





## CHAPTER 6: APPENDICES



## Appendix A

### Disaster Council Meetings – Agendas and Minutes

City of Merced  
Hazard Mitigation Plan  
Meeting Dates  
Sam Pipes Room/Fire Station #51  
3:00 – 5:00 p.m.

The City of Merced Disaster Council will be meeting on the following Fridays:

March 9, 2012

May 11, 2012


July 13, 2012

~~September 14, 2012~~ Cancelled - (Fire Station #51)

~~November 9, 2012; Postponed to November 30, 2012;~~ Postponed to December 7, 2012 - (Fire Station #51)

~~January 11, 2013~~ Changed to January 25, 2013 - (Fire Station #51)

~~March 29, 2013~~ New Meeting - (City Council Chambers); Postponed to April 19, 2013



**CITY OF MERCED**  
**DISASTER COUNCIL AGENDA**

January 13, 2012  
1400-1600 hours  
3<sup>rd</sup> Floor Conference Room  
City of Merced Civic Center

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**Meeting called by:** John Bramble, City Manager  
Director of Emergency Services      **Type of meeting:** Merced Disaster Council

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**Attendees:** John Bramble, Mike McLaughlin, Norm Andrade, Stan Murdock, Mike Wegley, David Gonzalves, Brad Grant, John Sundgren, Dr. Laurie Dickinson, Sherry Pitchford, Dan Aguilar, Richard Dye, RoseMary Parga Duran, Kelly Bentz, Bill King

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**Please read:** Merced Municipal Code, Chapter 8.20 - Disaster Control  
Merced Local Hazard Mitigation Plan, Part 2: The Planning Process

**Please bring:** Merced Local Hazard Mitigation Plan, Part 2: The Planning Process

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**AGENDA ITEMS**

Topic	Presenter
✓ Call to Order	Bramble
✓ Introductions	Group
✓ Powers and Duties of the Disaster Council <ul style="list-style-type: none"> <li>○ MMC, Chapter 8.20.040</li> </ul>	Bramble / McLaughlin
✓ Standardized Emergency Management System and National Incident Management System Overview <ul style="list-style-type: none"> <li>○ Five Organization Levels</li> <li>○ Five Functional Areas</li> <li>○ For those who have not, complete the ICS courses (see below)</li> </ul>	McLaughlin
✓ City of Merced Plans <ul style="list-style-type: none"> <li>○ General Plan</li> <li>○ Emergency Operations Plan</li> <li>○ Local Hazard Mitigation Plan</li> <li>○ Continuity of Government / Continuity of Operations Plan</li> <li>○ Mutual Aid Plans</li> </ul>	McLaughlin
✓ Merced Local Hazard Mitigation Plan <ul style="list-style-type: none"> <li>○ Overview</li> <li>○ Completed to Date</li> <li>○ Next Actions</li> </ul>	Bill King
✓ Good of the Order	Group
✓ Adjourn	

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**OTHER INFORMATION**

**Next Meeting:** Discuss as a group

**Other:** Complete Incident Command System (ICS) courses –

- ICS 100 – Introduction to ICS
- ICS 700 – National Incident Management System (NIMS), An Introduction

Course are webhosted and can be accessed through the following link:  
<http://www.fema.gov/emergency/nims/NIMSTrainingCourses.shtm>



**Disaster Council Meeting Minutes**

January 13, 2012  
1400hrs – 1500 hrs  
3<sup>rd</sup> Floor Conference Room

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**Meeting called by:** John Bramble, City Manager  
Director of Emergency Services      **Type of meeting:** Merced Disaster Council

**Facilitator:**      **Note taker:** Lori Mileur

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**Attendees:** John Bramble, Mike McLaughlin, RoseMary Parga Duran, John Sundgren, Dan Aguilar, Sherry Pitchford, Richard Dye, Stan Murdock, Mike Wegley, Shawn Henry, Brad Grant, David Gonzalves, Laurie Dickinson, Kelly Bentz

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**Minutes**

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**Agenda item:** Powers and Duties of the Disaster Council      **Presenter:** John Bramble

**Discussion:** Director of Emergency Services - John Bramble  
Deputy Director of Emergency Services - Mike McLaughlin  
Duties of Disaster Council – To Plan and Prepare Local Hazard Mitigation and Risk Assessment

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**Agenda item:** Standardized Emergency Management System and National Incident Management System.      **Presenter:** McLaughlin

**Discussion:** In December the City adopted the Emergency Operations Plan. Advised there are Mutual Aid Plans in place with the County of Merced. President Bush adopted NIMS as the standardized plan, which was developed using the same tactics, techniques and strategies used by the fire service Incident Command System. The NIMS courses stress the structure of communication, area of responsibility and chain of command. NIMS – National Incident Management System (NIMS), Members to complete ICS 100 and ICS 700 Courses are webhosted and can be accessed through the following link:  
[www.fema.gov/emergency/nims/NIMSTrainingCourses.shtm](http://www.fema.gov/emergency/nims/NIMSTrainingCourses.shtm)  
Several participants advised that they have already completed a version (developed for their specific workplace) of the NIMS courses.

**Conclusions:** For all council members who are not city employees Chief McLaughlin asked that a certificate of completion be forwarded to him. Need to maintain a file of certifications.

**Action items**      **Person responsible:** Participants

- ✓ Complete ICS 100 – Introduction to ICS
- ✓ Complete ICS 700 – National Incident Management System (NIMS)
- ✓ Submit certificate of completion to Mike McLaughlin as soon as possible.
- ✓

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**Agenda item:** Merced Local Hazard Mitigation Plan      **Presenter:** Bill King (not in attendance)

**Discussion:** Due to a personal matter, Bill King was unable to attend the meeting. Distribution of the following documents; Local Hazard Mitigation Plan and Part 3: Risk Assessment

**Conclusions:** Based on plan deadlines, McLaughlin suggested meeting in February. The council concurred.

<b>Action items</b>	<b>Person responsible: Participants</b>
✓ Read Local Hazard Mitigation Plan	
✓ Read Part 3: Risk Assessment	
✓	
✓	
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<b>Agenda item:</b> Open Discussion	<b>Presenter: McLaughlin</b>
<b>Discussion:</b> Date and time of future meetings	
Suggestion to keep the 2 <sup>nd</sup> Friday of every month but change the time to 3:00 p.m.	
<b>Conclusions:</b> All agreed to keep the 2 <sup>nd</sup> Friday of each month and change the time to 3:00 p.m.	
Next Meeting scheduled for February 10, 2012 at 3:00 p.m.	
<b>Action items</b>	<b>Person responsible</b>
✓ None	
✓	
✓	
✓	
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<i>Other Information</i>	
<b>Observers:</b>	
<b>Resources:</b>	
<b>Special notes:</b>	
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**CITY OF MERCED**  
**DISASTER COUNCIL AGENDA**

February 10, 2012  
1500-1630 hours  
3<sup>rd</sup> Floor Conference Room  
City of Merced Civic Center

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**Meeting called by:** John Bramble, City Manager  
Director of Emergency Services      **Type of meeting:** Merced Disaster Council

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**Attendees:** John Bramble, Mike McLaughlin, Norm Andrade, Stan Murdock, Mike Wegley, David Gonzalves, Brad Grant, John Sundgren, Dr. Laurie Dickinson, Sherry Pitchford, Dan Aguilar, Richard Dye, RoseMary Parga Duran, Kelly Bentz, Bill King

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**Please read:** Merced Local Hazard Mitigation Plan, Part 3: Risk Assessment  
**Please bring:** Merced Local Hazard Mitigation Plan, Part 3: Risk Assessment

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**AGENDA ITEMS**

Topic	Presenter
✓ Call to Order	Bramble
✓ Approve Meeting Minutes – January 13, 2012	McLaughlin
✓ Introductions	Group
✓ Merced Local Hazard Mitigation Plan <ul style="list-style-type: none"> <li>○ Overview</li> <li>○ Completed to Date</li> <li>○ Part 3: Risk Assessment</li> </ul>	Bill King
✓ Good of the Order	Group
✓ Adjourn	

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**OTHER INFORMATION**


**Next Meeting:** Discuss as a group

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**Other:** Complete Incident Command System (ICS) courses –

- ICS 100 – Introduction to ICS
- ICS 700 – National Incident Management System (NIMS), An Introduction

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<http://www.fema.gov/emergency/nims/NIMSTrainingCourses.shtml>



**Meeting Minutes**

February 10, 2012  
3:09 pm – 4:01 pm  
Civic Center/Third Floor  
Conference Room

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**Meeting called by:** John Bramble, City Manger      **Type of meeting:** Disaster Council  
**Facilitator:** Michael McLaughlin, Fire Chief      **Note taker:** German  
**Timekeeper:** N/A

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**Attendees:** Dan Aguilar, RoseMary Parga Duran, Bill King, Sherry Pitchford, Michael McLaughlin, Stan Murdock, Dr. Laurie Dickinson, Teri Albrecht for Brand Grant, Kraig Magnussen, Mike Wegley, Kelly Bentz.  
**Absent:** John Bramble, Norm Andrade, David Gonzalves, Brad Grant., John Sundgren, and Richard Dye.

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**Please read:** Merced Local Hazard Mitigation Plan, Part 3: Risk Assessment  
**Please bring:** Merced Local Hazard Mitigation Plan, Part 3: Risk Assessment

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**Minutes**

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**Agenda item:** Call to Order      **Presenter:** Michael McLaughlin

**Discussion:**  
In John Bramble's absence, Michael McLaughlin called the meeting to order at 3:09 p.m. and welcomed everyone to the Local Hazard Mitigation Plan Meeting #2.

**Conclusions:** Meeting Called to Order.

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Action Items	Person responsible	Deadline
None.		

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**Agenda item:** Approve Meeting Minutes – January 13, 2012      **Presenter:** Michael McLaughlin

**Discussion:**  
Approved Meeting Minutes – January 13, 2012.

**Conclusions:** Approved Meeting Minutes – January 13, 2012


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Action items	Person responsible	Deadline
None.	McLaughlin	



<b>Agenda item:</b> Introductions	<b>Presenter:</b> Michael McLaughlin
<b>Discussion:</b> Self introductions for all present.	
<b>Conclusions:</b> Self introductions for all present.	
<b>Action items</b>	<b>Person responsible</b> <b>Deadline</b>
✓ None.	
<b>Agenda item:</b> Merced Local Hazard Mitigation Plan	<b>Presenter:</b> Bill King
<b>Discussion:</b> Hazard Mitigation Planning (HMP) is a dynamic process built on realistic assessments of past and present information used by the City to anticipate future hazards and provides meaningful strategies to address possible impacts and identified needs. HMP is important, because since 1950, California has experience over 400 state-proclaimed emergencies and/or federally declared disasters. HMP Participants are as follows: City Emergency Operation Team, Disaster Council, Community Stakeholders, General Public, and Elected Officials. Components of the Planning Process: Organize Resources, Identify Hazards, Assess Risk, Establish Goals and Objectives, Review Possible Mitigation Activities, Draft Action Plan, and Implement Plan / Monitor Progress. Meeting Schedule & Milestones: February 10, 2012 – Hazard Mitigation March XX, 2012 – Hazard Ranking May XX, 2012 – Goals, Objectives, Capability July XX, 2012 – Mitigation Actions September XX, 2012 – Prioritization, Implementation Plan & Plan Maintenance Existing documents to aid in the drafting of the LHMP: Merced Vision 2030 General Plan, City of Merced Emergency Response Plan (EOP), State of California Multi-Hazard Mitigation Plan, FEMA How – To Guides, and Drainage Master Plan. Existing documents to aid in the implementation of the LHMP: Merced Vision 2030 General Plan, Floodplain Protection Ordinance, and Capital Improvement Plan. Next meeting's topic will involve Hazard Ranking: Severity, Secondary Effects, Frequency, Warning, Duration, and Recovery. Homework Assignment: Read Part 3 Risk Assessment, complete the "Hazard Identification and Screening for the City of Merced / Natural Hazards" form, and the "Existing Documents" form. The forms were provided has a handout at this meeting.	
<b>Action items</b>	<b>Person responsible</b> <b>Deadline</b>
Read Part 3 Risk Assessment.	All participants      March 9, 2012
Complete the Hazard Identification and Screening for the City of Merced / Natural Hazards" form and bring homework to next scheduled meeting.	All participants      March 9, 2012
Complete the Existing Documents form and bring homework to next scheduled meeting.	All participants      March 9, 2012

<b>Agenda item:</b> Good of the Order	<b>Presenter:</b> Michael McLaughlin
<b>Discussion:</b> Michael McLaughlin - ICS 300 and 400 flyer will be disseminated via email and the course will be held at UC Merced. ICS 300 will be held on February 26 and 27 <sup>th</sup> and ICS 400 will be held on February 28 <sup>th</sup> and 29 <sup>th</sup> . Michael McLaughlin and Tim Marrison will be the instructors. Sherry Pitchford-Red Cross is in need of volunteers and donations. Kelly Bentz-The School Board approved the school's plan. Mike Wegley-Looking for interest in submitting flood grant funding. Item # 3 is the template that the city would use in applying for making a detention pond instead of a dam.	
<b>Conclusions:</b> None-For Information Only.	
<b>Action items</b>	<b>Person responsible</b> <b>Deadline</b>
<b>Agenda item:</b> Adjourn	<b>Presenter:</b> Michael McLaughlin
<b>Discussion:</b> Meeting adjourned and next meeting scheduled for March 9, 2012 at 3:00 pm at the Civic Center/Third Floor Conference Room.	
<b>Conclusions:</b> None	
<b>Action items</b>	<b>Person responsible</b> <b>Deadline</b>
None.	



**CITY OF MERCED**  
**DISASTER COUNCIL AGENDA**

March 9, 2012  
1500-1630 hours  
Sam Pipes Room  
City of Merced Civic Center

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**Meeting called by:** John Bramble, City Manager  
Director of Emergency Services

**Type of meeting:** Merced Disaster Council

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**Attendees:** John Bramble, Mike McLaughlin, Norm Andrade, Stan Murdock, Mike Wegley, David Gonzalves, Brad Grant, John Sundgren, Dr. Laurie Dickinson, Sherry Pitchford, Dan Aguilar, Richard Dye, RoseMary Parga Duran, Kelly Bentz, Bill King

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**Please read:** Merced Local Hazard Mitigation Plan, Part 3: Risk Assessment

**Please bring:** Merced Local Hazard Mitigation Plan, Part 3: Risk Assessment

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**AGENDA ITEMS**


Topic	Presenter
✓ Call to Order	Bramble
✓ Approve Meeting Minutes – February 10, 2012	McLaughlin
✓ Introductions	Group
✓ Merced Local Hazard Mitigation Plan (LHMP) Community Outreach	King
✓ Identification of LHMP Stakeholders <ul style="list-style-type: none"> <li>○ Develop and validate a comprehensive list of individuals and organizations who have a vested interest in the development of the LHMP</li> </ul>	King
✓ EXERCISE: Ranking of Community Risks <ul style="list-style-type: none"> <li>○ Pages 3-13 to 3-22 in Part 3: Risk Assessment</li> </ul>	King
✓ Good of the Order	Group
✓ Adjourn	

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**OTHER INFORMATION**

**Next Meeting:** May 11, 2012 @ 1500 hours

**Other:** The May meeting will discuss and validate the Goals, Objectives, and Capabilities of the LHMP.



**Disaster Council Meeting Minutes**

March 9, 2012  
3:09 pm – 4:40 pm  
Sam Pipes Room  
City of Merced Civic Center

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**Meeting called by:** John Bramble, City Manger  
Director of Emergency Services

**Type of meeting:** Disaster Council

**Facilitator:** Michael McLaughlin, Fire Chief

**Note taker:** Mileur

**Timekeeper:** N/A

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**Attendees:** Dan Aguilar, RoseMary Parga Duran, Bill King, Sherry Pitchford, Michael McLaughlin, Stan Murdock, Dr. Laurie Dickinson, John Bramble, John Sundgren, Richard Dye, Kelly Bentz, Julie Sterling

**Absent:** David Gonzalves, Norm Andrade, David Gonzalves, Brad Grant, Mike Wegley

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**Please share, read, review, complete and return:** Community Survey Local Hazard Mitigation Plan (may also be accomplished on line at [www.cityofmerced.org](http://www.cityofmerced.org) (City Departments/Planning/Local Hazard Mitigation Plan/Public Survey Opportunity

**Please bring:** Merced Local Hazard Mitigation Plan, Part 3: Risk Assessment

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**Minutes**

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**Agenda item:** Call to Order

**Presenter:** Michael McLaughlin

**Discussion:** Michael McLaughlin called the meeting to order at 3:05 p.m. and welcomed everyone to the Local Hazard Mitigation Plan Meeting #3.

**Conclusions:** Meeting Called to Order.

**Action items:** None

**Person responsible**      **Deadline**

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**Agenda item:** Approve Meeting Minutes – February 10, 2012

**Presenter:** Michael McLaughlin

**Discussion:** Motion was made by Michael McLaughlin, seconded by John Bramble to approve the minutes of February 10, 2012.

**Conclusions:** Motion carried

**Action items:** None

**Person responsible**      **Deadline**

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**Agenda item:** Introductions

**Presenter:** Group

**Discussion:** Self introductions of all disaster council members present, including, members of the audience representing various businesses, healthcare providers, public safety, concerns including a member of the community and a journalist.  
Michael McLaughlin welcomed all stakeholders present and briefly outlined the development and purpose of the Disaster Council.

<b>Conclusions:</b>	Self introductions for all present.		
<b>Action items</b>	None	<b>Person responsible</b>	<b>Deadline</b>
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<b>Agenda item:</b>	Merced Local Hazard Mitigation Plan (LHMP) Community Outreach	<b>Presenter:</b>	Bill King
<b>Discussion:</b>	Welcomed all stakeholders present and council. Distributed a listing of local and regional agencies invited to participate as stakeholders of the Local Hazard Mitigation Plan.		
<b>Conclusions:</b>	Self introductions for all present.		
<b>Action items</b>	None	<b>Person responsible</b>	<b>Deadline</b>
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<b>Agenda item:</b>	Exercise: Ranking of Community Risks	<b>Presenter:</b>	Bill King
<b>Discussion:</b>	Pages 3-13 to 3-22 in Part 3: Risk Assessment Risk Ranking is a component of the planning process in order to anticipate future potential hazards and provide strategies to address possible impacts and identify needs Risk Factor and Threat Score Assessment Group Discussion: Rank the following factors <ul style="list-style-type: none"> <li>• Probability and Frequency</li> <li>• Consequence and Severity</li> <li>• Vulnerability</li> </ul> For Each: Flooding, Fire, Drought, Hazardous Materials, Earthquakes, Dam Failure, Extreme Temperatures, Tornadoes, Fog, Storm-Related Hazards Due to time constraints the ranking of Earthquakes, Dam Failure, Extreme Temperatures, Tornadoes, Fog and Storm –Related Hazards were discussed briefly.		
<b>Conclusions:</b>			
<b>Action items</b>	Complete the on-line survey Natural Hazard Community Awareness Survey at <a href="http://www.cityofmerced.org">www.cityofmerced.org</a> (City Department/Planning/Local Hazard Mitigation Plan/Public Survey Opportunity) encouraged everyone to share the information with the community and family.	<b>Person responsible</b>	<b>Deadline</b>
		All Participants	
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<b>Agenda item:</b>	Good of the Order	<b>Presenter:</b>	Group
<b>Discussion:</b>			
<b>Conclusions:</b>	None-For Information Only.		
<b>Action items</b>		<b>Person responsible</b>	<b>Deadline</b>
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<b>Agenda item:</b>	Adjourn	<b>Presenter:</b>	Michael McLaughlin
<b>Discussion:</b>	Meeting adjourned at 4:40 pm, next meeting scheduled for May 11, 2012, Civic Center/Sam Pipes Room		

No Disaster Council Meeting was held on Friday, May 11, 2012.

**CITY OF MERCED**  
 "Gateway to Yosemite"



WELCOME TO YOUR DISASTER COUNCIL MEETING  
 Regular Session at 3:00 p.m.

**AGENDA**

**FRIDAY, JULY 13, 2012**

**City of Merced Fire Department, Training Room, 99 E. 16th St., Merced, CA 95340**

([www.cityofmerced.org](http://www.cityofmerced.org))

COPIES OF THE BACKUP MATERIAL RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE . PRIOR TO EACH REGULAR MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE CITY OF MERCED FIRE DEPARTMENT, TRAINING ROOM, 99 E. 16TH ST., MERCED, CA 95340 AND ON THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:  
 Accommodation for individuals with disabilities may be arranged by contacting the .

For Meetings Held in the Council Chambers,  
 Assisted Hearing Devices are Available  
 Teletypewriter (TTY) 209-385-6816

- A. CALL TO ORDER
- B. ROLL CALL

- 1. Introductions of Disaster Council and Stakeholders
- C. ORAL COMMUNICATIONS

AT THIS TIME, AUDIENCE MEMBERS WHO WISH TO SPEAK ON ANY MATTER NOT LISTED ON THE AGENDA, PLEASE IDENTIFY YOURSELF AND CITY OF RESIDENCE, AND IF YOU INTEND ON USING TECHNOLOGY FOR YOUR PRESENTATION PLEASE LEAVE A COPY FOR THE RECORD, WILL NOT TAKE ACTION ON AN ITEM THAT IS BROUGHT TO THEIR ATTENTION AT THIS MEETING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AGENDA. PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE PRESENT AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

- D. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Disaster Council and will be adopted by one action of the Disaster Council unless a member of the audience or Disaster Council Member has a question, statement or wishes to discuss an item. In that event, the Clerk will remove that item from the Consent Calendar and place it for separate consideration.

- 1. Approve Meeting Minutes - March 9, 2012
- E. REPORTS
  - 1. Discuss and confirm the Goal Section of the Local Hazards Mitigation Plan (LHMP)  
 (Presented by Bill King.)  
RECOMMENDATION:  
 Adopt a motion approving the Goal Section of the Local Hazards Mitigation Plan (LHMP).
  - 2. Initial Results of the LHMP Survey (Information Only) - Options for increasing participation in the survey  
 (Presented by Bill King.)
  - 3. Provide overview of actions taken with the LHMP since the March Disaster Council Meeting  
 (Presented by Bill King.)
- F. BUSINESS
  - 1. Discuss and solicit feedback of the Capacity Section of the LHMP

*(Presented by Bill King.)*

- 2. Mitigation Actions Assignment  
*(Presented by Bill King.)*

RECOMMENDATION:  
For Information Only.

- 3. Good of the Order  
*(Presented by group.)*

G. ADJOURNMENT

- 1. Adjourn to September 14, 2012 at 3:00 p.m.

DISASTER COUNCIL  
MINUTES  
July 13, 2012

A. CALL TO ORDER

B. ROLL CALL

- 1. Introductions of Disaster Council and Stakeholders

C. ORAL COMMUNICATIONS

D. CONSENT CALENDAR

- 1. Approve Meeting Minutes - March 9, 2012

John Sundgren Moved, Richard Dye Seconded

**Vote:** 8-0

**Voting Aye:** Kelly Bentz , Richard Dye , David Gonzalves , Brad Grant ,  
Mike McLaughlin , Stan Murdock , RoseMary PargaDuran , John Sundgren

**Absent:** John Bramble , Norman Andrade , Michael Wegley , Laurie Dickinson ,  
Sherry Pitchford , Dan Aguilar

**Clerk's Note:** Staff recommendation approved.

E. REPORTS

- 1. Discuss and confirm the Goal Section of the Local Hazards Mitigation Plan (LHMP)  
*(Presented by Bill King.)*

RECOMMENDATION:

Adopt a motion approving the Goal Section of the Local Hazards Mitigation Plan  
(LHMP).

John Sundgren Moved, Richard Dye Seconded

**Vote:** 8-0

**Voting Aye:** Mike McLaughlin , Stan Murdock , David Gonzalves , Brad Grant , John Sundgren , Richard Dye , RoseMary PargaDuran , Kelly Bentz

**Absent:** John Bramble , Norman Andrade , Michael Wegley , Laurie Dickinson , Sherry Pitchford , Dan Aguilar

**Clerk's Note:** Staff recommendation approved.

2. Initial Results of the LHMP Survey (Information Only) - Options for increasing participation in the survey  
*(Presented by Bill King.)*
3. Provide overview of actions taken with the LHMP since the March Disaster Council Meeting  
*(Presented by Bill King.)*

F. BUSINESS

1. Discuss and solicit feedback of the Capacity Section of the LHMP  
*(Presented by Bill King.)*
2. Mitigation Actions Assignment  
*(Presented by Bill King.)*

RECOMMENDATION:


For Information Only.

3. Good of the Order  
*(Presented by group.)*

G. ADJOURNMENT

1. Adjourn to September 14, 2012 at 3:00 p.m.





**CITY OF MERCED**  
"Gateway to Yosemite"

WELCOME TO YOUR

**AGENDA**  
**FRIDAY, DECEMBER 7, 2012**  
**City of Merced Fire Dept. - 99 E. 16th St., Merced, CA 95340**

([www.cityofmerced.org](http://www.cityofmerced.org))

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A. CALL TO ORDER

B. ROLL CALL

C. ORAL COMMUNICATIONS

AT THIS TIME, AUDIENCE MEMBERS WHO WISH TO SPEAK ON ANY MATTER NOT LISTED ON THE AGENDA, PLEASE IDENTIFY YOURSELF AND CITY OF RESIDENCE, AND IF YOU INTEND ON USING TECHNOLOGY FOR YOUR PRESENTATION PLEASE LEAVE A COPY FOR THE RECORD. WILL NOT TAKE ACTION ON AN ITEM THAT IS BROUGHT TO THEIR ATTENTION AT THIS MEETING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AGENDA. PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE PRESENT AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

D. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Disaster Council and will be adopted by one action of the Disaster Council unless a member of the audience or Disaster Council Member has a question, statement or wishes to discuss an item. In that event, the Clerk will remove that item from the Consent Calendar and place it for separate consideration.

1. Approve Meeting Minutes

RECOMMENDATION:

Approve Meeting Minutes - July 13, September 14, November 9 & 16, 2012.

E. REPORTS

1. Merced County Emergency Notification System (Information Only)

(Presented by Mike McLaughlin.)

2. Local Hazards Mitigation Plan (LHMP)

(Prioritize Focused Mitigation Actions)

RECOMMENDATION:

Adopt a motion recommending to staff the prioritization of the focused mitigation actions.

F. ADJOURNMENT



1. Adjournment  
(Adjournment to January 25, 2013 at 3:00 p.m. )

**DISASTER COUNCIL  
MINUTES  
December 7, 2012**

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A. CALL TO ORDER

The meeting of the City of Merced Disaster Council was called to order at 3:09 p.m.

B. ROLL CALL

C. ORAL COMMUNICATIONS

None.

D. CONSENT CALENDAR

1. Approve Meeting Minutes

RECOMMENDATION:

Approve Meeting Minutes - July 13, September 14, November 9 & 16, 2012

Stan Murdock Moved, Mike McLaughlin Seconded

**Vote:** 8-0

**Voting Aye:** Mike McLaughlin , RoseMary PargaDuran , Sherry Pitchford , Stan Murdock , Kelly Bentz , John Bramble , Michael Wegley , David Gonzalves

**Clerk's Note:** Staff recommendation approved.

E. REPORTS

1. Merced County Emergency Notification System (Information Only)  
( Presented by Mike McLaughlin. )
2. Local Hazards Mitigation Plan (LHMP)  
( Prioritize Focused Mitigation Actions )

Principle Planner BILL KING and Planning Associate JULIE STERLING reviewed the plan.

Clerk's Note: After distributing the plan, a decision was made to continue the matter to allow those members not present an opportunity to review material.

F. ADJOURNMENT

1. Adjournment  
( *Adjournment to January 25, 2013 at 3:00 p.m.*  )

The meeting adjourned at 4:00 p.m.

Mike McLaughlin Moved, Stan Murdock Seconded

**Vote:** 8-0

**Voting Aye:** Mike McLaughlin , RoseMary PargaDuran , Sherry Pitchford , Stan Murdock , Kelly Bentz , John Bramble , Michael Wegley , David Gonzalves

**Clerk's Note:** Staff recommendation approved.

By: Approved:

Lori Mileur  
Council Clerk

John M. Bramble  
Chairperson



WELCOME TO YOUR

**AGENDA  
FRIDAY, JANUARY 25, 2013**

**Fire Department Training Room - 99 E. 16th Street, Merced at 3:00 p.m.**

([www.cityofmerced.org](http://www.cityofmerced.org))

COPIES OF THE BACKUP MATERIAL RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE CITY OF MERCED FIRE DEPARTMENT AT 209-385-6891. PRIOR TO EACH REGULAR MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FIRE DEPARTMENT TRAINING ROOM - 99 E. 16TH STREET, MERCED AT 3:00 P.M. AND ON THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:  
Accommodation for individuals with disabilities may be arranged by contacting the City of Merced Fire Department at 209-385-6891.  
For Meetings Held in the Council Chambers,  
Assisted Hearing Devices are Available  
Teletypewriter (TTY) 209-385-6816

A. CALL TO ORDER

B. ROLL CALL

C. ORAL COMMUNICATIONS

AT THIS TIME, AUDIENCE MEMBERS WHO WISH TO SPEAK ON ANY MATTER NOT LISTED ON THE AGENDA, PLEASE IDENTIFY YOURSELF AND CITY OF RESIDENCE, AND IF YOU INTEND ON USING TECHNOLOGY FOR YOUR PRESENTATION PLEASE LEAVE A COPY FOR THE RECORD. WILL NOT TAKE ACTION ON AN ITEM THAT IS BROUGHT TO THEIR ATTENTION AT THIS MEETING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AGENDA. PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE PRESENT AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

D. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Disaster Council and will be adopted by one action of the Disaster Council unless a member of the audience or Disaster Council Member has a question, statement or wishes to discuss an item. In that event, the Clerk will remove that item from the Consent Calendar and place it for separate consideration.

1. Minutes of December 7, 2012.

RECOMMENDATION:


Adopt a motion approving and filing the minutes of December 7, 2012.

E. REPORTS

1. Merced County Emergency Notification System (Information Only) (Presented by Mike McLaughlin)
2. Merced County OES Continuity of Operation Plan and the Hazard Mitigation Plan (Information Only) (Presented by Mike McLaughlin)
3. Local Hazard Mitigation Report (Attachment 1, with Attachments A - C) (Presented by Bill King)

F. ADJOURNMENT

1. Adjournment to March 29, 2013 3:00 p.m. / 99 E. 16th Street, Merced, CA (City of Merced Fire Department - Training Room)



**CITY OF MERCED  
DISASTER COUNCIL MEETING  
MINUTES**

January 25, 2013  
1500 hours -- 1545 hours  
City of Merced Fire Department  
Training Room  
99 E. 16<sup>th</sup> Street  
Merced, CA 95340

Meeting called by: John Bramble, City Manager  
Director of Emergency Services

Type of meeting: Merced Disaster Council

Facilitator: John Bramble

Note taker: Janet German

Attendees: Members: Mike McLaughlin, Kelly Bentz, John Sundgren, David Gonzales, John Bramble, Stakeholders/Community  
Members: Julie Sterling, Ken Elwin, Ann Andersen, Ed Banks, Greg Petersen, Janet German, Kraig Magnussen, Bill King

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**Minutes**

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Agenda item: Merced County Emergency Notification System      Presenter: McLaughlin

Discussion:

Conclusions: Mike McLaughlin discussed the Merced County Emergency Notification System.

Action items: Person responsible:  
✓

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Agenda item: Merced County OES Continuity of Operations Plan and the Hazard Mitigation Plan      Presenter: McLaughlin

Discussion: Mike McLaughlin discussed the Merced County OES Continuity of Operations Plan and the Hazard Mitigation Plan.

Conclusions:

Action items: Person responsible:  
✓

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Agenda item: Local Hazard Mitigation Report      Presenter: Sterling

Discussion: Julie Sterling discussed the report.

Conclusions:

Action items: Person responsible:  
✓

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Agenda item: Adjournment      Presenter:

Discussion:

Conclusions:


Action items: Person responsible:  
✓

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**OTHER INFORMATION**

Next Meeting: Adjourn to next meeting, March 29, 2013 at 3:00 p.m.

Other:



**CITY OF MERCED**  
**DISASTER COUNCIL AGENDA**  
**AMENDED**

April 19, 2013  
**1000-1200 hours**  
**City Council Chambers**  
**(2<sup>nd</sup> Floor)**  
**678 W. 18<sup>th</sup> Street**  
**Merced, CA 95340**

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**Meeting called by:** John Bramble, City Manager  
 Director of Emergency Services      **Type of meeting:** Merced Disaster Council

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**Attendees:** John Bramble, Mike McLaughlin, Norm Andrade, Stan Murdock, Mike Wegley, David Gonzalves, Brad Grant, John Sundgren, Dr. Laurie Dickinson, Sherry Pitchford, Dan Aguilar, Richard Dye, RoseMary Parga Duran, Kelly Bentz

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**Please read:** "Draft" Local Hazard Mitigation Plan

**Please bring:** "Draft" Local Hazard Mitigation Plan

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**AGENDA ITEMS**


Topic	Presenter
✓ Call to Order	Bramble
✓ Roll Call	German
✓ Approve Meeting Minutes – December, 7, 2012 and January 25, 2013	McLaughlin
✓ Merced County Emergency Notification System	McLaughlin
✓ Chapter 5 – Plan Maintenance	Sterling
✓ Disaster Council – LHMP Plan Review, Action/Vote	King
✓ Good of the Order	Group
✓ Adjourn	Bramble

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**OTHER INFORMATION**

**Next Meeting:**

**Other:**



**CITY OF MERCED**  
**DISASTER COUNCIL MEETING MINUTES**

April 19, 2013  
**1000 hours – 1135**  
 hours  
 City of Merced  
 City Council Chambers  
 (2<sup>nd</sup> Floor)  
 678 W. 18<sup>th</sup> Street  
 Merced, CA 95340

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**Meeting called by:** John Bramble, City Manager  
 Director of Emergency Services      **Type of meeting:** Merced Disaster Council

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**Facilitator:** John Bramble, City Manager  
 Director of Emergency Services      **Note taker:** Janet German

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**Committee Members Present:** John Bramble, Mike McLaughlin, Laure Dickinson, David Gonzalves, Stan Murdock, RoseMary Parga Duran, and John Sundgren.

**Committee Members Absent:** Dan Aguilar, Norm Andrade, Kelly Bentz, Richard Dye, Brad Grant, Mike Wegley.

**Attendees:** **Others Present:** Katrina Poltens (American Red Cross), Jamie Moua (Merced College – Police), Denise Butler (Merced College), Shawn Henry (City of Merced Fire Department), Ed Banks (Office of Emergency Services), Norma Cardona (Merced Union High School District), Ann Andersen (League of Women Voters of Merced County).

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**Minutes**

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**Agenda item:** Call to Order.      **Presenter:** John Bramble

**Discussion:** The meeting was called to order at 10:07 a.m. by the Director of Emergency Services, John Bramble.

**Conclusions:** Meeting called to order.

**Action items:** None      **Person responsible:**

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**Agenda item:** Roll Call      **Presenter:** German

**Discussion:**

**Committee Members in Attendance:** John Bramble, Mike McLaughlin, Laure Dickinson, David Gonzalves, Stan Murdock, RoseMary Parga Duran, John Sundgren.

**Committee Members Not in Attendance:** Dan Aguilar, Norm Andrade, Kelly Bentz, Richard Dye, Brad Grant, Mike Wegley.

**Conclusions:** Quorum Exists

**Action items:**      **Person responsible:**

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**Agenda item:** Approve Meeting Minutes – December 7, 2012 and January 25, 2013      **Presenter:** John Bramble

**Discussion:** Motion was made by David Gonzalves and seconded by Michael McLaughlin. Motion carried unanimously to approve the minutes of December 7, 2012 and January 25, 2013.

**Conclusions:** Motion was made by David Gonzalves and seconded by Michael McLaughlin. Motion carried unanimously to approve the minutes of both December 7, 2012 and January 25, 2013.

**Action items:** Motion was made by David Gonzalves and seconded by Michael McLaughlin to approve the minutes of both the December 7, 2012 and January 25, 2013 meetings. Motion carried unanimously.      **Person responsible:** John Bramble, Mike McLaughlin, Laure Dickinson, David Gonzalves, Stan Murdock, RoseMary Parga Duran, John Sundgren.

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**Agenda item:** Merced County Emergency Notification System      **Presenter:** Michael McLaughlin

**Discussion:** Michael McLaughlin provided an overview of the Merced County Emergency Notification System.

**Conclusions:** Michael McLaughlin provided an overview of the Merced County Emergency Notification System.

**Action items:** None      **Person responsible:**

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**Agenda item:** Chapter 5 – Plan Maintenance      **Presenter:** Bill King

**Discussion:** Bill King combined this agenda item with the next agenda item, LHMP Plan Review.

**Conclusions:** See next item.

**Action items:** None      **Person responsible:**

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**Agenda item:** LHMP Plan Review      **Presenter:** Bill King

**Discussion:** Bill King presented the LHMP Plan, which will be forwarded to Federal and State agencies upon the Disaster Council's approval of the plan.

**Conclusions:** It was recommended by David Gonzalves to push the Target Implementation Schedule back from the Years 2014 – 2018 to the Years 2015 – 2019. Refer to Table 4-8: Target Implementation Schedule and Responsible Leadership located in Chapter 4: Mitigation Strategy. Also, in response to some confusion regarding Action 8 in Table 4-8, staff explained that clarification would be added to the document.

**Action item 1:** Motion: Moved by David Gonzalves, to move the dates to begin in the Year 2015 and ending in 2019 (rather than the Year 2014 to 2018), shifting all actions appropriately, and making accommodations to Table 4-8 to make it more accurately affect those involved. Prior to being seconded by John Sundgren, he asked Mr. Gonzalves if he would include in his motion to move Action 9 to Year 2018, to which Mr. Gonzalves agreed. Motion carried unanimously.      **Person responsible:** John Bramble, Mike McLaughlin, Laure Dickinson, David Gonzalves, Stan Murdock, RoseMary Parga Duran, John Sundgren.

**Action item 2:** Motion: Moved by Mike McLaughlin and seconded by Stan Murdock that the LHMP Plan be submitted to the State and Federal agencies. Motion carried unanimously.      **Person responsible:** John Bramble, Mike McLaughlin, Laure Dickinson, David Gonzalves, Stan Murdock, RoseMary Parga Duran, John Sundgren.

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**Agenda item:** Good of the Order      **Presenter:** Group

**Discussion:** It was suggested that the Disaster Council Bylaws be changed to allow committee members to designate an alternate who will have the same voting powers as the actual committee member.

**Conclusions:** Allow the committee members to designate an alternate who will have the same voting powers as the actual committee member.

**Action items:** Motion: Moved by Stan Murdock and seconded by Michael McLaughlin that the Bylaws be revised to allow for committee members to designate an alternate who will have the same voting powers as the actual committee member. Motion carried unanimously.      **Person responsible:** Secretary to place item on the agenda, and, Disaster Council to take action.

**Secretary's note:** This item will need to be placed on a future agenda and action taken at that meeting.

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**Agenda item:** Adjournment      **Presenter:** Michael McLaughlin

**Discussion:**

**Conclusions:** No regular meeting was scheduled. Meeting adjourned on 04/19/13 at 1135 hours.

**Action items:** None      **Person responsible:**

Respectfully Submitted by

\_\_\_\_\_  
Janet German  
Clerk

\_\_\_\_\_  
Date of Approval