

**CITY OF MERCED
2012-2013 ADOPTED BUDGET**

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PUBLIC WORKS DEPARTMENT

“CUSTOMER SERVICE WITH QUALITY CARE”

DESCRIPTION

Through a continuing process of employee involvement, the Public Works Department has adopted the following mission and value statements as a foundation for all of the department's activities.

OUR VISION

To be known as an exceptional organization providing a wide variety of essential services to the communities of Merced and one another with the highest level of integrity, selflessness, professionalism, and efficiency.

MISSION

In order to accomplish our vision we are committed to ...

- Provide exceptional customer service through a unified team of dedicated, professional and selfless employees.
- Enhance our quality workforce through training, development and advancement opportunities.
- Provide a safe and healthy working, living and growing environment for all.
- Build collaborative partnerships with those we serve.

PUBLIC WORKS ADMINISTRATION

PUBLIC WORKS - ADMINISTRATION
FUND NO. 029
ACCOUNT NO. 1102

DESCRIPTION

The Public Works Administration Division provides administrative support to the Internal Services, Solid Waste, Tax Services, Water, Storm Drains, Collection, Environmental Control and the Wastewater Treatment Divisions, while providing responsive quality service to the general public.

MISSION

Provide and maintain excellent customer service through strategic planning, budgeting, administrative management, and service support for Public Works Operations. Ensure employee health and safety is maintained, while providing quality customer service to both internal and external customers.

SERVICES TO BE PROVIDED

Enhanced customer services; will send 10 customer surveys per month to measure administration and Public Works customer service effectiveness.

Continue the use of mass media in publicizing various Public Works programs including mailers, our City web site, TV, and radio advertising. Additionally, continue to attend community educational events.

Continue Public Works infrastructure data collection program through GIS to improve customer response time for service calls.

Continue to aggressively promote safety in the work place. Conduct required OSHA safety training, monitoring, and reviewing programs. Conduct and document facility safety inspections quarterly. Promote workplace safety by hosting and/or attending in-house risk management training events for all division employees.

Serve our employees by maintaining a resource library to aid in training. Provide continual work order and report writing training for Public Works staff to maximize benefits of city-wide customer info system.

Pursue "Green" opportunities and improve cost efficiency to ensure customers receive the highest level of energy efficient environmental friendly service at the lowest cost when compared to other agencies, both public and private.

Continue working towards establishing and setting up a complete job cost accounting (Equipment, Labor, Materials) system through info system's work

order application, and pull infrastructure data and maps from GIS files when available.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None

2012-2013 Budget Highlights

Continue to incorporate technology-driven cost accounting, customer service and management systems to decrease costs, identify weaknesses to improve service, and meet customer demands. Budget constraints on the General Fund operations of the Department will likely result in increased contact with the Admin Division from affected customers.

PERSONNEL

Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
Systems Technician I/II/III	1.00	1.00	1.00
Acctg. Technician	1.00	1.00	1.00
Accountant I/II	1.00	1.00	1.00
Account Clerk I/II/III	3.00	3.00	3.00
TOTAL	13.00	14.40	14.40

BUDGET DETAIL EXPENSES

029-1102	Public Works Oper. Admin					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	693,512	726,025	808,472	859,980	859,980
531.03-00	Extra Help	72,733	946	0	0	0
531.04-01	Regular Overtime	7,535	3,805	8,467	8,467	8,467
531.10-02	Unused Sick Leave	0	2,248	2,575	2,838	2,838
531.10-05	Retirement PERS	118,262	125,788	161,979	178,733	178,733
531.10-06	Social Security-OASDI	42,529	44,299	49,158	54,553	54,553
531.10-07	Social Security-Medicare	11,222	10,551	11,824	12,758	12,758
531.10-08	State Unemployment	1,862	0	0	0	0
531.10-12	Workers Compensation	532	7,940	7,352	2,788	2,788
531.10-20	Earned Benefit	6,846	6,379	6,854	26,598	26,598
531.10-21	Bilingual Pay Program	591	609	1,200	1,200	1,200
531.10-23	Uniform Cleaning	228	128	225	230	230
531.10-27	PTS Plan FICA Alternative	946	12	0	0	0
531.10-32	Cash Back-Biweekly Allow	1,474	0	0	0	0
531.10-33	Core Allowance	152,283	164,628	206,718	209,914	206,040
531.10-35	Post Employment Benefits	30,950	16,575	18,828	18,671	18,671
Personnel Services		1,141,505	1,109,933	1,283,652	1,376,730	1,372,856
532.11-00	Utilities	15,333	16,315	16,120	13,165	13,165
532.12-00	Telephone	6,603	5,756	6,828	6,828	6,828
532.13-00	Postage	684	223	946	704	704
532.15-00	Office Supplies	30,608	25,983	17,304	37,412	37,412
532.17-00	Professional Services	5,791	50	6,220	22,520	22,520
532.18-00	Travel and Meetings	3,912	4,010	2,402	5,462	5,462
532.20-00	Training Expense	9,441	4,422	4,400	4,725	4,725
532.21-00	Rents/Leases	2,597	2,049	3,320	3,680	3,680
532.23-00	Vehicle Operations/Maint	5,384	6,915	9,993	10,551	10,551
532.24-00	Memberships, Subscription	2,845	1,926	31,618	13,006	13,006
532.25-00	Maintenance Matls & Svcs	2,753	2,812	2,775	3,500	3,500
532.28-00	Safety Supplies	4,552	4,619	8,800	8,800	8,800
532.30-01	Dept Share of Insurance	34,334	25,263	29,542	21,300	21,300
532.32-00	Vehicle Replacement Fee	13,365	13,980	13,908	14,521	14,521
532.38-00	Support Services	114,540	95,523	115,635	123,595	123,595
532.45-00	Facilities Maint Charge	19,587	29,590	26,567	30,497	30,497
532.46-00	Computer Replacement Chrg	24,328	23,833	33,489	31,552	31,552
Supplies and Services		296,657	263,269	329,867	351,818	351,818
535.92-17	Interdept DSC-Develop Svc	5,178	7,743	7,363	7,456	7,456
535.92-72	Interdept DSC-Supprt Sr	37	73	38	38	38
Interdepartmental		5,215	7,816	7,401	7,494	7,494
968.93-71	Trsf-Facilities Main(671)	0	0	0	3,072	3,072
Other		0	0	0	3,072	3,072
998.93-10	Trsf-PFEDA Area2 CIP(910)	0	220	0	0	0
Other		0	220	0	0	0
**	Public Works Oper. Admin	1,443,377	1,381,238	1,620,920	1,739,114	1,735,240

PUBLIC WORKS OPERATIONS – ADMINISTRATION

- 12-00 Office & cellular phones, telephone listing, and two-way radio circuits
- 18-00 Geographical Information System & OSHA Training, as well as Public Works Officers Institute
- 24-00 California Water Environment Association, CAL-OSHA Reporter, and American Public Works Association membership
- 28-00 Department Recognition Safety Awards, video rentals, Public Works Safety Awareness Week, and CPR cards and First Aid supplies.

FOOTNOTE: A portion of administrative costs are recovered through Direct Service Charges to divisions, with remaining general administration expenses spread based on number of employees and operating budget.

STREETS AND STREETLIGHTS

STREET AND STREETLIGHT MAINTENANCE
FUND NO. 022
ACCOUNT NO. 1104

DESCRIPTION

The Street and Streetlight Maintenance Division performs all necessary maintenance and repairs to all city infrastructure located within the City's public right-of-ways, to include city streets, sidewalks, curb and gutters, street lights, traffic signals, signs, and pavement markings.

MISSION

Perform all maintenance with a high level of professionalism and quality, ensuring the City's infrastructure is maintained in a safe and reliable manner.

SERVICES TO BE PROVIDED

- Continue ongoing Street Maintenance Program, utilizing available resources and technologies that enhance the division ability to provide safe travel ways for our customers.
- Provide Curb & Gutter Maintenance, as prioritized by city inspections and customer request. Utilize new saw cutting approach to sidewalk trip hazards enhancing our maintenance program. Work with engineering division identifying areas in need of ADA ramps with emphasis on schools, hospitals, and businesses with restricting travel ways.
- Continue providing street signs and traffic markings maintenance with a focus on meeting MUTCD 2012 - 2018 regulatory retro-reflectivity standards. The City has been divided into six sections and began a blanket replacement of signs on January 2012 and will complete the project by December 2018.
- Continue ongoing Streetlight Maintenance Program responding to reported outages within 48 hours of notification.
- Continuing the management of the annual leaf collection program.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None

2012-2013 Budget Highlights

There are no anticipated significant changes in program direction, expenditures or revenues contingent upon fiscal stability.

BUDGET DETAIL-EXPENSES

022-1104	Street/Light Maintenance					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	638,717	564,893	429,483	433,887	433,887
531.03-00	Extra Help	0	29,113	0	0	0
531.04-01	Regular Overtime	50,247	71,660	63,271	66,946	66,946
531.04-04	Call Back Time Worked	9,272	8,516	8,317	6,649	6,649
531.10-02	Unused Sick Leave	1,541	1,187	1,483	2,375	2,375
531.10-05	Retirement PERS	105,705	97,971	86,223	90,328	90,328
531.10-06	Social Security-OASDI	43,513	41,368	33,052	32,612	32,612
531.10-07	Social Security-Medicare	10,176	10,107	7,791	7,627	7,627
531.10-08	State Unemployment	1,873	0	10,790	0	0
531.10-12	Workers Compensation	21,810	58,506	52,462	84,166	84,166
531.10-17	Stand By Pay	30,894	29,285	29,328	29,328	29,328
531.10-20	Earned Benefit	3,474	5,550	4,566	4,566	4,566
531.10-21	Bilingual Pay Program	1,182	1,203	1,200	1,200	1,200
531.10-23	Uniform Cleaning	3,371	2,947	1,694	1,642	1,642
531.10-27	PTS Plan FICA Alternative	0	388	0	0	0
531.10-32	Cash Back-Biweekly Allow	108	0	0	0	0
531.10-33	Core Allowance	140,860	138,778	119,345	113,338	111,238
531.10-35	Post Employment Benefits	31,282	49,671	56,484	53,867	53,867
Personnel Services		1,094,025	1,111,143	905,489	928,531	926,431
532.11-00	Utilities	512,159	524,701	536,099	340,768	340,768
532.12-00	Telephone	3,065	3,150	3,181	3,181	3,181
532.13-00	Postage	304	128	725	725	725
532.17-00	Professional Services	108,217	86,537	125,566	113,041	113,041
532.18-00	Travel and Meetings	2,428	1,475	5,456	5,456	5,456
532.20-00	Training Expense	3,782	3,430	4,150	4,150	4,150
532.21-00	Rents/Leases	527	479	1,889	1,889	1,889
532.23-00	Vehicle Operations/Maint	89,946	101,274	124,132	121,637	121,637
532.24-00	Memberships, Subscription	642	400	4,540	2,039	2,039
532.25-00	Maintenance Matls & Svcs	407,999	407,358	381,781	182,955	185,055
532.26-00	Other Equipment O & M	3,074	5,744	3,580	3,580	3,580
532.27-00	Small Tools	2,211	2,697	2,750	2,750	2,750
532.28-00	Safety Supplies	4,836	4,576	3,611	3,611	3,611
532.30-01	Dept Share of Insurance	53,922	29,519	51,522	37,219	37,219
532.38-00	Support Services	85,681	68,280	52,356	46,202	46,202
532.45-00	Facilities Maint Charge	1,880	2,542	2,789	2,865	2,865
Supplies and Services		1,280,673	1,242,290	1,304,127	872,068	874,168
534.91-01	Adm Exp-City Manager	31,589	28,147	22,523	16,477	16,477
534.91-02	Adm Exp-City Attorney	5,290	2,531	52	1,773	1,773
534.91-09	Adm Exp-Finance	80,745	87,348	84,507	64,893	64,893
534.91-10	Adm Exp-Purchasing	12,476	12,403	9,742	8,173	8,173
534.91-11	Adm Exp-Public Works	7,580	32,323	43,438	42,268	42,268
534.91-16	Adm Exp-City Council	13,978	13,999	10,952	6,421	6,421
Administrative		151,658	176,751	171,214	140,005	140,005
535.92-17	Interdept DSC-Develop Svc	239,096	172,860	164,667	169,305	169,305
535.92-29	Interdept DSC-Pub Works	48,451	45,349	47,530	65,067	65,067
535.92-72	Interdept DSC-Supprt Sr	663	508	414	342	342
Interdepartmental		288,210	218,717	212,611	234,714	234,714
968.93-71	Trsf-Facilities Main(671)	0	0	0	272,068	272,068
Other		0	0	0	272,068	272,068
998.93-10	Trsf-PFEDA Area2 CIP(910)	0	10,350	0	0	0
Other		0	10,350	0	0	0
**	Street/Light Maintenance	2,814,566	2,759,251	2,593,441	2,447,386	2,447,386

STREET AND STREETLIGHT MAINTENANCE

- 11-00 Includes electrical services for streetlights/traffic signals, and share of Corporation Yard utilities

- 17-00 DMV drivers' license upgrades and renewals. Cal Trans traffic signal controller maintenance, State Controllers Report, hazardous material disposal, contract landscape maintenance for street center-medians, and "G" Street undercrossing

- 21-00 Rental of compact asphalt roller and air gas torches, security alarm service at traffic/signal light warehouse, and shared copier machine maintenance

- 24-00 Underground Service Alert (USA), International Municipal Signal Association (IMSA), and Traffic Signal Association

- 26-00 Replacement of concrete grinder blades, and miscellaneous tools

**MEASURE "C" FUND-PUBLIC WORKS
FUND NO. 061
ACCOUNT NO. 1126**

PROGRAM

Measure C Fund accounts for one-half cent new transactions and use taxes effective April 1, 2006. The Measure was approved by area voters. Account Number 1126 is used for the public works related expenditures from the revenues.

BUDGET DETAIL EXPENSES

061-1126 Measure "C"- Public Works						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
532.38-00	Support Services	0	0	59	58	58
	Supplies and Services	0	0	59	58	58
534.91-01	Adm Exp-City Manager	3,147	1,763	743	640	640
534.91-02	Adm Exp-City Attorney	527	159	2	69	69
534.91-09	Adm Exp-Finance	8,043	5,369	2,787	2,522	2,522
534.91-10	Adm Exp-Purchasing	1,243	777	321	318	318
534.91-16	Adm Exp-City Council	1,392	877	361	250	250
	Administrative	14,352	8,945	4,214	3,799	3,799
637.65-00	Capital Imp. Projects	1,014,520	83,672	191,606	0	0
	Capital Outlay	1,014,520	83,672	191,606	0	0
**	Measure "C"- Public Works	1,028,872	92,617	195,879	3,857	3,857

**STREETS AND SIGNALS
CAPITAL IMPROVEMENT PROJECT FUND
FUND NO. 450
ACCOUNT NO. 1104**

PROGRAM

Funds received from State and Federal services are held in separate fund accounts until projects are awarded, necessitating their expenditure. Project funds are then transferred to the Streets and Signals CIP Fund for project tracking and expenditure.

The revenues are accounted for in separate fund accounts to meet the subventing agencies' auditing and accounting requirements.

BUDGET DETAIL EXPENSES

450-1104 Street/Light CIP						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
637.65-00	Capital Imp. Projects	10,036,878	10,201,714	19,007,704	9,849,225	9,849,225
	Capital Outlay	10,036,878	10,201,714	19,007,704	9,849,225	9,849,225
908.93-25	Trsf-STP Fund (025)	42,608	0	53,871	15,727	15,727
	Other	42,608	0	53,871	15,727	15,727
988.93-53	Trsf-RDA Gateways CI(853)	110,000	0	0	0	0
	Other	110,000	0	0	0	0
**	Street/Light CIP	10,189,486	10,201,714	19,061,575	9,864,952	9,864,952

**PARKS
MAINTENANCE
AND
STREET TREES**

PARKS MAINTENANCE
FUND NO. 001 & 158
ACCOUNT NO. 1120 & 1137

DESCRIPTION

The Parks division is responsible for the landscape maintenance of approximately 342 acres of municipal parks, landscaped areas, traffic medians, athletic fields, and open land areas, while maintaining approximately 19 miles of associated bikeways. In addition, the division is responsible to maintain approximately 16 miles of creek and waterways for flood control purposes.

MISSION

To enrich the quality of life for the Merced communities. This will be achieved by providing exceptional parks, diverse recreational experiences for all patrons, building community image and sense of place, while preserving and protecting our City's natural resources.

SERVICES TO BE PROVIDED

- Continue providing support to the Parks and Community Services Department and to the public recreational needs. Maintain the health and condition of all public landscape areas throughout the City.
- Ensure maintenance districts and community facilities are maintained by private landscape contractor(s) as specified by contract language.
- Maintain parks playground equipment in accordance with Assembly Bill 1055, through weekly inspections ensuring sites are in compliance.
- Manage the vegetation and fire reduction management within the city utility right-of-ways. Apply herbicides and pesticides to sustain the health and condition of landscape areas, parks urban forest.
- Continue maintenance of Rose-Garden and replacing as needed

SERVICES THAT DO NOT FIT INTO THE BUDGET

None

2012-2013 Budget Highlights

There are no anticipated significant changes in program direction, however city will reduce staff by one based on the 3% budget cut.

BUDGET DETAIL EXPENSES

001-1120 Parks Maintenance						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	720,280	629,047	321,641	288,893	288,893
531.04-01	Regular Overtime	11,242	9,223	16,047	15,854	15,854
531.04-04	Call Back Time Worked	3,486	1,690	3,087	2,099	2,099
531.10-05	Retirement PERS	120,451	103,213	64,505	60,078	60,078
531.10-06	Social Security-OASDI	44,127	37,100	21,451	18,816	18,816
531.10-07	Social Security-Medicare	10,320	8,677	5,036	4,400	4,400
531.10-08	State Unemployment	2,317	20,700	25,162	16,329	16,329
531.10-12	Workers Compensation	20,355	88,907	109,813	61,386	61,386
531.10-17	Stand By Pay	6,279	3,359	3,400	3,400	3,400
531.10-20	Earned Benefit	1,578	6,705	5,172	5,172	5,172
531.10-21	Bilingual Pay Program	576	301	300	240	240
531.10-23	Uniform Cleaning	2,842	2,606	1,726	1,609	1,609
531.10-32	Cash Back-Biweekly Allow	118	0	0	0	0
531.10-33	Core Allowance	183,460	182,193	101,107	102,106	100,238
531.10-35	Post Employment Benefits	27,993	75,310	85,269	84,690	84,690
Personnel Services		1,155,424	1,169,031	763,716	665,072	663,204
532.11-00	Utilities	307,881	310,157	324,955	295,935	295,935
532.12-00	Telephone	843	854	878	878	878
532.17-00	Professional Services	4,208	6,046	194,295	185,452	185,452
532.18-00	Travel and Meetings	1,198	1,410	500	584	584
532.19-00	Mileage	0	0	50	50	50
532.20-00	Training Expense	1,235	485	500	500	500
532.21-00	Rents/Leases	1,735	1,741	2,251	2,251	2,251
532.23-00	Vehicle Operations/Maint	68,437	87,895	96,895	103,350	103,350
532.24-00	Memberships, Subscription	647	485	1,990	1,990	1,990
532.25-00	Maintenance Matls & Svcs	54,258	35,091	44,025	41,025	41,025
532.26-00	Other Equipment O & M	722	695	1,950	1,950	1,950
532.27-00	Small Tools	5,543	1,079	3,020	3,020	3,020
532.28-00	Safety Supplies	3,000	3,627	1,800	1,800	1,800
532.29-00	Other Materials Supplies	21,422	21,602	21,700	21,700	21,700
532.30-01	Dept Share of Insurance	49,963	35,239	22,590	15,462	15,462
532.38-00	Support Services	68,129	58,472	38,704	36,989	36,989
532.45-00	Facilities Maint Charge	101,581	138,673	138,655	146,214	146,214
Supplies and Services		690,802	703,551	894,758	859,150	859,150
534.91-11	Adm Exp-Public Works	6,231	29,790	32,779	34,098	34,098
Administrative		6,231	29,790	32,779	34,098	34,098
535.92-01	Interdept DSC-General Fnd	1,434	1,434	1,434	1,084	1,084
535.92-17	Interdept DSC-Develop Svc	11,809	15,268	13,754	12,335	12,335
535.92-29	Interdept DSC-Pub Works	25,459	25,040	26,166	35,070	35,070
535.92-53	Interdept DSC-Wastewater	678	681	402	405	405
535.92-72	Interdept DSC-Supprt Sr	368	218	226	152	152
Interdepartmental		39,748	42,641	41,982	49,046	49,046
**	Parks Maintenance	1,892,205	1,945,013	1,733,235	1,607,366	1,605,498

COMMUNITY FACILITIES DISTRICT
FUND NOS. 150, 155, 156, 157, 158 & 164-194
ACCOUNT NOS. 1164, 0911, 1024, 1137, & 1166

PROGRAM

In January 2004, the City Council adopted Resolution No. 2004-3, establishing Community Facilities District (CFD) 2003-2 (Services) and authorized levy of a Special Tax.

Fund 150 is used to account for the cost of annexing developments into the CFD, and Fund 155 is used to account for the costs to administer the districts. Funding comes from developers upon request to annex.

Funds 156, 157, 158 and 164-194 are used to account for certain authorized public services, including fire and police protection, parks maintenance, and landscape, storm drain, and flood control, that are likely to benefit the property. Funding comes from the annual special tax apportioned among the lots or parcels within the district.

Staffing details directly associated with Funds 156, 157 and 158 are displayed with Fire, Police and Parks Maintenance--the primary funding sources for those departments--elsewhere in the budget document.

CFD-PW-Parks Maintenance

E X P E N S E S	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	27,561	30,724	36,583	86,548	86,280
Supplies and Services	46,960	49,203	54,532	83,428	83,696
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	0	0	0	0	0
* Undefined *	0	0	0	3,530	3,530
TOTAL	74,521	79,927	91,115	173,506	173,506

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
PERS-EE Share 2.5% @ 55	599	629	1,224	4,465
CFD-Bellevue Ranch East	12,208	13,086	13,312	13,754
CFD-Compass Pointe	8,432	9,167	8,600	9,473
CFD-Sandcastle	5,141	5,303	5,251	5,396
CFD-Bright Development	2,410	2,473	2,526	2,610
CFD-Merced Renaissance	1,423	1,487	1,476	1,554
CFD-Big Valley	162	166	170	147
CFD-Bellevue Ranch West	5,529	5,674	5,791	5,983
CFD-University Park	2,695	2,994	2,782	3,050
CFD-Tuscany	2,437	2,595	2,554	2,639
CFD-Provance	5,698	5,847	5,961	6,159
CFD-Alfarata Ranch	353	334	341	352
CFD-Franco	3,383	3,607	3,519	3,754
CFD-Cottages	1,387	1,396	1,306	1,437
CFD-Hartley Crossing	243	250	256	264
CFD-Crossing@River Oaks	326	334	313	323
CFD-Mohammed Apts	399	412	417	432
CFD-Sunnyview Apts	2,845	2,921	2,967	3,071
CFD-University Park II	1,427	1,436	1,447	1,496
CFD-Moraga	1,035	1,048	1,022	1,026
CFD-Mission Ranch	135	139	142	147
CFD-Cypress Terrace East	429	400	340	469
CFD-Meadows	354	363	369	411
CFD-Meadows #2-Area 28	299	279	284	323
CFD-Paseo-Area 29	163	167	169	176
Interdept DSR-Refuse	12,044	2,154	2,418	2,529
Trsf-CFD-Bellevue E (164)	0	0	0	18,286
Trsf-CFD-Compass P (165)	0	0	0	44,631
Trsf-CFD-Sandcastle (166)	0	0	0	37,654
Trsf-Emp Benefit Fun(669)	3,125	0	0	0
Trsf-CFD Services De(770)	108	111	114	88
Other Revenues	268	15,155	26,044	1,407
TOTAL	74,521	79,927	91,115	173,506

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P E R S O N N E L

Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
Park Worker I/II	.50	1.00	1.00

PERSONNEL

Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
PWM - Tax Services		.05	.05
PWS - Parks/Trees		.10	.10
TOTAL	.50	1.15	1.15

BUDGET DETAIL EXPENSES

158-1137	CFD-PW-Parks Maintenance					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	19,533	20,910	22,374	55,121	55,121
531.04-01	Regular Overtime	759	894	0	0	0
531.10-05	Retirement PERS	3,356	3,620	4,484	11,463	11,463
531.10-06	Social Security-OASDI	1,174	1,322	1,413	3,265	3,265
531.10-07	Social Security-Medicare	274	309	331	763	763
531.10-08	State Unemployment	66	0	0	0	0
531.10-12	Workers Compensation	201	772	989	943	943
531.10-20	Earned Benefit	991-	0	830	431	431
531.10-21	Bilingual Pay Program	0	0	0	60	60
531.10-23	Uniform Cleaning	458	86	252	230	230
531.10-33	Core Allowance	1,949	2,811	5,910	14,272	14,004
531.10-35	Post Employment Benefits	782	0	0	0	0
	Personnel Services	27,561	30,724	36,583	86,548	86,280
532.11-00	Utilities	35,308	37,472	30,396	52,050	52,050
532.17-00	Professional Services	0	0	0	18,595	18,595
532.23-00	Vehicle Operations/Maint	3,034	3,897	3,847	4,084	4,084
532.30-01	Dept Share of Insurance	1,803	1,451	1,147	748	748
532.32-00	Vehicle Replacement Fee	1,785	1,785	1,785	1,785	1,785
532.34-00	Contingency Reserve	0	0	12,513	1,286	1,554
532.38-00	Support Services	2,404	2,092	2,134	1,919	1,919
	Supplies and Services	44,334	46,697	51,822	80,467	80,735
535.92-01	Interdept DSC-General Fnd	2,626	2,506	2,710	2,961	2,961
	Interdepartmental	2,626	2,506	2,710	2,961	2,961
968.93-71	Trsf-Facilities Main(671)	0	0	0	3,530	3,530
	Other	0	0	0	3,530	3,530
**	CFD-PW-Parks Maintenance	74,521	79,927	91,115	173,506	173,506

PARKS MAINTENANCE

- 11-00 Includes electrical, sewer, water, and refuse services at all parks facilities, with the exception of identified parks located within Community Facilities Districts, and share of Corporation Yard utilities
- 17-00 Reimbursement of services performed by CDF Mt. Bullion crew and Merced Irrigation District maintenance standby fees
- 21-00 Rental of specialized tools and equipment for construction and repair, and copier machine maintenance agreement
- 24-00 Membership in California Parks and Recreation Society, structural pest control training, and reference materials
- 25-00 Graffiti abatement materials, turf maintenance program, plant materials, landfill fees, sprinkler system parts, weed control, systemic injections, and insect/rodent control
- 26-00 Maintenance of mowers, edgers, blowers, and calibration of equipment
- 28-00 Includes specialized clothing and equipment for pesticide application, first aid kits, rubber boots, rain gear, safety glasses, and ear protection
- 29-00 Irrigation maintenance-Rose Garden at Applegate park, playground equipment replacement parts, and fibar for playground surface areas

STREET AND SUBDIVISION TREES
FUND NO. 021
ACCOUNT NO. 1122

DESCRIPTION

The Street Tree Division provides a full range of tree care services throughout the City, including scheduled tree pruning, dead wood, mistletoe, and stump removal, reforestation, hazard elimination, special tree treatments, and corrective measures, as identified by our tree program objectives or by customer requests.

MISSION

To maintain the health and vitality of the urban forest through a comprehensive inspection, maintenance, and reforestation program that is designed to ensure public safety, and provide excellent customer service, while beautifying the City of Merced.

SERVICES TO BE PROVIDED

- Continue scheduled area pruning, mistletoe removal, and tree plant/removal programs to properly maintain the City's urban forest.
- Respond to emergency tree/limb incidents in a timely manner while maintaining the health and condition of our urban forest.
- Coordinate with developers and PG&E for proper species and placement of street trees throughout the city.
- Promote participation in Arbor Day event involving more schools and public agencies through educations and promotion of a healthy urban forest and maintain the Tree City USA designation.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None

2012-2013 BUDGET HIGHLIGHTS

There are no anticipated significant changes in program direction, expenditures or revenues contingent upon fiscal stability.

Street & Sub Div. Trees

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	543,253	669,627	471,291	625,387	623,860
Supplies and Services	191,479	207,065	266,981	285,247	286,774
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	0	0	0	0	0
TOTAL	734,732	876,692	738,272	910,634	910,634

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Other State Grants	24	0	0	0
PERS-EE Share 2.5% @ 55	9,303	11,217	14,708	19,899
Investment Earnings	0	17	0	0
Unclassified	3,920	0	0	0
Interdept DSR-Maint Dist	0	9,813	18,651	6,186
Interdept DSR-Refuse	9,175	13,997	11,996	14,358
Trsf-General Fund (001)	81,736	141,971	0	0
Trsf-CFD PW-Streets (159)	23,478	34,948	29,792	31,369
Trsf-Refuse Fund (558)	600,000	656,305	663,125	838,822
Trsf-Emp Benefit Fun(669)	18,484	0	0	0
Other Revenues	11,388	8,424	0	0
TOTAL	734,732	876,692	738,272	910,634

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PERSONNEL Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
P.W. Manager - Tax Service	.20	.20	.20
Public Works Sup-Parks/Trees	.50	.50	.50
Tree Trimmer	4.00	4.00	4.00
TOTAL	4.70	4.70	4.70

BUDGET DETAIL-EXPENSES

021-1122	Street & Sub Div. Trees					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	315,623	360,700	269,140	269,140	269,140
531.04-01	Regular Overtime	9,124	12,958	18,668	19,005	19,005
531.04-04	Call Back Time Worked	235	1,862	2,060	2,419	2,419
531.10-05	Retirement PERS	53,934	62,612	54,061	56,055	56,055
531.10-06	Social Security-OASDI	19,450	23,143	18,004	17,745	17,745
531.10-07	Social Security-Medicare	4,549	5,413	4,230	4,150	4,150
531.10-08	State Unemployment	866	0	0	0	0
531.10-12	Workers Compensation	39,647	83,893	9,298	157,997	157,997
531.10-17	Stand By Pay	297	3,358	5,454	5,454	5,454
531.10-20	Earned Benefit	182	5,542	2,770	2,770	2,770
531.10-21	Bilingual Pay Program	15	301	300	300	300
531.10-23	Uniform Cleaning	1,428	1,329	1,218	788	788
531.10-32	Cash Back-Biweekly Allow	5	0	0	0	0
531.10-33	Core Allowance	85,491	103,640	80,548	83,722	82,195
531.10-35	Post Employment Benefits	12,407	4,876	5,540	5,842	5,842
Personnel Services		543,253	669,627	471,291	625,387	623,860
532.11-00	Utilities	5,801	5,393	8,247	5,844	5,844
532.12-00	Telephone	1,115	1,073	1,272	1,272	1,272
532.17-00	Professional Services	150	150	890	890	890
532.19-00	Mileage	0	0	100	100	100
532.21-00	Rents/Leases	1,323	845	950	1,310	1,310
532.23-00	Vehicle Operations/Maint	47,784	61,369	99,858	106,510	106,510
532.24-00	Memberships, Subscription	438	274	1,856	666	666
532.25-00	Maintenance Matls & Svcs	24,601	15,765	38,500	40,878	42,405
532.26-00	Other Equipment O & M	564	601	1,150	1,150	1,150
532.27-00	Small Tools	305	3,029	6,550	4,775	4,775
532.28-00	Safety Supplies	2,222	1,625	3,660	3,660	3,660
532.30-01	Dept Share of Insurance	19,450	16,277	14,599	9,903	9,903
532.38-00	Support Services	27,008	26,136	20,345	21,893	21,893
532.45-00	Facilities Maint Charge	212	252	271	1,626	1,626
Supplies and Services		130,973	132,789	198,248	200,477	202,004
534.91-01	Adm Exp-City Manager	7,239	7,294	4,457	3,934	3,934
534.91-02	Adm Exp-City Attorney	1,212	656	10	423	423
534.91-09	Adm Exp-Finance	18,505	22,363	16,723	15,494	15,494
534.91-10	Adm Exp-Purchasing	2,859	3,214	1,928	1,952	1,952
534.91-11	Adm Exp-Public Works	2,444	13,474	18,756	21,370	21,370
534.91-16	Adm Exp-City Council	3,203	3,628	2,167	1,533	1,533
Administrative		35,462	50,629	44,041	44,706	44,706
535.92-29	Interdept DSC-Pub Works	24,823	23,429	24,504	39,874	39,874
535.92-72	Interdept DSC-Supprt Sr	221	218	188	190	190
Interdepartmental		25,044	23,647	24,692	40,064	40,064
**	Street & Sub Div. Trees	734,732	876,692	738,272	910,634	910,634

STREET AND SUBDIVISION TREES

- 11-00 Share of cost for green waste roll off container
- 17-00 Department of Motor Vehicle drivers' license renewals/upgrades, and MID standby fees
- 24-00 International Society of Arboriculture, National Arbor Day Society, and Western Chapter Membership
- 25-00 Miscellaneous trees, stakes, ties, cables, and landfill disposal fees
- 27-00 Replacement of saws, pruners, rope, rakes, shovels, and blower

WATER

RESTRICTED WATER SYSTEM

FUND NO. 556

ACCOUNT NO. 1118

PROGRAM

The Restricted Water System Fund is used to finance all growth-related system improvements funded through water facility charges.

BUDGET DETAIL EXPENSES

556-1118 Restricted Water System						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
633.64-00	Depreciation Expense	382,651	382,651	0	0	0
	Property	382,651	382,651	0	0	0
637.65-00	Capital Imp. Projects	515,686	1,078,046	25,212,935	25,427,174	25,427,174
	Capital Outlay	515,686	1,078,046	25,212,935	25,427,174	25,427,174
706.71-01	Principal-Bond Payment	0	0	23,070	24,016	24,016
706.72-01	Interest Bond Payment	3,712	2,839	1,931	985	985
	Debt Services	3,712	2,839	25,001	25,001	25,001
**	Restricted Water System	902,049	1,463,536	25,237,936	25,452,175	25,452,175

RESTRICTED WATER MAINS

FUND NO. 566

ACCOUNT NO. 1118

PROGRAM

The Restricted Water Mains Fund is used for collection of over sizing components of Water Facility Charges. Refunds are made to the original contributor at such time additional development occurs.

BUDGET DETAIL EXPENSES

566-1118 Restricted Water Mains						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
535.92-01	Interdept DSC-General Fnd	0	0	2,470	0	0
535.92-67	Interdept DSC-Liability	0	0	500	0	0
	Interdepartmental	0	0	2,970	0	0
633.64-00	Depreciation Expense	97,031	103,756	0	0	0
	Property	97,031	103,756	0	0	0
637.65-00	Capital Imp. Projects	194,570	347,782	652,823	4,667,175	4,667,175
	Capital Outlay	194,570	347,782	652,823	4,667,175	4,667,175
**	Restricted Water Mains	291,601	451,538	655,793	4,667,175	4,667,175

DESCRIPTION

The Water System Division is responsible for the maintenance and operation of The City's water supply. The system consists of 17 active well sites, 23 deep-well pumps, and approximately 500 miles of distribution pipeline. The last well to be built, Well 19, was completed in March, 2012. The division also maintains all fire hydrants, water meters, valves, fluoridation and chlorination injection systems, pump motors, electrical systems, and two-300,000, one- 400,000, and one-500,000 gallon above ground water storage tanks, while supplying approximately eight billion gallons of water to our customers annually.

MISSION

Provide the City of Merced with a continuous supply of clean and safe drinking water, while promoting water conservation.

SERVICES TO BE PROVIDED

- ◇ Inspect, maintain and repair wells, pumps, tanks, distribution lines, control systems and security features to ensure compliance with the City's comprehensive water system maintenance program.
- ◇ Monitor the drinking water system through a comprehensive sampling, testing and reporting program to meet Federal, State, and Local regulatory requirements for contaminant levels and disinfection byproduct requirements.
- ◇ Inspect water meters; repair, replace, or calibrate as needed. Install water meter boxes and idler arms for eventual conversion of flat rate services to metered services.
- ◇ Replace obsolete low-flow, dry-barrel fire hydrants with high-flow, wet-barrel hydrants.
- ◇ Inspect water services back flow devices to protect residents, the water supply, and the water system.
- ◇ Explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division, while providing the highest level of customer service and water system security.
- ◇ Promote and enforce water and energy conservation measures through conservation projects, public education, notifications, and water metering advantages.

- ◇ Collaborate with other water supply agencies to manage regional water resources and advance climate action planning for sustainability through the Merced Area Groundwater Pool Interests (MAGPI) and Integrated Regional Water Management Plan (IRWMP).

- ◇ Complete a Rate Study based on the 2010 Urban Water Management Plan.

SERVICES THAT DO NOT FIT INTO THE BUDGET

No service reductions for FY 2012-2013 based on the existing Water System Rate Study.

2012-2013 BUDGET HIGHLIGHTS

Conduct a water rate study to determine need for future adjustments.

Water Division's present backflow testing program will be impacted during the next fiscal year due to increased installations of backflow devices to City owned property and business entities.

The Water Division is vigilant in source water protection and water systems security.

Continue ongoing program to install water meter boxes and idler arms in preparation for installation of water meters for flat rate services.

Convert old Trace mobile meter reading system to the more reliable and efficient Orion meter reading system. Eventually convert to the Fix Base Network system.

Continue integrating the program for inventory control with the Purchasing department.

Water System

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	2,354,723	2,435,440	2,684,954	2,772,253	2,764,339
Supplies and Services	4,160,889	4,478,400	5,192,456	5,694,565	5,729,037
Debt Service	376,028	362,942	701,813	703,813	703,813
Acquisitions	87,783	71,423	229,650	245,250	245,250
Capital Improvements	1,346,847	1,367,729	1,241,605	1,125,139	1,125,139
* Undefined *	1,358,027	648,674	295,579	251,500	251,500
TOTAL	9,684,297	9,364,608	10,346,057	10,792,520	10,819,078

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Interdept DSR-Maint Dist	820	842	558	0
Interdept DSR-Refuse	34,130	61,012	74,446	43,456
Other Revenues	9,649,347	9,302,754	10,271,053	10,775,622
TOTAL	9,684,297	9,364,608	10,346,057	10,819,078

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PERSONNEL	Number of Positions		
Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
P.W. Manager - Water	.90	.90	.90
PW Spvr. - Water	1.00	1.00	1.00
Lab/Envir. Ctl. Spvr.	.50	.50	.50
Water Systems Tech I/II/III or Public Utilities Inspector or Pump Operator or Maint. Worker I/II or Water Meter Backflow Tech	23.00	23.00	23.00
Lead - Public Works Water	1.00	1.00	1.00
Water Conservation Specialist	1.00	1.00	1.00
Lab Tech I/II/III	1.00	1.00	1.00
Instrument Electric Tech.	1.00	1.00	1.00
TOTAL	29.40	29.40	29.40

BUDGET DETAIL EXPENSES

557-1106	Water System					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
516.62-00	Stores Inventory Adjust	2,056	3,592-	0	0	0
	Other	2,056	3,592-	0	0	0
531.01-00	Regular Salaries	1,489,631	1,523,326	1,598,377	1,645,749	1,645,749
531.04-01	Regular Overtime	43,235	29,334	58,433	40,000	40,000
531.04-04	Call Back Time Worked	7,304	4,633	8,761	5,090	5,090
531.10-02	Unused Sick Leave	1,756	2,097	2,663	3,298	3,298
531.10-05	Retirement PERS	253,410	263,430	320,987	342,684	342,684
531.10-06	Social Security-OASDI	96,224	97,145	105,034	104,132	104,132
531.10-07	Social Security-Medicare	22,504	22,719	24,622	24,354	24,354
531.10-08	State Unemployment	3,926	0	0	11,848	11,848
531.10-12	Workers Compensation	11,318	49,332	53,748	56,794	56,794
531.10-17	Stand By Pay	41,572	40,379	54,468	54,468	54,468
531.10-20	Earned Benefit	8,275	12,637	5,254	13,490	13,490
531.10-23	Uniform Cleaning	5,758	4,740	6,234	5,340	5,340
531.10-26	Call Back - Non Worked	0	0	75	75	75
531.10-32	Cash Back-Biweekly Allow	587	8	0	0	0
531.10-33	Core Allowance	308,425	352,537	408,642	428,592	420,678
531.10-35	Post Employment Benefits	60,798	33,123	37,656	36,339	36,339
	Personnel Services	2,354,723	2,435,440	2,684,954	2,772,253	2,764,339
532.11-00	Utilities	1,296,139	1,277,875	1,559,311	1,483,838	1,483,838
532.12-00	Telephone	7,992	9,080	8,834	8,882	8,882
532.13-00	Postage	35,632	35,103	49,370	49,747	49,747
532.14-00	Advertising	4,376	6,416	15,000	15,000	15,000
532.16-00	Printing	23,094	21,499	29,998	29,895	29,895
532.17-00	Professional Services	273,302	400,946	556,674	615,650	615,650
532.18-00	Travel and Meetings	2,892	2,365	7,900	7,900	7,900
532.19-00	Mileage	0	7	500	1,000	1,000
532.20-00	Training Expense	8,579	14,095	7,400	10,400	10,400
532.21-00	Rents/Leases	2,484	3,298	5,988	3,588	3,588
532.23-00	Vehicle Operations/Maint	123,001	197,466	224,771	237,994	237,994
532.24-00	Memberships, Subscription	7,261	7,917	21,140	11,573	11,573
532.25-00	Maintenance Matls & Svcs	614,685	658,250	596,587	698,693	698,693
532.26-00	Other Equipment O & M	4,959	3,918	6,670	11,870	11,870
532.27-00	Small Tools	3,693	3,899	3,983	4,214	4,214
532.28-00	Safety Supplies	9,208	8,758	10,771	10,771	10,771
532.29-00	Other Materials Supplies	35,330	35,284	98,000	148,000	148,000
532.30-01	Dept Share of Insurance	100,648	79,118	124,139	88,919	88,919
532.32-00	Vehicle Replacement Fee	247,472	215,180	212,487	224,168	224,168
532.38-00	Support Services	28,760	22,401	24,067	201,750	201,750
532.45-00	Facilities Maint Charge	15,043	20,340	16,731	15,949	15,949
532.46-00	Computer Replacement Chrg	18,587	18,517	19,042	22,262	22,262
	Supplies and Services	2,863,137	3,041,732	3,599,363	3,902,063	3,902,063
533.43-00	Machinery/Equipment	87,783	71,423	229,650	245,250	245,250
	Property	87,783	71,423	229,650	245,250	245,250
534.91-01	Adm Exp-City Manager	77,349	84,002	61,987	54,270	54,270
534.91-02	Adm Exp-City Attorney	12,954	7,554	142	5,840	5,840
534.91-09	Adm Exp-Finance	197,714	267,445	232,582	213,740	213,740
534.91-10	Adm Exp-Purchasing	30,550	37,017	26,812	26,920	26,920
534.91-11	Adm Exp-Public Works	14,980	77,865	146,184	162,529	162,529
534.91-16	Adm Exp-City Council	34,228	41,779	30,142	21,150	21,150
	Administrative	367,775	515,662	497,849	484,449	484,449

BUDGET DETAIL EXPENSES

557-1106 Water System						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
535.92-01	Interdept DSC-General Fnd	281,829	322,586	455,057	608,133	608,133
535.92-17	Interdept DSC-Develop Svc	362,071	354,749	399,838	457,786	457,781
535.92-29	Interdept DSC-Pub Works	247,803	200,337	209,408	161,184	161,184
535.92-67	Interdept DSC-Liability	37,500	42,500	30,000	80,000	114,477
535.92-72	Interdept DSC-Supprt Sr	774	834	941	950	950
	Interdepartmental	929,977	921,006	1,095,244	1,308,053	1,342,525
633.64-00	Depreciation Expense	1,284,298	1,278,512	0	0	0
	Property	1,284,298	1,278,512	0	0	0
637.65-00	Capital Imp. Projects	62,549	89,217	1,241,605	1,125,139	1,125,139
	Capital Outlay	62,549	89,217	1,241,605	1,125,139	1,125,139
706.71-01	Principal-Bond Payment	0	0	350,000	370,000	370,000
706.72-01	Interest Bond Payment	372,888	359,912	347,813	329,813	329,813
706.73-01	Agent Fees-Bond Payment	3,140	3,030	4,000	4,000	4,000
	Debt Services	376,028	362,942	701,813	703,813	703,813
908.93-17	Trsf-Development Svc(017)	0	17,983	0	0	0
	Other	0	17,983	0	0	0
918.93-20	Trsf-Downtown Maint (120)	37	37	37	37	37
918.93-43	Trsf-Davenport Ranch(143)	0	0	0	1,463	1,463
	Other	37	37	37	1,500	1,500
948.93-50	Trsf-Streets/Signals(450)	1,100,000	0	0	0	0
948.93-63	Trsf-PCE CleanUp Cip(463)	250,000	250,000	250,000	250,000	250,000
	Other	1,350,000	250,000	250,000	250,000	250,000
958.93-66	Trsf-Restricted Wate(566)	5,934	94,066	45,542	0	0
	Other	5,934	94,066	45,542	0	0
968.93-69	Trsf-Employee Benefi(669)	0	263,359	0	0	0
968.93-71	Trsf-Facilities Main(671)	0	16,111	0	0	0
	Other	0	279,470	0	0	0
998.93-10	Trsf-PFEDA Area2 CIP(910)	0	10,710	0	0	0
	Other	0	10,710	0	0	0
**	Water System	9,684,297	9,364,608	10,346,057	10,792,520	10,819,078

WATER SYSTEM

- 11-00 Electrical service at water well sites and share of Corporation Yard utilities
- 12-00 Includes cellular telephones and computer circuit lines
- 14-00 Water Conservation advertising, and publishing mandated Water Quality Notification in the FOCUS magazine
- 16-00 Public notification of water quality violations, share of utility billings, water conservation citations, and translation services
- 17-00 Share of annual financial audit, self-contained breathing apparatus physicals, DMV physicals; state fees, telemetry service agreement, contract testing, and State Department of Health Services ELAP certification
- 21-00 Copier machine maintenance agreement
- 24-00 Underground Service Alert membership (USA), Mid-Valley Water Association, certifications/accreditations, and Northern California Backflow Association
- 25-00 Maintenance supplies such as PVC pipe, paint, fuses, grease, fire hydrant supplies, couplings, stops (meter, corporation and curb), displacement meters, meter boxes, chlorination supplies, excavation and backfill materials, and parts for automated meter equipment and irrigation
- 26-00 Replacement of tools, gas powered saws, and motor bearings
- 29-00 Miscellaneous laboratory supplies for various water tests in accordance with State Department of Health Services

2004 WATER REVENUE BOND
FUND NO. 456
ACCOUNT NO. 1158

PROGRAM

2004 Water Revenue Bond fund for capital projects for the purpose of improving the Water System have been appropriated and all projects are nearing completion.

BUDGET DETAIL EXPENSES

456-1158 2004 Water Revenue Bond						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
532.17-00	Professional Services	14,585	14,057	0	0	0
	Supplies and Services	14,585	14,057	0	0	0
633.64-00	Depreciation Expense	292,431	450,744	0	0	0
	Property	292,431	450,744	0	0	0
637.65-00	Capital Imp. Projects	0	0	25,264	25,265	25,265
	Capital Outlay	0	0	25,264	25,265	25,265
**	2004 Water Revenue Bond	307,016	464,801	25,264	25,265	25,265

PCE CLEAN UP WATER CIPs
FUND NO. 463
ACCOUNT NO. 1154

PROGRAM

Accounts for capital projects related to PCE remediation.

BUDGET DETAIL EXPENSES

463-1154 PCE CIP						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
535.92-17	Interdept DSC-Develop Svc	30,672	30,402	31,723	34,477	0
	Interdepartmental	30,672	30,402	31,723	34,477	0
637.65-00	Capital Imp. Projects	270,115	175,542	584,703	600,680	635,157
	Capital Outlay	270,115	175,542	584,703	600,680	635,157
**	PCE CIP	300,787	205,944	616,426	635,157	635,157

**SEWER
AND
WASTEWATER**

WASTEWATER/SEWER SYSTEM

FUND NO. 553

ACCOUNT NO. 1107

DESCRIPTION

The Wastewater/Sewer System Division maintains the sanitary sewer system consisting of over 300 miles of sewer collection pipeline and related equipment.

MISSION

To provide dependable and continuous service that meets our customers' expectations.

SERVICES TO BE PROVIDED

Ensure completion of our annual comprehensive sewer line inspection, repair, and preventive maintenance program elements.

Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.

Comply with Sewer System Management Plan (SSMP) to reduce back-ups and overflows, as required by the State of California.

Continue Sewer Main Inspection Program to identify deteriorating conditions. Video a minimum of 50-miles of mains annually as an ongoing program.

Ensure new sewer and storm drain line construction meets city design standards and provide a benchmark for future line condition comparison. Video all new sewer and storm drain line construction. Ongoing program.

Continue to protect the environment and general public against sewage backups/spills. Begin implementation of multi-year Spill Response Program.

Continue sewer line flushing to include tree root cutting, and flush all restaurant trunk lines on a regular scheduled comprehensive maintenance rotation.

Support Sewer System Management Plan (SSMP) implementation to meet General Waste Discharge Requirements (GWDR). Implement and monitor appropriate SSMP maintenance and operation program and reporting procedures. Ongoing.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None

2012-2013 BUDGET HIGHLIGHTS

Rates approved in FY 2010 are expected to provide a stable funding source through FY 2015.

Sewer System Management Plan (SSMP) adopted by Council in 2007 will require more stringent legal authority, design provisions, operations and maintenance practices, and over flow response and spill reporting procedures.

BUDGET DETAIL EXPENSES

553-1107 Wastewater/Sewers						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	502,239	485,027	563,684	575,427	575,427
531.03-00	Extra Help	44,697	33,390	42,952	35,888	35,888
531.04-01	Regular Overtime	44,516	32,689	29,331	39,962	39,962
531.04-04	Call Back Time Worked	299	397	564	600	600
531.10-05	Retirement PERS	85,568	84,151	113,044	119,688	119,688
531.10-06	Social Security-OASDI	35,636	32,363	37,473	38,208	38,208
531.10-07	Social Security-Medicare	9,001	8,058	9,416	9,457	9,457
531.10-08	State Unemployment	1,694	0	33,390	12,074	12,074
531.10-12	Workers Compensation	4,547	19,077	32,682	20,375	20,375
531.10-17	Stand By Pay	15,475	18,780	21,948	25,655	25,655
531.10-20	Earned Benefit	29,312	2,345	3,877	5,700	5,700
531.10-23	Uniform Cleaning	2,785	2,535	3,221	2,755	2,755
531.10-27	PTS Plan FICA Alternative	598	438	558	466	466
531.10-32	Cash Back-Biweekly Allow	123	0	0	0	0
531.10-33	Core Allowance	141,378	151,930	203,746	187,988	184,540
531.10-35	Post Employment Benefits	21,443	38,936	44,283	42,213	42,213
Personnel Services		939,311	910,116	1,140,169	1,116,456	1,113,008
532.11-00	Utilities	6,652	6,352	7,368	6,075	6,075
532.12-00	Telephone	2,565	3,302	2,817	2,865	2,865
532.13-00	Postage	37,331	36,258	40,534	40,911	40,911
532.14-00	Advertising	0	4,488	0	5,000	5,000
532.16-00	Printing	3,394	1,625	4,663	4,560	4,560
532.17-00	Professional Services	41,911	23,615	52,911	237,222	237,222
532.18-00	Travel and Meetings	167	389	1,764	1,764	1,764
532.19-00	Mileage	0	0	50	250	250
532.20-00	Training Expense	1,373	2,714	3,375	7,875	7,875
532.23-00	Vehicle Operations/Maint	57,396	92,143	106,037	112,149	112,149
532.24-00	Memberships, Subscription	4,141	3,557	7,139	5,185	5,185
532.25-00	Maintenance Mats & Svcs	53,171	48,563	70,191	74,094	74,094
532.26-00	Other Equipment O & M	3,388	4,352	7,452	9,610	9,610
532.27-00	Small Tools	1,585	1,401	2,680	5,180	5,180
532.28-00	Safety Supplies	8,155	8,587	9,036	8,708	8,708
532.30-01	Dept Share of Insurance	34,182	23,829	391,072	295,633	295,633
532.32-00	Vehicle Replacement Fee	115,630	97,790	96,757	118,620	118,620
532.34-00	Contingency Reserve	0	0	10,000	10,000	10,000
532.38-00	Support Services	86,966	91,618	99,001	93,008	93,008
532.45-00	Facilities Maint Charge	15,043	20,340	19,520	11,458	11,458
532.46-00	Computer Replacement Chrg	2,461	2,426	1,584	3,564	3,564
Supplies and Services		475,511	473,349	933,951	1,053,731	1,053,731
533.43-00	Machinery/Equipment	0	7,542	60,500	6,000	6,000
Property		0	7,542	60,500	6,000	6,000
534.91-01	Adm Exp-City Manager	37,602	34,614	24,353	38,254	38,254
534.91-02	Adm Exp-City Attorney	6,297	3,113	56	4,117	4,117
534.91-09	Adm Exp-Finance	96,115	106,096	91,374	150,662	150,662
534.91-10	Adm Exp-Purchasing	14,851	15,253	10,534	18,976	18,976
534.91-11	Adm Exp-Public Works	5,713	30,164	61,186	62,159	62,159
534.91-16	Adm Exp-City Council	16,639	17,215	11,842	14,908	14,908
Administrative		177,217	206,455	199,345	289,076	289,076
535.92-01	Interdept DSC-General Fnd	94,132	271,644	284,343	189,517	189,517
535.92-17	Interdept DSC-Develop Svc	369,834	322,338	358,087	404,362	404,376

BUDGET DETAIL EXPENSES

553-1107 Wastewater/Sewers						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
535.92-29	Interdept DSC-Pub Works	32,902	42,117	44,190	40,648	40,648
535.92-67	Interdept DSC-Liability	553,750	1,191,495	541,250	71,250	71,250
535.92-72	Interdept DSC-Supprt Sr	405	399	376	418	418
Interdepartmental		1,051,023	1,827,993	1,228,246	706,195	706,209
633.64-00	Depreciation Expense	597,767	584,255	0	0	0
Property		597,767	584,255	0	0	0
637.65-00	Capital Imp. Projects	52,288	1,104,584	2,112,007	958,733	958,733
Capital Outlay		52,288	1,104,584	2,112,007	958,733	958,733
706.71-01	Principal-Bond Payment	0	0	845,000	1,892,962	1,892,962
706.72-01	Interest Bond Payment	894,533	863,213	833,988	1,633,681	1,633,681
706.73-01	Agent Fees-Bond Payment	4,719	4,763	8,800	8,800	8,800
Debt Services		899,252	867,976	1,687,788	3,535,443	3,535,443
908.93-17	Trsf-Development Svc(017)	0	17,983	0	0	0
Other		0	17,983	0	0	0
958.93-51	Trsf-Wastewater Impr(551)	0	17,199,542	16,095,901	0	0
958.93-66	Trsf-Restricted Wate(566)	5,934	94,066	45,542	0	0
Other		5,934	17,293,608	16,141,443	0	0
968.93-67	Trsf-Liability Insur(667)	0	808,078	0	0	0
968.93-69	Trsf-Employee Benefi(669)	0	371,568	0	0	0
968.93-71	Trsf-Facilities Main(671)	0	131,386	0	0	0
Other		0	1,311,032	0	0	0
998.93-10	Trsf-PFEDA Area2 CIP(910)	0	10,710	0	0	0
Other		0	10,710	0	0	0
**	Wastewater/Sewers	4,198,303	24,615,603	23,503,449	7,665,634	7,662,200

WASTEWATER/SEWER SYSTEM

- 12-00 Includes office and cellular telephones
- 13-00 Includes a portion of utility billings postage
- 16-00 Printing of vehicle safety checklists, utility billings, and public information materials
- 17-00 Department of Motor Vehicles drivers' license physicals, self-contained breathing apparatus (SCBA) physicals, GIS infrastructure maintenance, and utility billing mailing service
- 24-00 CWEA memberships, share of underground utility locating service (USA), and certification renewals and testing fees
- 25-00 Batteries, grease, oil, cement powder, landfill disposal charges, concrete, fill and plaster sand, and other street repair materials as required when streets are trenched for sewer-main repairs
- 26-00 Maintenance on mobile radios and tool maintenance

2004 SEWER REVENUE BOND
FUND NO. 457
ACCOUNT NO. 1159

PROGRAM

2004 Sewer Revenue Bond proceeds used to fund Sewer System improvement capital projects have been appropriated and all projects are nearing completion.

BUDGET DETAIL EXPENSES

457-1159 2004 Sewer Revenue Bond						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
532.17-00	Professional Services	31,438	30,290	0	0	0
	Supplies and Services	31,438	30,290	0	0	0
633.64-00	Depreciation Expense	120,607	120,607	0	0	0
	Property	120,607	120,607	0	0	0
637.65-00	Capital Imp. Projects	262	34,387	166,850	32,983	32,983
	Capital Outlay	262	34,387	166,850	32,983	32,983
958.93-51	Trsf-Wastewater Impr(551)	404,975	0	0	0	0
958.93-66	Trsf-Restricted Wate(566)	5,152	81,673	39,362	0	0
	Other	410,127	81,673	39,362	0	0
**	2004 Sewer Revenue Bond	562,434	266,957	206,212	32,983	32,983

STORM DRAINS
FUND NO. 558
ACCOUNT NO. 1114

DESCRIPTION

The Storm Drain Division is responsible for the maintenance and operation of storm drainage collection system, including 52 pump stations, basins, and associated storm inlets and discharge lines.

MISSION

The Division ensures that storm drain facilities function properly to protect the community and environment, and meet Phase 2 National Pollutant Discharge Elimination System (NPDES) requirements.

SERVICES TO BE PROVIDED

Comprehensive storm drain inspection, repair, and preventive maintenance program is maintained in accordance with NPDES program objectives.

Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.

Annually hydro-flush and clean all catch basins and storm drain system as identified by the inspection program. Clean & flush 50% by November 1, 2012 and the remaining 50% before June 2013.

Ensure weed control is maintained surrounding all storm drain sites, including retention basins, drainage ditches, roads, and pump sites. Excessive growth to be removed before becoming a fire hazard and can inhibit free flow of storm water. Ongoing effort throughout the year.

Maintain storm water system pumps and valves in an appropriate state of readiness. Continue on-going preventative maintenance program.

Coordinate mosquito control and West Nile virus efforts with Merced Mosquito Abatement District. Identify, monitor, and control areas that may become breeding sites by eliminating breeding conditions through a variety of methods, i.e. ensuring lagoons are pumped down, pesticide applications, etc. Ongoing.

Support City Engineer in the implementation of Storm Water Management Program (SWMP) to meet Phase II NPDES permit requirements. Track program success through the use of Performance Indicators contained within the SWMP.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None

Service for Community Facility Districts that are not fully built-out continue to be a challenge. Storm drain basin weed control and storm drainage cleaning will not be as frequent in these areas. Pumps will be maintained on schedule. Only excessive growth will be removed as needed to reduce fire hazard and allow free flow of storm water.

The Storm Drain Division will assist the Parks Division with creek bank maintenance and the Streets Division with leaf pick-up when needed on an as available basis.

2012-2013 BUDGET HIGHLIGHTS

In the wake of budget reductions over the last two years, the Storm Drain division will focus on prioritizing critical maintenance for storm drainage facilities, continue to implement the Storm Water Management Plan and pursue supplemental funding.

The National Pollutant Discharge Elimination System (NPDES) permit and requirements will have a significant impact on expenditures.

BUDGET DETAIL EXPENSES

558-1114 Storm Drains						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	25,026	17,862	20,841	21,069	21,069
531.04-01	Regular Overtime	3,435	4,219	3,243	2,583	2,583
531.04-04	Call Back Time Worked	4	11	188	188	188
531.10-02	Unused Sick Leave	0	0	233	233	233
531.10-05	Retirement PERS	4,285	3,105	4,193	4,393	4,393
531.10-06	Social Security-OASDI	1,840	1,474	1,609	1,620	1,620
531.10-07	Social Security-Medicare	430	345	380	379	379
531.10-08	State Unemployment	50	0	0	0	0
531.10-12	Workers Compensation	133	458	592	565	565
531.10-17	Stand By Pay	644	1,340	1,212	1,212	1,212
531.10-20	Earned Benefit	643	695	627	1,568	1,568
531.10-32	Cash Back-Biweekly Allow	36	0	0	0	0
531.10-33	Core Allowance	5,370	4,343	5,331	5,423	5,324
531.10-35	Post Employment Benefits	998	0	0	0	0
Personnel Services		42,894	33,852	38,449	39,233	39,134
532.11-00	Utilities	18,847	18,618	20,649	23,649	23,649
532.12-00	Telephone	917	840	1,085	1,085	1,085
532.14-00	Advertising	0	0	0	5,000	5,000
532.17-00	Professional Services	115,524	117,905	166,020	257,270	257,270
532.18-00	Travel and Meetings	0	0	1,359	1,359	1,359
532.19-00	Mileage	0	0	0	300	300
532.20-00	Training Expense	0	0	2,000	2,000	2,000
532.21-00	Rents/Leases	1,105	987	1,080	7,080	7,080
532.23-00	Vehicle Operations/Maint	21,684	34,812	18,211	19,199	19,199
532.25-00	Maintenance Matls & Svcs	33,797	26,592	34,264	76,177	76,177
532.26-00	Other Equipment O & M	0	0	0	1,000	1,000
532.27-00	Small Tools	1,555	1,013	1,020	2,000	2,000
532.28-00	Safety Supplies	70	1,608	2,990	2,990	2,990
532.30-01	Dept Share of Insurance	4,761	3,710	5,536	4,474	4,474
532.32-00	Vehicle Replacement Fee	24,669	26,052	34,281	29,003	29,003
532.38-00	Support Services	34,175	33,459	35,028	11,398	11,398
Supplies and Services		257,104	265,596	323,523	443,984	443,984
533.43-00	Machinery/Equipment	0	0	23,000	16,000	16,000
Property		0	0	23,000	16,000	16,000
534.91-01	Adm Exp-City Manager	3,809	3,377	1,857	2,601	2,601
534.91-02	Adm Exp-City Attorney	638	304	4	280	280
534.91-09	Adm Exp-Finance	9,737	10,326	6,966	10,244	10,244
534.91-10	Adm Exp-Purchasing	1,504	1,488	803	1,290	1,290
534.91-11	Adm Exp-Public Works	539	2,492	4,725	6,649	6,649
534.91-16	Adm Exp-City Council	1,686	1,680	903	1,014	1,014
Administrative		17,913	19,667	15,258	22,078	22,078
535.92-01	Interdept DSC-General Fnd	18,500	13,223	19,687	7,105	7,105
535.92-29	Interdept DSC-Pub Works	15,742	15,417	16,210	9,181	9,181
535.92-53	Interdept DSC-Wastewater	15,718	15,961	13,428	84,094	84,094
Interdepartmental		49,960	44,601	49,325	100,380	100,380
633.64-00	Depreciation Expense	721,330	777,208	0	0	0
Property		721,330	777,208	0	0	0
637.65-00	Capital Imp. Projects	357	14,806	856,593	606,140	606,140
Capital Outlay		357	14,806	856,593	606,140	606,140
**	Storm Drains	1,089,558	1,155,730	1,306,148	1,227,815	1,227,716

Storm Drains

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	42,894	33,852	38,449	39,233	39,134
Supplies and Services	324,977	329,864	388,106	566,442	566,442
Debt Service	0	0	0	0	0
Acquisitions	0	0	23,000	16,000	16,000
Capital Improvements	721,687	792,014	856,593	606,140	606,140
TOTAL	1,089,558	1,155,730	1,306,148	1,227,815	1,227,716

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Other State Grants	0	14,755	624,645	0
PERS-EE Share 2.5% @ 55	751	554	1,139	1,362
Unclassified	0	81	500	500
Other Revenues	1,088,807	1,140,340	679,864	1,225,854
TOTAL	1,089,558	1,155,730	1,306,148	1,227,716

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PERSONNEL Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
P.W. Manager - Wastewater	.05	.05	.05
P.W. Supervisor-Sewer/Str Drn	.25	.25	.25
TOTAL	.30	.30	.30

STORM DRAINS

- 11-00 Electrical service charges for storm drain pumps
- 12-00 Includes high water/power failure alarm lines (other than maintenance districts) and base radio
- 17-00 MID stream clearing and lateral maintenance, mandated metals testing, oil/grease sampling, NPDES permit, and master storm drain agreement with Merced Irrigation District
- 21-00 High water/power failure alarm circuits (outside maintenance districts).
- 25-00 Breakers, portable generator, weed abatement at storm basins, conduit, contactors and points, fuses, sandbags, hardware, connectors and other parts and supplies

FOOTNOTE: Costs are recovered through Refuse Enterprise revenue and direct service charges to maintenance district funds.

WASTEWATER TREATMENT PLANT
FUND NO. 553
ACCOUNT NO. 1108

DESCRIPTION

The City of Merced Wastewater Treatment Facilities (WWTF) provides domestic and industrial wastewater treatment to all city customers within the city's sphere of influence. Collection and conveyance of these wastewater flows to the WWTF is accomplished through a city wide grid of over 300 miles of sewer collection mains, and a combination of 21 sewer lift stations and pump stations.

MISSION

To provide our customers with reliable, verifiable and cost effective wastewater treatment, in a manner that is protective of public health, the environment and the waters of the State of California while delivering verifiable results that meet or exceed both Federal and State wastewater discharge requirements.

SERVICES TO BE PROVIDED

Operate and maintain the City of Merced's Wastewater Treatment Facilities in a reliable, safe, efficient and cost effective manner.

Maintain compliance with Federal and State, National Pollutant Discharge Elimination System (NPDES), Waste Discharge Requirements (WDR) and General Discharge Orders as required by current WWTF operating permit.

Operate and maintain the City of Merced's remote sewer lift stations and pump stations in a reliable, safe, efficient and cost effective manner.

Maintain compliance with State Water Resources Control Board, Sewer System Management Program's (SSMP) Waste Discharge Requirements (WDR).

Promote employee skills development in all aspects of the operation; manage safety in the workplace through employee involvement and participation. Take full advantage of the industry's educational and technical programs for skills improvement.

Continue moving forward with the WWTF \$27 million dollars upgrades as required by the State Water Resources Control Board (SWRCB). Construction of the Solids Handling Project began May 2011 and will be completed by January

2013. Construction is anticipated to be completed within the deadlines established by our NPDES permit.

Maintain regular contact with the RWQCB staff regarding status of plant expansion and upgrades to insure design criteria will comply with City's NPDES permit deadlines and possible new process requirements.

Continue meeting the requirements of the wastewater treatment facility's NPDES permit number CA0079219. Maintain full compliance of the NPDES permit. Perform project modifications and upgrades as agreed with the RWQCB.

Continue with weekly plant operations and maintenance updates in support of these objectives. Maintain grounds keeping and weed abatement on facility grounds and in effluent conveyance facilities.

Update the Standard Operating Procedures (SOP), as new equipment is placed on-line and operating new parameters and testing methods are developed. Updates to SOP are developed as required.

Operate and maintain facilities to achieve full compliance with NPDES permit requirements and effluent limitations. Continue operation and monitoring of new Symbio system, headworks, tertiary filtration Ultra Violet (UV) disinfection and all associated appurtenances, to insure compliance with performance contracts and ability to meet water quality standards.

Maintain proper operation and maintenance of all sewer collection system pump stations and lift stations. Continue lift station repairs and control system upgrades for continuous un-interrupted operation with no SSOs or violations.

SERVICES THAT DO NOT FIT INTO THE BUDGET

The sewer rate reductions approved in FY2011 are expected to provide a stable funding source for the wastewater division through FY 2014-2015. Therefore, no service reductions are being considered at this time.

2012-2013 BUDGET H IGH L IGH T S

The WWTP upgrade and expansion continues on schedule with completion of Phase V by January 2013.

BUDGET DETAIL EXPENSES

553-1108 Wastewater Treatmnt Plant						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	1,087,023	1,146,305	1,366,164	1,543,794	1,543,794
531.03-00	Extra Help	25,347	17,114	0	17,994	17,994
531.04-01	Regular Overtime	10,436	14,966	37,113	25,000	25,000
531.04-04	Call Back Time Worked	2,451	7,625	8,777	8,777	8,777
531.10-01	Holiday Pay	2,884	3,071	10,937	10,937	10,937
531.10-05	Retirement PERS	186,541	199,353	267,837	323,730	323,730
531.10-06	Social Security-OASDI	73,361	75,468	91,244	100,708	100,708
531.10-07	Social Security-Medicare	17,630	17,898	21,391	23,814	23,814
531.10-08	State Unemployment	2,563	0	5,153	25,986	25,986
531.10-12	Workers Compensation	6,978	31,435	39,700	43,239	43,239
531.10-17	Stand By Pay	56,526	52,092	57,075	57,075	57,075
531.10-20	Earned Benefit	41,981	39,406	8,650	19,302	19,302
531.10-23	Uniform Cleaning	3,162	4,101	4,564	4,612	4,612
531.10-26	Call Back - Non Worked	103	0	1,100	1,100	1,100
531.10-27	PTS Plan FICA Alternative	330	223	0	234	234
531.10-32	Cash Back-Biweekly Allow	1,705	363	0	0	0
531.10-33	Core Allowance	190,386	240,635	314,126	387,934	380,783
531.10-35	Post Employment Benefits	44,294	22,531	34,325	31,327	31,327
Personnel Services		1,753,701	1,872,586	2,268,156	2,625,563	2,618,412
532.11-00	Utilities	674,865	757,213	1,251,744	1,193,984	1,193,984
532.12-00	Telephone	12,259	10,792	13,355	14,968	14,968
532.13-00	Postage	2,612	960	2,565	2,565	2,565
532.14-00	Advertising	0	0	0	25,500	25,500
532.16-00	Printing	260	265	181	181	181
532.17-00	Professional Services	393,372	357,143	763,959	701,236	701,236
532.18-00	Travel and Meetings	2,814	3,093	15,495	25,560	25,560
532.19-00	Mileage	568	1,715	2,521	2,521	2,521
532.20-00	Training Expense	6,075	12,589	14,760	17,910	17,910
532.21-00	Rents/Leases	7,664	7,200	11,077	17,577	17,577
532.23-00	Vehicle Operations/Maint	20,809	33,407	60,181	63,840	63,840
532.24-00	Memberships, Subscription	15,329	14,943	45,778	29,343	29,343
532.25-00	Maintenance Matls & Svcs	50,179	58,486	382,714	362,874	362,874
532.26-00	Other Equipment O & M	285,129	264,247	558,850	462,250	462,250
532.27-00	Small Tools	938	2,794	1,125	1,125	1,125
532.28-00	Safety Supplies	2,851	10,120	8,750	8,750	8,750
532.29-00	Other Materials Supplies	501,980	418,610	526,620	510,642	510,642
532.30-01	Dept Share of Insurance	64,330	55,747	90,283	67,642	67,642
532.32-00	Vehicle Replacement Fee	44,541	43,741	40,454	55,861	55,861
532.34-00	Contingency Reserve	0	0	60,000	60,000	60,000
532.38-00	Support Services	134,708	162,258	170,146	188,449	188,449
532.45-00	Facilities Maint Charge	33,864	33,146	30,390	36,296	36,296
532.46-00	Computer Replacement Chrg	20,837	20,957	15,255	21,276	21,276
Supplies and Services		2,275,984	2,269,426	4,066,203	3,870,350	3,870,350
533.43-00	Machinery/Equipment	21,115	6,980	7,850	400,000	400,000
Property		21,115	6,980	7,850	400,000	400,000
534.91-01	Adm Exp-City Manager	52,858	70,386	63,837	36,733	36,733
534.91-02	Adm Exp-City Attorney	8,852	6,329	147	3,953	3,953
534.91-09	Adm Exp-Finance	135,111	226,909	239,523	144,672	144,672
534.91-10	Adm Exp-Purchasing	20,877	31,016	27,612	18,221	18,221
534.91-11	Adm Exp-Public Works	9,693	62,817	118,531	137,387	137,387
534.91-16	Adm Exp-City Council	23,390	35,007	31,041	14,315	14,315
Administrative		250,781	432,464	480,691	355,281	355,281

BUDGET DETAIL EXPENSES

553-1108 Wastewater Treatmnt Plant						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
535.92-01	Interdept DSC-General Fnd	18,500	19,335	20,175	183,213	183,213
535.92-29	Interdept DSC-Pub Works	98,957	98,908	103,300	70,502	70,502
535.92-72	Interdept DSC-Supprt Sr	74	145	226	266	266
	Interdepartmental	117,531	118,388	123,701	253,981	253,981
633.64-00	Depreciation Expense	268,903	268,129	0	0	0
	Property	268,903	268,129	0	0	0
637.65-00	Capital Imp. Projects	93,445	316,805	8,158,186	6,460,531	6,460,531
	Capital Outlay	93,445	316,805	8,158,186	6,460,531	6,460,531
**	Wastewater Treatmnt Plant	4,781,460	5,284,778	15,104,787	13,965,706	13,958,555

WASTEWATER TREATMENT PLANT

- 11-00 Includes electrical service for the WWTP building, lift stations, and sewer lift pumps
- 12-00 Includes office telephones, fax machine, cellular phones, radio circuit, telemetry modem, and low/high water alarm lines for sewer lift stations
- 16-00 Printing of state reports, record charts, laminated signs, labels, business cards, mandated public information materials, and developing of film
- 17-00 Acute and chronic bioassay testing, aerial spraying, annual financial audit, analysis & toxicity reduction evaluations, concrete riprap channel restoration, digester cleaning, disposals of chemical oxygen demand residue and COD residue; lab ELAP certification & accreditation; electrical infrared thermo inspection, miscellaneous laboratory contracted services, permits (air pollution fees, boiler, cogeneration system, County hazmat, County health permit to operate, EPA ID number fee for waste generation, NPDES [SWRCB/AFRS] for waste discharge, oil & grease sampling, SJVAPCD to operate portable generator, sludge monitoring & disposal, and SJVAPACD to operate diesel and Waukesha engines, State surcharge fee for UST); SCBA physical and parts, State certification of water, State sewer audit, soil samples, tank leak tests, telemetry service agreement, contract harvesting, tank leak and water suite testing and oil & grease sampling,
- 20-00 Tri-State Seminar & Workshop, Tech training for PLC & Pump maintenance, CWEA training and conferences
- 21-00 Alarm service for lift stations, WWTP facilities, and crane rental
- 24-00 Water Environment Federation; operator, lab and mechanical technical certificate renewals; California Water Pollution Control Association, State and Northern San Joaquin Section, American Water Works Association, agricultural permit renewal, lab and WWTF reference books, and pesticide applicator certificate

WASTEWATER TREATMENT PLANT (continued)

- 25-00 Painting and plumbing supplies for treatment plant, pesticide, landfill disposal charges, and weed killer
- 26-00 Laboratory and lift stations equipment, HVAC maintenance, repairing, calibrating, & replacing instruments, miscellaneous components for CL2/SO2 controls; mobile radios maintenance, diesel fuel, processing of recycled material for ditch reinforcement; plant supplies (such as chlorine and Z-break), and share of copier maintenance
- 29-00 Miscellaneous laboratory supplies & chemicals
- 34-00 Contingency reserve for emergency operations

ENVIRONMENTAL CONTROL

FUND NO. 553

ACCOUNT NO. 1109

DESCRIPTION

The Environmental Control Division provides the resources and programs necessary to adequately monitor and protect the quality of our community's water resources and environment, including both public drinking water, aquifer protection, and water discharged to the sanitary sewer or storm drain systems.

MISSION

To protect and safeguard human health and the environment, with a focus to coordinate and implement water and environmental pollution control programs as required by federal and state laws through City Ordinance to ensure compliance by both the City of Merced and those dischargers regulated by the City.

SERVICES TO BE PROVIDED

Control the quality of industrial pretreatment discharges to the wastewater collection and treatment systems through inspections, monitoring, and permitting.

Ensure compliance with all applicable state and federal water quality discharge requirements for the Wastewater Treatment Plant and its customers by coordinating regulatory sampling and testing.

Monitor and evaluate drinking water quality by coordinating regulatory sampling and testing, ensuring City compliance with all applicable state and federal regulations governing drinking water quality and municipal well construction and destruction.

Coordinate Wastewater Treatment Plant toxicity compliance efforts. Continue coordinating regulatory sampling and testing to meet requirements of the Regional Water Quality Control Board issued to the Wastewater Treatment Plant.

Continue implementation of the Fats, Oil and Grease (FOG) Compliance Program to appreciably reduce sewer line clogging and the number of Sanitary Sewer Overflows (SSO's) resulting from it. Implement a program to monitor Industries and Businesses to ensure Compliance with the FOG Program. Work with the City Attorney's office to ensure there is enforcement language in the Municipal Code to facilitate the FOG program as mandated by EPA.

Oversee sampling of City drinking water for California Code of Regulations (CCR) Title 22 including: Methyl-tert-Butyl-Ether (MtBE) and PCE. Evaluate and report results to the California Dept. of Public Health (CDPH). Sample, review,

report, and file results as required by the CDPH. Sampling frequency based on vulnerability of water supply source.

Support City Engineer in the implementation of Phase II Storm Water Management Program (SWMP) as required to meet the National Pollutant Discharge Elimination System (NPDES) requirements approved in 2007. Assure proper SWMP measurement, monitoring, documentation, and reporting procedures comply with the Phase II NPDES requirements and are implemented.

Support Sewer System Management Program (SSMP) implementation to meet General Waste Discharge Requirements (GWDR). Assure proper SSMP measurement, monitoring, documentation, and notification procedures comply with the GWDR's and are implemented by State mandated due dates.

Continue groundwater monitoring program, which generates data utilized in Merced Groundwater Management Plan. Program includes the Wastewater Treatment Plant sludge beds, land application, and wildlife areas. Ongoing quarterly sampling of groundwater source and monitoring wells and reports compilation are on schedule.

Inspect and repair all groundwater-monitoring wells, preventing potential contaminant pathways to City drinking water supply sources. Inspect and repair all groundwater-monitoring wells, preventing potential contaminant pathways to City drinking water supply sources.

Determine the level of regulated chemical and/or biological contaminants in the City's drinking water system. Obtain samples from specific drinking water sources and verify the level of contaminants by lab analyses, review and compile data, and report on schedule.

Annually review fees for services to assure adequate, accurate cost recovery. Submit monthly updates and an annual report on review findings.

Operate EPA approved Industrial Pretreatment Program by monitoring, sampling, and permitting industrial dischargers. Provide inspection and enforcement of Municipal Code and Federal regulations 40CFR403. Review annual EPA Pretreatment Program Compliance and report any changes or corrections to the program. Complete quarterly industrial pretreatment reports to EPA, State, and Regional Boards on schedule. Ensure industry compliance to code and regulations.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None

2012-2013 BUDGET HIGHLIGHTS

The Industrial Pretreatment Program will be sustained by current rates and is expected to permit new Septic Haulers and two more industries that operate within City limits.

The National Pollutants Discharge Elimination System (NPDES) new permit requirements will significantly impact future budgets as well as increase sampling and monitoring.

Environmental Control personnel will experience increased workload as a result of the Storm Water Management Program Development and Reporting.

The increased drinking water contaminants of concern monitoring will significantly impact the Water Division budget.

Environmental Control

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	315,515	262,951	330,837	307,365	306,311
Supplies and Services	186,623	201,250	279,889	249,255	249,255
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	6,867	5,104	0	0	0
TOTAL	509,005	469,305	610,726	556,620	555,566

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Industrial Pretreatment	142,805	113,100	147,100	116,500
Industrial Pretrnt Penalt	450	400	150	150
Montering Wells Insp Fees	450	675	450	600
Monitor Industrial Users	0	0	100	100
PERS-EE Share 2.5% @ 55	5,455	4,970	10,450	14,659
Unclassified	2,093	496	0	500
Interdept DSR-Refuse	0	0	0	585
Other Revenues	357,752	349,664	452,476	422,472
TOTAL	509,005	469,305	610,726	555,566

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PERSONNEL	Number of Positions		
	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
P.W. Manager - Water	.10	.10	.10
P.W. Manager - Wastewater	.10	.10	.10
Environmental Control Ofr I/II	3.00	3.00	3.00
Lab/Envir. Ctl. Spvr.	.35	.35	.35
NPDES Coordinator			
TOTAL	3.55	3.55	3.55

BUDGET DETAIL EXPENSES

553-1109 Environmental Control						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	183,401	157,730	191,239	177,167	177,167
531.04-01	Regular Overtime	240	468	2,879	2,879	2,879
531.04-04	Call Back Time Worked	0	93	0	0	0
531.10-01	Holiday Pay	0	0	219	219	219
531.10-05	Retirement PERS	31,290	27,336	38,383	36,941	36,941
531.10-06	Social Security-OASDI	12,903	10,060	11,993	10,728	10,728
531.10-07	Social Security-Medicare	3,031	2,352	2,809	2,509	2,509
531.10-08	State Unemployment	511	0	0	0	0
531.10-12	Workers Compensation	613	2,097	2,588	1,810	1,810
531.10-20	Earned Benefit	35,588	7,363	1,316	1,316	1,316
531.10-23	Uniform Cleaning	644	773	827	787	787
531.10-32	Cash Back-Biweekly Allow	72	0	0	0	0
531.10-33	Core Allowance	39,672	41,033	63,087	57,847	56,793
531.10-35	Post Employment Benefits	7,550	13,646	15,497	15,162	15,162
Personnel Services		315,515	262,951	330,837	307,365	306,311
532.11-00	Utilities	4,510	5,358	5,541	4,248	4,248
532.12-00	Telephone	2,073	1,573	2,384	2,384	2,384
532.13-00	Postage	407	132	288	288	288
532.14-00	Advertising	0	0	1,175	1,175	1,175
532.16-00	Printing	218	0	2,240	2,240	2,240
532.17-00	Professional Services	4,999	27,323	79,882	65,726	65,726
532.18-00	Travel and Meetings	1,088	529	2,882	2,882	2,882
532.20-00	Training Expense	2,336	1,043	3,960	3,960	3,960
532.21-00	Rents/Leases	144	239	964	964	964
532.23-00	Vehicle Operations/Maint	6,521	10,468	5,500	5,832	5,832
532.24-00	Memberships, Subscription	1,755	1,491	5,449	4,010	4,010
532.26-00	Other Equipment O & M	314	0	3,425	3,425	3,425
532.27-00	Small Tools	0	0	175	175	175
532.28-00	Safety Supplies	389	378	1,100	1,100	1,100
532.29-00	Other Materials Supplies	3,042	6,143	15,035	15,035	15,035
532.30-01	Dept Share of Insurance	11,819	9,070	10,584	7,162	7,162
532.32-00	Vehicle Replacement Fee	17,182	10,563	11,824	11,824	11,824
532.38-00	Support Services	22,704	18,987	19,939	19,052	19,052
532.45-00	Facilities Maint Charge	9,414	14,342	15,585	11,553	11,553
532.46-00	Computer Replacement Chrg	742	707	457	457	457
Supplies and Services		89,657	108,346	188,389	163,492	163,492
534.91-01	Adm Exp-City Manager	9,196	6,426	4,046	3,357	3,357
534.91-02	Adm Exp-City Attorney	1,540	578	9	361	361
534.91-09	Adm Exp-Finance	23,507	19,695	15,180	13,223	13,223
534.91-10	Adm Exp-Purchasing	3,632	2,832	1,750	1,665	1,665
534.91-11	Adm Exp-Public Works	1,563	7,597	14,409	14,981	14,981
534.91-16	Adm Exp-City Council	4,069	3,196	1,967	1,308	1,308
Administrative		43,507	40,324	37,361	34,895	34,895
535.92-01	Interdept DSC-General Fnd	0	0	0	5,000	5,000
535.92-29	Interdept DSC-Pub Works	53,459	52,580	54,139	45,868	45,868
Interdepartmental		53,459	52,580	54,139	50,868	50,868
633.64-00	Depreciation Expense	6,867	5,104	0	0	0
Property		6,867	5,104	0	0	0
**	Environmental Control	509,005	469,305	610,726	556,620	555,566

FUND NO. 553

ACCOUNT NO. 1109

ENVIRONMENTAL CONTROL

14-00 Annual public notification notices for significant violators

16-00 Public education brochures, film developing, evidence security tape, and labels

17-00 NPDES pretreatment fee, compliance and sludge sampling

20-00 CWEA Industrial Hazardous Materials schooling and on-going training required to maintain certifications

24-00 CWEA certificate renewals, testing fees, and various memberships

29-00 Miscellaneous laboratory supplies

LAND APPLICATION
FUND NO. 553
ACCOUNT NO. 1115

DESCRIPTION

The Industrial Wastewater Treatment Facility and Land Application site provide specialized industrial wastewater treatment and on-site disposal for wastewater bio-solids. Sale of crops grown for bio-solids nutrient uptake offsets some operating costs of the land application site.

MISSION

The Land Application program employs an environmentally acceptable means of spreading bio-solids through land application as a fertilizer enhancement, which enables the City to dispose of its waste in an economical and environmentally friendly fashion.

SERVICES TO BE PROVIDED

Ensure wastewater treatment plant bio-solids are properly disposed of in accordance with all applicable federal, state, and local requirements.

Identify crops that are compatible with bio-solids application that will produce the highest yield of tonnage to offset operating costs.

Irrigate the 574 acres in the Land Application system, using industrial and domestic wastewater. Develop system for year round crop production utilizing crops that will successfully reduce the nitrogen levels in the soils produced from bio-solids application.

Plant, harvest, and sell approximately 400 acres of crops. (Note: Not all 400-acres are planted at the same time.) Harvest crops (wheat and oat hay) as they mature.

Perform weed abatement activities during the non-growing season and assist various Public Works Divisions with same. Collaborate with other Public Works Divisions on maintaining weed abatement.

Maintain accurate records and procedures to monitor bio-solids loadings. Track nitrogen uptake rates.

SERVICES THAT DO NOT FIT INTO THE BUDGET

Land Application Services are required for nitrogen uptake of biosolids as a part of the ongoing wastewater treatment plant operations and permitting requirements. Therefore, no reduction of service is contemplated at this time.

2012-2013 BUDGET HIGHLIGHTS

Wastewater Rates approved in FY10 are expected to provide a stable funding source for the next four years.

BUDGET DETAIL EXPENSES

553-1115 Land Application						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	91,864	75,871	84,338	85,976	85,976
531.04-01	Regular Overtime	0	592	1,651	2,201	2,201
531.10-01	Holiday Pay	0	0	221	221	221
531.10-05	Retirement PERS	15,710	13,183	16,935	17,946	17,946
531.10-06	Social Security-OASDI	5,683	4,637	5,290	5,282	5,282
531.10-07	Social Security-Medicare	1,342	1,084	1,240	1,235	1,235
531.10-08	State Unemployment	227	0	0	0	0
531.10-12	Workers Compensation	1,718	5,873	8,446	7,156	7,156
531.10-20	Earned Benefit	1,949	17	1,100	600	600
531.10-23	Uniform Cleaning	389	687	481	428	428
531.10-32	Cash Back-Biweekly Allow	46	0	0	0	0
531.10-33	Core Allowance	10,719	10,370	15,435	15,358	15,067
531.10-35	Post Employment Benefits	3,652	4,876	5,540	5,843	5,843
Personnel Services		133,299	117,190	140,677	142,246	141,955
532.11-00	Utilities	1,898	19,692	19,091	35,200	35,200
532.12-00	Telephone	350	421	474	914	914
532.17-00	Professional Services	12,640	54,041	65,726	107,544	107,544
532.21-00	Rents/Leases	60	0	444	10,180	10,180
532.23-00	Vehicle Operations/Maint	7,716	12,387	32,312	34,270	34,270
532.25-00	Maintenance Matls & Svcs	24,146	43,833	46,612	20,026	20,026
532.26-00	Other Equipment O & M	0	371	72	72	72
532.27-00	Small Tools	203	176	200	200	200
532.28-00	Safety Supplies	0	0	350	0	0
532.29-00	Other Materials Supplies	17,562	42,588	63,366	144,926	144,926
532.30-01	Dept Share of Insurance	4,729	3,268	4,731	3,208	3,208
532.32-00	Vehicle Replacement Fee	41,248	33,068	33,832	47,785	47,785
532.38-00	Support Services	21,121	19,316	19,766	16,248	16,248
532.45-00	Facilities Maint Charge	179	212	229	217	217
Supplies and Services		131,852	229,373	287,205	420,790	420,790
533.43-00	Machinery/Equipment	0	0	0	70,000	70,000
Property		0	0	0	70,000	70,000
534.91-01	Adm Exp-City Manager	3,850	3,156	1,962	1,935	1,935
534.91-02	Adm Exp-City Attorney	645	284	5	208	208
534.91-09	Adm Exp-Finance	9,842	9,706	7,362	7,619	7,619
534.91-10	Adm Exp-Purchasing	1,521	1,391	849	960	960
534.91-11	Adm Exp-Public Works	834	4,038	7,915	10,403	10,403
534.91-16	Adm Exp-City Council	1,704	1,570	954	754	754
Administrative		18,396	20,145	19,047	21,879	21,879
535.92-29	Interdept DSC-Pub Works	4,426	4,357	4,555	0	0
535.92-72	Interdept DSC-Supprt Sr	37	36	38	38	38
Interdepartmental		4,463	4,393	4,593	38	38
633.64-00	Depreciation Expense	5,161	3,958	0	0	0
Property		5,161	3,958	0	0	0
**	Land Application	293,171	375,059	451,522	654,953	654,662

LAND APPLICATION SYSTEM

- 11-00 Includes electrical service for wetlands ponds and recirculation pumps
- 12-00 Includes high water power failure alarm line for pump station, sewer lift station, and share of office telephone service
- 17-00 Aerial spraying, contract laboratory service, sludge spreading, County permit fee (Ashby UST), discharge permit, groundwater samples, Groundwater Management Plan, and soil/water analyses
- 21-00 Southern Pacific railroad lease for pipeline, access to pump station, and high water power failure alarm service
- 24-00 CWEA Annual membership
- 25-00 Base rock, drip oil, insecticide sprays & foggers, painting supplies, miscellaneous parts, pistol grip nozzle, pump station oil, various weed killers, herbicides, and fertilizer
- 26-00 Annual rebuilding of lift station pumps, miscellaneous pump and motor parts, and maintenance of mobile radios

**WASTEWATER TREATMENT LINES COMPONENT
IMPROVEMENT FUND
FUND NO. 550
ACCOUNT NO. 1156**

PROGRAM

The Wastewater Treatment Lines Component Fund is used to collect fees from new growth. Funds will be used in the future to expand lines, pumps, and force mains required due to growth. Fees to support the system for new growth were adjusted in FY 2010.

WWT Lines Component Dept

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	0	0	0
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	21,237	5,491	2,976,228	3,317,690	3,317,690
* Undefined *	4,747	75,253	36,433	0	0
TOTAL	25,984	80,744	3,012,661	3,317,690	3,317,690

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Sewer Facility Fee	2,845-	165,802	51,200	80,849
Con. NthBCrk O/S NMS Dist	11,198	2,593	0	0
Sewer Fac Fee So of BCrk	8,634	27,379	115,236	64,369
Investment Earnings	47,278	25,645	23,000	24,700
Other Revenues	38,281-	140,675-	2,823,225	3,147,772
TOTAL	25,984	80,744	3,012,661	3,317,690

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BUDGET DETAIL EXPENSES

550-1156 WWT Lines Component Dept						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
633.64-00	Depreciation Expense	5.364	5,364	0	0	0
	Property	5.364	5,364	0	0	0
637.65-00	Capital Imp. Projects	15.873	127	2,976,228	3,317,690	3,317,690
	Capital Outlay	15.873	127	2,976,228	3,317,690	3,317,690
958.93-66	Trsf-Restricted Wate(566)	4.747	75.253	36,433	0	0
	Other	4.747	75.253	36,433	0	0
**	WWT Lines Component Dept	25.984	80.744	3,012,661	3,317,690	3,317,690

UNIVERSITY CAPITAL CHARGE
FUND NO. 344
ACCOUNT NO. 1136

PROGRAM

University Capital charges are paid by UC Merced to amortize the loan from the Infrastructure Bank for installation of water and sewer lines to the campus.

University Capital Charge

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	0	0	0
Debt Service	271,442	266,378	438,155	432,554	432,554
Acquisitions	0	0	0	0	0
Capital Improvements	0	0	0	0	0
TOTAL	271,442	266,378	438,155	432,554	432,554

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Sewer Facility Fee	269,444	221,482	435,327	429,255
Investment Earnings	1,295	2	0	0
Other Revenues	703	44,894	2,828	3,299
TOTAL	271,442	266,378	438,155	432,554

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BUDGET DETAIL EXPENSES

344-1136 University Capital Charge						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
706.71-01	Principal-Bond Payment	0	0	175,000	175,000	175,000
706.72-01	Interest Bond Payment	247,660	242,971	240,198	235,047	235,047
706.73-01	Agent Fees-Bond Payment	23,782	23,407	22,957	22,507	22,507
	Debt Services	271,442	266,378	438,155	432,554	432,554
**	University Capital Charge	271,442	266,378	438,155	432,554	432,554

**WASTEWATER TREATMENT PLANT COMPONENT
IMPROVEMENT FUND
FUND NO. 551
ACCOUNT NO. 1157**

PROGRAM

The Wastewater Treatment Plant Component Fund is used to collect fees from new growth. Funds will be used in the future to expand the capacity of the Wastewater Treatment Plant that will be required due to growth. Fees to support expansion of the plant, as a result of new growth, were adjusted in FY 2010.

BUDGET DETAIL EXPENSES

551-1157 WWT Plant Component						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
633.64-00	Depreciation Expense	806,771	807,961	0	0	0
	Property	806,771	807,961	0	0	0
637.65-00	Capital Imp. Projects	26,407,718	11,602,656	34,080,427	4,253,444	4,253,444
	Capital Outlay	26,407,718	11,602,656	34,080,427	4,253,444	4,253,444
**	WWT Plant Component	27,214,489	12,410,617	34,080,427	4,253,444	4,253,444

WASTEWATER REVOLVING FUND
FUND NO. 552
ACCOUNT NO. 1110

PROGRAM

The Wastewater Revolving Fund was established for the purpose of providing financing for owners of single-family residences to connect property to the sewer line. Loans will be made available to owners based upon income limits established by the U.S. Department of Housing and will be repaid over ten annual installments plus interest at a rate equal to the average rate earned on the City's investments.

BUDGET DETAIL EXPENSES

552-1110 Wastewater Revolving Fund						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
532.29-00	Other Materials Supplies	0	0	30,395	84,966	84,966
	Supplies and Services	0	0	30,395	84,966	84,966
**	Wastewater Revolving Fund	0	0	30,395	84,966	84,966

FUND NO. 552
ACCOUNT NO. 1110

WASTEWATER REVOLVING FUND

29-00 Loans for connection of properties to sewer lines

REFUSE

REFUSE COLLECTION

FUND NO. 558

ACCOUNT NO. 1112

DESCRIPTION

The Refuse Division is responsible for all solid waste collection within City limits. This includes scheduled and unscheduled service for residential, commercial, and industrial customers, as well as special programs such as Alley Cleanup, Spring Cleanup, and Tire Amnesty.

MISSION

To provide the citizens of Merced excellent solid waste services, that protect public health, preserve quality of life, and enhance the City's general appearance.

SERVICES TO BE PROVIDED

- Provide regular collection of residential, industrial, and commercial solid waste in the most efficient and cost-effective manner.
- Complete preparations for 2013 Spring Cleanup program by February 2013 and make changes, if appropriate, based on tonnage and costs of the 2012 program.
- Continue to monitor and adjust service routes for appropriate size and service levels, as well as improve productivity.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None at this time.

2012-2013 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012. A new rate study will occur in fiscal year 12/13.

The percent of clean loads for recyclables or green waste material hauled to the Landfill has decreased significantly due to a change in the total percent of contamination allowed per load by the Landfill. This has created a slight increase to the regular refuse tonnage budget. Loads above the percent of contamination are charged at the Landfill the regular garbage rate rather than the reduced rate for clean recyclables or clean green waste loads.

Ongoing public outreach and active clean recycling education programs have only slightly helped reduce contamination (27% to 24.55%); however, due to contamination within the residential green waste and recyclable streams, and to meet the AB341 commercial recycling mandate, a "Recycling Coordinator" position is requested in this fiscal budget. AB 341 mandates all businesses that generate 4 or more cubic yards of solid waste per week or multifamily units of 5 or more, must begin recycling by July 1, 2012.

Landfill tonnage for calendar year 2011 increased to over 63,300 tons and Landfill tonnage rates are scheduled to increase by approximately \$2 per ton during this fiscal year; therefore, annual budgeted tonnage expenses have increased from the prior fiscal year.

Staff is actively searching for ways to reduce internal costs but unfunded mandates to the Landfill, to the City and to businesses continue to negatively impact rates.

Refuse Collections

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	2,006,220	2,081,486	2,301,923	2,410,232	2,403,644
Supplies and Services	4,378,530	4,865,186	5,013,954	5,375,990	5,375,990
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	30,000	30,000
Capital Improvements	55,830	42,423	962,688	679,788	679,788
TOTAL	6,440,580	6,989,095	8,278,565	8,496,010	8,489,422

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Interdept DSR-Refuse	1,425	0	0	705
Other Revenues	6,439,155	6,989,095	8,278,565	8,488,717
TOTAL	6,440,580	6,989,095	8,278,565	8,489,422

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PERSONNEL	Number of Positions		
	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
P.W.M. - Internal Services	.40		
PW Spvr. - Solid Waste	.70	.65	.65
Lead Refuse Equip. Operator	.70	.65	.65
Refuse Equip. Operator/Trainee	22.00	22.00	22.00
Container Maintenance Worker	1.00	1.00	1.00
General Services Mgr		.40	.40
Recycling Coordinator		.10	.10
TOTAL	24.80	24.80	24.80

BUDGET DETAIL EXPENSES

558-1112 Refuse Collections						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	1,179,969	1,173,542	1,232,099	1,294,894	1,294,894
531.04-01	Regular Overtime	169,590	216,292	208,068	208,068	208,068
531.04-04	Call Back Time Worked	0	0	1,038	1,038	1,038
531.10-01	Holiday Pay	14,478	13,039	16,646	16,646	16,646
531.10-02	Unused Sick Leave	749	0	0	0	0
531.10-05	Retirement PERS	199,202	196,403	245,149	272,698	272,698
531.10-06	Social Security-OASDI	82,274	82,368	88,618	90,502	90,502
531.10-07	Social Security-Medicare	19,242	19,264	20,932	21,166	21,166
531.10-08	State Unemployment	3,293	0	0	0	0
531.10-12	Workers Compensation	14,576	40,013	90,994	74,578	74,578
531.10-17	Stand By Pay	0	74	0	0	0
531.10-20	Earned Benefit	12,756	7,209	4,459	9,412	9,412
531.10-21	Bilingual Pay Program	354	0	0	0	0
531.10-23	Uniform Cleaning	5,159	4,139	6,165	5,347	5,347
531.10-32	Cash Back-Biweekly Allow	107	3	0	0	0
531.10-33	Core Allowance	257,976	281,388	327,941	356,174	349,586
531.10-35	Post Employment Benefits	46,495	47,752	59,814	59,709	59,709
Personnel Services		2,006,220	2,081,486	2,301,923	2,410,232	2,403,644
532.11-00	Utilities	8,486	12,467	17,297	14,984	14,984
532.12-00	Telephone	4,556	4,182	4,524	4,572	4,572
532.13-00	Postage	36,423	36,954	56,364	57,944	57,944
532.14-00	Advertising	614	0	0	0	0
532.16-00	Printing	11,515	10,307	16,463	16,487	16,487
532.17-00	Professional Services	37,008	6,863	81,192	54,229	54,229
532.18-00	Travel and Meetings	799	592	1,920	1,920	1,920
532.19-00	Mileage	0	14	100	100	100
532.20-00	Training Expense	5,854	450	650	650	650
532.21-00	Rents/Leases	7,200	7,200	6,750	6,750	6,750
532.23-00	Vehicle Operations/Maint	667,790	1,072,069	864,310	915,359	915,359
532.24-00	Memberships, Subscription	39	250	2,739	1,655	1,655
532.25-00	Maintenance Matls & Svcs	1,875,204	2,067,635	2,212,400	2,507,782	2,507,782
532.26-00	Other Equipment O & M	22,698	26,791	31,300	31,300	31,300
532.27-00	Small Tools	499	0	500	500	500
532.28-00	Safety Supplies	4,483	4,340	3,800	7,185	7,185
532.30-01	Dept Share of Insurance	79,450	58,773	98,844	68,995	68,995
532.32-00	Vehicle Replacement Fee	599,778	524,614	506,079	499,819	499,819
532.38-00	Support Services	203,388	188,166	194,241	180,316	180,316
532.45-00	Facilities Maint Charge	15,043	12,712	11,154	13,085	13,085
532.46-00	Computer Replacement Chrg	4,184	4,084	3,235	3,559	3,559
Supplies and Services		3,585,011	4,038,463	4,113,862	4,387,191	4,387,191
533.43-00	Machinery/Equipment	0	0	0	30,000	30,000
Property		0	0	0	30,000	30,000
534.91-01	Adm Exp-City Manager	52,460	50,947	39,379	33,290	33,290
534.91-02	Adm Exp-City Attorney	8,786	4,581	90	3,583	3,583
534.91-09	Adm Exp-Finance	134,094	163,767	147,754	131,112	131,112
534.91-10	Adm Exp-Purchasing	20,720	22,450	17,033	16,513	16,513
534.91-11	Adm Exp-Public Works	12,972	66,243	130,364	141,481	141,481
534.91-16	Adm Exp-City Council	23,214	25,338	19,148	12,973	12,973
Administrative		252,246	333,326	353,768	338,952	338,952
535.92-01	Interdept DSC-General Fnd	95,816	117,638	147,565	240,058	240,058

BUDGET DETAIL EXPENSES

558-1112 Refuse Collections						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
535.92-17	Interdept DSC-Develop Svc	36,697	40,865	41,667	41,418	41,418
535.92-19	Interdept DSC-Maint Dists	1,763	1,347	2,863	0	0
535.92-21	Interdept DCS-Street Tree	9,175	13,997	11,996	9,450	9,450
535.92-22	Interdept DSC-Streets	20,814	32,801	23,021	19,928	19,928
535.92-29	Interdept DSC-Pub Works	268,712	203,534	211,594	210,430	210,430
535.92-48	Interdept DSC-CFD Parks	1,098	2,154	2,418	2,529	2,529
535.92-53	Interdept DSC-Wastewater	12,072	11,186	16,385	18,814	18,814
535.92-57	Interdept DSC-Water Sys	32,823	25,122	37,285	43,456	43,456
535.92-58	Interdept DSC-Refuse	4,743	5,593	10,004	8,495	8,495
535.92-67	Interdept DSC-Liability	6,250	6,250	0	0	0
535.92-70	Interdept DSC-Fleet	48,991	31,858	40,434	54,091	54,091
535.92-71	Interdept DSR-Facilities	1,214	0	0	0	0
535.92-72	Interdept DSC-Supprt Sr	1,105	1,052	1,092	1,178	1,178
Interdepartmental		541,273	493,397	546,324	649,847	649,847
633.64-00	Depreciation Expense	55,575	41,727	0	0	0
Property		55,575	41,727	0	0	0
637.65-00	Capital Imp. Projects	255	696	962,688	679,788	679,788
Capital Outlay		255	696	962,688	679,788	679,788
**	Refuse Collections	6,440,580	6,989,095	8,278,565	8,496,010	8,489,422

REFUSE COLLECTION

- 12-00 Includes share of cost for alarm circuit line to Police Department, cellular telephones, and long distance office phones
- 13-00 Mailing of Utility bills, spring cleanup flyers, and mailing of informational customer magnets.
- 16-00 Printing of service request forms, utility bills, and promotional materials
- 17-00 Department of Motor Vehicles license renewals/upgrades/physicals, and utility billing handling
- 25-00 Landfill disposal charge and container maintenance
- 26-00 Remote two-way radio repairs, vehicle tracking system, and electronic pre-trip inspection system

GREEN WASTE COLLECTION

FUND NO. 558

ACCOUNT NO. 1133

DESCRIPTION

The Green Waste Division is responsible for all green waste collection within City limits. This includes scheduled and unscheduled service for residential customers, as well as Christmas Tree Removal.

MISSION

Provide the citizens of Merced excellent green waste collection service, which provides the raw material to create a beneficial, valuable material in compost, while maintaining compliance with applicable state and local source reduction requirements.

SERVICES TO BE PROVIDED

- Provide regular collection of residential green waste in the most efficient and cost-effective manner.
- Monitor quality of green waste being delivered to County Landfill compost program to ensure quality of end product.
- Monitor green waste routes for appropriate size and service and determine if productivity can be improved.

SERVICES THAT DO NOT FIT IN THE BUDGET

None at this time.

2012-2013 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012. A new refuse rate study is budgeted and will occur in the latter half of fiscal year 11/12.

The percent of clean loads for green waste material hauled to the Landfill has decreased significantly due to a change in the total percent of contamination allowed per load by the Landfill. This has created a slight increase to the regular refuse tonnage budget. Loads above the percent of contamination are charged at the Landfill the regular garbage rate rather than the reduced clean compost rate.

Ongoing public outreach and active clean recycling education programs are only slightly reducing contamination; however, due to contamination within the residential green waste and recyclables streams, a "Recycling Coordinator" position is requested in this fiscal budget and shall be partially funded by the Green Waste budget.

BUDGET DETAIL EXPENSES

558-1133	Green Waste Collection					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	157,704	154,525	154,138	169,069	169,069
531.04-01	Regular Overtime	16,353	17,878	21,319	21,319	21,319
531.10-01	Holiday Pay	2,032	2,114	2,400	2,400	2,400
531.10-02	Unused Sick Leave	250	0	0	0	0
531.10-05	Retirement PERS	27,134	26,823	30,941	35,620	35,620
531.10-06	Social Security-OASDI	10,785	10,697	10,951	11,720	11,720
531.10-07	Social Security-Medicare	2,522	2,502	2,584	2,741	2,741
531.10-08	State Unemployment	425	0	0	0	0
531.10-12	Workers Compensation	1,268	6,644	5,667	9,131	9,131
531.10-20	Earned Benefit	623	607	1,487	1,487	1,487
531.10-23	Uniform Cleaning	554	525	742	557	557
531.10-32	Cash Back-Biweekly Allow	30	1	0	0	0
531.10-33	Core Allowance	30,491	33,455	37,014	42,665	41,874
531.10-35	Post Employment Benefits	6,325	0	0	0	0
Personnel Services		256,496	255,771	267,243	296,709	295,918
532.14-00	Advertising	0	3,972	15,000	15,000	15,000
532.17-00	Professional Services	50	0	208	208	208
532.23-00	Vehicle Operations/Maint	86,128	138,270	185,259	196,037	196,037
532.25-00	Maintenance Matls & Svcs	94,208	78,164	120,700	152,314	152,314
532.26-00	Other Equipment O & M	1,079	1,079	2,880	2,880	2,880
532.30-01	Dept Share of Insurance	9,087	6,774	11,273	6,594	6,594
532.32-00	Vehicle Replacement Fee	74,801	105,819	74,801	74,801	74,801
532.38-00	Support Services	8,100	7,352	7,696	17,922	17,922
Supplies and Services		273,453	341,430	417,817	465,756	465,756
534.91-01	Adm Exp-City Manager	6,228	5,711	5,511	3,891	3,891
534.91-02	Adm Exp-City Attorney	1,043	514	13	419	419
534.91-09	Adm Exp-Finance	15,919	17,498	20,677	15,324	15,324
534.91-10	Adm Exp-Purchasing	2,460	2,517	2,384	1,930	1,930
534.91-11	Adm Exp-Public Works	1,464	7,544	14,203	16,606	16,606
534.91-16	Adm Exp-City Council	2,756	2,840	2,680	1,516	1,516
Administrative		29,870	36,624	45,468	39,686	39,686
535.92-29	Interdept DSC-Pub Works	47,206	43,748	45,533	32,438	32,438
Interdepartmental		47,206	43,748	45,533	32,438	32,438
**	Green Waste Collection	607,025	677,573	776,061	834,589	833,798

FUND NO. 558
ACCOUNT NO. 1133

GREEN WASTE COLLECTION

14-00 Television and radio advertising

25-00 Landfill disposal charges

**RECYCLING PROGRAM
FUND NO. 558
ACCOUNT NO. 1135**

DESCRIPTION

The Recycling Division is responsible for collection of all recyclable material within City limits. This includes scheduled and unscheduled service for residential customers.

MISSION

To provide the citizens of Merced excellent recycling services, which help meet State mandates, preserve quality of life, enhance the city's general appearance, while maintaining compliance with applicable source reduction and commercial recycling requirements.

SERVICES TO BE PROVIDED

- Provide regular collection of residential and now commercial businesses, co-mingled, and single stream recyclables in the most efficient and cost-effective manner.
- Create and implement a formal commercial recycling program to meet the requirements of California Assembly Bill AB341.

SERVICES THAT DO NOT FIT INTO THE BUDGET

None at this time.

2012-2013 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2012. A new rate study will occur in fiscal year 12/13.

The percent of clean loads for recycled material hauled to the Landfill has decreased significantly due to the change in the total percent of contamination allowed per load by the Landfill. This has created a slight increase to the regular refuse tonnage budget. Loads above the percent of contamination are charged at the Landfill the regular garbage rate rather than the reduced clean recycling rate.

Ongoing public outreach and active clean recycling education programs have only slightly helped reduce contamination (27% to 24.55%); however, due to the change in the total percent of contamination per load for both the residential green waste and recyclable streams, and to meet the AB341 commercial recycling mandate, a "Recycling Coordinator" position is requested in this fiscal budget.

AB 341 mandates all businesses that generate 4 or more cubic yards of solid waste per week or multifamily units of 5 or more must begin recycling by July 1, 2012. The new rate study will account for this requirement and provide recommended rates for the establishment of the program.

Changes to applicable City of Merced new construction standard design requirements will be made to complete the AB341 commercial recycling mandate. Because the mandate speaks directly to the commercial business that falls into the criteria, no change to the municipal code is expected.

Staff is actively searching for ways to reduce internal costs but unfunded mandates to the Landfill, to the City and to businesses continue to negatively impact rates.

Recycling Program

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	263,877	270,462	387,696	406,656	405,468
Supplies and Services	340,273	405,371	506,004	603,877	603,877
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	100,000	100,000
Capital Improvements	0	0	0	0	0
* Undefined *	600,000	1,056,707	663,125	838,822	838,822
TOTAL	1,204,150	1,732,540	1,556,825	1,949,355	1,948,167

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Other State Grants	28,044	21,420	10,005	26,842
Recycling Program	964,731	1,014,602	951,738	1,051,865
PERS-EE Share 2.5% @ 55	4,333	4,284	10,471	16,600
Investment Earnings	88,834	49,604	50,000	40,300
Unclassified	0	6,154	0	0
Revenue Share Credit	0	0	0	56,985
Interdept DSR-Refuse	257	0	0	0
Trsf-Emp Benefit Fun(669)	75,415	0	0	0
Other Revenues	42,536	636,476	534,611	755,575
TOTAL	1,204,150	1,732,540	1,556,825	1,948,167

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PERSONNEL

Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
P.W.M. - Internal Services	.10		
P.W. Spvr. - Solid Waste	.15	.20	.20
Lead Refuse Eqt. Oper.	.15	.20	.20
Refuse Equip. Operator/Trainee	2.50	2.50	2.50
General Services Mgr		.35	.35
Recycling Coordinator		.60	.60
TOTAL	2.90	3.85	3.85

BUDGET DETAIL EXPENSES

558-1135 Recycling Program						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	146,688	136,024	191,479	203,507	203,507
531.04-01	Regular Overtime	26,446	32,419	44,586	44,586	44,586
531.04-04	Call Back Time Worked	0	0	692	692	692
531.10-01	Holiday Pay	1,534	1,291	2,400	2,400	2,400
531.10-02	Unused Sick Leave	250	0	0	0	0
531.10-05	Retirement PERS	25,184	23,590	38,416	42,777	42,777
531.10-06	Social Security-OASDI	10,684	10,378	14,769	15,150	15,150
531.10-07	Social Security-Medicare	2,499	2,428	3,498	3,544	3,544
531.10-08	State Unemployment	424	0	0	0	0
531.10-12	Workers Compensation	1,959	7,465	6,183	12,820	12,820
531.10-20	Earned Benefit	1,325	607	1,784	1,784	1,784
531.10-21	Bilingual Pay Program	591	601	600	600	600
531.10-23	Uniform Cleaning	382	395	897	557	557
531.10-32	Cash Back-Biweekly Allow	29	1	0	0	0
531.10-33	Core Allowance	39,551	41,672	66,895	64,893	63,705
531.10-35	Post Employment Benefits	6,331	13,591	15,497	13,346	13,346
Personnel Services		263,877	270,462	387,696	406,656	405,468
532.14-00	Advertising	0	3,751	15,000	21,000	21,000
532.17-00	Professional Services	100	45	208	208	208
532.23-00	Vehicle Operations/Maint	113,745	182,606	215,441	228,386	228,386
532.25-00	Maintenance Matls & Svcs	15,648	9,980	60,560	117,398	117,398
532.26-00	Other Equipment O & M	1,079	1,079	2,880	2,880	2,880
532.30-01	Dept Share of Insurance	9,664	7,360	6,894	7,555	7,555
532.32-00	Vehicle Replacement Fee	101,986	101,986	101,986	77,298	77,298
532.38-00	Support Services	16,985	16,127	16,750	22,994	22,994
Supplies and Services		259,207	322,934	419,719	477,719	477,719
533.43-00	Machinery/Equipment	0	0	0	100,000	100,000
Property		0	0	0	100,000	100,000
534.91-01	Adm Exp-City Manager	6,839	5,971	4,547	5,519	5,519
534.91-02	Adm Exp-City Attorney	1,145	537	10	594	594
534.91-09	Adm Exp-Finance	17,482	18,298	17,059	21,735	21,735
534.91-10	Adm Exp-Purchasing	2,701	2,631	1,967	2,737	2,737
534.91-11	Adm Exp-Public Works	1,522	7,873	14,542	20,959	20,959
534.91-16	Adm Exp-City Council	3,026	2,970	2,211	2,151	2,151
Administrative		32,715	38,280	40,336	53,695	53,695
535.92-29	Interdept DSC-Pub Works	48,351	44,157	45,949	72,463	72,463
Interdepartmental		48,351	44,157	45,949	72,463	72,463
908.93-17	Trsf-Development Svc(017)	0	8,992	0	0	0
908.93-21	Trsf-Street/Subd Tre(021)	600,000	656,305	663,125	838,822	838,822
Other		600,000	665,297	663,125	838,822	838,822
968.93-69	Trsf-Employee Benefi(669)	0	352,246	0	0	0
968.93-71	Trsf-Facilities Main(671)	0	28,814	0	0	0
Other		0	381,060	0	0	0
998.93-10	Trsf-PFEDA Area2 CIP(910)	0	10,350	0	0	0
Other		0	10,350	0	0	0
**	Recycling Program	1,204,150	1,732,540	1,556,825	1,949,355	1,948,167

FUND NO. 558
ACCOUNT NO. 1135

CURBSIDE RECYCLING PROGRAM

14-00 Television and radio advertising

25-00 Collected materials processing charges and container maintenance

STREET SWEEPING
FUND NO. 558
ACCOUNT NO. 1113

DESCRIPTION

The Street Sweeping Division is responsible for the removal of dirt and debris from city streets. This includes the annual leaf pickup program. The program helps the City meet air pollution and storm water pollution requirements.

MISSION

To preserve the quality of life in Merced by providing street sweeping services that meet the Clean Air Act mandates and Phase II NPDES requirements.

SERVICES TO BE PROVIDED

- Continue providing a well developed systematic street sweeping schedule in residential (twice per month) and business districts (weekly) in the most cost effective and efficient manner possible.
- Continue assisting collection of leaves from city streets during the annual leaf collection program.
- Continue with the Best Management Practices diverting sediment, trash debris, and other pollutants from the storm drainage system and improving the water quality.

SERVICES THAT DO NOT FIT IN THE BUDGET

None

2012-2013 BUDGET HIGHLIGHTS

There are no anticipated significant changes in program direction, expenditures or revenues.

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2013.

Street Sweeping

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	424,502	501,751	527,604	524,089	522,413
Supplies and Services	843,745	941,222	1,016,933	848,771	848,771
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	76,367	48,755	0	0	0
TOTAL	1,344,614	1,491,728	1,544,537	1,372,860	1,371,184

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
PERS-EE Share 2.5% @ 55	7,481	8,923	15,814	23,683
Interdept DSR-Maint Dist	0	0	4,865	6,032
Interdept DSR-Refuse	4,743	5,593	10,004	8,495
Other Revenues	1,332,390	1,477,212	1,513,854	1,332,974
TOTAL	1,344,614	1,491,728	1,544,537	1,371,184

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PERSONNEL

Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
P.W. Manager - Tax Services	.40	.40	.40
P.W. Spvr. - Streets	.20	.20	.20
Street Sweeper Operator	5.00	5.00	5.00
TOTAL	5.60	5.60	5.60

BUDGET DETAIL EXPENSES

558-1113	Street Sweeping					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	257,310	292,611	290,726	290,726	290,726
531.04-01	Regular Overtime	18,545	18,831	24,578	24,601	24,601
531.04-04	Call Back Time Worked	105	1,105	1,669	1,669	1,669
531.10-02	Unused Sick Leave	0	297	371	594	594
531.10-05	Retirement PERS	44,191	50,777	58,057	60,458	60,458
531.10-06	Social Security-OASDI	16,721	19,070	19,379	18,903	18,903
531.10-07	Social Security-Medicare	3,910	4,460	4,556	4,420	4,420
531.10-08	State Unemployment	744	0	0	0	0
531.10-12	Workers Compensation	2,137	17,178	19,215	13,855	13,855
531.10-17	Stand By Pay	353	1,181	1,286	1,286	1,286
531.10-20	Earned Benefit	367	1,376	1,135	1,135	1,135
531.10-23	Uniform Cleaning	961	890	968	1,121	1,121
531.10-32	Cash Back-Biweekly Allow	21	0	0	0	0
531.10-33	Core Allowance	69,183	82,276	92,376	91,303	89,627
531.10-35	Post Employment Benefits	9,954	11,699	13,288	14,018	14,018
Personnel Services		424,502	501,751	527,604	524,089	522,413
532.11-00	Utilities	78,546	78,566	74,499	74,499	74,499
532.13-00	Postage	6,585	5,693	10,000	10,000	10,000
532.14-00	Advertising	7,135	0	0	0	0
532.16-00	Printing	0	4,500	4,500	4,500	4,500
532.17-00	Professional Services	150	289	1,968	1,968	1,968
532.23-00	Vehicle Operations/Maint	136,268	197,944	247,738	262,314	262,314
532.25-00	Maintenance Matls & Svcs	1,051	375	1,000	1,000	1,000
532.26-00	Other Equipment O & M	2,675	1,321	4,800	4,800	4,800
532.28-00	Safety Supplies	460	146	900	900	900
532.30-01	Dept Share of Insurance	22,535	15,546	17,767	12,150	12,150
532.32-00	Vehicle Replacement Fee	185,695	166,526	181,100	185,854	185,854
532.38-00	Support Services	165,864	155,950	166,439	32,343	32,343
Supplies and Services		606,964	626,856	710,711	590,328	590,328
534.91-01	Adm Exp-City Manager	9,322	9,338	7,402	5,991	5,991
534.91-02	Adm Exp-City Attorney	1,561	840	17	645	645
534.91-09	Adm Exp-Finance	23,827	28,721	27,772	23,594	23,594
534.91-10	Adm Exp-Purchasing	3,682	4,115	3,202	2,972	2,972
534.91-11	Adm Exp-Public Works	2,690	14,729	27,874	28,267	28,267
534.91-16	Adm Exp-City Council	4,125	4,644	3,599	2,335	2,335
Administrative		45,207	62,387	69,866	63,804	63,804
535.92-01	Interdept DSC-General Fnd	0	0	11,214	1,615	1,615
535.92-21	Interdept DCS-Street Tree	0	0	0	4,908	4,908
535.92-22	Interdept DSC-Streets	8,375	215,908	187,793	159,720	159,720
535.92-29	Interdept DSC-Pub Works	0	0	0	2,606	2,606
535.92-48	Interdept DSC-CFD Parks	10,946	0	0	0	0
535.92-53	Interdept DSC-Wastewater	169,080	0	0	24,895	24,895
535.92-57	Interdept DSC-Water Sys	1,307	35,890	37,161	0	0
535.92-58	Interdept DSC-Refuse	1,682	0	0	705	705
535.92-72	Interdept DSC-Supprt Sr	184	181	188	190	190
Interdepartmental		191,574	251,979	236,356	194,639	194,639
633.64-00	Depreciation Expense	76,367	48,755	0	0	0
Property		76,367	48,755	0	0	0
**	Street Sweeping	1,344,614	1,491,728	1,544,537	1,372,860	1,371,184

FUND NO. 558
ACCOUNT NO. 1113

STREET SWEEPING

11-00 Share of Corporation Yard refuse containers and roll off container for street sweeping debris

13-00 Leaf collection notices

16-00 Printing of leaf collection maps and schedules

REFUSE CAPITAL EQUIPMENT FUND
FUND NO. 562
ACCOUNT NO. 1116

PROGRAM

The Refuse Capital Equipment Fund is used for the accumulation of refuse charges on new residential (MMC 8.04.235) and new industrial/commercial (MMC 8.04.265) growth for the purchase of refuse containers and equipment to meet the needs generated by new growth which is financed through fees collected from new customers.

Refuse Capital Equipment

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	0	0	0
Debt Service	0	0	0	0	0
Acquisitions	0	0	35,408	136,919	136,919
Capital Improvements	96,455	69,314	0	0	0
TOTAL	96,455	69,314	35,408	136,919	136,919

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Building Permits	2,820-	0	48,391	25,750
Indust/Commerc Surcharge	31,556	32,885	18,200	17,900
Recycling Container Surch	1,970	0	17,910	7,612
Investment Earnings	1,318	1,039	900	1,200
Other Revenues	64,431	35,390	49,993-	84,457
TOTAL	96,455	69,314	35,408	136,919

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BUDGET DETAIL EXPENSES

562-1116 Refuse Capital Equipment						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
533.43-00	Machinery/Equipment	0	0	35,408	136,919	136,919
	Property	0	0	35,408	136,919	136,919
633.64-00	Depreciation Expense	96,455	69,314	0	0	0
	Property	96,455	69,314	0	0	0
**	Refuse Capital Equipment	96,455	69,314	35,408	136,919	136,919

FUND NO. 562
ACCOUNT NO. 1116

REFUSE CAPITAL EQUIPMENT FUND

43-00 Due to the slow down in both residential housing and commercial building markets, current container inventory and equipment levels are sufficient

AIRPORT

AIRPORT
FUND NOS. 561 & 461
ACCOUNT NO. 1303

DESCRIPTION

The Merced Regional Airport is a FAA certificated commercial air carrier and general aviation airport. The City maintains the airport's runway, taxiways, terminal building, aircraft parking and hangar areas in accordance with local and FAA safety and security directives to ensure the safe and efficient movement of aircraft and airport customers.

MISSION

The Regional Airport supports the economic and physical development of the City of Merced by providing resources for general aviation, corporate, and scheduled commercial airline services.

SERVICES TO BE PROVIDED

- Commercial, Corporate, and General Aviation operations guidance and oversight
- Compliance and Certification for all FAA, DHS, Caltrans, and DOT requirements
- Airport facility maintenance, leasing, and Rates and Charges implementation
- Provide staff support to Regional Airport Authority to include monthly meetings

SERVICES THAT DO NOT FIT INTO THE BUDGET

- Unscheduled maintenance of any kind
- No facility up-grade or replacement capability other than mandatory taxiway and runway lighting.

2012-2013 BUDGET HIGHLIGHTS

The primary highlights will continue to be Airport sustainability. Adding and/or updating facilities and airport operating areas could only be accomplished as private, local, City, State, and Federal funding sources allow. Staffing levels will remain the same and operating expenses will remain similar to last year.

Airport

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	290,937	318,713	340,603	305,377	304,626
Supplies and Services	202,772	176,401	210,249	216,915	216,915
Debt Service	0	0	0	0	0
Acquisitions	1,319	0	0	0	0
Capital Improvements	178,434	169,176	0	0	0
* Undefined *	23,393	0	107	8,861	8,861
TOTAL	696,855	664,290	550,959	531,153	530,402

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Aircraft Taxes Unsecured	55,727	44,174	52,941	52,941
Utilities Reimbursement	2,394	1,914	2,640	1,272
PERS-EE Share 2.5% @ 55	5,658	5,925	9,856	12,934
Aircraft Tie Downs	2,632	3,120	1,992	2,388
Port. Hangar-Space Rental	17,820	18,217	18,317	18,316
Fuel Flowage Fees	20,389	10,622	11,664	11,316
Landing Fees	12,384	12,610	12,168	18,228
Fixed Base Operations(com	3,367	4,455	4,464	4,464
Investment Earnings	1,212	429	300	400
Hangar Rentals	105,888	105,539	108,130	93,238
Building Rentals	122,123	124,172	126,120	126,420
Vehicle Rental Commission	47,404	51,189	51,000	45,600
Lease of Ground Areas/La	25,523	25,828	23,705	21,705
Unclassified	4,668	3,689	1,300	3,600
Snack Machine Revenue	74	57	100	0
Trsf-General Fund (001)	72,945	104,159	63,252	29,249
Trsf-CFD-Airport-SR (163)	6,264	15,873	16,429	13,645
Trsf-Airport Ind Par(448)	8,500	0	0	0
Trsf-Emp Benefit Fun(669)	8,087	0	0	0
Trsf-PC Replacement (673)	1,425	0	0	0
Other Revenues	172,371	132,318	46,581	74,686
TOTAL	696,855	664,290	550,959	530,402

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PERSONNEL

Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
Dir. Economic Devel.	.15		
Director PW Operations		.10	.10
Airport Manager	1.00	1.00	1.00
Airport Operations Technician	1.00	1.00	1.00
Secretary I/II	1.00	.50	.50
TOTAL	3.15	2.60	2.60

BUDGET DETAIL EXPENSES

561-1303 Airport						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
561.01-00	Regular Salaries	192,444	190,409	200,265	179,369	179,369
561.03-00	Extra Help	2,212	3,588	6,265	6,265	6,265
561.04-01	Regular Overtime	197	0	1,669	1,669	1,669
561.10-01	Holiday Pay	0	0	551	551	551
561.10-02	Unused Sick Leave	331	319	588	0	0
561.10-05	Retirement PERS	32,859	33,024	40,160	37,428	37,428
561.10-06	Social Security-OASDI	11,676	11,658	12,528	10,988	10,988
561.10-07	Social Security-Medicare	2,828	2,834	3,028	2,660	2,660
561.10-08	State Unemployment	525	8,420	0	0	0
561.10-12	Workers Compensation	1,644	6,422	12,544	7,131	7,131
561.10-20	Earned Benefit	488	3,231	913	913	913
561.10-24	Vehicle Allowance	375	181	0	0	0
561.10-27	PTS Plan FICA Alternative	29	47	81	81	81
561.10-32	Cash Back-Biweekly Allow	434	5	0	0	0
561.10-33	Core Allowance	37,366	42,000	43,183	40,795	40,044
561.10-35	Post Employment Benefits	7,529	16,575	18,828	17,527	17,527
Personnel Services		290,937	318,713	340,603	305,377	304,626
562.11-00	Utilities	43,598	47,278	47,060	49,440	49,440
562.12-00	Telephone	3,748	3,466	4,380	4,380	4,380
562.13-00	Postage	148	502	120	120	120
562.14-00	Advertising	250	0	200	200	200
562.15-00	Office Supplies	964	823	900	900	900
562.16-00	Printing	0	60	75	75	75
562.17-00	Professional Services	12,502	7,750	7,406	7,412	7,412
562.18-00	Travel and Meetings	4,194	1,331	700	700	700
562.19-00	Mileage	0	0	700	700	700
562.20-00	Training Expense	3,265	1,668	500	500	500
562.21-00	Rents/Leases	7,240	0	0	0	0
562.22-00	Office Equipment O & M	196	291	225	225	225
562.23-00	Vehicle Operations/Maint	4,756	5,580	10,114	10,704	10,704
562.24-00	Memberships, Subscription	705	670	4,416	1,537	1,537
562.25-00	Maintenance Matls & Svcs	12,065	5,037	9,500	9,500	9,500
562.26-00	Other Equipment O & M	0	372	420	420	420
562.27-00	Small Tools	35	43	50	50	50
562.28-00	Safety Supplies	57	0	50	50	50
562.29-00	Other Materials Supplies	6,949	5,596	7,650	7,650	7,650
562.30-01	Dept Share of Insurance	31,946	24,003	37,096	20,040	20,040
562.34-00	Contingency Reserve	0	0	16,026	53,899	53,899
562.38-00	Support Services	17,694	19,990	22,325	20,334	20,334
562.45-00	Facilities Maint Charge	18,702	18,985	12,266	11,879	11,879
Supplies And Services		169,014	143,445	182,179	200,715	200,715
563.43-00	Machinery/Equipment	1,319	0	0	0	0
Property		1,319	0	0	0	0
564.91-01	Adm Exp-City Manager	7,401	6,417	4,948	2,731	2,731
564.91-02	Adm Exp-City Attorney	1,240	577	11	294	294
564.91-09	Adm Exp-Finance	18,919	19,943	18,565	10,756	10,756
564.91-10	Adm Exp-Purchasing	2,923	2,828	2,140	1,355	1,355
564.91-16	Adm Exp-City Council	3,275	3,191	2,406	1,064	1,064
Other		33,758	32,956	28,070	16,200	16,200
633.64-00	Depreciation Expense	178,434	169,176	0	0	0
Property		178,434	169,176	0	0	0

BUDGET DETAIL EXPENSES

561-1303 Airport						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
948.93-61	Trsf-Airport Capital(461)	23,393	0	107	0	0
	Other	23,393	0	107	0	0
968.93-71	Trsf-Facilities Main(671)	0	0	0	8,861	8,861
	Other	0	0	0	8,861	8,861
**	Airport	696,855	664,290	550,959	531,153	530,402

BUDGET DETAIL EXPENSES

461-1303 Airport						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
633.64-00	Depreciation Expense	100,595	114,062	0	0	0
	Property	100,595	114,062	0	0	0
667.65-00	Capital Imp. Projects	266,546	1,114,767	53,139	74,717	74,717
	Capital Outlay	266,546	1,114,767	53,139	74,717	74,717
706.71-02	Principal-City Loans	0	0	0	33,561	33,561
706.72-02	Interest-City Loans	0	0	0	5,661	5,661
	Debt Services	0	0	0	39,222	39,222
908.93-01	Trsf-General Fund (001)	219	335	0	0	0
	Other	219	335	0	0	0
**	Airport	367,360	1,229,164	53,139	113,939	113,939

AIRPORT

- 14-00 Advertising and marketing of airport services
- 16-00 Special color copy needs for required manuals
- 17-00 Airport maintenance and other professional services
- 18-00 FAA and state agency meetings and travel associated with training in Line 20-00, including meals and mileage reimbursements
- 20-00 Annual Fire training, registrations for airport management seminars and conferences, and staff training as required
- 22-00 Lease/maintenance of copier
- 24-00 Annual membership fees for Association of California Airports; American Association of Airport Executives; and California Association of Airport Executives; Office PC annual software licenses
- 25-00 Airport Improvements and upkeep of airport facilities and property
- 26-00 Maintenance of radios and altimeters
- 29-00 Federal, State and County required certifications and inspections for various equipment pertaining to the airport

FOOTNOTE:

Fund 561 represents the operating costs of the Airport. Fund 461 reflects capital improvements. Fund 361 is the Airport's debt service.

BUDGET DETAIL EXPENSES

361-1303 Airport						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
532.38-00	Support Services	8	2	2	2	2
	Supplies and Services	8	2	2	2	2
534.91-01	Adm Exp-City Manager	125	31	21	18	18
534.91-02	Adm Exp-City Attorney	21	3	0	2	2
534.91-09	Adm Exp-Finance	318	96	79	72	72
534.91-10	Adm Exp-Purchasing	49	14	9	9	9
534.91-16	Adm Exp-City Council	55	15	10	7	7
	Administrative	568	159	119	108	108
706.71-02	Principal-City Loans	0	0	34,702	36,919	36,919
706.72-02	Interest-City Loans	23,286	21,327	19,243	17,026	17,026
	Debt Services	23,286	21,327	53,945	53,945	53,945
**	Airport	23,862	21,488	54,066	54,055	54,055

FLEET

FLEET MANAGEMENT

FUND NO. 670

ACCOUNT NO. 1103

DESCRIPTION

Fleet Services is responsible for the maintenance and repair of all City vehicles and is currently maintaining 490 individual equipment items, of which 300 are motorized vehicles, assigned to the various departments within the City.

MISSION

Fleet Services is committed to maintain an exceptional level of operational readiness. We strive to provide the best services possible within our fiscal constraints by providing excellent preventative maintenance as well as expedient repairs to all vehicles and equipment.

SERVICES TO BE PROVIDED

- Provide safe, reliable vehicles and equipment at a competitive cost with minimum down time.
- Provide appropriate vehicle replacement through an efficient ordering and delivery system, while leveraging grant opportunities to offset purchase costs.
- Maintain a friendly, responsive, customer focused culture within our fleet team.

SERVICES THAT DO NOT FIT INTO THE BUDGET

- Outsourcing some maintenance items such as oil changes, fire pump testing and equipment retrofitting are not only more expensive but voids maintenance legacy knowledge gained when performing work in-house and increases vehicle downtime. Outsourcing also compromises vehicle safety for Police and Fire where outside mechanic's individual security clearance is unknown.
- Vehicle replacement charges will continue to be suspended for those departments funded by discretionary funds.

2012-2013 BUDGET HIGHLIGHTS

Fuel

- Fuel prices continue to fluctuate and indicators point toward increasing fuel costs
- Projected funding should be sufficient.

Vehicle Replacement

- Replacement charges for departments funded by discretionary funds have ceased for the past four budget years.
- Fleet has obtained local transportation grant funds to augment the lack of replacement funds totaling \$609,086.00.
- 22 Vehicles to be replaced using grant funds, must be alternative fuel vehicles
- Alternate fuel vehicles contributes towards climate action plan carbon reduction goals.
- Fleet safety not compromised, though operation and maintenance costs are beginning to increase exponentially due to aging vehicles.

New Fleet Shop

Fleet is exploring the feasibility of moving its operations to the now vacant Pepsi Plant, located across the street from the Corporation Yard.

Issues with current fleet shops include:

- Aging building (1959) too small for larger utility vehicles, i.e. garbage, dump trucks etc.
- Mechanics perform maintenance work outside rain or shine (safety hazard identified - new Cal/OSHA heat stress standard)
- Existing medium duty floor lift is un-certifiable (1958 Weaver floor model)
- Second building required to house lube/tire shop requires additional duplicate support equipment, i.e. heating/cooling, air-compressors, etc.

Benefits to moving to new building include:

- Enables mechanics to perform work on heavy duty vehicles indoors

- Aids with safety compliance
- Operations in one location, no duplication of support equipment needed, energy efficiency
- Property and building are already owned by the City
- Only expenditures would be for moving equipment and separating utility meters
- Possible funding for the move exists within capital improvement budget lines

Fleet Cost Reduction Practices

Fleet continues to explore cost reducing measures to include:

- Parts procurement “best value” practices, i.e. best price with longest wear/warranty
- Evaluating maintenance operations processes for efficiency/cost reductions, i.e., in-house mechanics now rebuild light duty transmissions saving approximately \$1500 per transmission
- Pilot project to extend oil change intervals by using synthetic oil for its medium and light duty fleet
- Vehicle safety, inspection interval to remain the same while oil change intervals could be extended by four times existing interval
- Possible 50% cost reduction with synthetic oil changes, if oil analysis samples prove oil quality isn’t compromised nor sudden engine failures develop.

Fleet Fire Mechanics

It should also be noted that because Fleet currently maintains three in-house state certified fire engine mechanics, all fire apparatus (total of 13) annual pump testing will now be conducted solely by Fleet rather than by fire personnel, freeing up one entire fire crew.

BUDGET DETAIL EXPENSES

670-1103 Fleet Management						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	605,082	558,830	591,921	578,433	578,433
531.03-00	Extra Help	0	17,127	0	0	0
531.04-01	Regular Overtime	11,098	12,270	19,748	19,501	19,501
531.04-04	Call Back Time Worked	1,444	3,426	3,039	3,039	3,039
531.10-02	Unused Sick Leave	1,728	1,229	1,520	1,722	1,722
531.10-05	Retirement PERS	102,567	94,619	118,758	120,565	120,565
531.10-06	Social Security-OASDI	38,621	35,195	39,228	38,022	38,022
531.10-07	Social Security-Medicare	9,032	8,480	9,195	8,892	8,892
531.10-08	State Unemployment	1,671	7,550	0	0	0
531.10-12	Workers Compensation	5,834	23,578	36,308	28,189	28,189
531.10-17	Stand By Pay	14,739	14,095	22,136	32,135	32,135
531.10-20	Earned Benefit	3,829	2,299	2,759	2,759	2,759
531.10-23	Uniform Cleaning	4,348	3,487	4,821	4,404	4,404
531.10-27	PTS Plan FICA Alternative	0	223	0	0	0
531.10-32	Cash Back-Biweekly Allow	263	3	0	0	0
531.10-33	Core Allowance	131,719	138,568	169,859	169,006	165,887
531.10-35	Post Employment Benefits	24,343	35,212	35,447	30,043	30,043
Personnel Services		956,318	956,191	1,054,739	1,036,710	1,033,591
532.11-00	Utilities	35,701	27,764	31,517	23,796	23,796
532.12-00	Telephone	2,458	2,251	1,934	1,934	1,934
532.13-00	Postage	192	143	400	400	400
532.17-00	Professional Services	413	245	208	208	208
532.18-00	Travel and Meetings	1,520	4,233	1,860	1,860	1,860
532.19-00	Mileage	740	796	1,000	1,000	1,000
532.20-00	Training Expense	3,623	16,075	1,600	1,800	1,800
532.21-00	Rents/Leases	413	239	240	6,000	6,000
532.24-00	Memberships, Subscription	2,114	2,000	10,551	4,968	4,968
532.25-00	Maintenance Mats & Svcs	33,661	22,141	29,420	31,620	31,620
532.26-00	Other Equipment O & M	39,834	846	1,000	1,500	1,500
532.28-00	Safety Supplies	1,091	1,727	1,452	2,312	2,312
532.29-00	Other Materials Supplies	2,687	423	450	4,950	4,950
532.30-01	Dept Share of Insurance	39,566	24,469	37,450	25,519	25,519
532.33-00	Vehicle Fuel	1,016,900	1,191,629	1,450,764	1,440,764	1,440,764
532.34-00	Contingency Reserve	0	0	26,433	88,019	91,138
532.36-00	Vehicle Parts	725,798	614,391	658,525	650,000	650,000
532.38-00	Support Services	85,325	71,207	79,694	78,983	78,983
532.45-00	Facilities Maint Charge	2,239	2,969	6,035	11,894	11,894
Supplies and Services		1,994,275	1,983,548	2,340,533	2,377,527	2,380,646
533.43-00	Machinery/Equipment	0	0	41,000	0	0
Property		0	0	41,000	0	0
534.91-01	Adm Exp-City Manager	18,269	16,531	13,263	10,754	10,754
534.91-02	Adm Exp-City Attorney	3,060	1,486	30	1,157	1,157
534.91-09	Adm Exp-Finance	46,698	50,798	49,766	42,356	42,356
534.91-10	Adm Exp-Purchasing	7,216	7,284	5,737	5,335	5,335
534.91-11	Adm Exp-Public Works	6,460	29,998	59,543	63,972	63,972
534.91-16	Adm Exp-City Council	8,084	8,222	6,450	4,191	4,191
Administrative		89,787	114,319	134,789	127,765	127,765
535.92-29	Interdept DSC-Pub Works	6,624	9,827	10,342	42,187	42,187
535.92-72	Interdept DSC-Supprt Sr	332	326	263	228	228
Interdepartmental		6,956	10,153	10,605	42,415	42,415

BUDGET DETAIL EXPENSES

670-1103 Fleet Management						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
633.64-00	Depreciation Expense	30,658	28,941	0	0	0
	Property	30,658	28,941	0	0	0
968.93-71	Trsf-Facilities Main(671)	0	0	0	8,029	8,029
	Other	0	0	0	8,029	8,029
**	Fleet Management	3,077,994	3,093,152	3,581,666	3,592,446	3,592,446

FLEET MANAGEMENT

11-00 Share of Corporation Yard utility service

12-00 Includes modem line for gas station computer, auto shop security alarm,
and cellular telephones

17-00 DMV physicals and license renewals

18-00 Fire Mechanic Certification and Training

21-00 Security alarm at Fleet Services buildings

25-00 Miscellaneous parts and supplies for shop equipment, cleaning supplies,
and fuel tank monthly monitoring

26-00 Fuel Card-Lock/Petrovend Maintenance.

29-00 Air Pollution Control District fees

34-00 Contingency for emergency vehicle repairs

FLEET REPLACEMENT FUND
FUND NO. 674
ACCOUNT NO. 1103

PROGRAM

This fund was created to accumulate money to replace City vehicles. Fleet operation and maintenance activities are accounted for in Fund 670.

Fleet Management

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses	0	0	0	0	0
Supplies and Services	0	0	0	0	0
Debt Service	0	0	0	0	0
Acquisitions	0	0	0	0	0
Capital Improvements	3,179,342	3,043,466	623,000	880,000	880,000
* Undefined *	225,000	977,495	41,000	0	0
TOTAL	3,404,342	4,020,961	664,000	880,000	880,000

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FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Other Federal Grants	0	107,679	0	609,086
Vehicle Replacement Fee	1,634,750	1,360,428	1,388,209	1,343,036
Interest on Loans	7,748	9,011	969	969
Investment Earnings	218,973	113,226	100,000	105,200
Repayment on Loan	0	0	84,676	84,676
Other Revenues	1,542,871	2,430,617	909,854-	1,262,967-
TOTAL	3,404,342	4,020,961	664,000	880,000

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BUDGET DETAIL EXPENSES

674-1103 Fleet Management						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
633.63-00	Vehicle Replacement	1,406,994	1,288,625	623,000	880,000	880,000
633.64-00	Depreciation Expense	1,772,348	1,754,841	0	0	0
	Property	3,179,342	3,043,466	623,000	880,000	880,000
908.93-01	Trsf-General Fund (001)	0	922,389	0	0	0
908.93-17	Trsf-Development Svc(017)	225,000	16,000	0	0	0
908.93-24	Trsf-Rec & Park Prog(024)	0	20,000	0	0	0
	Other	225,000	958,389	0	0	0
968.93-70	Trsf-Fleet-Mgmt (670)	0	0	41,000	0	0
968.93-72	Trsf-Support Service(672)	0	19,106	0	0	0
	Other	0	19,106	41,000	0	0
**	Fleet Management	3,404,342	4,020,961	664,000	880,000	880,000

FACILITIES

FACILITIES MAINTENANCE

FUND NO. 671

ACCOUNT NO. 1119

DESCRIPTION

The Facilities Maintenance Division is responsible for the maintenance and sanitation of all City owned buildings and structures with the exception of Fire Stations. The division provides a range of general maintenance services to other city departments, making it possible for workers in those areas to serve the public more efficiently and effectively.

MISSION

Provide quality preventive maintenance, daily sanitation, and care enabling all customers' full and safe use of each facility, while maintaining a high standard of appearance.

SERVICES TO BE PROVIDED

- Maintain, clean, monitor and ensure facility security, condition, and aesthetics are properly, safely and efficiently maintained for all clients' use, while continually evaluating the same to reduce energy consumption and green house gasses emitted into the atmosphere.
- Custodial service levels to be maintained with the inclusion of four part time temporary custodians and existing full time staff.

SERVICES THAT DO NOT FIT INTO THE BUDGET

- Outsourcing custodial work has shown to be significantly more expensive than currently budgeted for the same.

2012-2013 BUDGET HIGHLIGHTS

Some shared custodial duties are performed by existing staff, which has proven to work very well, i.e. Public Works and Police administrative staff empties their own individual trash/recycling container which allows custodians more time to concentrate on building cleanliness.

The Facilities Division championed a large scale, citywide, Energy and Greenhouse Gas Reduction Program during the prior fiscal year, which is anticipated to reap additional savings in utility costs for this fiscal year.

FACILITIES MAINTENANCE

- 11-00 Utility cost at the Civic Center, Shannon Parcade, Transportation Center, and Merced Parking Garage
- 12-00 Includes alarm lines at the Civic Center, Transportation Center, Merced Center Parking Garage, as well as cellular and elevator phones
- 17-00 Landscape maintenance service at the Senior Center
- 21-00 Fire and intrusion alarm monitoring services @ the Transportation Center, Shannon Parcade, and Merced Center Parking Garage
- 25-00 Custodial supplies such as wax, floor cleaner, mops, paper towels, and hand soap. Elevator maintenance, fire alarm system testing, contract services for cleaning chairs and carpet, and Amtrak Station cleanup services.
- 93-20 Transfer of funds to Downtown Maintenance District to pay for Parcade's share of assessment

FOOTNOTE: Costs of Civic Center and other City facilities maintenance are spread to departments based on share of square footage and hours assigned.

BUDGET DETAIL EXPENSES

671-1119	Facilities Maintenance Op					
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
531.01-00	Regular Salaries	362,821	339,301	329,629	330,652	330,652
531.03-00	Extra Help	52,140	56,137	83,191	83,191	83,191
531.04-01	Regular Overtime	6,681	4,974	4,726	4,726	4,726
531.04-04	Call Back Time Worked	154	40	353	353	353
531.10-02	Unused Sick Leave	425	475	474	474	474
531.10-05	Retirement PERS	61,827	58,796	65,672	68,696	68,696
531.10-06	Social Security-OASDI	22,936	20,660	20,423	19,636	19,636
531.10-07	Social Security-Medicare	6,138	5,675	5,986	5,799	5,799
531.10-08	State Unemployment	1,750	71,348	0	0	0
531.10-12	Workers Compensation	11,526	55,124	43,090	48,645	48,645
531.10-20	Earned Benefit	11,612	324	0	0	0
531.10-23	Uniform Cleaning	2,534	2,279	1,666	1,568	1,568
531.10-27	PTS Plan FICA Alternative	694	756	1,082	1,082	1,082
531.10-32	Cash Back-Biweekly Allow	291	0	0	0	0
531.10-33	Core Allowance	95,338	99,812	100,974	108,266	106,274
531.10-35	Post Employment Benefits	16,812	55,456	63,111	57,031	57,031
Personnel Services		653,679	771,157	720,377	730,119	728,127
532.11-00	Utilities	254,060	227,581	261,588	136,797	136,797
532.12-00	Telephone	5,179	5,470	3,917	4,624	4,624
532.17-00	Professional Services	8,182	6,728	6,900	6,900	6,900
532.21-00	Rents/Leases	1,529	1,560	1,620	1,620	1,620
532.23-00	Vehicle Operations/Maint	10,550	11,764	11,111	11,814	11,814
532.24-00	Memberships, Subscription	0	0	18,947	3,668	3,668
532.25-00	Maintenance Matls & Svcs	170,999	171,655	127,248	100,453	100,453
532.26-00	Other Equipment O & M	0	512	300	300	300
532.27-00	Small Tools	489	20	300	500	500
532.28-00	Safety Supplies	2,044	1,551	1,940	1,820	1,820
532.30-01	Dept Share of Insurance	46,692	31,320	37,350	28,638	28,638
532.34-00	Contingency Reserve	0	0	7,164	7,501	9,493
532.38-00	Support Services	42,695	42,695	42,695	42,695	42,695
Supplies and Services		542,419	500,856	521,080	347,330	349,322
534.91-01	Adm Exp-City Manager	11,195	9,069	5,983	6,693	6,693
534.91-02	Adm Exp-City Attorney	1,875	816	14	720	720
534.91-09	Adm Exp-Finance	28,617	27,813	22,448	26,361	26,361
534.91-10	Adm Exp-Purchasing	4,422	3,996	2,588	3,320	3,320
534.91-16	Adm Exp-City Council	4,954	4,511	2,909	2,608	2,608
Administrative		51,063	46,205	33,942	39,702	39,702
535.92-29	Interdept DSC-Pub Works	10,824	12,180	12,701	21,748	21,748
Interdepartmental		10,824	12,180	12,701	21,748	21,748
633.64-00	Depreciation Expense	68,726	72,632	0	0	0
Property		68,726	72,632	0	0	0
637.65-00	Capital Imp. Projects	0	2,204,319	5,798,400	30,000	30,000
Capital Outlay		0	2,204,319	5,798,400	30,000	30,000
706.71-01	Principal-Bond Payment	0	0	0	247,612	247,612
706.72-01	Interest Bond Payment	0	100,567	324,808	322,030	322,030
Debt Services		0	100,567	324,808	569,642	569,642

BUDGET DETAIL EXPENSES

671-1119 Facilities Maintenance Op						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
918.93-20	Trsf-Downtown Maint (120)	8,075	9,400	8,074	8,289	8,289
918.93-43	Trsf-Davenport Ranch(143)	0	0	0	162	162
	Other	8,075	9,400	8,074	8,451	8,451
998.93-10	Trsf-PFEDA Area2 CIP(910)	0	500	0	0	0
	Other	0	500	0	0	0
**	Facilities Maintenance Op	1,334,786	3,717,816	7,419,382	1,746,992	1,746,992