

**CITY OF MERCED
2018-2019 CITY COUNCIL APPROVED BUDGET**

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ECONOMIC DEVELOPMENT
FUND NO. 001
ACCOUNT NO. 2002

DESCRIPTION

The Economic Development Department oversees the following divisions: Office of Economic Development, Downtown Fund, Bell Station, Merced Regional Airport, Airport Industrial Park, Visitor Services, and the Parking Authority.

The Office of Economic Development stimulates and enhances the community's economic base. Business development and job creation programs include recruitment of new businesses, expansion of existing businesses, and retention of existing businesses by maintaining a mutually beneficial relationship between the client company and local government.

The department coordinates economic development, business development, and marketing activities with local, regional, and state economic development organizations. By participating in trade shows, conducting missions, attending conferences, and hosting promotional events, the office fosters relationships with site location consultants, brokers, and corporation real estate officers. The Office of Economic Development serves as the City's lead agency for the High Speed Rail Downtown Station Planning Grant and Altamont Corridor Express planning.

The City's partnerships with the University of California Merced and Small Business Development Center is focused on retaining UC Merced graduates, clustering innovative business start-ups, job creation, and fostering local small business development.

MISSION

Keep Merced as the Center. Implement strategic actions that will have the most direct impact on improving the City of Merced's economic growth and which continues to build Merced's role as the region's center for education, medical services, industry and professional/commercial services.

GOALS

- ◇ Facilitate business development (job creation and investment) and catalyst projects in Merced's economic centers.
- ◇ Market Merced advantages to key markets, businesses, developers and site selectors to attract new investment and jobs.
- ◇ Collaborate with partners to create a positive business image and provide exceptional business support.
- ◇ Coordinate real estate and infrastructure development that will assist in expanding and attracting new business investment and jobs.

ECONOMIC DEVELOPMENT

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|---|---|
| 1. Proceed with the necessary steps towards developing a new local and/or regional industrial park. | Investigate funding opportunities through the Economic Development Administration for focused studies, meet with regulatory agencies and stakeholders, and seek an industrial developer as a partner. |
| 2. Meet with local plant managers to create a Plant Managers Forum. | Hold a first plant managers' roundtable meeting before the end of the year. |
| 3. Coordinate High Speed Rail, ACE Train, and other projects that may serve as economic engines in Downtown Merced. | Modify contracts with High Speed Rail and related consultants by December 2018 for the Downtown Station Planning Grant. |
| 4. Engage education, UC Merced, Merced Community College, et al, on documenting the workforce, identifying training programs, and retaining talent. | Work with the Department of Workforce Investment and academic institutions on seeking funding through agencies to commence studies on the local workforce. Updates to be regularly provided. |
| 5. Maintain core economic development programs supporting business attraction, expansion, and retention. | Promote Merced as a City on the Rise through local business visits, fostering relationships and partnerships, engaging retailers, site consultants, and brokers, etc. throughout the Fiscal Year. |
| 6. Coordinate Airport Industrial Park, Airport, Downtown, and Office of Economic Development activities. | Connect projects that have mutual benefits to other growth and development efforts. |

ECONOMIC DEVELOPMENT

2018-2019 BUDGET HIGHLIGHTS

The Office of Economic Development budget continues to support existing staffing levels, as well as the City's contribution to the Small Business Development Center. The core program emphasizes job creation through attraction, expansion, and competitive readiness. Resources will be committed to future economic development planning efforts such as focus studies for a new industrial park, California High Speed Rail, and Altamont Corridor Express (ACE) Train planning. Completing of a number of the identified goals and objectives relies upon support from economic development and site consultants.

BUDGET DETAIL EXPENSES

001-2002	Economic Development			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	REQUEST	RECOM.	APPROVAL
		2015-16	2016-17	2017-18	2018-19	2018-19	2018-19
512.35-84	Retro Fee Expense	50	0	0	0	0	0
	Supplies and Services	50	0	0	0	0	0
571.01-00	Regular Salaries	188,726	183,621	190,795	195,891	195,415	195,415
571.04-01	Regular Overtime	17	0	0	0	0	0
571.10-02	Unused Sick Leave	2,778	2,841	2,910	2,990	2,983	2,983
571.10-05	Retirement PERS Classic	46,789	33,045	14,819	15,681	15,643	15,643
571.10-06	Social Security-OASDI	10,808	10,328	11,526	11,672	11,660	11,660
571.10-07	Social Security-Medicare	2,913	2,832	2,935	3,014	3,007	3,007
571.10-10	Retirement-PERS New Membr	1,463	0	0	0	0	0
571.10-12	Workers Compensation	468	413	544	544	544	544
571.10-20	Earned Benefit	4,922	4,730	4,849	4,982	4,970	4,970
571.10-24	Vehicle Allowance	7,315	7,019	6,934	7,063	7,063	7,063
571.10-33	Core Allowance	26,974	27,115	26,759	27,516	27,173	27,173
571.10-73	Retirement UAL Misc	0	0	20,002	23,912	23,750	23,750
571.10-75	Ret-EE Share PERS Classic	0	14,452	15,022	15,430	15,392	15,392
	Personnel Services	293,173	286,396	297,095	308,695	307,600	307,600
572.12-00	Telephone	1,412	2,456	3,300	3,300	3,300	3,300
572.13-00	Postage	81	68	500	500	500	500
572.15-00	Office Supplies	1,224	440	2,142	2,140	2,140	2,140
572.16-00	Printing	0	0	600	600	600	600
572.17-00	Professional Services	49,895	59,033	103,197	104,616	76,616	76,616
572.18-00	Travel and Meetings	10,302	16,931	20,270	21,581	21,581	21,581
572.19-00	Mileage	677	383	7,186	7,291	7,291	7,291
572.20-00	Training Expense	1,845	9,130	20,878	21,391	21,391	21,391
572.21-00	Rents/Leases	240	237	1,593	1,624	1,624	1,624
572.22-00	Office Equipment O & M	4	0	111	111	111	111
572.24-00	Memberships, Subscription	7,327	8,475	13,869	14,000	14,000	14,000
572.25-00	Maintenance Matls & Svcs	0	4,867	2,140	2,140	2,140	2,140
572.29-00	Other Materials Supplies	2,332	652	1,944	1,984	1,984	1,984
572.30-01	Dept Share of Insurance	12,102	15,809	13,878	15,101	14,803	14,803
572.38-00	Support Services	9,608	11,051	12,429	14,775	14,412	14,412
572.45-00	Facilities Maint Charge	8,069	9,145	30,976	31,663	30,590	30,590
	Supplies and Services	105,118	138,677	235,013	242,817	213,083	213,083
677.65-00	Capital Imp. Projects	0	18,027	1,848	1,848	1,848	1,848
	Capital Outlay	0	18,027	1,848	1,848	1,848	1,848
**	Economic Development	398,341	443,100	533,956	553,360	522,531	522,531

ECONOMIC DEVELOPMENT

- 13-00 Includes mailings to local employers, California Competes updates, and marketing mailings to regional, state, and national targeted clients
- 14-00 Advertising with TeamCalifornia, other site selection journals, and International Council of Shopping Centers promotions. Publication of legal notices, design standards, environmental determinations, etc.
- 16-00 Printing of brochures, newsletters, tradeshow handouts, outreach materials, industrial site catalog, and other informational newsletters
- 17-00 Graphics and marketing services for brochures and promotional materials, marketing for investment missions, industrial prospecting services, web and GIS site maintenance and updates, and contract with economic development service provider, small business development services. State Controller report, escrow, title and broker fees, and marketing services, web services, economic development retainers
- 18-00 Participation in California Association of Local Economic Development (CALED), International Council of Shopping Centers (ICSC) tradeshows, industrial trade conferences and recruiting missions, business development workshops, site consultant workshops and meetings. Training programs, marketing outreach, recruitment missions, business workshops, and industry and retail targeted programs
- 20-00 Registration for various outreach venues coordinated through TeamCalifornia, International Council of Shopping Center, Roundtable in the High Desert, professional training seminars International Council of Shopping Centers Alliance Program and Idea Exchange, industrial outreach programs, business development programming
- 24-00 Membership for International Economic Development Council; California Association for Local Economic Development; TeamCalifornia; International Council of Shopping Centers; subscription to various demographics reports. Urban Land Institute, Shopping Center Database, California Annual Retail Survey, ESRI Business Analyst On-line, LoopNet.
- 25-00 Maintenance for glass display Mainplace, Art maintenance, fences, and weed abatement

29-00 Public presentation materials, photo processing, graphics display items, film, photographic equipment, tablet and smartphone upgrades, fees, and software

MERCED VISITOR SERVICES
FUND NO. 001
ACCOUNT NO. 2006

DESCRIPTION

The Merced Services (MVS) program promotes Merced as a tourism destination. Key attractions to the City are the University of California Merced and Yosemite National Park. The MVS program responds to inquiries generated from travelers, potential visitors, film location scouts, and event planners. The MVS program is responsible for managing and operating the California Welcome Center. MVS also performs the duties of the Film Commission for the City of Merced. MVS reports to the Office of Economic Development.

MISSION

Merced Visitor Services is committed to bringing more visitors to Merced and increasing visitor spending.

GOALS

- ◇ Increase Merced Visitor Services revenues.
- ◇ Position Merced as a tourism destination.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|--|--|
| 1. Transition the Visitor Services program to having a stronger virtual presence. | Evaluate options for a website providing a one-stop center and virtual assistant for visitors desiring to learn more about Merced as a destination. Complete by June 2019. |
| 2. Evaluate ways to improve efficiencies and revenues of the Visitor Services and Welcome Center programs. | Identify low cost entrepreneurial actions to enhance visibility, customer spending, and internal controls. Complete by February 2019. |
| 3. Evaluate trends and establish strategic partnerships with other destinations beyond Yosemite. | Establish partnerships with local institutions UC Merced, Merced College, Dignity Health, and Arts & Cultural Centers. |

MERCED VISITOR SERVICES

2018-2019 BUDGET HIGHLIGHTS

The Merced Visitor Services (MVS) is similar to the previous Fiscal Year's budget. As visitors continue to increase their use of on-line services, social media, and apps to book hotels, find restaurants, and other travel needs, the City will need to transition to a stronger on-line, social media, and virtual presence.

BUDGET DETAIL EXPENSES

001-2006	Merced Visitor's Services						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2015-16	ACTUAL 2016-17	FINAL BUDGET 2017-18	DEPT. HEAD REQUEST 2018-19	CITY MGR. RECOM. 2018-19	COUNCIL APPROVAL 2018-19
571.01-00	Regular Salaries	63,798	63,319	64,640	66,367	66,205	66,205
571.03-00	Extra Help	24,809	25,728	19,387	19,920	19,872	19,872
571.04-01	Regular Overtime	17	28	0	0	0	0
571.10-05	Retirement PERS Classic	16,015	11,399	5,021	5,313	5,300	5,300
571.10-06	Social Security-OASDI	3,810	3,771	3,844	3,953	3,943	3,943
571.10-07	Social Security-Medicare	1,252	1,255	1,180	1,213	1,210	1,210
571.10-10	Retirement-PERS New Membr	333	0	0	0	0	0
571.10-12	Workers Compensation	101	78	90	93	93	93
571.10-20	Earned Benefit	1,185	1,212	1,230	1,264	1,261	1,261
571.10-27	PTS Plan FICA Alternative	324	339	252	259	258	258
571.10-33	Core Allowance	13,631	13,756	13,899	14,294	14,115	14,115
571.10-73	Retirement UAL Misc	0	0	6,777	8,101	8,046	8,046
571.10-75	Ret-EE Share PERS Classic	0	4,939	5,044	5,183	5,170	5,170
Personnel Services		125,275	125,824	121,364	125,960	125,473	125,473
572.11-00	Utilities	294	296	339	345	345	345
572.12-00	Telephone	226	257	450	460	460	460
572.13-00	Postage	59	66	500	500	500	500
572.15-00	Office Supplies	265	13	557	567	567	567
572.17-00	Professional Services	7,911	1,899	1,877	1,914	4,914	4,914
572.18-00	Travel and Meetings	1,460	741	1,571	1,571	1,571	1,571
572.20-00	Training Expense	499	0	571	582	582	582
572.21-00	Rents/Leases	463	468	535	535	535	535
572.24-00	Memberships, Subscription	6,806	6,344	6,341	6,341	6,341	6,341
572.29-00	Other Materials Supplies	13,449	12,658	16,063	16,561	16,561	16,561
572.30-01	Dept Share of Insurance	1,450	1,568	1,386	1,332	1,287	1,287
572.38-00	Support Services	4,284	4,588	5,555	7,177	7,070	7,070
572.45-00	Facilities Maint Charge	7,089	8,361	8,214	8,420	8,463	8,463
Supplies and Services		44,255	37,259	43,959	46,305	49,196	49,196
**	Merced Visitor's Services	169,530	163,083	165,323	172,265	174,669	174,669

AIRPORT INDUSTRIAL PARK
FUND NO. 448
ACCOUNT NO. 2003

DESCRIPTION

The Economic Development Department promotes economic development activity in the Airport Industrial Park consisting of land sales and property leasing. Installation, improvement, and maintenance of infrastructure are programs undertaken to assure existing, expanding and future industrial tenants will be well served in the Airport Industrial Park.

MISSION

The Airport Industrial Park provides opportunities for economic growth in Merced through sale of land to job generating industries that will benefit the community.

GOALS

- ◇ Encourage new job generating industry to locate at the Airport Industrial Park.
- ◇ Accommodate the expansions or necessary relocations of local industries.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|---|---|
| 1. Eliminate the blight at the former Dog Pound facility on Grogan Avenue. | Use Economic Opportunity Funds to clean the site and put the property on the market for sale. |
| 2. Focus on investment opportunities in the Airport Industrial Park. | Continue marketing the Airport Industrial Park and work with businesses in the AIP for expansion opportunities. |
| 3. Find a company to market, prepare plans for virtual buildings, and eventually construct a speculative building for City-owned properties in the Airport Industrial Park. | Enter into a Public Private Partnership with a real estate company supported by a strong site consultant network. |

AIRPORT INDUSTRIAL PARK

2018-2019 BUDGET HIGHLIGHTS

The proposed budget for fiscal year 2018-19 is substantially similar to that of the previous year.

BUDGET DETAIL EXPENSES

448-2003	Airport Industrial Park						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2015-16	ACTUAL 2016-17	FINAL BUDGET 2017-18	DEPT. HEAD REQUEST 2018-19	CITY MGR. RECOM. 2018-19	COUNCIL APPROVAL 2018-19
575.92-01	Interdept DSC-General Fnd	41,503	0	0	0	0	0
575.92-17	Interdept DSC-Develop Svc	6,302	5,596	700	3,398	3,380	3,380
	Interdepartmental	47,805	5,596	700	3,398	3,380	3,380
647.65-00	Capital Imp. Projects	0	0	0	64,985	165,002	165,002
	Capital Outlay	0	0	0	64,985	165,002	165,002
908.93-01	Trsf-General Fund (001)	68,209	19,519	7,302	67,077	67,077	67,077
908.93-74	Trsf-EcDev Oppor (074)	0	1,024,900	0	0	0	0
	Other	68,209	1,044,419	7,302	67,077	67,077	67,077
948.93-61	Trsf-Airport Capital(461)	12,987	314	85,855	85,731	85,731	85,731
	Other	12,987	314	85,855	85,731	85,731	85,731
968.93-67	Trsf-Liability Insur(667)	0	0	100,000	100,000	0	0
968.93-72	Trsf-Support Service(672)	56,522	0	0	0	0	0
	Other	56,522	0	100,000	100,000	0	0
**	Airport Industrial Park	185,523	1,050,329	193,857	321,191	321,190	321,190

BELL STATION FACILITY
FUND NO. 063
ACCOUNT NO. 2005

PROGRAM

Fund is used to account for operation and maintenance of the Bell Station, which is leased to the United States Post Office and used as a post office location at 415 West 18th Street.

MISSION

Maintain and preserve the Bell Station as a historic icon in Downtown Merced.

GOALS

- ◇ Secure and maintain appropriate tenants for the main level of the facility while preserving its historic character.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|--|---|
| 1. Monitor lease terms for renewals and maximize profit potential. | Maintain lease rate levels that are competitive within the Downtown district. |
| 2. Maintain the character of the Bell Station. | Replace and repair fixtures, equipment, and grounds as needed. |
| 3. Repaint the lobby and interior hallway. | Hire a contractor to repaint walls by December 2018. |

2018-2019 BUDGET HIGHLIGHTS

The United States Postal Service continues to be the dominate user and revenue generator for the Bell Station budget. Use of the Bell Station is subject to the Agreement between the federal Department of Interior and the City of Merced. Newest tenants to the Bell Station include the City of Merced Code Enforcement Division and Fire Prevention Division.

BUDGET DETAIL EXPENSES

063-2005	Bell Station Facility						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2015-16	ACTUAL 2016-17	FINAL BUDGET 2017-18	DEPT. HEAD REQUEST 2018-19	CITY MGR. RECOM. 2018-19	COUNCIL APPROVAL 2018-19
515.92-01	Interdept DSC-General Fnd	11,730	12,180	11,923	12,357	12,304	12,304
	Interdepartmental	11,730	12,180	11,923	12,357	12,304	12,304
572.11-00	Utilities	37,439	33,035	41,600	41,600	41,600	41,600
572.12-00	Telephone	201	221	208	208	208	208
572.17-00	Professional Services	14,003	12,770	14,340	14,340	14,340	14,340
572.29-00	Other Materials Supplies	8,593	32,258	37,707	7,000	15,525	15,525
572.30-01	Dept Share of Insurance	2,820	3,841	3,171	3,545	3,485	3,485
572.38-00	Support Services	913	1,658	919	502	426	426
572.45-00	Facilities Maint Charge	0	0	0	0	15,000	15,000
	Supplies and Services	63,969	83,783	97,945	67,195	90,584	90,584
573.43-00	Machinery/Equipment	0	0	7,280	6,451	0	0
	Property	0	0	7,280	6,451	0	0
574.91-01	Adm Exp-City Manager	219	308	372	296	324	324
574.91-02	Adm Exp-City Attorney	48	61	99	78	69	69
574.91-03	Adm Exp-City Clerk	137	158	152	162	119	119
574.91-09	Adm Exp-Finance	782	878	990	967	810	810
574.91-10	Adm Exp-Purchasing	93	117	120	98	87	87
574.91-16	Adm Exp-City Council	88	98	102	84	78	78
	Other	1,367	1,620	1,835	1,685	1,487	1,487
677.65-00	Capital Imp. Projects	0	0	291	291	291	291
	Capital Outlay	0	0	291	291	291	291
968.93-71	Trsf-Facilities Main(671)	7,426	7,692	7,967	8,253	8,253	8,253
968.93-72	Trsf-Support Service(672)	0	0	0	442	1,389	1,389
	Other	7,426	7,692	7,967	8,695	9,642	9,642
**	Bell Station Facility	84,492	105,275	127,241	96,674	114,308	114,308

AIRPORT

AIRPORT
FUND NOS. 561, 461 & 361
ACCOUNT NO. 1303

DESCRIPTION

The Merced Regional Airport supports the economic development of the City of Merced by offering commercial, corporate and general aviation operations and related services; air ambulance services; flight training; aircraft maintenance and repair; fuel sales; and a restaurant. Commercial airline service is provided through the federally subsidized Essential Air Service (EAS) program of the U.S. Department of Transportation. The airport activities are conducted in accord with federal and state laws and regulations, and the City's Municipal Code and local ordinances. The airport's runway, taxiways, terminal building, aircraft parking and hangar areas are managed by the City to ensure the safe and efficient movement of aircraft and airport customers.

The airport strives to operate in a safe and secure manner, adhering to applicable federal and state laws and regulations, as well as the City Municipal code and local ordinances.

MISSION

The Merced Regional Airport supports the economic and physical development of the City of Merced by providing resources for commercial airline service, corporate and general aviation, air ambulance services, flight training, aircraft maintenance and repair, fuel sales and a restaurant.

GOALS

- Provide sustained high quality aviation services and facilities by maintaining and operating the Merced Regional Airport in a safe, secure, cost-effective and financially self-sufficient manner.
- Increase the utilization of Airport assets by expanding passenger enplanement numbers and providing improved passenger physical facilities.
- Increase pilot training avenues to equip individuals for a career in aviation and for private pilot usage of the airport. Encourage development of a flying club for more affordable general aviation activity. Encourage pilot safety activities offered through the FAA.
- Expand awareness of the airport through events open to the public to build interest in aviation, working with the airport based general aviation community.
- Enter into new leases and agreements for provision of aviation related services to generate additional operating revenues.

AIRPORT

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|---|
| 1. Contribute to economic development efforts of the City. | Effectively work with the federal government, businesses, tenants, and customers to increase activities and revenues at the airport. |
| 2. Enhance airport revenues and reduce operational costs at the Merced Regional Airport. | Sustain and operate the airport with reduced reliance on City General Fund subsidy. |
| 3. Maintain and grow scheduled airline service at Merced Regional Airport. | Airline service continues and expands; EAS program participation continues with no interruption to service; advertising efforts to be employed in a broader geographic region. |
| 4. Maintain safe operation of the Merced Airport. | Achieve “Excellent” results on all annual inspection/performance reports provided by the FAA, National Weather Service, and State of California. Work with tenants of airport to ensure satisfactory performance to avoid inspection violations due to tenant action or inaction.

Proactive efforts to achieve no lost time or employee reportable medical injuries, aircraft incursions or accidents. |
| 5. Continuous Improvement of Airport facilities. | Stay on schedule and within budget on capital improvement items as described in the Merced Airport Master Plan and as updated in the Airport Capital Improvement Plan on an annual basis. Be prepared to pursue available “shovel ready project” funding at end of FAA annual funding cycle. |

AIRPORT

6. Maintain excellent Tenant and City relationships.

Create transparency of airport operations and policies through airport business tenant meetings, monthly reports, informational mail-outs as needed, and updates to the Airport website.

2018-2019 BUDGET HIGHLIGHTS

The primary highlights will continue to be attention to ongoing Airport financial sustainability, as well as increasing passenger enplanements and terminal upgrades to ensure that the passenger experience is one that travelers will wish to repeat. In addition, efforts will continue to expand airport businesses. Necessary updates to facilities and airport operating areas will be accomplished as private, local, City, State, and Federal funding sources allow. However, for Airport Terminal renovations no Federal funding will be available. Overall, operating expenses will remain similar to last year. The airport and the EAS carrier will strive to achieve the 10,000 passenger enplanement target which would result in eligibility for \$1 million in FAA Airport Capital Improvement Funding, payable in two to three years following attainment of the 10,000 enplanement goal.

Airport

P E R S O N N E L	Number of Positions			
	Funded In Budget 2017-18	Dept. Head Request 2018-19	City Mgr. Recom. 2018-19	Council Approval
Classification				
Airport Manager	1.00	1.00	1.00	1.00
Director of Economic Dev	.10	.10	.10	.10
Airport Operations Technician	1.00	1.00	1.00	1.00
TOTAL	2.10	2.10	2.10	2.10

BUDGET DETAIL EXPENSES

561-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2015-16	ACTUAL 2016-17	FINAL BUDGET 2017-18	DEPT. HEAD REQUEST 2018-19	CITY MGR. RECOM. 2018-19	COUNCIL APPROVAL 2018-19
561.01-00	Regular Salaries	134,619	105,017	154,410	174,481	174,057	174,057
561.03-00	Extra Help	3,180	27,316	3,909	4,016	22,501	22,501
561.04-01	Regular Overtime	1,558	1,179	943	969	943	943
561.04-04	Call Back Time Worked	0	150	0	0	0	0
561.10-02	Unused Sick Leave	0	316	0	0	0	0
561.10-05	Retirement PERS Classic	15,522	14,700	5,749	5,741	5,727	5,727
561.10-06	Social Security-OASDI	8,762	6,903	9,524	11,363	11,339	11,339
561.10-07	Social Security-Medicare	2,095	2,078	2,311	2,747	3,009	3,009
561.10-08	State Unemployment	0	0	0	126	126	126
561.10-09	Retirement PERS Lateral	0	0	0	8,226	8,206	8,206
561.10-10	Retirement-PERS New Membr	17,945	4,290	6,568	0	0	0
561.10-12	Workers Compensation	4,078	3,770	4,412	4,322	4,318	4,318
561.10-17	Stand By Pay	6,577	9,558	0	0	0	0
561.10-20	Earned Benefit	1,024	1,985	1,612	1,656	1,652	1,652
561.10-21	Bilingual Pay Program	3	180	0	0	0	0
561.10-24	Vehicle Allowance	0	773	770	785	785	785
561.10-27	PTS Plan FICA Alternative	42	357	51	52	293	293
561.10-33	Core Allowance	19,328	21,163	35,413	36,462	36,013	36,013
561.10-35	Post Employment Benefits	19,245	8,942	9,572	11,144	11,144	11,144
561.10-73	Retirement UAL Misc	0	0	16,187	21,298	21,154	21,154
561.10-75	Ret-EE Share PERS Classic	0	6,340	5,448	5,598	5,584	5,584
561.10-76	Ret-EE Share PERS Lateral	0	0	0	7,082	7,065	7,065
561.10-77	Ret-EE Share PERS NewMembr	0	1,455	5,285	0	0	0
Personnel Services		233,978	216,472	262,164	296,068	313,916	313,916
562.11-00	Utilities	37,960	40,711	44,880	44,880	44,820	44,820
562.12-00	Telephone	2,952	3,210	4,077	4,077	4,077	4,077
562.13-00	Postage	204	63	350	350	350	350
562.14-00	Advertising	2,419	3,859	4,048	3,960	3,960	3,960
562.15-00	Office Supplies	2,909	1,526	1,533	1,500	1,500	1,500
562.16-00	Printing	0	0	60	60	60	60
562.17-00	Professional Services	8,474	14,191	27,679	27,679	27,679	27,679
562.18-00	Travel and Meetings	437	1,314	2,000	2,000	2,000	2,000
562.19-00	Mileage	0	33	200	200	200	200
562.20-00	Training Expense	1,125	475	2,600	2,652	2,652	2,652
562.22-00	Office Equipment O & M	260	543	890	907	906	906
562.23-00	Vehicle Operations/Maint	5,644	5,784	5,596	10,182	9,621	9,621
562.24-00	Memberships, Subscription	699	689	2,324	2,211	2,211	2,211
562.25-00	Maintenance Matls & Svcs	17,585	14,218	29,700	30,294	30,294	30,294
562.26-00	Other Equipment O & M	438	91	510	520	520	520
562.27-00	Small Tools	28	17	100	102	102	102
562.29-00	Other Materials Supplies	3,237	3,091	33,850	34,527	34,527	34,527
562.30-01	Dept Share of Insurance	15,349	19,974	16,829	18,014	17,662	17,662
562.32-00	Vehicle Replacement Fee	44,221	0	0	0	0	0
562.34-00	Contingency Reserve	0	0	0	15,000	11,059	11,059
562.35-84	Retro Fee Expense	50	0	0	0	0	0
562.38-00	Support Services	15,216	16,433	16,272	17,448	17,334	17,334
562.45-00	Facilities Maint Charge	14,590	45,774	40,435	40,367	40,441	40,441
Supplies And Services		173,797	171,996	233,933	256,930	251,975	251,975
564.91-01	Adm Exp-City Manager	4,833	6,377	7,843	7,344	9,032	9,032
564.91-02	Adm Exp-City Attorney	1,050	1,258	2,085	1,938	1,912	1,912
564.91-03	Adm Exp-City Clerk	3,079	3,271	3,206	4,027	3,318	3,318
564.91-09	Adm Exp-Finance	17,239	18,182	20,857	24,005	22,553	22,553
564.91-10	Adm Exp-Purchasing	2,049	2,424	2,537	2,425	2,414	2,414

BUDGET DETAIL EXPENSES

561-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2015-16	ACTUAL 2016-17	FINAL BUDGET 2017-18	DEPT. HEAD REQUEST 2018-19	CITY MGR. RECOM. 2018-19	COUNCIL APPROVAL 2018-19
564.91-16	Adm Exp-City Council	1,934	2,031	2,151	2,095	2,180	2,180
	Other	30,184	33,543	38,679	41,834	41,409	41,409
565.92-01	Interdept. DSC-General Fnd	0	0	19,077	0	0	0
565.92-29	Interdept. DSC-Pub Works	38,407	0	0	0	0	0
565.92-53	Interdept. DSC-Wastewater	480	498	414	451	427	427
565.92-70	Interdept. DSC-Fleet	278	288	282	225	224	224
	Interdepartmental	39,165	786	19,773	676	651	651
633.64-00	Depreciation Expense	155,485	156,179	0	0	0	0
	Property	155,485	156,179	0	0	0	0
948.93-61	Trsf-Airport Capital(461)	0	1,540	0	0	0	0
	Other	0	1,540	0	0	0	0
968.93-71	Trsf-Facilities Main(671)	9,850	10,203	10,569	10,947	10,947	10,947
968.93-72	Trsf-Support Service(672)	0	0	0	1,855	5,830	5,830
	Other	9,850	10,203	10,569	12,802	16,777	16,777
**	Airport	642,459	590,719	565,118	608,310	624,728	624,728

AIRPORT

- 14-00 Advertising and marketing of airport services
- 16-00 Special color copy needs for required manuals
- 17-00 Airport and fuel pump maintenance and other professional services
- 18-00 FAA and state agency meetings and travel associated with training in Line 20-00, including meals and mileage reimbursements
- 20-00 Annual Fire training, registrations for airport management seminars and conferences, and staff training as required
- 24-00 Annual membership fees for Association of California Airports; American Association of Airport Executives; and California Association of Airport Executives; Office PC annual software licenses
- 25-00 Airport Improvements and upkeep of airport facilities and property
- 26-00 Maintenance of radios and altimeters
- 29-00 Federal, State and County required certifications and inspections for various equipment pertaining to the airport

FOOTNOTE:

Fund 561 represents the operating costs of the Airport. Fund 461 reflects capital improvements. Fund 361 is the Airport's debt service.

Airport

EXPENSES	Actual 2015-16	Actual 2016-17	Final Budget 2017-18	Dept.Head Request 2018-19	City Mgr. Recom. 2018-19	Council Approval 2018-19
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	88	89	107	126	118	118
Debt Service	9,486	6,645	53,945	31,468	31,468	31,468
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	9,574	6,734	54,052	31,594	31,586	31,586

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FINANCING SOURCES	Actual 2015-16	Actual 2016-17	Final Budget 2017-18	Estimated 2018-19
Investment Earnings	346	339	530	530
Hangar Rentals	51,071	51,168	53,522	0
Other Revenues	41,843-	44,773-	0	31,056
TOTAL	9,574	6,734	54,052	31,586

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BUDGET DETAIL EXPENSES

361-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2015-16	ACTUAL 2016-17	FINAL BUDGET 2017-18	DEPT. HEAD REQUEST 2018-19	CITY MGR. RECOM. 2018-19	COUNCIL APPROVAL 2018-19
532.38-00	Support Services	1	1	1	0	1	1
	Supplies and Services	1	1	1	0	1	1
534.91-01	Adm Exp-City Manager	14	17	21	22	26	26
534.91-02	Adm Exp-City Attorney	3	3	6	6	5	5
534.91-03	Adm Exp-City Clerk	9	9	9	12	9	9
534.91-09	Adm Exp-Finance	49	48	57	73	64	64
534.91-10	Adm Exp-Purchasing	6	6	7	7	7	7
534.91-16	Adm Exp-City Council	6	5	6	6	6	6
	Administrative	87	88	106	126	117	117
706.71-02	Principal-City Loans	0	0	50,321	30,827	30,827	30,827
706.72-02	Interest-City Loans	9,486	6,645	3,624	641	641	641
	Debt Services	9,486	6,645	53,945	31,468	31,468	31,468
**	Airport	9,574	6,734	54,052	31,594	31,586	31,586

BUDGET DETAIL EXPENSES

461-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2015-16	ACTUAL 2016-17	FINAL BUDGET 2017-18	DEPT. HEAD REQUEST 2018-19	CITY MGR. RECOM. 2018-19	COUNCIL APPROVAL 2018-19
633.64-00	Depreciation Expense	269,890	299,077	0	0	0	0
	Property	269,890	299,077	0	0	0	0
667.65-00	Capital Imp. Projects	49,327	126,114	202,247	202,249	202,249	202,249
	Capital Outlay	49,327	126,114	202,247	202,249	202,249	202,249
**	Airport	319,217	425,191	202,247	202,249	202,249	202,249