solids through land application as a fertilizer enhancement, which enables the City to dispose of its waste in an economical and environmentally friendly fashion.

**SERVICES TO BE PROVIDED**

Ensure wastewater treatment plant bio-solids are properly disposed of in accordance with all applicable federal, state, and local requirements.

Identify crops that are compatible with bio-solids application that will produce the highest yield of tonnage to offset operating costs.

Irrigate the 574 acres in the Land Application system, using industrial and domestic wastewater. Develop system for year round crop production utilizing crops that will successfully reduce the nitrogen levels in the soils produced from bio-solids application.

Plant, harvest, and sell approximately 400 acres of crops. (Note: Not all 400-acres are planted at the same time.) Harvest crops (wheat and oat hay) as they mature.

Perform weed abatement activities during the non-growing season and assist various Public Works Divisions with same. Collaborate with other Public Works Divisions on maintaining weed abatement.

Maintain accurate records and procedures to monitor bio-solids loadings. Track nitrogen uptake rates.

## **SERVICES THAT DO NOT FIT INTO THE BUDGET**

Land Application Services are required for nitrogen uptake of biosolids as a part of the ongoing wastewater treatment plant operations and permitting requirements. Therefore, no reduction of service is contemplated at this time.

### ***2011-2012 BUDGET HIGHLIGHTS***

Wastewater Rates approved in FY10 are expected to provide a stable funding source for the next four years.



## BUDGET DETAIL EXPENSES

| 553-1115 Land Application |                          |                   |                   |                            |                                |                                |
|---------------------------|--------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                 | ACCOUNT DESCRIPTION      | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00                 | Regular Salaries         | 87,706            | 91,864            | 89,288                     | 84,338                         | 84,338                         |
| 531.04-01                 | Regular Overtime         | 343               | 0                 | 1,651                      | 1,651                          | 1,651                          |
| 531.10-01                 | Holiday Pay              | 0                 | 0                 | 221                        | 221                            | 221                            |
| 531.10-05                 | Retirement PERS          | 14,979            | 15,710            | 15,483                     | 16,935                         | 16,935                         |
| 531.10-06                 | Social Security-OASDI    | 5,492             | 5,683             | 5,632                      | 5,290                          | 5,290                          |
| 531.10-07                 | Social Security-Medicare | 1,290             | 1,342             | 1,320                      | 1,240                          | 1,240                          |
| 531.10-08                 | State Unemployment       | 343               | 227               | 0                          | 0                              | 0                              |
| 531.10-12                 | Workers Compensation     | 545               | 1,718             | 6,028                      | 8,543                          | 8,446                          |
| 531.10-17                 | Stand By Pay             | 1,409             | 0                 | 0                          | 0                              | 0                              |
| 531.10-18                 | Management Physicals     | 0                 | 0                 | 9                          | 0                              | 0                              |
| 531.10-20                 | Earned Benefit           | 157               | 1,949             | 1,100                      | 1,100                          | 1,100                          |
| 531.10-23                 | Uniform Cleaning         | 575               | 389               | 481                        | 481                            | 481                            |
| 531.10-32                 | Cash Back-Biweekly Allow | 35                | 46                | 0                          | 0                              | 0                              |
| 531.10-33                 | Core Allowance           | 18,268            | 10,719            | 11,327                     | 15,435                         | 15,435                         |
| 531.10-35                 | Post Employment Benefits | 640               | 3,652             | 4,876                      | 5,540                          | 5,540                          |
| Personnel Services        |                          | 131,782           | 133,299           | 137,416                    | 140,774                        | 140,677                        |
| 532.11-00                 | Utilities                | 6,011             | 1,898             | 19,091                     | 19,091                         | 19,091                         |
| 532.12-00                 | Telephone                | 417               | 350               | 474                        | 474                            | 474                            |
| 532.17-00                 | Professional Services    | 72,646            | 12,640            | 54,906                     | 65,726                         | 65,726                         |
| 532.21-00                 | Rents/Leases             | 240               | 60                | 444                        | 444                            | 444                            |
| 532.23-00                 | Vehicle Operations/Maint | 15,311            | 7,716             | 12,387                     | 32,312                         | 32,312                         |
| 532.25-00                 | Maintenance Matls & Svcs | 35,712            | 24,146            | 46,612                     | 46,612                         | 46,612                         |
| 532.26-00                 | Other Equipment O & M    | 0                 | 0                 | 72                         | 72                             | 72                             |
| 532.27-00                 | Small Tools              | 6                 | 203               | 200                        | 200                            | 200                            |
| 532.28-00                 | Safety Supplies          | 182               | 0                 | 350                        | 350                            | 350                            |
| 532.29-00                 | Other Materials Supplies | 21,052            | 17,562            | 43,366                     | 63,366                         | 63,366                         |
| 532.30-01                 | Dept Share of Insurance  | 3,880             | 4,729             | 3,268                      | 4,731                          | 4,731                          |
| 532.32-00                 | Vehicle Replacement Fee  | 40,624            | 41,248            | 33,068                     | 33,832                         | 33,832                         |
| 532.38-00                 | Support Services         | 19,052            | 21,121            | 19,316                     | 19,766                         | 19,766                         |
| 532.45-00                 | Facilities Maint Charge  | 373               | 179               | 212                        | 229                            | 229                            |
| Supplies and Services     |                          | 215,506           | 131,852           | 233,766                    | 287,205                        | 287,205                        |
| 534.91-01                 | Adm Exp-City Manager     | 3,421             | 3,850             | 3,156                      | 1,962                          | 1,962                          |
| 534.91-02                 | Adm Exp-City Attorney    | 1,319             | 645               | 284                        | 5                              | 5                              |
| 534.91-09                 | Adm Exp-Finance          | 7,297             | 9,842             | 9,476                      | 7,362                          | 7,362                          |
| 534.91-10                 | Adm Exp-Purchasing       | 1,240             | 1,521             | 1,391                      | 849                            | 849                            |
| 534.91-11                 | Adm Exp-Public Works     | 0                 | 834               | 4,038                      | 7,915                          | 7,915                          |
| 534.91-16                 | Adm Exp-City Council     | 1,070             | 1,704             | 1,570                      | 954                            | 954                            |
| Administrative            |                          | 14,347            | 18,396            | 19,915                     | 19,047                         | 19,047                         |
| 535.92-29                 | Interdept DSC-Pub Works  | 4,240             | 4,426             | 4,357                      | 4,555                          | 4,555                          |
| 535.92-72                 | Interdept DSC-Supprt Sr  | 39                | 37                | 36                         | 38                             | 38                             |
| Interdepartmental         |                          | 4,279             | 4,463             | 4,393                      | 4,593                          | 4,593                          |
| 633.64-00                 | Depreciation Expense     | 5,161             | 5,161             | 0                          | 0                              | 0                              |
| Property                  |                          | 5,161             | 5,161             | 0                          | 0                              | 0                              |
| **                        | Land Application         | 371,075           | 293,171           | 395,490                    | 451,619                        | 451,522                        |

## LAND APPLICATION SYSTEM

- 11-00 Includes electrical service for wetlands ponds and recirculation pumps
- 12-00 Includes high water power failure alarm line for pump station, sewer lift station, and share of office telephone service
- 17-00 Aerial spraying, contract laboratory service, sludge spreading, County permit fee (Ashby UST), discharge permit, groundwater samples, Groundwater Management Plan, and soil/water analyses
- 21-00 Southern Pacific railroad lease for pipeline, access to pump station, and high water power failure alarm service
- 24-00 CWEA Annual membership
- 25-00 Base rock, drip oil, insecticide sprays & foggers, painting supplies, miscellaneous parts, pistol grip nozzle, pump station oil, various weed killers, herbicides, and fertilizer
- 26-00 Annual rebuilding of lift station pumps, miscellaneous pump and motor parts, and maintenance of mobile radios

**WASTEWATER TREATMENT LINES COMPONENT  
IMPROVEMENT FUND  
FUND NO. 550  
ACCOUNT NO. 1156**

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***PROGRAM***

The Wastewater Treatment Lines Component Fund is used to collect fees from new growth. Funds will be used in the future to expand lines, pumps, and force mains required due to growth. Fees to support the system for new growth were adjusted in FY 2010.





BUDGET DETAIL EXPENSES

| 550-1156 WWT Lines Component Dept |                           |                   |                   |                            |                                |                                |
|-----------------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                         | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.17-00                         | Professional Services     | 12,802            | 0                 | 0                          | 0                              | 0                              |
|                                   | Supplies and Services     | 12,802            | 0                 | 0                          | 0                              | 0                              |
| 633.64-00                         | Depreciation Expense      | 4,180             | 5,364             | 0                          | 0                              | 0                              |
|                                   | Property                  | 4,180             | 5,364             | 0                          | 0                              | 0                              |
| 637.65-00                         | Capital Imp. Projects     | 57,521            | 15,873            | 2,909,337                  | 2,976,228                      | 2,976,228                      |
|                                   | Capital Outlay            | 57,521            | 15,873            | 2,909,337                  | 2,976,228                      | 2,976,228                      |
| 958.93-66                         | Trsf-Restricted Wate(566) | 0                 | 4,747             | 77,971                     | 36,433                         | 36,433                         |
|                                   | Other                     | 0                 | 4,747             | 77,971                     | 36,433                         | 36,433                         |
| **                                | WWT Lines Component Dept  | 74,503            | 25,984            | 2,987,308                  | 3,012,661                      | 3,012,661                      |

**UNIVERSITY CAPITAL CHARGE**

**FUND NO. 344**

**ACCOUNT NO. 1136**

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***PROGRAM***

University Capital charges are paid by UC Merced to amortize the loan from the Infrastructure Bank for installation of water and sewer lines to the campus.

University Capital Charge

| EXPENSES              | Actual<br>2008-09 | Actual<br>2009-10 | Final<br>Budget<br>2010-11 | City Mgr.<br>Recom.<br>2011-12 | Council<br>Approval<br>2011-12 |
|-----------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| Personnel Expenses    | 0                 | 0                 | 0                          | 0                              | 0                              |
| Supplies and Services | 0                 | 0                 | 0                          | 0                              | 0                              |
| Debt Service          | 275,780           | 271,442           | 418,360                    | 438,155                        | 438,155                        |
| Acquisitions          | 0                 | 0                 | 0                          | 0                              | 0                              |
| Capital Improvements  | 0                 | 0                 | 0                          | 0                              | 0                              |
| <b>TOTAL</b>          | <b>275,780</b>    | <b>271,442</b>    | <b>418,360</b>             | <b>438,155</b>                 | <b>438,155</b>                 |

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| FINANCING SOURCES   | Actual<br>2008-09 | Actual<br>2009-10 | Final<br>Budget<br>2010-11 | Estimated<br>2011-12 |
|---------------------|-------------------|-------------------|----------------------------|----------------------|
| Sewer Facility Fee  | 193,595           | 269,444           | 415,533                    | 435,327              |
| Investment Earnings | 903               | 1,295             | 0                          | 0                    |
| Other Revenues      | 81,282            | 703               | 2,827                      | 2,828                |
| <b>TOTAL</b>        | <b>275,780</b>    | <b>271,442</b>    | <b>418,360</b>             | <b>438,155</b>       |

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## BUDGET DETAIL EXPENSES

| 344-1136  | University Capital Charge |                   |                   |                            |                                |                                |
|-----------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 706.71-01 | Principal-Bond Payment    | 0                 | 0                 | 150,000                    | 175,000                        | 175,000                        |
| 706.72-01 | Interest Bond Payment     | 251,623           | 247,660           | 244,953                    | 240,198                        | 240,198                        |
| 706.73-01 | Agent Fees-Bond Payment   | 24,157            | 23,782            | 23,407                     | 22,957                         | 22,957                         |
|           | Debt Services             | 275,780           | 271,442           | 418,360                    | 438,155                        | 438,155                        |
| **        | University Capital Charge | 275,780           | 271,442           | 418,360                    | 438,155                        | 438,155                        |

**WASTEWATER TREATMENT PLANT COMPONENT  
IMPROVEMENT FUND**

**FUND NO. 551**

**ACCOUNT NO. 1157**

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***PROGRAM***

The Wastewater Treatment Plant Component Fund is used to collect fees from new growth. Funds will be used in the future to expand the capacity of the Wastewater Treatment Plant that will be required due to growth. Fees to support expansion of the plant, as a result of new growth, were adjusted in FY 2010.



## BUDGET DETAIL EXPENSES

| 551-1157 WWT Plant Component |                       |                   |                   |                            |                                |                                |
|------------------------------|-----------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                    | ACCOUNT DESCRIPTION   | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.17-00                    | Professional Services | 79,045            | 0                 | 0                          | 0                              | 0                              |
|                              | Supplies and Services | 79,045            | 0                 | 0                          | 0                              | 0                              |
| 633.64-00                    | Depreciation Expense  | 807,154           | 806,771           | 0                          | 0                              | 0                              |
|                              | Property              | 807,154           | 806,771           | 0                          | 0                              | 0                              |
| 637.65-00                    | Capital Imp. Projects | 2,217,268         | 26,407,718        | 30,842,974                 | 34,080,427                     | 34,080,427                     |
|                              | Capital Outlay        | 2,217,268         | 26,407,718        | 30,842,974                 | 34,080,427                     | 34,080,427                     |
| **                           | WWT Plant Component   | 3,103,467         | 27,214,489        | 30,842,974                 | 34,080,427                     | 34,080,427                     |

**WASTEWATER REVOLVING FUND**  
**FUND NO. 552**  
**ACCOUNT NO. 1110**

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***PROGRAM***

The Wastewater Revolving Fund was established for the purpose of providing financing for owners of single-family residences to connect property to the sewer line. Loans will be made available to owners based upon income limits established by the U.S. Department of Housing and will be repaid over ten annual installments plus interest at a rate equal to the average rate earned on the City's investments.





BUDGET DETAIL EXPENSES

| 552-1110 Wastewater Revolving Fund |                           |                   |                   |                            |                                |                                |
|------------------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                          | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.29-00                          | Other Materials Supplies  | 0                 | 0                 | 85,440                     | 30,395                         | 30,395                         |
|                                    | Supplies and Services     | 0                 | 0                 | 85,440                     | 30,395                         | 30,395                         |
| **                                 | Wastewater Revolving Fund | 0                 | 0                 | 85,440                     | 30,395                         | 30,395                         |

FUND NO. 552  
ACCOUNT NO. 1110

**WASTEWATER REVOLVING FUND**

29-00 Loans for connection of properties to sewer lines

**REFUSE**

## **REFUSE COLLECTION**

**FUND NO. 558**

**ACCOUNT NO. 1112**

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### ***DESCRIPTION***

The Refuse Division is responsible for all solid waste collection within City limits. This includes scheduled and unscheduled service for residential, commercial, and industrial customers, as well as special programs such as Alley Cleanup, Spring Cleanup, and Tire Amnesty.

### ***MISSION***

To provide the citizens of Merced excellent solid waste services, that protect public health, preserve quality of life, and enhance the City's general appearance.

### ***SERVICES TO BE PROVIDED***

- Provide regular collection of residential, industrial, and commercial solid waste in the most efficient and cost-effective manner.
- Complete preparations for 2012 Spring Cleanup program by February 2012 and make changes, if appropriate, based on tonnage and costs of the 2011 program.
- Continue to monitor and adjust service routes for appropriate size and service levels, as well as improve productivity.

### ***SERVICES THAT DO NOT FIT INTO THE BUDGET***

None at this time!

### ***2011-2012 BUDGET HIGHLIGHTS***

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012. A new refuse rate study is budgeted and will occur during the 11/12 fiscal budget year.

The percent of contamination for recycling and green waste loads hauled to the Landfill has significantly been reduced creating a slight increase to the regular refuse tonnage budget. Loads above the percent of contamination are charged at the Landfill the regular garbage rate rather than the reduced recycling or compost rate. Ongoing public outreach and active clean recycling education programs are expected to continue reducing contamination.



## BUDGET DETAIL EXPENSES

| 558-1112 Refuse Collections |                           |                   |                   |                            |                                |                                |
|-----------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                   | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00                   | Regular Salaries          | 1,168,780         | 1,179,969         | 1,188,567                  | 1,268,341                      | 1,232,099                      |
| 531.04-01                   | Regular Overtime          | 118,693           | 169,590           | 177,372                    | 208,068                        | 208,068                        |
| 531.04-04                   | Call Back Time Worked     | 1,823             | 0                 | 1,006                      | 1,038                          | 1,038                          |
| 531.10-01                   | Holiday Pay               | 41,216            | 14,478            | 40,932                     | 16,646                         | 16,646                         |
| 531.10-02                   | Unused Sick Leave         | 803               | 749               | 0                          | 0                              | 0                              |
| 531.10-05                   | Retirement PERS           | 202,401           | 199,202           | 204,017                    | 252,394                        | 245,149                        |
| 531.10-06                   | Social Security-OASDI     | 81,666            | 82,274            | 85,689                     | 90,865                         | 88,618                         |
| 531.10-07                   | Social Security-Medicare  | 18,898            | 19,242            | 20,041                     | 21,457                         | 20,932                         |
| 531.10-08                   | State Unemployment        | 3,773             | 3,293             | 0                          | 0                              | 0                              |
| 531.10-12                   | Workers Compensation      | 4,367             | 14,576            | 43,015                     | 93,108                         | 90,994                         |
| 531.10-17                   | Stand By Pay              | 1,888             | 0                 | 3,578                      | 0                              | 0                              |
| 531.10-18                   | Management Physicals      | 0                 | 0                 | 168                        | 0                              | 0                              |
| 531.10-20                   | Earned Benefit            | 8,419             | 12,756            | 4,093                      | 4,459                          | 4,459                          |
| 531.10-21                   | Bilingual Pay Program     | 589               | 354               | 0                          | 0                              | 0                              |
| 531.10-23                   | Uniform Cleaning          | 7,741             | 5,159             | 5,051                      | 6,165                          | 6,165                          |
| 531.10-32                   | Cash Back-Biweekly Allow  | 148               | 107               | 0                          | 0                              | 0                              |
| 531.10-33                   | Core Allowance            | 314,784           | 257,976           | 289,662                    | 345,712                        | 327,941                        |
| 531.10-35                   | Post Employment Benefits  | 8,576             | 46,495            | 47,752                     | 59,814                         | 59,814                         |
| Personnel Services          |                           | 1,984,565         | 2,006,220         | 2,110,943                  | 2,368,067                      | 2,301,923                      |
| 532.11-00                   | Utilities                 | 8,969             | 8,486             | 17,297                     | 17,297                         | 17,297                         |
| 532.12-00                   | Telephone                 | 4,669             | 4,556             | 4,524                      | 4,524                          | 4,524                          |
| 532.13-00                   | Postage                   | 43,101            | 36,423            | 58,330                     | 56,364                         | 56,364                         |
| 532.14-00                   | Advertising               | 3,648             | 614               | 0                          | 0                              | 0                              |
| 532.16-00                   | Printing                  | 16,510            | 11,515            | 14,440                     | 16,463                         | 16,463                         |
| 532.17-00                   | Professional Services     | 4,510             | 37,008            | 10,195                     | 81,192                         | 81,192                         |
| 532.18-00                   | Travel and Meetings       | 582               | 799               | 1,110                      | 1,920                          | 1,920                          |
| 532.19-00                   | Mileage                   | 0                 | 0                 | 100                        | 100                            | 100                            |
| 532.20-00                   | Training Expense          | 530               | 5,854             | 1,300                      | 650                            | 650                            |
| 532.21-00                   | Rents/Leases              | 5,721             | 7,200             | 7,542                      | 6,750                          | 6,750                          |
| 532.23-00                   | Vehicle Operations/Maint  | 1,108,275         | 667,790           | 1,072,069                  | 864,310                        | 864,310                        |
| 532.24-00                   | Memberships, Subscription | 201               | 39                | 400                        | 2,739                          | 2,739                          |
| 532.25-00                   | Maintenance Matls & Svcs  | 1,910,178         | 1,875,204         | 2,212,850                  | 2,212,400                      | 2,212,400                      |
| 532.26-00                   | Other Equipment O & M     | 20,365            | 22,698            | 35,620                     | 31,300                         | 31,300                         |
| 532.27-00                   | Small Tools               | 334               | 499               | 500                        | 500                            | 500                            |
| 532.28-00                   | Safety Supplies           | 4,176             | 4,483             | 3,500                      | 3,800                          | 3,800                          |
| 532.30-01                   | Dept Share of Insurance   | 67,310            | 79,450            | 58,773                     | 98,844                         | 98,844                         |
| 532.32-00                   | Vehicle Replacement Fee   | 571,518           | 599,778           | 524,614                    | 506,079                        | 506,079                        |
| 532.38-00                   | Support Services          | 154,868           | 203,388           | 188,166                    | 194,241                        | 194,241                        |
| 532.45-00                   | Facilities Maint Charge   | 17,631            | 15,043            | 12,712                     | 11,154                         | 11,154                         |
| 532.46-00                   | Computer Replacement Chrg | 1,548             | 4,184             | 4,084                      | 3,235                          | 3,235                          |
| Supplies and Services       |                           | 3,944,644         | 3,585,011         | 4,228,126                  | 4,113,862                      | 4,113,862                      |
| 533.43-00                   | Machinery/Equipment       | 2,217             | 0                 | 5,775                      | 0                              | 0                              |
| Property                    |                           | 2,217             | 0                 | 5,775                      | 0                              | 0                              |
| 534.91-01                   | Adm Exp-City Manager      | 50,749            | 52,460            | 50,947                     | 39,379                         | 39,379                         |
| 534.91-02                   | Adm Exp-City Attorney     | 18,415            | 8,786             | 4,581                      | 90                             | 90                             |
| 534.91-09                   | Adm Exp-Finance           | 102,737           | 134,094           | 160,351                    | 147,754                        | 147,754                        |
| 534.91-10                   | Adm Exp-Purchasing        | 18,238            | 20,720            | 22,450                     | 17,033                         | 17,033                         |
| 534.91-11                   | Adm Exp-Public Works      | 0                 | 12,972            | 66,243                     | 130,364                        | 130,364                        |
| 534.91-16                   | Adm Exp-City Council      | 15,593            | 23,214            | 25,338                     | 19,148                         | 19,148                         |
| Administrative              |                           | 205,732           | 252,246           | 329,910                    | 353,768                        | 353,768                        |
| 535.92-01                   | Interdept DSC-General Fnd | 70,375            | 95,816            | 117,638                    | 143,944                        | 147,565                        |

BUDGET DETAIL EXPENSES

| 558-1112 Refuse Collections |                           |                   |                   |                            |                                |                                |
|-----------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                   | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 535.92-17                   | Interdept DSC-Develop Svc | 37,369            | 36,697            | 40,865                     | 41,667                         | 41,667                         |
| 535.92-19                   | Interdept DSC-Maint Dists | 2,305             | 1,763             | 1,347                      | 2,863                          | 2,863                          |
| 535.92-21                   | Interdept DCS-Street Tree | 5,077             | 9,175             | 13,997                     | 11,996                         | 11,996                         |
| 535.92-22                   | Interdept DSC-Streets     | 24,812            | 20,814            | 32,801                     | 23,021                         | 23,021                         |
| 535.92-29                   | Interdept DSC-Pub Works   | 296,419           | 268,712           | 203,534                    | 211,594                        | 211,594                        |
| 535.92-48                   | Interdept DSC-CFD Parks   | 2,230             | 1,098             | 2,154                      | 2,418                          | 2,418                          |
| 535.92-53                   | Interdept DSC-Wastewater  | 12,478            | 12,072            | 11,186                     | 16,385                         | 16,385                         |
| 535.92-57                   | Interdept DSC-Water Sys   | 33,746            | 32,823            | 25,122                     | 37,285                         | 37,285                         |
| 535.92-58                   | Interdept DSC-Refuse      | 5,008             | 4,743             | 5,593                      | 10,004                         | 10,004                         |
| 535.92-67                   | Interdept DSC-Liability   | 0                 | 6,250             | 6,250                      | 0                              | 0                              |
| 535.92-70                   | Interdept DSC-Fleet       | 49,651            | 48,991            | 31,858                     | 40,434                         | 40,434                         |
| 535.92-71                   | Interdept DSR-Facilities  | 4,354             | 1,214             | 0                          | 0                              | 0                              |
| 535.92-72                   | Interdept DSC-Supprt Sr   | 1,206             | 1,105             | 1,052                      | 1,092                          | 1,092                          |
| Interdepartmental           |                           | 545,030           | 541,273           | 493,397                    | 542,703                        | 546,324                        |
| 633.64-00                   | Depreciation Expense      | 51,483            | 55,575            | 0                          | 0                              | 0                              |
| Property                    |                           | 51,483            | 55,575            | 0                          | 0                              | 0                              |
| 637.65-00                   | Capital Imp. Projects     | 8,717             | 255               | 637,655                    | 962,688                        | 962,688                        |
| Capital Outlay              |                           | 8,717             | 255               | 637,655                    | 962,688                        | 962,688                        |
| **                          | Refuse Collections        | 6,742,388         | 6,440,580         | 7,805,806                  | 8,341,088                      | 8,278,565                      |



## REFUSE COLLECTION

- 12-00 Includes share of cost for alarm circuit line to Police Department, cellular telephones, and long distance office phones
- 13-00 Mailing of Utility bills, spring cleanup flyers, and mailing of informational customer magnets.
- 16-00 Printing of service request forms, utility bills, and promotional materials
- 17-00 Department of Motor Vehicles license renewals/upgrades/physicals, and utility billing handling
- 25-00 Landfill disposal charge and container maintenance
- 26-00 Remote two-way radio repairs, vehicle tracking system, and electronic pre-trip inspection system

## **GREEN WASTE COLLECTION**

**FUND NO. 558**

**ACCOUNT NO. 1133**

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### ***DESCRIPTION***

The Green Waste Division is responsible for all green waste collection within City limits. This includes scheduled and unscheduled service for residential customers, as well as Christmas Tree Removal.

### ***MISSION***

Provide the citizens of Merced excellent green waste collection service, which provides the raw material to create a beneficial, valuable material in compost, while maintaining compliance with applicable state and local source reduction requirements.

### ***SERVICES TO BE PROVIDED***

- Provide regular collection of residential green waste in the most efficient and cost-effective manner.
- Monitor quality of green waste being delivered to County Landfill compost program to ensure quality of end product.
- Monitor green waste routes for appropriate size and service and determine if productivity can be improved.

### ***SERVICES THAT DO NOT FIT IN THE BUDGET***

None at this time.

### ***2011-2012 BUDGET HIGHLIGHTS***

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012. A new refuse rate study is budgeted and will occur during the 11/12 fiscal budget year.

The percent of contamination for green waste loads hauled to the Landfill has significantly been reduced creating a slight increase to the regular refuse tonnage budget. Loads above the percent of contamination are charged at the Landfill the regular garbage rate rather than the reduced clean compost rate. Ongoing public outreach and active clean recycling education programs are expected to continue reducing contamination.



## BUDGET DETAIL EXPENSES

| 558-1133  | Green Waste Collection   |                   |                   |                            |                                |                                |
|-----------|--------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION      | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00 | Regular Salaries         | 155,933           | 157,704           | 154,138                    | 154,138                        | 154,138                        |
| 531.04-01 | Regular Overtime         | 6,890             | 16,353            | 21,319                     | 21,319                         | 21,319                         |
| 531.04-04 | Call Back Time Worked    | 391               | 0                 | 0                          | 0                              | 0                              |
| 531.10-01 | Holiday Pay              | 5,596             | 2,032             | 6,549                      | 2,400                          | 2,400                          |
| 531.10-02 | Unused Sick Leave        | 268               | 250               | 0                          | 0                              | 0                              |
| 531.10-05 | Retirement PERS          | 27,580            | 27,134            | 26,700                     | 30,941                         | 30,941                         |
| 531.10-06 | Social Security-OASDI    | 10,461            | 10,785            | 11,243                     | 10,951                         | 10,951                         |
| 531.10-07 | Social Security-Medicare | 2,447             | 2,522             | 2,629                      | 2,584                          | 2,584                          |
| 531.10-08 | State Unemployment       | 471               | 425               | 0                          | 0                              | 0                              |
| 531.10-12 | Workers Compensation     | 436               | 1,268             | 7,142                      | 8,154                          | 5,667                          |
| 531.10-17 | Stand By Pay             | 405               | 0                 | 671                        | 0                              | 0                              |
| 531.10-18 | Management Physicals     | 0                 | 0                 | 39                         | 0                              | 0                              |
| 531.10-20 | Earned Benefit           | 830               | 623               | 1,364                      | 1,487                          | 1,487                          |
| 531.10-23 | Uniform Cleaning         | 1,164             | 554               | 742                        | 742                            | 742                            |
| 531.10-32 | Cash Back-Biweekly Allow | 40                | 30                | 0                          | 0                              | 0                              |
| 531.10-33 | Core Allowance           | 36,113            | 30,491            | 33,988                     | 37,014                         | 37,014                         |
| 531.10-35 | Post Employment Benefits | 1,124             | 6,325             | 0                          | 0                              | 0                              |
|           | Personnel Services       | 250,149           | 256,496           | 266,524                    | 269,730                        | 267,243                        |
| 532.14-00 | Advertising              | 0                 | 0                 | 4,000                      | 15,000                         | 15,000                         |
| 532.17-00 | Professional Services    | 95                | 50                | 196                        | 208                            | 208                            |
| 532.23-00 | Vehicle Operations/Maint | 126,287           | 86,128            | 138,270                    | 185,259                        | 185,259                        |
| 532.25-00 | Maintenance Matls & Svcs | 91,158            | 94,208            | 120,925                    | 120,700                        | 120,700                        |
| 532.26-00 | Other Equipment O & M    | 1,079             | 1,079             | 2,880                      | 2,880                          | 2,880                          |
| 532.30-01 | Dept Share of Insurance  | 7,844             | 9,087             | 6,774                      | 11,273                         | 11,273                         |
| 532.32-00 | Vehicle Replacement Fee  | 74,801            | 74,801            | 105,819                    | 74,801                         | 74,801                         |
| 532.38-00 | Support Services         | 6,290             | 8,100             | 7,352                      | 7,696                          | 7,696                          |
|           | Supplies and Services    | 307,554           | 273,453           | 386,216                    | 417,817                        | 417,817                        |
| 534.91-01 | Adm Exp-City Manager     | 10,232            | 6,228             | 5,711                      | 5,511                          | 5,511                          |
| 534.91-02 | Adm Exp-City Attorney    | 4,495             | 1,043             | 514                        | 13                             | 13                             |
| 534.91-09 | Adm Exp-Finance          | 25,863            | 15,919            | 17,148                     | 20,677                         | 20,677                         |
| 534.91-10 | Adm Exp-Purchasing       | 3,818             | 2,460             | 2,517                      | 2,384                          | 2,384                          |
| 534.91-11 | Adm Exp-Public Works     | 3,020             | 1,464             | 7,544                      | 14,203                         | 14,203                         |
| 534.91-16 | Adm Exp-City Council     | 3,390             | 2,756             | 2,840                      | 2,680                          | 2,680                          |
|           | Administrative           | 50,818            | 29,870            | 36,274                     | 45,468                         | 45,468                         |
| 535.92-29 | Interdept DSC-Pub Works  | 52,647            | 47,206            | 43,748                     | 45,533                         | 45,533                         |
|           | Interdepartmental        | 52,647            | 47,206            | 43,748                     | 45,533                         | 45,533                         |
| **        | Green Waste Collection   | 661,168           | 607,025           | 732,762                    | 778,548                        | 776,061                        |

FUND NO. 558  
ACCOUNT NO. 1133

## **GREEN WASTE COLLECTION**

14-00 Television and radio advertising

25-00 Landfill disposal charges

**CURBSIDE RECYCLING  
FUND NO. 558  
ACCOUNT NO. 1135**

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***DESCRIPTION***

The Recycling Division is responsible for collection of all recyclable material within City limits. This includes scheduled and unscheduled service for residential customers.

***MISSION***

To provide the citizens of Merced excellent recycling services, which help meet State mandates, preserve quality of life, and enhance the city's general appearance.

***SERVICES TO BE PROVIDED***

- Provide regular collection of residential, co-mingled, and single stream recyclables in the most efficient and cost-effective manner.
- Create and implement a formal commercial recycling program to meet the requirements of California Assembly Bill AB32, Global Warming Solutions Act.

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

None at this time.

***2011-2012 BUDGET HIGHLIGHTS***

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012. A new refuse rate study is budgeted and will occur during the 11/12 fiscal budget year.

The percent of contamination for recycled material loads hauled to the Landfill has significantly been reduced creating a slight increase to the regular refuse tonnage budget. Loads above the percent of contamination are charged at the Landfill the regular garbage rate rather than the reduced clean recycling rate. Ongoing public outreach and active clean recycling education programs are expected to continue reducing contamination.

Assembly Bill AB 32 becomes effective January 1, 2012 and mandates the establishment of a formal commercial recycling program by July 1, 2012. It includes all commercial, industrial, and multi-family accounts that generate more than four cubic yards of waste per week. The new rate study will account for this requirement and provide recommended rates for the establishment of the program.

Changes to applicable City of Merced ordinances and new construction standard design requirements will be made to complete the AB32 commercial recycling mandate.



BUDGET DETAIL EXPENSES

| 558-1135              | Curbside Recycling Progrm |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 155,088           | 146,688           | 144,078                    | 139,307                        | 191,479                        |
| 531.04-01             | Regular Overtime          | 6,625             | 26,446            | 34,110                     | 44,586                         | 44,586                         |
| 531.04-04             | Call Back Time Worked     | 391               | 0                 | 658                        | 692                            | 692                            |
| 531.10-01             | Holiday Pay               | 4,473             | 1,534             | 6,471                      | 2,400                          | 2,400                          |
| 531.10-02             | Unused Sick Leave         | 268               | 250               | 0                          | 0                              | 0                              |
| 531.10-05             | Retirement PERS           | 27,219            | 25,184            | 24,939                     | 27,944                         | 38,416                         |
| 531.10-06             | Social Security-OASDI     | 10,790            | 10,684            | 11,465                     | 11,535                         | 14,769                         |
| 531.10-07             | Social Security-Medicare  | 2,523             | 2,499             | 2,681                      | 2,742                          | 3,498                          |
| 531.10-08             | State Unemployment        | 482               | 424               | 0                          | 0                              | 0                              |
| 531.10-12             | Workers Compensation      | 966               | 1,959             | 8,025                      | 4,072                          | 6,183                          |
| 531.10-17             | Stand By Pay              | 404               | 0                 | 684                        | 0                              | 0                              |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 39                         | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 8,985             | 1,325             | 1,618                      | 1,784                          | 1,784                          |
| 531.10-21             | Bilingual Pay Program     | 589               | 591               | 600                        | 600                            | 600                            |
| 531.10-23             | Uniform Cleaning          | 1,027             | 382               | 495                        | 897                            | 897                            |
| 531.10-32             | Cash Back-Biweekly Allow  | 40                | 29                | 0                          | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 52,369            | 39,551            | 44,843                     | 49,124                         | 66,895                         |
| 531.10-35             | Post Employment Benefits  | 1,483             | 6,331             | 13,591                     | 15,497                         | 15,497                         |
| Personnel Services    |                           | 273,722           | 263,877           | 294,297                    | 301,180                        | 387,696                        |
| 532.14-00             | Advertising               | 790               | 0                 | 4,000                      | 15,000                         | 15,000                         |
| 532.17-00             | Professional Services     | 0                 | 100               | 206                        | 208                            | 208                            |
| 532.23-00             | Vehicle Operations/Maint  | 195,483           | 113,745           | 182,606                    | 215,441                        | 215,441                        |
| 532.25-00             | Maintenance Matls & Svcs  | 249               | 15,648            | 106,225                    | 60,560                         | 60,560                         |
| 532.26-00             | Other Equipment O & M     | 1,079             | 1,079             | 2,880                      | 2,880                          | 2,880                          |
| 532.30-01             | Dept Share of Insurance   | 10,459            | 9,664             | 7,360                      | 6,894                          | 6,894                          |
| 532.32-00             | Vehicle Replacement Fee   | 101,986           | 101,986           | 101,986                    | 101,986                        | 101,986                        |
| 532.38-00             | Support Services          | 13,179            | 16,985            | 16,127                     | 16,750                         | 16,750                         |
| Supplies and Services |                           | 323,225           | 259,207           | 421,390                    | 419,719                        | 419,719                        |
| 534.91-01             | Adm Exp-City Manager      | 9,305             | 6,839             | 5,971                      | 4,547                          | 4,547                          |
| 534.91-02             | Adm Exp-City Attorney     | 3,836             | 1,145             | 537                        | 10                             | 10                             |
| 534.91-09             | Adm Exp-Finance           | 21,675            | 17,482            | 17,929                     | 17,059                         | 17,059                         |
| 534.91-10             | Adm Exp-Purchasing        | 3,421             | 2,701             | 2,631                      | 1,967                          | 1,967                          |
| 534.91-11             | Adm Exp-Public Works      | 2,833             | 1,522             | 7,873                      | 14,542                         | 14,542                         |
| 534.91-16             | Adm Exp-City Council      | 2,994             | 3,026             | 2,970                      | 2,211                          | 2,211                          |
| Administrative        |                           | 44,064            | 32,715            | 37,911                     | 40,336                         | 40,336                         |
| 535.92-29             | Interdept DSC-Pub Works   | 53,438            | 48,351            | 44,157                     | 45,949                         | 45,949                         |
| Interdepartmental     |                           | 53,438            | 48,351            | 44,157                     | 45,949                         | 45,949                         |
| 633.64-00             | Depreciation Expense      | 15,014            | 0                 | 0                          | 0                              | 0                              |
| Property              |                           | 15,014            | 0                 | 0                          | 0                              | 0                              |
| 908.93-21             | Trsf-Street/Subd Tre(021) | 0                 | 600,000           | 656,305                    | 663,420                        | 663,125                        |
| Other                 |                           | 0                 | 600,000           | 656,305                    | 663,420                        | 663,125                        |
| **                    | Curbside Recycling Progrm | 709,463           | 1,204,150         | 1,454,060                  | 1,470,604                      | 1,556,825                      |



FUND NO. 558  
ACCOUNT NO. 1135

## **CURBSIDE RECYCLING PROGRAM**

14-00 Television and radio advertising

25-00 Collected materials processing charges and container maintenance

## **STREET SWEEPING**

**FUND NO. 558**

**ACCOUNT NO. 1113**

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### ***DESCRIPTION***

The Street Sweeping Division is responsible for the removal of dirt and debris from city streets. This includes the annual leaf pickup program. The program helps the City meet air pollution and storm water pollution requirements.

### ***MISSION***

To preserve the quality of life in Merced by providing street sweeping services that meet the Clean Air Act mandates and Phase II NPDES requirements.

### ***SERVICES TO BE PROVIDED***

- Continue providing a well developed systematic street sweeping schedule in residential (twice per month) and business districts (weekly) in the most cost effective and efficient manner possible.
- Continue assisting collection of leaves from city streets during the annual leaf collection program.
- Continue with the Best Management Practices diverting sediment, trash debris, and other pollutants from the storm drainage system and improving the water quality.

### ***SERVICES THAT DO NOT FIT IN THE BUDGET***

None

### ***2011-2012 BUDGET HIGHLIGHTS***

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012.



BUDGET DETAIL EXPENSES

| 558-1113              | Street Sweeping           |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 245,077           | 257,310           | 290,726                    | 290,726                        | 290,726                        |
| 531.04-01             | Regular Overtime          | 23,472            | 18,545            | 23,775                     | 24,578                         | 24,578                         |
| 531.04-04             | Call Back Time Worked     | 0                 | 105               | 260                        | 1,669                          | 1,669                          |
| 531.10-01             | Holiday Pay               | 0                 | 0                 | 348                        | 0                              | 0                              |
| 531.10-02             | Unused Sick Leave         | 0                 | 0                 | 0                          | 371                            | 371                            |
| 531.10-05             | Retirement PERS           | 40,763            | 44,191            | 50,097                     | 58,057                         | 58,057                         |
| 531.10-06             | Social Security-OASDI     | 16,111            | 16,721            | 19,231                     | 19,379                         | 19,379                         |
| 531.10-07             | Social Security-Medicare  | 3,768             | 3,910             | 4,498                      | 4,556                          | 4,556                          |
| 531.10-08             | State Unemployment        | 816               | 744               | 0                          | 0                              | 0                              |
| 531.10-12             | Workers Compensation      | 739               | 2,137             | 18,467                     | 19,566                         | 19,215                         |
| 531.10-17             | Stand By Pay              | 346               | 353               | 988                        | 1,286                          | 1,286                          |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 98                         | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 363               | 367               | 969                        | 1,135                          | 1,135                          |
| 531.10-23             | Uniform Cleaning          | 1,433             | 961               | 1,004                      | 968                            | 968                            |
| 531.10-32             | Cash Back-Biweekly Allow  | 39                | 21                | 0                          | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 81,262            | 69,183            | 84,352                     | 92,376                         | 92,376                         |
| 531.10-35             | Post Employment Benefits  | 1,810             | 9,954             | 11,699                     | 13,288                         | 13,288                         |
| Personnel Services    |                           | 415,999           | 424,502           | 506,512                    | 527,955                        | 527,604                        |
| 532.11-00             | Utilities                 | 79,476            | 78,546            | 74,499                     | 74,499                         | 74,499                         |
| 532.13-00             | Postage                   | 3,347             | 6,585             | 10,000                     | 10,000                         | 10,000                         |
| 532.14-00             | Advertising               | 6,688             | 7,135             | 0                          | 0                              | 0                              |
| 532.16-00             | Printing                  | 0                 | 0                 | 4,500                      | 4,500                          | 4,500                          |
| 532.17-00             | Professional Services     | 340               | 150               | 1,968                      | 1,968                          | 1,968                          |
| 532.23-00             | Vehicle Operations/Maint  | 202,794           | 136,268           | 197,944                    | 247,738                        | 247,738                        |
| 532.25-00             | Maintenance Matls & Svcs  | 0                 | 1,051             | 0                          | 1,000                          | 1,000                          |
| 532.26-00             | Other Equipment O & M     | 2,113             | 2,675             | 4,365                      | 4,800                          | 4,800                          |
| 532.28-00             | Safety Supplies           | 523               | 460               | 955                        | 900                            | 900                            |
| 532.30-01             | Dept Share of Insurance   | 16,027            | 22,535            | 15,546                     | 17,767                         | 17,767                         |
| 532.32-00             | Vehicle Replacement Fee   | 160,037           | 185,695           | 166,526                    | 181,100                        | 181,100                        |
| 532.38-00             | Support Services          | 129,930           | 165,864           | 155,950                    | 166,439                        | 166,439                        |
| Supplies and Services |                           | 601,275           | 606,964           | 632,253                    | 710,711                        | 710,711                        |
| 534.91-01             | Adm Exp-City Manager      | 26                | 9,322             | 9,338                      | 7,402                          | 7,402                          |
| 534.91-02             | Adm Exp-City Attorney     | 397               | 1,561             | 840                        | 17                             | 17                             |
| 534.91-09             | Adm Exp-Finance           | 0                 | 23,827            | 28,037                     | 27,772                         | 27,772                         |
| 534.91-10             | Adm Exp-Purchasing        | 0                 | 3,682             | 4,115                      | 3,202                          | 3,202                          |
| 534.91-11             | Adm Exp-Public Works      | 32                | 2,690             | 14,729                     | 27,874                         | 27,874                         |
| 534.91-16             | Adm Exp-City Council      | 0                 | 4,125             | 4,644                      | 3,599                          | 3,599                          |
| Administrative        |                           | 455               | 45,207            | 61,703                     | 69,866                         | 69,866                         |
| 535.92-01             | Interdept DSC-General Fnd | 0                 | 0                 | 0                          | 11,214                         | 11,214                         |
| 535.92-22             | Interdept DSC-Streets     | 9,576             | 8,375             | 215,908                    | 187,793                        | 187,793                        |
| 535.92-29             | Interdept DSC-Pub Works   | 1,014             | 0                 | 0                          | 0                              | 0                              |
| 535.92-48             | Interdept DSC-CFD Parks   | 0                 | 10,946            | 0                          | 0                              | 0                              |
| 535.92-53             | Interdept DSC-Wastewater  | 169,565           | 169,080           | 0                          | 0                              | 0                              |
| 535.92-57             | Interdept DSC-Water Sys   | 0                 | 1,307             | 35,890                     | 37,161                         | 37,161                         |
| 535.92-58             | Interdept DSC-Refuse      | 0                 | 1,682             | 0                          | 0                              | 0                              |
| 535.92-72             | Interdept DSC-Supprt Sr   | 195               | 184               | 181                        | 188                            | 188                            |
| Interdepartmental     |                           | 180,350           | 191,574           | 251,979                    | 236,356                        | 236,356                        |
| 633.64-00             | Depreciation Expense      | 76,367            | 76,367            | 0                          | 0                              | 0                              |
| Property              |                           | 76,367            | 76,367            | 0                          | 0                              | 0                              |
| **                    | Street Sweeping           | 1,274,446         | 1,344,614         | 1,452,447                  | 1,544,888                      | 1,544,537                      |

FUND NO. 558  
ACCOUNT NO. 1113

## **STREET SWEEPING**

11-00 Share of Corporation Yard refuse containers and roll off container for street sweeping debris

13-00 Leaf collection notices

14-00 Television and radio advertising

**REFUSE CAPITAL EQUIPMENT FUND**  
**FUND NO. 562**  
**ACCOUNT NO. 1116**

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***PROGRAM***

The Refuse Capital Equipment Fund is used for the accumulation of refuse charges on new residential (MMC 8.04.235) and new industrial/commercial (MMC 8.04.265) growth for the purchase of refuse containers and equipment to meet the needs generated by new growth which is financed through fees collected from new customers.



BUDGET DETAIL EXPENSES

| 562-1116 Refuse Capital Equipment |                          |                   |                   |                            |                                |                                |
|-----------------------------------|--------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                         | ACCOUNT DESCRIPTION      | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 532.17-00                         | Professional Services    | 5,691             | 0                 | 0                          | 0                              | 0                              |
|                                   | Supplies and Services    | 5,691             | 0                 | 0                          | 0                              | 0                              |
| 533.43-00                         | Machinery/Equipment      | 0                 | 0                 | 94,328                     | 35,408                         | 35,408                         |
|                                   | Property                 | 0                 | 0                 | 94,328                     | 35,408                         | 35,408                         |
| 633.64-00                         | Depreciation Expense     | 96,455            | 96,455            | 0                          | 0                              | 0                              |
|                                   | Property                 | 96,455            | 96,455            | 0                          | 0                              | 0                              |
| **                                | Refuse Capital Equipment | 102,146           | 96,455            | 94,328                     | 35,408                         | 35,408                         |



FUND NO. 562  
ACCOUNT NO. 1116

## **REFUSE CAPITAL EQUIPMENT FUND**

43-00 Due to the slow down in both residential housing and commercial building markets, current container inventory and equipment levels are sufficient

# FLEET

**FLEET MANAGEMENT**  
**FUND NO. 670**  
**ACCOUNT NO. 1103**

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***DESCRIPTION***

Fleet Services is responsible for the maintenance and repair of all City vehicles and is currently maintaining 507 individual equipment items, of which 309 are motorized vehicles, assigned to the various departments within the City.

***MISSION***

Fleet Services is committed to maintain an exceptional level of operational readiness. We strive to provide the best services possible within our fiscal constraints by providing excellent preventative maintenance as well as expedient repairs to all vehicles and equipment.

***SERVICES TO BE PROVIDED***

- Provide safe, reliable vehicles and equipment at a competitive cost with minimum down time.
- Provide appropriate vehicle replacement through an efficient ordering and delivery system, while leveraging grant opportunities to offset purchase costs.
- Maintain a friendly, responsive, customer focused culture within our fleet team.

***SERVICES THAT DO NOT FIT INTO THE BUDGET***

- Outsourcing some maintenance items such as oil changes, fire pump testing and equipment retrofitting are not only more expensive but voids maintenance legacy knowledge gained when performing work in-house and increases vehicle downtime.
- Vehicle replacement charges will continue to be eliminated for those departments funded by discretionary funds.

***2011-2012 BUDGET HIGHLIGHTS***

Fuel prices fluctuate but indicators point toward increasing fuel costs; however, due to budget impacts to other departments, the fleet vehicle inventory will be reduced easing the demand for fuel. Vehicle inventory reductions will also reduce maintenance work loads and reduces operating expenses enough to meet our target budget.

Though vehicle replacement charges to departments funded by discretionary funds have ceased for the past three budget years, the Fleet division successfully maintains a quality fleet through various innovative techniques and by securing local transportation grant funds to augment the lack of replacement funds. Once again these grant funds will be used to purchase various alternate fueled vehicles for vehicle replacements.



## BUDGET DETAIL EXPENSES

| 670-1103 Fleet Management |                           |                   |                   |                            |                                |                                |
|---------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                 | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00                 | Regular Salaries          | 614,917           | 605,082           | 591,185                    | 587,767                        | 591,921                        |
| 531.04-01                 | Regular Overtime          | 18,773            | 11,098            | 7,936                      | 19,748                         | 19,748                         |
| 531.04-04                 | Call Back Time Worked     | 1,705             | 1,444             | 1,899                      | 3,039                          | 3,039                          |
| 531.10-02                 | Unused Sick Leave         | 1,987             | 1,728             | 1,520                      | 1,520                          | 1,520                          |
| 531.10-05                 | Retirement PERS           | 105,312           | 102,567           | 102,380                    | 117,916                        | 118,758                        |
| 531.10-06                 | Social Security-OASDI     | 40,870            | 38,621            | 38,316                     | 38,971                         | 39,228                         |
| 531.10-07                 | Social Security-Medicare  | 9,558             | 9,032             | 8,962                      | 9,135                          | 9,195                          |
| 531.10-08                 | State Unemployment        | 1,943             | 1,671             | 0                          | 0                              | 0                              |
| 531.10-12                 | Workers Compensation      | 2,394             | 5,834             | 24,199                     | 37,003                         | 36,308                         |
| 531.10-17                 | Stand By Pay              | 15,756            | 14,739            | 21,371                     | 22,136                         | 22,136                         |
| 531.10-18                 | Management Physicals      | 0                 | 0                 | 61                         | 0                              | 0                              |
| 531.10-20                 | Earned Benefit            | 11,872            | 3,829             | 2,759                      | 2,759                          | 2,759                          |
| 531.10-23                 | Uniform Cleaning          | 5,533             | 4,348             | 4,821                      | 4,821                          | 4,821                          |
| 531.10-26                 | Call Back - Non Worked    | 0                 | 0                 | 102                        | 0                              | 0                              |
| 531.10-32                 | Cash Back-Biweekly Allow  | 185               | 263               | 17                         | 0                              | 0                              |
| 531.10-33                 | Core Allowance            | 174,175           | 131,719           | 144,498                    | 169,859                        | 169,859                        |
| 531.10-35                 | Post Employment Benefits  | 4,745             | 24,343            | 35,212                     | 35,447                         | 35,447                         |
| Personnel Services        |                           | 1,009,725         | 956,318           | 985,238                    | 1,050,121                      | 1,054,739                      |
| 532.11-00                 | Utilities                 | 37,465            | 35,701            | 31,517                     | 31,517                         | 31,517                         |
| 532.12-00                 | Telephone                 | 2,478             | 2,458             | 1,934                      | 1,934                          | 1,934                          |
| 532.13-00                 | Postage                   | 171               | 192               | 400                        | 400                            | 400                            |
| 532.17-00                 | Professional Services     | 15,216            | 413               | 238                        | 208                            | 208                            |
| 532.18-00                 | Travel and Meetings       | 2,053             | 1,520             | 1,860                      | 1,860                          | 1,860                          |
| 532.19-00                 | Mileage                   | 660               | 740               | 1,000                      | 1,000                          | 1,000                          |
| 532.20-00                 | Training Expense          | 953               | 3,623             | 1,200                      | 1,600                          | 1,600                          |
| 532.21-00                 | Rents/Leases              | 612               | 413               | 240                        | 240                            | 240                            |
| 532.24-00                 | Memberships, Subscription | 1,903             | 2,114             | 2,000                      | 10,551                         | 10,551                         |
| 532.25-00                 | Maintenance Matls & Svcs  | 49,714            | 33,661            | 29,420                     | 29,420                         | 29,420                         |
| 532.26-00                 | Other Equipment O & M     | 8,607             | 39,834            | 1,000                      | 1,000                          | 1,000                          |
| 532.28-00                 | Safety Supplies           | 2,325             | 1,091             | 1,152                      | 1,452                          | 1,452                          |
| 532.29-00                 | Other Materials Supplies  | 3,051             | 2,687             | 450                        | 450                            | 450                            |
| 532.30-01                 | Dept Share of Insurance   | 32,573            | 39,566            | 24,469                     | 37,450                         | 37,450                         |
| 532.32-00                 | Vehicle Replacement Fee   | 38,095            | 0                 | 0                          | 0                              | 0                              |
| 532.33-00                 | Vehicle Fuel              | 1,149,420         | 1,016,900         | 1,068,867                  | 1,432,764                      | 1,450,764                      |
| 532.34-00                 | Contingency Reserve       | 0                 | 0                 | 25,000                     | 33,713                         | 26,433                         |
| 532.36-00                 | Vehicle Parts             | 740,561           | 725,798           | 613,372                    | 654,525                        | 658,525                        |
| 532.38-00                 | Support Services          | 71,863            | 85,325            | 71,207                     | 79,694                         | 79,694                         |
| 532.45-00                 | Facilities Maint Charge   | 3,918             | 2,239             | 2,969                      | 6,035                          | 6,035                          |
| 532.46-00                 | Computer Replacement Chrg | 3,947             | 0                 | 0                          | 0                              | 0                              |
| Supplies and Services     |                           | 2,165,585         | 1,994,275         | 1,878,295                  | 2,325,813                      | 2,340,533                      |
| 533.43-00                 | Machinery/Equipment       | 24,279            | 0                 | 0                          | 0                              | 41,000                         |
| Property                  |                           | 24,279            | 0                 | 0                          | 0                              | 41,000                         |
| 534.91-01                 | Adm Exp-City Manager      | 23,479            | 18,269            | 16,531                     | 13,263                         | 13,263                         |
| 534.91-02                 | Adm Exp-City Attorney     | 9,679             | 3,060             | 1,486                      | 30                             | 30                             |
| 534.91-09                 | Adm Exp-Finance           | 54,692            | 46,698            | 49,634                     | 49,766                         | 49,766                         |
| 534.91-10                 | Adm Exp-Purchasing        | 8,631             | 7,216             | 7,284                      | 5,737                          | 5,737                          |
| 534.91-11                 | Adm Exp-Public Works      | 16,682            | 6,460             | 29,998                     | 59,543                         | 59,543                         |
| 534.91-16                 | Adm Exp-City Council      | 7,555             | 8,084             | 8,222                      | 6,450                          | 6,450                          |
| Administrative            |                           | 120,718           | 89,787            | 113,155                    | 134,789                        | 134,789                        |
| 535.92-29                 | Interdept DSC-Pub Works   | 11,217            | 6,624             | 9,827                      | 10,342                         | 10,342                         |

## BUDGET DETAIL EXPENSES

| 670-1103 Fleet Management |                         |                   |                   |                            |                                |                                |
|---------------------------|-------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                 | ACCOUNT DESCRIPTION     | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 535.92-72                 | Interdept DSC-Supprt Sr | 272               | 332               | 326                        | 263                            | 263                            |
|                           | Interdepartmental       | 11,489            | 6,956             | 10,153                     | 10,605                         | 10,605                         |
| 633.64-00                 | Depreciation Expense    | 31,896            | 30,658            | 0                          | 0                              | 0                              |
|                           | Property                | 31,896            | 30,658            | 0                          | 0                              | 0                              |
| 637.65-00                 | Capital Imp. Projects   | 69,999            | 0                 | 0                          | 0                              | 0                              |
|                           | Capital Outlay          | 69,999            | 0                 | 0                          | 0                              | 0                              |
| **                        | Fleet Management        | 3,433,691         | 3,077,994         | 2,986,841                  | 3,521,328                      | 3,581,666                      |

## **FLEET MANAGEMENT**

11-00 Share of Corporation Yard utility service

12-00 Includes modem line for gas station computer, auto shop security alarm,  
and cellular telephones

17-00 DMV physicals and license renewals

18-00 Fire Mechanic Certification and Training

21-00 Security alarm at Fleet Services buildings

25-00 Miscellaneous parts and supplies for shop equipment, cleaning supplies,  
and fuel tank monthly monitoring

26-00 Fuel Card-Lock/Petrovend Maintenance.

29-00 Air Pollution Control District fees

34-00 Contingency for emergency vehicle repairs



**FLEET REPLACEMENT FUND**  
**FUND NO. 674**  
**ACCOUNT NO. 1103**

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***PROGRAM***

This fund was created to accumulate money to replace City vehicles. Fleet operation and maintenance activities are accounted for in Fund 670.

Fleet Management

| EXPENSES              | Actual<br>2008-09 | Actual<br>2009-10 | Final<br>Budget<br>2010-11 | City Mgr.<br>Recom.<br>2011-12 | Council<br>Approval<br>2011-12 |
|-----------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| Personnel Expenses    | 0                 | 0                 | 0                          | 0                              | 0                              |
| Supplies and Services | 0                 | 0                 | 0                          | 0                              | 0                              |
| Debt Service          | 0                 | 0                 | 0                          | 0                              | 0                              |
| Acquisitions          | 0                 | 0                 | 0                          | 0                              | 0                              |
| Capital Improvements  | 4,845,920         | 3,179,342         | 1,428,793                  | 623,000                        | 623,000                        |
| * Undefined *         | 0                 | 225,000           | 977,495                    | 0                              | 41,000                         |
| <b>TOTAL</b>          | <b>4,845,920</b>  | <b>3,404,342</b>  | <b>2,406,288</b>           | <b>623,000</b>                 | <b>664,000</b>                 |

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| FINANCING SOURCES       | Actual<br>2008-09 | Actual<br>2009-10 | Final<br>Budget<br>2010-11 | Estimated<br>2011-12 |
|-------------------------|-------------------|-------------------|----------------------------|----------------------|
| Vehicle Replacement Fee | 2,796,878         | 1,634,750         | 1,360,428                  | 1,388,209            |
| Interest on Loans       | 18,111            | 7,748             | 3,467                      | 969                  |
| Investment Earnings     | 291,321           | 218,973           | 180,000                    | 100,000              |
| Repayment on Loan       | 793               | 0                 | 119,906                    | 84,676               |
| Other Revenues          | 1,738,817         | 1,542,871         | 742,487                    | 909,854-             |
| <b>TOTAL</b>            | <b>4,845,920</b>  | <b>3,404,342</b>  | <b>2,406,288</b>           | <b>664,000</b>       |

XX

BUDGET DETAIL EXPENSES

| 674-1103 Fleet Management |                           |                   |                   |                            |                                |                                |
|---------------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.                 | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 633.63-00                 | Vehicle Replacement       | 3,065,086         | 1,406,994         | 1,428,793                  | 623,000                        | 623,000                        |
| 633.64-00                 | Depreciation Expense      | 1,780,834         | 1,772,348         | 0                          | 0                              | 0                              |
|                           | Property                  | 4,845,920         | 3,179,342         | 1,428,793                  | 623,000                        | 623,000                        |
| 908.93-01                 | Trsf-General Fund (001)   | 0                 | 0                 | 922,389                    | 0                              | 0                              |
| 908.93-17                 | Trsf-Development Svc(017) | 0                 | 225,000           | 16,000                     | 0                              | 0                              |
| 908.93-24                 | Trsf-Rec & Park Prog(024) | 0                 | 0                 | 20,000                     | 0                              | 0                              |
|                           | Other                     | 0                 | 225,000           | 958,389                    | 0                              | 0                              |
| 968.93-70                 | Trsf-Fleet-Mgmt (670)     | 0                 | 0                 | 0                          | 0                              | 41,000                         |
| 968.93-72                 | Trsf-Support Service(672) | 0                 | 0                 | 19,106                     | 0                              | 0                              |
|                           | Other                     | 0                 | 0                 | 19,106                     | 0                              | 41,000                         |
| **                        | Fleet Management          | 4,845,920         | 3,404,342         | 2,406,288                  | 623,000                        | 664,000                        |

# **FACILITIES**

## **FACILITIES MAINTENANCE**

**FUND NO. 671**

**ACCOUNT NO. 1119**

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### ***DESCRIPTION***

The Facilities Maintenance Division is responsible for the maintenance and sanitation of all City owned buildings and structures with the exception of Fire Stations. The division provides a range of general maintenance services to other city departments, making it possible for workers in those areas to serve the public more efficiently and effectively.

### ***MISSION***

Provide quality preventive maintenance, daily sanitation, and care enabling all customers' full and safe use of each facility, while maintaining a high standard of appearance.

### ***SERVICES TO BE PROVIDED***

- Maintain, clean, monitor and ensure facility security, condition, and aesthetics are properly, safely and efficiently maintained for all clients' use, while continually evaluating the same to reduce energy consumption and green house gasses emitted into the atmosphere.
- Custodial service levels to be maintained with the inclusion of four part time temporary custodians and existing full time staff.

### ***SERVICES THAT DO NOT FIT INTO THE BUDGET***

- Two currently vacant, full time Custodian I/II positions to be eliminated from this fiscal budget.
- Some services normally outsourced will be performed in house, i.e. plumbing drainage system cleaning and special pest control measures.
- Monthly pest control services provided by an outside vendor to be eliminated but partially provided by in-house staffing.

### **2011-2012 BUDGET HIGHLIGHTS**

Two vacant full time custodial staffing reductions will occur; however, custodial service levels will be maintained through a combination of additional part-time temporary help, and as mention in the fiscal budget 10/11 highlights, some shared custodial duties are performed by existing staff.

## **FACILITIES MAINTENANCE**

Other duties such as unclogging drains will be performed by existing staff and monthly pest control applications to various buildings will be reduced to "as needed" and/or special pest control requests performed by existing full time staff.

The Facilities Division is championing a large scale, citywide, Energy and Greenhouse Gas Reduction Program. The Division is currently working with Siemens Building Technologies to reduce energy consumption and explore renewable energy production. Upon implementation, the upgrade costs will pay for itself through guaranteed energy savings. All facility improvement measures to be completed during this fiscal budget.



BUDGET DETAIL EXPENSES

| 671-1119              | Facilities Maintenance Op |                   |                   |                            |                                |                                |
|-----------------------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO.             | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 531.01-00             | Regular Salaries          | 411,036           | 362,821           | 396,232                    | 325,814                        | 329,629                        |
| 531.03-00             | Extra Help                | 63,289            | 52,140            | 0                          | 83,191                         | 83,191                         |
| 531.04-01             | Regular Overtime          | 11,230            | 6,681             | 4,726                      | 4,726                          | 4,726                          |
| 531.04-04             | Call Back Time Worked     | 146               | 154               | 353                        | 353                            | 353                            |
| 531.10-02             | Unused Sick Leave         | 201               | 425               | 474                        | 474                            | 474                            |
| 531.10-05             | Retirement PERS           | 69,969            | 61,827            | 67,996                     | 64,900                         | 65,672                         |
| 531.10-06             | Social Security-OASDI     | 26,085            | 22,936            | 24,438                     | 20,060                         | 20,423                         |
| 531.10-07             | Social Security-Medicare  | 7,039             | 6,138             | 5,715                      | 5,902                          | 5,986                          |
| 531.10-08             | State Unemployment        | 2,114             | 1,750             | 46,248                     | 0                              | 0                              |
| 531.10-12             | Workers Compensation      | 3,400             | 11,526            | 59,260                     | 43,542                         | 43,090                         |
| 531.10-18             | Management Physicals      | 0                 | 0                 | 149                        | 0                              | 0                              |
| 531.10-20             | Earned Benefit            | 1,585             | 11,612            | 0                          | 0                              | 0                              |
| 531.10-23             | Uniform Cleaning          | 5,443             | 2,534             | 1,666                      | 1,666                          | 1,666                          |
| 531.10-27             | PTS Plan FICA Alternative | 841               | 694               | 0                          | 1,082                          | 1,082                          |
| 531.10-32             | Cash Back-Biweekly Allow  | 245               | 291               | 0                          | 0                              | 0                              |
| 531.10-33             | Core Allowance            | 132,650           | 95,338            | 122,638                    | 100,974                        | 100,974                        |
| 531.10-35             | Post Employment Benefits  | 3,387             | 16,812            | 55,456                     | 63,111                         | 63,111                         |
| Personnel Services    |                           | 738,660           | 653,679           | 785,351                    | 715,795                        | 720,377                        |
| 532.11-00             | Utilities                 | 250,754           | 254,060           | 261,588                    | 261,588                        | 261,588                        |
| 532.12-00             | Telephone                 | 5,744             | 5,179             | 3,917                      | 3,917                          | 3,917                          |
| 532.17-00             | Professional Services     | 21,310            | 8,182             | 6,900                      | 6,900                          | 6,900                          |
| 532.18-00             | Travel and Meetings       | 14                | 0                 | 0                          | 0                              | 0                              |
| 532.20-00             | Training Expense          | 249               | 0                 | 0                          | 0                              | 0                              |
| 532.21-00             | Rents/Leases              | 2,885             | 1,529             | 1,620                      | 1,620                          | 1,620                          |
| 532.23-00             | Vehicle Operations/Maint  | 20,933            | 10,550            | 11,764                     | 11,111                         | 11,111                         |
| 532.24-00             | Memberships, Subscription | 0                 | 0                 | 0                          | 18,947                         | 18,947                         |
| 532.25-00             | Maintenance Matls & Svcs  | 256,627           | 170,999           | 139,748                    | 127,248                        | 127,248                        |
| 532.26-00             | Other Equipment O & M     | 330               | 0                 | 300                        | 300                            | 300                            |
| 532.27-00             | Small Tools               | 495               | 489               | 300                        | 300                            | 300                            |
| 532.28-00             | Safety Supplies           | 3,987             | 2,044             | 1,400                      | 1,940                          | 1,940                          |
| 532.30-01             | Dept Share of Insurance   | 48,913            | 46,692            | 31,320                     | 37,350                         | 37,350                         |
| 532.32-00             | Vehicle Replacement Fee   | 15,312            | 0                 | 0                          | 0                              | 0                              |
| 532.34-00             | Contingency Reserve       | 0                 | 0                 | 0                          | 11,538                         | 7,164                          |
| 532.38-00             | Support Services          | 31,760            | 42,695            | 42,695                     | 42,695                         | 42,695                         |
| 532.46-00             | Computer Replacement Chrg | 5,477             | 0                 | 0                          | 0                              | 0                              |
| Supplies and Services |                           | 664,790           | 542,419           | 501,552                    | 525,454                        | 521,080                        |
| 534.91-01             | Adm Exp-City Manager      | 14,763            | 11,195            | 9,069                      | 5,983                          | 5,983                          |
| 534.91-02             | Adm Exp-City Attorney     | 6,086             | 1,875             | 816                        | 14                             | 14                             |
| 534.91-09             | Adm Exp-Finance           | 34,389            | 28,617            | 27,231                     | 22,448                         | 22,448                         |
| 534.91-10             | Adm Exp-Purchasing        | 5,427             | 4,422             | 3,996                      | 2,588                          | 2,588                          |
| 534.91-16             | Adm Exp-City Council      | 4,750             | 4,954             | 4,511                      | 2,909                          | 2,909                          |
| Administrative        |                           | 65,415            | 51,063            | 45,623                     | 33,942                         | 33,942                         |
| 535.92-29             | Interdept DSC-Pub Works   | 13,761            | 10,824            | 12,180                     | 12,701                         | 12,701                         |
| Interdepartmental     |                           | 13,761            | 10,824            | 12,180                     | 12,701                         | 12,701                         |
| 633.64-00             | Depreciation Expense      | 58,456            | 68,726            | 0                          | 0                              | 0                              |
| Property              |                           | 58,456            | 68,726            | 0                          | 0                              | 0                              |
| 637.65-00             | Capital Imp. Projects     | 119,348           | 0                 | 0                          | 5,798,400                      | 5,798,400                      |
| Capital Outlay        |                           | 119,348           | 0                 | 0                          | 5,798,400                      | 5,798,400                      |



BUDGET DETAIL EXPENSES

| 671-1119  | Facilities Maintenance Op |                   |                   |                            |                                |                                |
|-----------|---------------------------|-------------------|-------------------|----------------------------|--------------------------------|--------------------------------|
| ACCT. NO. | ACCOUNT DESCRIPTION       | ACTUAL<br>2008-09 | ACTUAL<br>2009-10 | FINAL<br>BUDGET<br>2010-11 | CITY MGR.<br>RECOM.<br>2011-12 | COUNCIL<br>APPROVAL<br>2011-12 |
| 706.72-01 | Interest Bond Payment     | 0                 | 0                 | 0                          | 324,808                        | 324,808                        |
|           | Debt Services             | 0                 | 0                 | 0                          | 324,808                        | 324,808                        |
| 918.93-20 | Trsf-Downtown Maint (120) | 8,075             | 8,075             | 9,400                      | 8,074                          | 8,074                          |
|           | Other                     | 8,075             | 8,075             | 9,400                      | 8,074                          | 8,074                          |
| **        | Facilities Maintenance Op | 1,668,505         | 1,334,786         | 1,354,106                  | 7,419,174                      | 7,419,382                      |

## FACILITIES MAINTENANCE

- 11-00 Utility cost at the Civic Center, Shannon Parade, Transportation Center, and Merced Parking Garage
- 12-00 Includes alarm lines at the Civic Center, Transportation Center, Merced Center Parking Garage, as well as cellular and elevator phones
- 17-00 Landscape maintenance service at the Senior Center
- 21-00 Fire and intrusion alarm monitoring services @ the Transportation Center, Shannon Parade, and Merced Center Parking Garage
- 25-00 Custodial supplies such as wax, floor cleaner, mops, paper towels, and hand soap. Elevator maintenance, fire alarm system testing, contract services for cleaning chairs and carpet, and Amtrak Station cleanup services.
- 93-20 Transfer of funds to Downtown Maintenance District to pay for Parade's share of assessment

FOOTNOTE: Costs of Civic Center and other City facilities maintenance are spread to departments based on share of square footage and hours assigned.