



November 7, 2024

Dear Commercial Cannabis Business Permit Holder,

RE: Commercial Cannabis Business Permits and Annual Renewal

As you know, the City's Commercial Cannabis Business Permits expire on December 31st of each year and the applicant must file an application for renewal. While the customary requirement is that filings must be made 60 days prior to the expiration, November 2nd, the due date for renewal submittal this year is extended by three weeks to November 23rd, 2024.

The annual renewal fee, adjusted to account for inflation, using the Consumer Price Index, is \$2,744. Enclosed with this letter, please find a copy of the Annual Renewal Application Form. Please fill it out and submit it to the Planning Division by November 23rd, 2024. In addition to the hardcopy, you must also provide all documentation in PDF format to <http://merced.seamlessdocs.com/f/planningweb>. Failure to submit a timely application for renewal may result in the permanent expiration of your permit.

If you have any questions regarding the above, please feel free to contact me at 209-385-6858 or via email at lanj@cityofmerced.org.

Sincerely,

JONNIE LAN, AICP

Principal Planner, Development Services

City of Merced, California