

**CITY OF MERCED
2019-2020 CITY COUNCIL APPROVED BUDGET**

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ECONOMIC DEVELOPMENT
FUND NO. 001
ACCOUNT NO. 2002

DESCRIPTION

The Economic Development Department oversees the following divisions: Office of Economic Development, Downtown Fund, Bell Station, Merced Regional Airport, Airport Industrial Park, Visitor Services, and the Parking Authority.

The Office of Economic Development stimulates and enhances the community's economic base. Business development and job creation programs include recruitment of new businesses, expansion of existing businesses, and retention of existing businesses by maintaining a mutually beneficial relationship between the client company and local government.

The department coordinates economic development, business development, and marketing activities with local, regional, and state economic development organizations. By participating in trade shows, conducting missions, attending conferences, and hosting promotional events, the office fosters relationships with site location consultants, brokers, and corporation real estate officers. The Office of Economic Development serves as the City's lead agency for the High Speed Rail Downtown Station Planning Grant and Altamont Corridor Express planning.

The City's partnerships with the University of California Merced, Small Business Development Center, WorkNet of Merced County is focused on retaining UC Merced graduates, clustering innovative business start-ups, job creation, and fostering local small business development.

MISSION

Keep Merced as the Center. Implement strategic actions that will have the most direct impact on improving the City of Merced's economic growth and which continues to build Merced's role as the region's center for education, medical services, industry and professional/commercial services.

GOALS

- ◇ Facilitate business development (job creation and investment) and catalyst projects in Merced's economic centers.
- ◇ Market Merced advantages to key markets, businesses, developers and site selectors to attract new investment and jobs.
- ◇ Collaborate with partners to create a positive business image and provide exceptional business support.
- ◇ Coordinate real estate and infrastructure development that will assist in expanding and attracting new business investment and jobs.

ECONOMIC DEVELOPMENT

OBJECTIVES	PERFORMANCE MEASUREMENTS/INDICATORS
1. Evaluate the feasibility of annexing identified areas for potential industrial park development.	Contract with a consultant to conduct a property owner survey and detail annexation feasibility.
2. Meet with local plant managers to create a Plant Managers Forum.	Hold a first plant managers' roundtable meeting before the end of the year.
3. Coordinate High Speed Rail, ACE Train, and other projects that may serve as economic engines in Downtown Merced.	Modify contracts with High Speed Rail and related consultants by December 2018 for the Downtown Station Planning Grant.
4. Maintain core economic development programs supporting business attraction, expansion, and retention.	Promote Merced as a City on the Rise through local business visits, fostering relationships and partnerships, engaging retailers, site consultants, and brokers, etc. throughout the Fiscal Year.
5. Coordinate Airport Industrial Park, Airport, Downtown, and Office of Economic Development activities.	Connect projects that have mutual benefits to other growth and development efforts.

2019-2020 BUDGET HIGHLIGHTS

The Office of Economic Development budget continues to support existing staffing levels, as well as the City's contribution to the Small Business Development Center. The core program emphasizes job creation through attraction, expansion, and competitive readiness. Resources will be committed to future economic development planning efforts such as focus studies for a new industrial park, California High Speed Rail, and Altamont Corridor Express (ACE) Train planning. Completing of a number of the identified goals and objectives relies upon support from economic development and site consultants.

BUDGET DETAIL EXPENSES

001-2002	Economic Development			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	REQUEST	RECOM.	APPROVAL
		2016-17	2017-18	2018-19	2019-20	2019-20	2019-20
571.01-00	Regular Salaries	183,621	190,832	195,415	200,300	200,300	200,300
571.03-00	Extra Help	0	9,609	0	0	0	0
571.10-02	Unused Sick Leave	2,841	2,912	2,983	2,983	2,983	2,983
571.10-05	Retirement PERS Classic	33,045	14,840	15,643	16,789	16,789	16,789
571.10-06	Social Security-OASDI	10,328	11,076	11,660	12,280	12,280	12,280
571.10-07	Social Security-Medicare	2,832	3,075	3,007	3,123	3,123	3,123
571.10-12	Workers Compensation	413	544	544	810	680	680
571.10-20	Earned Benefit	4,730	4,848	4,970	8,328	8,328	8,328
571.10-24	Vehicle Allowance	7,019	7,009	7,063	7,517	7,517	7,517
571.10-27	PTS Plan FICA Alternative	0	125	0	0	0	0
571.10-33	Core Allowance	27,115	26,667	27,173	28,078	27,644	27,644
571.10-73	Retirement UAL Misc	0	19,292	23,750	28,048	27,190	27,190
571.10-75	Ret-EE Share PERS Classic	14,452	0	15,392	0	0	0
Personnel Services		286,396	290,829	307,600	308,256	306,834	306,834
572.12-00	Telephone	2,456	1,724	3,300	3,300	3,300	3,300
572.13-00	Postage	68	129	500	500	500	500
572.15-00	Office Supplies	440	824	2,140	2,140	2,140	2,140
572.16-00	Printing	0	167	600	600	600	600
572.17-00	Professional Services	59,033	75,244	76,616	76,616	76,616	76,616
572.18-00	Travel and Meetings	16,931	12,515	21,581	21,581	21,581	21,581
572.19-00	Mileage	383	1,142	7,291	7,291	7,291	7,291
572.20-00	Training Expense	9,130	11,229	21,391	21,391	21,391	21,391
572.21-00	Rents/Leases	237	1,171	1,624	1,624	1,624	1,624
572.22-00	Office Equipment O & M	0	0	111	111	111	111
572.24-00	Memberships, Subscription	8,475	5,649	14,000	13,677	13,677	13,677
572.25-00	Maintenance Matls & Svcs	4,867	0	2,140	2,140	2,140	2,140
572.29-00	Other Materials Supplies	652	994	1,984	1,984	1,984	1,984
572.30-01	Dept Share of Insurance	15,809	13,878	14,803	17,977	15,927	15,927
572.38-00	Support Services	11,051	12,429	14,412	17,793	16,015	16,015
572.45-00	Facilities Maint Charge	9,145	30,976	30,590	38,702	31,532	31,532
Supplies and Services		138,677	168,071	213,083	227,427	216,429	216,429
677.65-00	Capital Imp. Projects	18,027	0	1,848	8,061	6,224	6,224
Capital Outlay		18,027	0	1,848	8,061	6,224	6,224
**	Economic Development	443,100	458,900	522,531	543,744	529,487	529,487

ECONOMIC DEVELOPMENT

- 13-00 Includes mailings to local employers, California Competes updates, and marketing mailings to regional, state, and national targeted clients
- 14-00 Advertising with TeamCalifornia, other site selection journals, and International Council of Shopping Centers promotions. Publication of legal notices, design standards, environmental determinations, etc.
- 16-00 Printing of brochures, newsletters, tradeshow handouts, outreach materials, industrial site catalog, and other informational newsletters
- 17-00 Graphics and marketing services for brochures and promotional materials, marketing for investment missions, industrial prospecting services, web and GIS site maintenance and updates, and contract with economic development service provider, small business development services. State Controller report, escrow, title and broker fees, and marketing services, web services, economic development retainers
- 18-00 Participation in California Association of Local Economic Development (CALED), International Council of Shopping Centers (ICSC) tradeshows, industrial trade conferences and recruiting missions, business development workshops, site consultant workshops and meetings. Training programs, marketing outreach, recruitment missions, business workshops, and industry and retail targeted programs
- 20-00 Registration for various outreach venues coordinated through TeamCalifornia, International Council of Shopping Center, Roundtable in the High Desert, professional training seminars International Council of Shopping Centers Alliance Program and Idea Exchange, industrial outreach programs, business development programming
- 24-00 Membership for International Economic Development Council; California Association for Local Economic Development; TeamCalifornia; International Council of Shopping Centers; subscription to various demographics reports. Urban Land Institute, Shopping Center Database, California Annual Retail Survey, ESRI Business Analyst On-line, LoopNet.
- 25-00 Maintenance for glass display Mainplace, Art maintenance, fences, and weed abatement

29-00 Public presentation materials, photo processing, graphics display items, film, photographic equipment, tablet and smartphone upgrades, fees, and software

MERCED VISITOR SERVICES
FUND NO. 001
ACCOUNT NO. 2006

DESCRIPTION

The Merced Services (MVS) program promotes Merced as a tourism destination. Key attractions to the City are the University of California Merced and Yosemite National Park. The MVS program responds to inquiries generated from people looking to relocate, travelers, potential visitors, film location scouts, and event planners. The MVS program is responsible for managing and operating the California Welcome Center. MVS also performs the duties of the Film Commission for the City of Merced. MVS reports to the Office of Economic Development.

MISSION

Merced Visitor Services is committed to bringing more visitors to Merced and increasing visitor spending.

GOALS

- ◇ Increase Merced Visitor Services revenues.
- ◇ Position Merced as a tourism destination.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

1. Update marketing materials including the Merced Visitors Guide, website and map to include new Hotels and Restaurants.
2. Evaluate ways to update the California Welcome Center to comply with Visit California's brand standards as part of their integrated marketing program.

Identify strategic partnerships to assist in funding for updated marketing materials for visitors desiring to relocate, open a business or visit Merced as a destination. Complete by June 2020.

Work with Visit California vendor assigned to update the California Welcome Centers. Identify low cost entrepreneurial actions to achieve this goal to enhance visibility and customer spending. Requirements include brand ambassador apparel, framed local photography, interior paint and phone charging station. Complete by June 2020.

MERCED VISITOR SERVICES

- | | |
|---|---|
| 3. Meet with all hotel owners or General Managers to evaluate their specific need fill room strategies to complement their individual sales team or marketing plan. | Identify trade shows that are suited for the Merced market focusing on the transient, smerf, sports, and corporate visitors. Establish partnerships with the Central Valley Tourism, Yosemite Gateway Partners and the CWC program to attend more cost effectively. |
| 4. Create a marketing plan to Include integrated promotion Marketing initiatives working directly with all the CWC's. | A new brand requirement by Visit California is to create a marketing plan for each center to show identified value or a measureable increase in funding for the program. |

2019-2020 BUDGET HIGHLIGHTS

As new Hotels are opening or coming into the Merced market, trade shows are key to promoting Merced as a destination for meetings and conferences. As visitors continue to increase their use of on-line services, social media, and apps to book hotels, find restaurants, and other travel needs, the City needs keep up with this technology but have materials for the empty nest market who fill our Hotels in the shoulder season.

BUDGET DETAIL EXPENSES

001-2006	Merced Visitor's Services			FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	REQUEST	RECOM.	APPROVAL
		2016-17	2017-18	2018-19	2019-20	2019-20	2019-20
571.01-00	Regular Salaries	63,319	64,654	66,205	67,861	67,861	67,861
571.03-00	Extra Help	25,728	20,725	19,872	19,872	19,872	19,872
571.04-01	Regular Overtime	28	0	0	0	0	0
571.10-05	Retirement PERS Classic	11,399	5,028	5,300	5,688	5,688	5,688
571.10-06	Social Security-OASDI	3,771	3,774	3,943	3,981	3,981	3,981
571.10-07	Social Security-Medicare	1,255	1,183	1,210	1,219	1,219	1,219
571.10-12	Workers Compensation	78	90	93	4,964	4,184	4,184
571.10-20	Earned Benefit	1,212	804	1,261	1,959	1,959	1,959
571.10-27	PTS Plan FICA Alternative	339	270	258	258	258	258
571.10-33	Core Allowance	13,756	16,899	14,115	22,070	21,766	21,766
571.10-73	Retirement UAL Misc	0	6,536	8,046	9,503	9,212	9,212
571.10-75	Ret-EE Share PERS Classic	4,939	0	5,170	0	0	0
	Personnel Services	125,824	119,963	125,473	137,375	136,000	136,000
572.11-00	Utilities	296	299	345	330	330	330
572.12-00	Telephone	257	727	460	460	460	460
572.13-00	Postage	66	53	500	500	500	500
572.15-00	Office Supplies	13	256	567	567	567	567
572.17-00	Professional Services	1,899	1,436	4,914	1,914	1,914	1,914
572.18-00	Travel and Meetings	741	1,247	1,571	1,571	1,571	1,571
572.20-00	Training Expense	0	149	582	582	582	582
572.21-00	Rents/Leases	468	480	535	535	535	535
572.24-00	Memberships, Subscription	6,344	5,910	6,341	6,651	6,651	6,651
572.29-00	Other Materials Supplies	12,658	12,701	16,561	16,561	16,561	16,561
572.30-01	Dept Share of Insurance	1,568	1,386	1,287	1,223	1,083	1,083
572.38-00	Support Services	4,588	5,555	7,070	8,293	7,393	7,393
572.45-00	Facilities Maint Charge	8,361	8,214	8,463	9,654	9,103	9,103
	Supplies and Services	37,259	38,413	49,196	48,841	47,250	47,250
**	Merced Visitor's Services	163,083	158,376	174,669	186,216	183,250	183,250

AIRPORT INDUSTRIAL PARK
FUND NO. 448
ACCOUNT NO. 2003

DESCRIPTION

The Economic Development Department promotes economic development activity in the Airport Industrial Park consisting of land sales and property leasing. Installation, improvement, and maintenance of infrastructure are programs undertaken to assure existing, expanding and future industrial tenants will be well served in the Airport Industrial Park.

MISSION

The Airport Industrial Park provides opportunities for economic growth in Merced through sale of land to job generating industries that will benefit the community.

GOALS

- ◇ Encourage new job generating industry to locate at the Airport Industrial Park.
- ◇ Accommodate the expansions or necessary relocations of local industries.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|--|---|
| 1. Investigate the willingness of property owners to annex their properties into the Airport Industrial Park off Dickenson Ferry Road. | Contract with a consultant to reach out to the property owners and evaluate annexation feasibility. |
| 2. Focus on investment opportunities in the Airport Industrial Park. | Continue marketing the Airport Industrial Park and work with businesses in the AIP for expansion opportunities. |
| 3. Move forward with a company to market, prepare plans for virtual buildings, and eventually construct a speculative building for City-owned properties in the Airport Industrial Park. | Enter into a Public Private Partnership with a real estate company supported by a strong site consultant network. |

2019-2020 BUDGET HIGHLIGHTS

The proposed budget for fiscal year 2019-2020 is substantially similar to that of the previous year.

BUDGET DETAIL EXPENSES

448-2003 Airport Industrial Park							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	FINAL BUDGET 2018-19	DEPT. HEAD REQUEST 2019-20	CITY MGR. RECOM. 2019-20	COUNCIL APPROVAL 2019-20
575.92-17	Interdept DSC-Develop Svc	5,596	700	3,380	2,946	2,932	2,932
	Interdepartmental	5,596	700	3,380	2,946	2,932	2,932
647.65-00	Capital Imp. Projects	0	28,781	165,002	179,314	179,328	179,328
	Capital Outlay	0	28,781	165,002	179,314	179,328	179,328
908.93-01	Trsf-General Fund (001)	19,519	0	67,077	67,077	67,077	67,077
908.93-74	Trsf-EcDev Oppor (074)	1,024,900	0	0	0	0	0
	Other	1,044,419	0	67,077	67,077	67,077	67,077
948.93-61	Trsf-Airport Capital(461)	314	0	85,731	49,032	49,032	49,032
	Other	314	0	85,731	49,032	49,032	49,032
**	Airport Industrial Park	1,050,329	29,481	321,190	298,369	298,369	298,369

BELL STATION FACILITY
FUND NO. 063
ACCOUNT NO. 2005

PROGRAM

Fund is used to account for operation and maintenance of the Bell Station, which is leased to the United States Post Office and used as a post office location at 415 West 18th Street.

MISSION

Maintain and preserve the Bell Station as a historic icon in Downtown Merced.

GOALS

- ◇ Secure and maintain appropriate tenants for the main level of the facility while preserving its historic character.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|---|--|
| 1. Monitor lease terms for renewals and maximize profit potential. | Maintain lease rate levels that are competitive within the Downtown district. |
| 2. Maintain the character of the Bell Station. | Replace and repair fixtures, equipment, and grounds as needed. |
| 3. Repaint the lobby of the Post Office which has experienced water damage from heavy rain. | Hire a contractor to repaint walls by June 2020. |
| 4. Search for grants and other funding sources to restore and repair historic structures. | Inquire with State Historic Preservation Office, Department of the Interior, National Park Services, and National Main Street Program for funding opportunities. |

2019-2020 BUDGET HIGHLIGHTS

The United States Postal Service continues to be the dominate user and revenue generator for the Bell Station budget. Use of the Bell Station is subject to the Agreement between the federal Department of Interior and the City of Merced.

Newest tenants to the Bell Station include the City of Merced Code Enforcement Division and the Merced Police Department DART Team.

BUDGET DETAIL EXPENSES

063-2005 Bell Station Facility							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	FINAL BUDGET 2018-19	DEPT. HEAD REQUEST 2019-20	CITY MGR. RECOM. 2019-20	COUNCIL APPROVAL 2019-20
515.92-01	Interdept DSC-General Fnd	12,180	11,923	12,304	13,735	13,661	13,661
	Interdepartmental	12,180	11,923	12,304	13,735	13,661	13,661
572.11-00	Utilities	33,035	36,053	41,600	41,600	41,600	41,600
572.12-00	Telephone	221	243	208	250	250	250
572.17-00	Professional Services	12,770	14,206	14,340	13,920	13,920	13,920
572.29-00	Other Materials Supplies	32,258	7,393	15,525	8,919	14,488	14,488
572.30-01	Dept Share of Insurance	3,841	3,171	3,485	4,414	3,911	3,911
572.38-00	Support Services	1,658	919	426	425	428	428
572.45-00	Facilities Maint Charge	0	0	15,000	0	0	0
	Supplies and Services	83,783	61,985	90,584	69,528	74,597	74,597
574.91-01	Adm Exp-City Manager	308	372	324	239	256	256
574.91-02	Adm Exp-City Attorney	61	99	69	50	79	79
574.91-03	Adm Exp-City Clerk	158	152	119	97	95	95
574.91-09	Adm Exp-Finance	878	990	810	697	658	658
574.91-10	Adm Exp-Purchasing	117	120	87	74	71	71
574.91-16	Adm Exp-City Council	98	102	78	59	62	62
	Other	1,620	1,835	1,487	1,216	1,221	1,221
677.65-00	Capital Imp. Projects	0	0	291	291	291	291
	Capital Outlay	0	0	291	291	291	291
968.93-71	Trsf-Facilities Main(671)	7,692	7,967	8,253	8,548	8,548	8,548
968.93-72	Trsf-Support Service(672)	0	0	1,389	1,642	1,642	1,642
	Other	7,692	7,967	9,642	10,190	10,190	10,190
**	Bell Station Facility	105,275	83,710	114,308	94,960	99,960	99,960

AIRPORT

AIRPORT
FUND NOS. 561 & 461
ACCOUNT NO. 1303

DESCRIPTION

The Merced Regional Airport supports the economic development of the City of Merced by offering commercial, corporate and general aviation operations and related services; air ambulance services; flight training; aircraft maintenance and repair; fuel sales; and a restaurant. Commercial airline service is provided through the federally subsidized Essential Air Service (EAS) program of the U.S. Department of Transportation. The airport activities are conducted in accord with federal and state laws and regulations, and the City's Municipal Code and local ordinances. The airport's runway, taxiways, terminal building, aircraft parking and hangar areas are managed by the City to ensure the safe and efficient movement of aircraft and airport customers.

The airport strives to operate in a safe and secure manner, adhering to applicable federal and state laws and regulations, as well as the City Municipal code and local ordinances.

MISSION

The Merced Regional Airport supports the economic and physical development of the City of Merced by providing resources for commercial airline service, corporate and general aviation, air ambulance services, flight training, aircraft maintenance and repair, fuel sales and a restaurant.

GOALS

- Provide sustained high quality aviation services and facilities by maintaining and operating the Merced Regional Airport in a safe, secure, cost-effective and financially self-sufficient manner.
- Increase the utilization of Airport assets by expanding passenger enplanement numbers and providing improved passenger physical facilities.
- Increase pilot training avenues to equip individuals for a career in aviation and for private pilot usage of the airport. Encourage development of a flying club for more affordable general aviation activity. Encourage pilot safety activities offered through the FAA.
- Expand awareness of the airport through events open to the public to build interest in aviation, working with the airport based general aviation community.
- Enter into new leases and agreements for provision of aviation related services to generate additional operating revenues.

AIRPORT

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|---|
| 1. Contribute to economic development efforts of the City. | Effectively work with the federal government, businesses, tenants, and customers to increase activities and revenues at the airport. |
| 2. Enhance airport revenues and reduce operational costs at the Merced Regional Airport. | Sustain and operate the airport with reduced reliance on City General Fund subsidy. |
| 3. Maintain and grow scheduled airline service at Merced Regional Airport. | Airline service continues and expands; EAS program participation continues with no interruption to service; advertising efforts to be employed in a broader geographic region. |
| 4. Maintain safe operation of the Merced Airport. | Achieve "Excellent" results on all annual inspection/performance reports provided by the FAA, National Weather Service, and State of California. Work with tenants of airport to ensure satisfactory performance to avoid inspection violations due to tenant action or inaction.

Proactive efforts to achieve no lost time or employee reportable medical injuries, aircraft incursions or accidents. |
| 5. Continuous Improvement of Airport facilities. | Stay on schedule and within budget on capital improvement items as described in the Merced Airport Master Plan and as updated in the Airport Capital Improvement Plan on an annual basis. Be prepared to pursue available "shovel ready project" funding at end of FAA annual funding cycle. |

AIRPORT

6. Maintain excellent Tenant and City relationships.

Create transparency of airport operations and policies through airport business tenant meetings, monthly reports, informational mail-outs as needed, and updates to the Airport website.

2019-2020 BUDGET HIGHLIGHTS

The primary highlights will continue to be attention to ongoing Airport financial sustainability, as well as increasing passenger enplanements and terminal upgrades to ensure that the passenger experience is one that travelers will wish to repeat. In addition, efforts will continue to expand airport businesses. Necessary updates to facilities and airport operating areas will be accomplished as private, local, City, State, and Federal funding sources allow. However, for Airport Terminal renovations no Federal funding will be available. Overall, operating expenses will remain similar to last year. The airport and the EAS carrier will strive to achieve the 10,000 passenger enplanement target which would result in eligibility for \$1 million in FAA Airport Capital Improvement Funding, payable in two to three years following attainment of the 10,000 enplanement goal.

Airport

PERSONNEL

Number of Positions

Classification	Funded In Budget 2018-19	Dept.Head Request 2019-20	City Mgr. Recom. 2019-20	Council Approval
Airport Manager	1.00	1.00	1.00	1.00
Director of Economic Dev	.10	.10	.10	.10
Airport Operations Technician	1.00	1.00	1.00	1.00
TOTAL	2.10	2.10	2.10	2.10

BUDGET DETAIL EXPENSES

561-1303 Airport		ACTUAL	ACTUAL	FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	2016-17	2017-18	BUDGET	REQUEST	RECOM.	APPROVAL
		2016-17	2017-18	2018-19	2019-20	2019-20	2019-20
561.01-00	Regular Salaries	105,017	110,328	174,057	178,601	178,601	178,601
561.03-00	Extra Help	27,316	10,125	22,501	22,166	4,107	4,107
561.04-01	Regular Overtime	1,179	2,503	943	943	943	943
561.04-04	Call Back Time Worked	150	27	0	0	0	0
561.10-02	Unused Sick Leave	316	324	0	0	0	0
561.10-05	Retirement PERS Classic	14,700	5,438	5,727	6,146	6,146	6,146
561.10-06	Social Security-OASDI	6,903	8,014	11,339	12,240	11,434	11,434
561.10-07	Social Security-Medicare	2,078	2,059	3,009	3,212	2,762	2,762
561.10-08	State Unemployment	0	0	126	4,681	4,681	4,681
561.10-09	Retirement PERS Lateral	0	3,152	8,206	8,824	8,824	8,824
561.10-10	Retirement-PERS New Membr	4,290	0	0	0	0	0
561.10-12	Workers Compensation	3,770	4,412	4,318	6,937	5,823	5,823
561.10-17	Stand By Pay	9,558	21,584	0	22,000	9,000	9,000
561.10-20	Earned Benefit	1,985	539	1,652	4,587	4,587	4,587
561.10-21	Bilingual Pay Program	180	0	0	0	0	0
561.10-24	Vehicle Allowance	773	779	785	835	835	835
561.10-27	PTS Plan FICA Alternative	357	132	293	288	53	53
561.10-33	Core Allowance	21,163	24,261	36,013	37,320	36,774	36,774
561.10-35	Post Employment Benefits	8,942	9,927	11,144	10,582	10,582	10,582
561.10-73	Retirement UAL Misc	0	15,613	21,154	25,010	24,245	24,245
561.10-75	Ret-EE Share PERS Classic	6,340	0	5,584	0	0	0
561.10-76	Ret-EE Share PERS Lateral	0	0	7,065	0	0	0
561.10-77	Ret-EE Share PERS NewMemb	1,455	0	0	0	0	0
Personnel Services		216,472	219,217	313,916	344,372	309,397	309,397
562.11-00	Utilities	40,711	40,063	44,820	44,820	44,820	44,820
562.12-00	Telephone	3,210	3,049	4,077	4,077	4,077	4,077
562.13-00	Postage	63	12	350	350	200	200
562.14-00	Advertising	3,859	0	3,960	3,960	3,000	3,000
562.15-00	Office Supplies	1,526	148	1,500	1,500	1,000	1,000
562.16-00	Printing	0	3	60	60	60	60
562.17-00	Professional Services	14,191	17,949	27,679	27,679	27,679	27,679
562.18-00	Travel and Meetings	1,314	1,557	2,000	2,000	2,000	2,000
562.19-00	Mileage	33	33	200	200	200	200
562.20-00	Training Expense	475	400	2,652	2,652	1,652	1,652
562.22-00	Office Equipment O & M	543	54	906	906	906	906
562.23-00	Vehicle Operations/Maint	5,784	5,596	9,621	5,077	4,782	4,782
562.24-00	Memberships, Subscription	689	2,030	2,211	2,199	2,199	2,199
562.25-00	Maintenance Matls & Svcs	14,218	9,489	30,294	30,294	21,434	21,434
562.26-00	Other Equipment O & M	91	144	520	520	520	520
562.27-00	Small Tools	17	36	102	102	102	102
562.29-00	Other Materials Supplies	3,091	142	34,527	34,527	13,250	13,250
562.30-01	Dept Share of Insurance	19,974	16,829	17,662	17,867	15,523	15,523
562.34-00	Contingency Reserve	0	0	11,059	0	0	0
562.38-00	Support Services	16,433	16,272	17,334	19,947	18,059	18,059
562.45-00	Facilities Maint Charge	45,774	40,435	40,441	44,748	42,648	42,648
Supplies And Services		171,996	154,241	251,975	243,485	204,111	204,111
564.91-01	Adm Exp-City Manager	6,377	7,843	9,032	9,928	10,045	10,045
564.91-02	Adm Exp-City Attorney	1,258	2,085	1,912	2,091	3,096	3,096
564.91-03	Adm Exp-City Clerk	3,271	3,206	3,318	4,045	3,728	3,728
564.91-09	Adm Exp-Finance	18,182	20,857	22,553	28,969	25,843	25,843
564.91-10	Adm Exp-Purchasing	2,424	2,537	2,414	3,060	2,767	2,767
564.91-16	Adm Exp-City Council	2,031	2,151	2,180	2,463	2,426	2,426
Other		33,543	38,679	41,409	50,556	47,905	47,905

BUDGET DETAIL EXPENSES

561-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	FINAL BUDGET 2018-19	DEPT. HEAD REQUEST 2019-20	CITY MGR. RECOM. 2019-20	COUNCIL APPROVAL 2019-20
565.92-01	Interdept DSC-General Fnd	0	19,077	0	0	0	0
565.92-53	Interdept DSC-Wastewater	498	414	427	445	443	443
565.92-70	Interdept DSC-Fleet	288	282	224	237	236	236
	Interdepartmental	786	19,773	651	682	679	679
633.64-00	Depreciation Expense	156,179	156,179	0	0	0	0
	Property	156,179	156,179	0	0	0	0
948.93-61	Trsf-Airport Capital(461)	1,540	0	0	0	0	0
	Other	1,540	0	0	0	0	0
968.93-71	Trsf-Facilities Main(671)	10,203	10,569	10,947	11,339	11,339	11,339
968.93-72	Trsf-Support Service(672)	0	0	5,830	6,890	6,890	6,890
	Other	10,203	10,569	16,777	18,229	18,229	18,229
**	Airport	590,719	598,658	624,728	657,324	580,321	580,321

AIRPORT

- 14-00 Advertising and marketing of airport services
- 16-00 Special color copy needs for required manuals
- 17-00 Airport and fuel pump maintenance and other professional services
- 18-00 FAA and state agency meetings and travel associated with training in Line 20-00, including meals and mileage reimbursements
- 20-00 Annual Fire training, registrations for airport management seminars and conferences, and staff training as required
- 24-00 Annual membership fees for Association of California Airports; American Association of Airport Executives; and California Association of Airport Executives; Office PC annual software licenses
- 25-00 Airport Improvements and upkeep of airport facilities and property
- 26-00 Maintenance of radios and altimeters
- 29-00 Federal, State and County required certifications and inspections for various equipment pertaining to the airport

FOOTNOTE:

Fund 561 represents the operating costs of the Airport. Fund 461 reflects capital improvements.

Airport

EXPENSES	Actual 2016-17	Actual 2017-18	Final Budget 2018-19	Dept. Head Request 2019-20	City Mgr. Recom. 2019-20	Council Approval 2019-20
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	425,191	298,538	202,249	49,267	49,267	49,267
TOTAL	425,191	298,538	202,249	49,267	49,267	49,267

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FINANCING SOURCES	Actual 2016-17	Actual 2017-18	Final Budget 2018-19	Estimated 2019-20
Federal Funds-AIP Funding	124,260	0	116,286	0
Investment Earnings	0	2	0	0
Trsf-Airport Ind Par(448)	314	0	85,731	49,032
Trsf-Airport Fund (561)	1,540	0	0	0
Other Revenues	299,077	298,536	232	235
TOTAL	425,191	298,538	202,249	49,267

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BUDGET DETAIL EXPENSES

461-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	FINAL BUDGET 2018-19	DEPT. HEAD REQUEST 2019-20	CITY MGR. RECOM. 2019-20	COUNCIL APPROVAL 2019-20
633.64-00	Depreciation Expense	299,077	298,538	0	0	0	0
	Property	299,077	298,538	0	0	0	0
667.65-00	Capital Imp. Projects	126,114	0	202,249	49,267	49,267	49,267
	Capital Outlay	126,114	0	202,249	49,267	49,267	49,267
**	Airport	425,191	298,538	202,249	49,267	49,267	49,267